Graphic Designer
Please visit:
mattlueck.design

Matt Lueck

matt@mattlueck.design   406.861.0847

Office skills

- Typing / word processing
- Data-entry
- Sales / Call answering
- Employee training
- Record and bookkeeping
- Excellent written & verbal English skills

Technical skills

- Graphic design & manipulation
- Website Content Management and Design / WordPress Familiar
- Production Management & Art Supervision
- Internal Marketing / Signage Placement
- Printing, Construction & Application of large format media
- Fluent knowledge of Microsoft Word, Excel, and Powerpoint
- Exceptional Layout Artist: Professional quality production & knowledge of industry-standard applications (Adobe Photoshop, Illustrator, InDesign)

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Profile

I am a personable and creative graphic designer, with a BFA from MSU Bozeman. I am well-rounded with over 9 years experience in Adobe Photoshop and Illustrator, customer service, and project management. I enjoy working with clients and a team to design and create marketing solutions across multiple platforms.

Objective

Graphic design is my passion and in addition to that I bring an outgoing personality, teamwork, artistic experience, and detailed problem-solving skills to contribute to business growth, marketing image and content management.

Education

2003
2008

Montana State University - Bozeman, MT

Bachelor of Fine Arts - Graphic Design Major
Graduated with Honors - Design Club member

Experience

2006
Present

Ink Outside the Box - Bozeman, MT

Lead Graphic Designer
Duties: Design of internal marketing materials such as fliers, brochures, business cards and website management. Meeting with clients for design consultation. Leading a team through the creative process for a desired outcome.

Production Manager
Duties: Managing work flow to meet client desired deadlines. Application of vinyl for signs, vehicle wraps and other large format printing needs.

Art Supervisor
Duties: Creating print ready artwork files based on client supplied information. Managing deadlines for artwork due dates and submitting files to proper print locations.

References

Available on request.