Oracle PeopleSoft HCM Security Roles

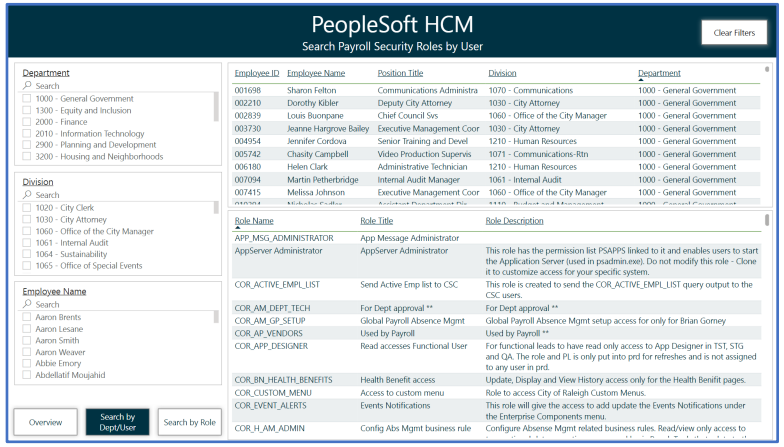
User Permissions Power BI Dashboard

Brianna Hayes
Information Technology Intern – Enterprise Applications and Data
City of Raleigh Municipal Government

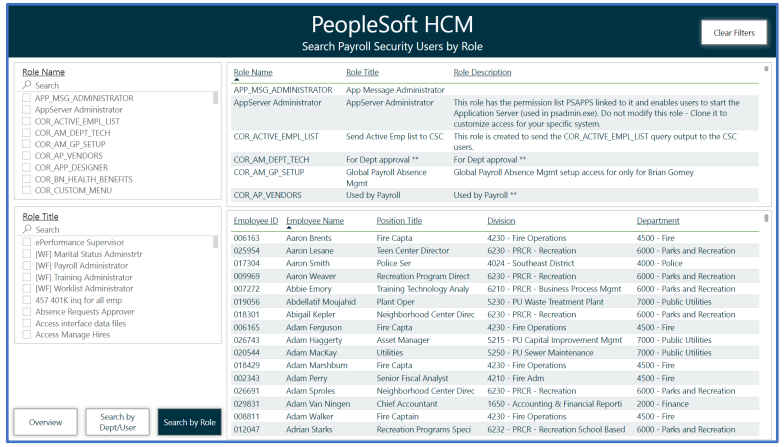
Inquiry:

How can we craft a effective, sustainable, interactive technology solution to communicate to department leaders and executives which employees have what PeopleSoft HCM permission roles, and which PeopleSoft HCM permission roles are assigned to which employees across various departments?

Overview



Search by Dept/User



Search by Role

PeopleSoft HCM Security Roles

Report information and tips about features and usage.

This report provides information on Peoplesoft HCM Security Roles. Department Admins would review this report on a monthly basis and will submit a service-now work order if any change is required for employee roles.

The following six roles are granted to every user who has access to PeopleSoft, and therefore will not be listed in this report

COR_H_AM_SS	Self Service Leave Request
COR_H_BN_SS	Self Service Benefits Access
COR_H_PY_EPAY_SS	COR perform Self Serv PR Task
COR_H_TL_REPORTER_SS	FT emp Self Ser/time rep pg
COR_PeopleSoft User	Assig to HCM PS uers
H_COR_HR_EPROFILE_USER_EE	eProfile Pg Access for EEs

Search by Dept/User

- Assigned HCM security roles are displayed by utilizing 'Department', 'Division', and/or 'Employee Name' filters.
- When conducting a search involving multiple employees, such as using the 'Department' or 'Division' filter, simply select a role in the lower right-side table to view which employees are assigned that role.

Search by Role

- Employee information, including their division and department, is displayed according to what is selected in the Role Name' or 'Role Title' filter.
- Both filters yield the same information - they are interchangeable.

Page navigator buttons allows users to easily access the page they are looking for.

Overview | Search by Dept/User | Search by Role

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government

PeopleSoft HCM

Search Payroll Security Roles by User

Users can choose between three slicers to view roles assigned to a specific department, division, or individual.

Clear Filters

Users can easily clear all previously made selections in the slicers with this button, which is featured on both search pages.

Department

Search

- 1000 - General Government
- 1300 - Equity and Inclusion
- 2000 - Finance
- 2010 - Information Technology
- 2900 - Planning and Development
- 3200 - Housing and Neighborhoods

Division

Search

- 1020 - City Clerk
- 1030 - City Atto
- 1060 - Office of the City Manager
- 1061 - Internal Audit
- 1064 - Sustainability
- 1065 - Office of Special Events

Employee information is displayed in the upper right-side table, and details about the assigned roles are displayed in the lower right-side table.

Employee Name

Search

- Aaron Brents
- Aaron Lesane
- Aaron Smith
- Aaron Weaver
- Abbie Emory
- Abdellatif Moujahid

Employee ID	Employee Name	Position Title	Division	Depar
001698	Sharon Felton	Communications Administra	1070 - Communications	1000 -
002210	Dorothy Kibler	Deputy City Attorney	1030 - City Attorney	1000 -
002839	Louis Buonpane	Chief Council Svs	1060 - Office of the City Manager	1000 -
003730	Jeanne Hargrove Bailey	Executive Management Coor	1030 - City Attorney	1000 - General Government
004954	Jennifer Cordova	Senior Training and Devel	1210 - Human Resources	1000 - General Government
005742	Chasity Campbell	Video Production Supervis	1071 - Communications-Rtn	1000 - General Government
006180	Helen Clark	Administrative Technician	1210 - Human Resources	1000 - General Government
007094	Martin Petherbridge	Internal Audit Manager	1061 - Internal Audit	1000 - General Government
007415	Melissa Johnson	Executive Management Coor	1060 - Office of the City Manager	1000 - General Government

Role Name	Role Title	Role Description
APP_MSG_ADMINISTRATOR	App Message Administrator	
AppServer Administrator	AppServer Administrator	This role has the permission list PSAPPS linked to it and enables users to start the Application Server (used in psadmin.exe). Do not modify this role - Clone it to customize access for your specific system.
COR_ACTIVE_EMPL_LIST	Send Active Emp list to CSC	This role is created to send the COR_ACTIVE_EMPL_LIST query output to the CSC users.
COR_AM_DEPT_TECH	For Dept approval **	For Dept approval **
COR_AM_GP_SETUP	Global Payroll Absence Mgmt	Global Payroll Absence Mgmt setup access for only for Brian Gorney
COR_AP_VENDORS	Used by Payroll	Used by Payroll **
COR_APP_DESIGNER	Read accesses Functional User	For functional leads to have read only access to App Designer in TST, STG and QA. The role and PL is only put into prd for refreshes and is not assigned to any user in prd.
COR_BN_HEALTH_BENEFITS	Health Benefit access	Update, Display and View History access only for the Health Benifit pages.
COR_CUSTOM_MENU	Access to custom menu	Role to access City of Raleigh Custom Menus.
COR_EVENT_ALERTS	Events Notifications	This role will give the access to add update the Events Notifications under the Enterprise Components menu.
COR_H_AM_ADMIN	Config Abs Mgmt business rule	Configure Absense Mgmt related business rules. Read/view only access to

Overview | Search by Dept/User | Search by Role

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government

PeopleSoft HCM

Search Payroll Security Roles by User

User table displays department and division information details as slicers allow for multi-selection

Clear Filters

Slicers feature a search bar to easily access the desired filters.

Department

po

- [x] 4000 - Police
- [ ] 7400 - Transportation

Division

Search

- [ ] 4010 - Police Administrative Services
- [ ] 4015 - Police Chiefs Office
- [ ] 4020 - Police Field Operations
- [ ] 4021 - Northwest District
- [ ] 4022 - North District
- [ ] 4023 - Northeast District

Employee Name

Search

- [ ] Aaron Smith
- [ ] Alberto Hernandez Osorio
- [ ] Alex Glenn
- [ ] Alexander Johnson
- [ ] Allen Simms
- [ ] Amanda Coyne

Employee ID	Employee Name	Position Title	Division	Department
001024	James Darrow	Police Special Events Liaison	4035 - Police Special Operations	4000 - Police
001780	Amanda Rolle	Assistant Department Dir	4015 - Police Chiefs Office	4000 - Police
001977	James Neville	Police Evidence Specialist	4010 - Police Administrative Services	4000 - Police
002152	Scott Oosterhoudt	Deputy Chief	4015 - Police Chiefs Office	4000 - Police
002268	Wendy Lancaster	Senior Public Safety Spec	4010 - Police Administrative Services	4000 - Police
002282	Dana Knuckles	Police Major	4015 - Police Chiefs Office	4000 - Police
002426	Kristen Anderson	Police Major	4040 - Police Detective Division	4000 - Police
002498	Carol Murphy	Inventory and Warehouse S	4010 - Police Administrative Services	4000 - Police
002579	Charles Hassler	Police Lie	4040 - Police Detective Division	4000 - Police

Role Name	Role Title	Role Description
COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
COR_H_HR_CLERK_INQUIRY	View Job and Prsonnel data.	View only access to job data and personal data. The role should also be able to run/view queries limited to HR tables.
COR_H_HR_CLERK_NCMP_INQUIRY	HR Clerk No Compensation Tab	HR Clerk - No Compensation Tab access in Job data.
COR_H_HR_POSITION_INQUIRY	Position data Inquiry	This role will have the ability to execute Reports,run queries and read/view only access to transaction data (excluding sensitive information) related to positions.
COR_H_HR_TRAINING_INQUIRY	Training inquiry	Training inquiry
COR_H_TL_APPROVER	Time Approver access	This role will be availabe to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
COR_QUERY_VIEW	Query view access	Access to view queries.
COR_QUERYREPORTVIEWER	View queries and BI Publisher	Access to view queries and BI Publisher reports.
H_COR_AM_APPROVE	H_COR_AM_APPROVE	This role is for individuals that are identified as an Absence Requests Approver. It is the same sete of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.

Overview | Search by Dept/User | Search by Role

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government

PeopleSoft HCM

Search Payroll Security Roles by User

Clear Filters

Department

po

- [x] 4000 - Police
- [ ] 7400 - Transportation

Division

Search

- [ ] 4010 - Police Administrative Services
- [ ] 4015 - Police Chiefs Office
- [ ] 4020 - Police Field Operations
- [ ] 4021 - Northwest District
- [ ] 4022 - North District
- [ ] 4023 - Northeast District

Employee Name

Search

- [ ] Aaron Smith
- [ ] Alberto Hernandez Osorio
- [ ] Alex Glenn
- [ ] Alexander Johnson
- [ ] Allen Simms
- [ ] Amanda Coyne

Employee ID	Employee Name	Position Title	Division	Department
002282	Dana Knuckles	Police Major	4015 - Police Chiefs Office	4000 - Police
005289	Amanda Coyne	Public Safety Analyst	4015 - Police Chiefs Office	4000 - Police
008353	Teresa Scaringelli	Sr HR Planner	4010 - Police Administrative Services	4000 - Police
014158	Ashley Monds	Administrative Specialist	4010 - Police Administrative Services	4000 - Police
029749	Frenchesta Guion	Public Safety Analyst	4010 - Police Administrative Services	4000 - Police

Role Name	Role Title	Role Description
COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
COR_H_HR_CLERK_INQUIRY	View Job and Prsonnel data.	View only access to job data and personal data. The role should also be able to run/view queries limited to HR tables.
COR_H_HR_CLERK_NCMP_INQU RY	HR Clerk No Compensation Tab	HR Clerk - No Compensation Tab access in Job data.
COR_H_	data Inquiry	This role will have the ability to execute Reports,run queries and read/view only access to transaction data (excluding sensitive information) related to positions.
COR_H_	inquiry	Training inquiry
COR_H_TL_APPROVER	Time Approver access	This role will be availabe to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
COR_QUERY_VIEW	Query view access	Access to view queries.
COR_QUERYREPORTVIEWER	View queries and BI Publisher	Access to view queries and BI Publisher reports.
H_COR_AM_APPROVE	H_COR_AM_APPROVE	This role is for individuals that are identified as an Absence Requests Approver. It is the same sete of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.

Users can simply click on a desired role in this table to view which employees are assigned that role when searching by department and/or division.

Overview | Search by Dept/User | Search by Role

Search by Dept/User

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government

Users can choose between two slicers to view role details and which employees across departments are assigned them.

PeopleSoft HCM

Search Payroll Security Users by Role

Clear Filters

Role Name

Search

- APP_MSG_ADMINISTRATOR
- AppServer Administrator
- COR_ACTIVE_EMPL_LIST
- COR_AM_DEPT_TECH
- COR_AM_GP_SETUP
- COR_AP_VENDORS
- COR_APP_DES
- COR_BN_HEAL
- COR_CUSTOM

Role details are displayed in the upper right-side table, and details of employees assigned those roles are displayed in the lower right-side table.

Role Title

Search

- ePerformance Supervisor
- [WF] Marital Status Adminstrtr
- [WF] Payroll Administrator
- [WF] Training Administrator
- [WF] Worklist Administrator
- 457 401K inq for all emp
- Absence Requests Approver
- Access interface data files
- Access Manage Hires

Role Name	Role Title	Role Description
APP_MSG_ADMINISTRATOR	App Message Administrator	
AppServer Administrator	AppServer Administrator	This role has the permission list PSAPPS linked to it and enables users to start the Application Server (used in psadmin.exe). Do not modify this role - Clone it to customize access for your specific system.
COR_ACTIVE_EMPL_LIST	Send Active Emp list to CSC	This role is created to send the COR_ACTIVE_EMPL_LIST query output to the CSC users.
COR_AM_DEPT_TECH	For Dept approval **	For Dept approval **
COR_AM_GP_SETUP	Global Payroll Absence Mgmt	Global Payroll Absence Mgmt setup access for only for Brian Gorney
COR_AP_VENDORS	Used by Payroll	Used by Payroll **

Employee ID	Employee Name	Position Title	Division	Department
006163	Aaron Brents	Fire Capta	4230 - Fire Operations	4500 - Fire
025954	Aaron Lesane	Teen Center Director	6230 - PRCR - Recreation	6000 - Parks and Recreation
017304	Aaron Smith	Police Ser	4024 - Southeast District	4000 - Police
009969	Aaron Weaver	Recreation Program Direct	6230 - PRCR - Recreation	6000 - Parks and Recreation
007272	Abbie Emory	Training Technology Analy	6210 - PRCR - Business Process Mgmt	6000 - Parks and Recreation
019056	Abdellatif Moujahid	Plant Oper	5230 - PU Waste Treatment Plant	7000 - Public Utilities
018301	Abigail Kepler	Neighborhood Center Direc	6230 - PRCR - Recreation	6000 - Parks and Recreation
006165	Adam Ferguson	Fire Capta	4230 - Fire Operations	4500 - Fire
026743	Adam Haggerty	Asset Manager	5215 - PU Capital Improvement Mgmt	7000 - Public Utilities
020544	Adam MacKay	Utilities	5250 - PU Sewer Maintenance	7000 - Public Utilities
018429	Adam Marshburn	Fire Capta	4230 - Fire Operations	4500 - Fire
002343	Adam Perry	Senior Fiscal Analyst	4210 - Fire Adm	4500 - Fire
026691	Adam Sproles	Neighborhood Center Direc	6230 - PRCR - Recreation	6000 - Parks and Recreation
029831	Adam Van Ningen	Chief Accountant	1650 - Accounting & Financial Reporti	2000 - Finance
008811	Adam Walker	Fire Captain	4230 - Fire Operations	4500 - Fire
012047	Adrian Starks	Recreation Programs Speci	6232 - PRCR - Recreation School Based	6000 - Parks and Recreation

Overview | Search by Dept/User | Search by Role

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government

PeopleSoft HCM

Search Payroll Security Users by Role

Clear Filters

Role Name

Search

- [ ] COR_H_AM_ADMIN
- [ ] COR_H_AM_APPROVER
- [ ] COR_H_AM_OVERRIDE
- [ ] COR_H_AM_PROCESSOR
- [ ] COR_H_AM_TECH
- [ ] COR_H_BN_ADMIN
- [ ] COR_H_BN_CORRECT
- [ ] COR_H_BN_DEP_CORRECT
- [x] COR_H_BN_INQUIRY

Role Title

Search

- [ ] Benefit Inquiry

Role Name	Role Title	Role Description
COR_H_BN_INQUIRY	Benefit Inquiry	Execute Reports,run queries and read/view only access to transaction data (excluding sensitive information) related to Benefits.

Employee ID	Employee Name	Position Title	Division	Department
031891	Andrew Bullard	Assistant HR Director	1210 - Human Resources	1000 - General Government
013401	Anitra Wiggins	Fiscal Program Manager	3010 - Neighborhood Enrichment Svcs	3200 - Housing and Neighborhoods
017210	Ann Marie Cadman	Administrative Support Sp	4230 - Fire Operations	4500 - Fire
029453	Antonino Cruz	Dir of Talent Strat	6011 - RCC/Pac Admin	8000 - RCCC Facility
032393	Belinda Breiholz	Fiscal Specialist, Senior	1680 - Payroll	2000 - Finance
016135	Brian Gorney	Technology Project Manage	1680 - Payroll	2000 - Finance
018746	Cameron Kindlick	Fiscal Specialist, Senior	1680 - Payroll	2000 - Finance
031188	Candace Webb-Garrett	Senior HR Business Partne	1210 - Human Resources	1000 - General Government
009782	Candia McKenzie-Perry	Fiscal Analyst, Senior	5210 - Public Utilities Admin	7000 - Public Utilities
026034	Catherine Franklin	Human Resources Manager	1210 - Human Resources	1000 - General Government
013537	Chevylene Edwards	Development Services Mana	2920 - Continuous Imp and Cust Serv	2900 - Planning and Development
023020	Denise Pickover	Fiscal Manager II	1680 - Payroll	2000 - Finance
032445	Derek Wilson	Health and Safety Analyst	1210 - Human Resources	1000 - General Government
027922	Diane Carter	Specialist	1210 - Human Resources	1000 - General Government
032234	Dominic Morales	Senior HR Business Partne	1210 - Human Resources	1000 - General Government

Overview | Search by Dept/User | Search by Role

Brianna Hayes – Information Technology Intern
City of Raleigh Municipal Government