

Oracle PeopleSoft Security Roles

User Permissions Power BI Dashboard

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Inquiry:

How can we create an effective and interactive way to communicate to department leaders which employees have what permission roles, and what permission roles are assigned to which employees?

Applications:

- Power BI

Overview

Search by User

Search by Role

Department

Search

☐ 1000 - General Government

☐ 1300 - Equity and Inclusion

☐ 2000 - Finance

☐ 2010 - Information Technology

☐ 2900 - Planning and Development

☐ 3200 - Housing and Neighborhoods

Division

Search

☐ 1020 - City Clerk

☐ 1030 - City Attorney

☐ 1060 - Office of the City Manager

☐ 1061 - Internal Audit

☐ 1064 - Sustainability

☐ 1065 - Office of Special Events

Employee Name

Search

Clear Filters

Employee ID	Employee Name	Position Title	Division	Department
			1070 - Communications	1000 - General Government
			1030 - City Attorney	1000 - General Government
			1060 - Office of the City Manager	1000 - General Government
			1030 - City Attorney	1000 - General Government
			1210 - Human Resources	1000 - General Government
			1071 - Communications-Rtn	1000 - General Government
			1210 - Human Resources	1000 - General Government
			1061 - Internal Audit	1000 - General Government
			1060 - Office of the City Manager	1000 - General Government
			1110 - Budget and Management	1000 - General Government

Employee Name	Role Name	Role Title	Role Description
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
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	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	COR_QUERY_VIEW	Query view access	Access to view queries.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.

PeopleSoft HCM

Search Payroll Security Users by Role

Overview

Search by User

Search by Role

Role Name

Search

☐ APP_MSG_ADMINISTRATOR

☐ AppServer Administrator

☐ COR_ACTIVE_EMPL_LIST

☐ COR_AM_DEPT_TECH

☐ COR_AM_GP_SETUP

☐ COR_AP_VENDORS

☐ COR_APP_DESIGNER

☐ COR_BN_HEALTH_BENEFITS

☐ COR_CUSTOM_MENU

Role Title

Search

☐ ePerformance Supervisor

☐ [WF] Marital Status Adminstrtr

☐ [WF] Payroll Administrator

☐ [WF] Training Administrator

☐ [WF] Worklist Administrator

☐ 457 401K inq for all emp

☐ Absence Requests Approver

☐ Access interface data files

☐ Access Manage Hires

Clear Filters

Role Name

APP_MSG_ADMINISTRATOR

AppServer Administrator

COR_ACTIVE_EMPL_LIST

COR_AM_DEPT_TECH

COR_AM_GP_SETUP

COR_AP_VENDORS

Role Title

App Message Administrator

AppServer Administrator

Send Active Emp list to CSC

For Dept approval **

Global Payroll Absence Mgmt

Used by Payroll

Role Description

This role has the permission list PSAPPS linked to it and enables users to start the Application Server (used in psadmin.exe). Do not modify this role - Clone it to customize access for your specific system.

This role is created to send the COR_ACTIVE_EMPL_LIST query output to the CSC users.

For Dept approval **

Global Payroll Absence Mgmt setup access for only for Brian Gorney

Used by Payroll **

Employee ID

Employee Name

Position Title

Division

Department

4230 - Fire Operations

4500 - Fire

6000 - PRCR - Recreation

6000 - Parks and Recreation

4024 - Southeast District

4000 - Police

6000 - PRCR - Recreation

6000 - Parks and Recreation

6210 - PRCR - Business Process Mgmt

6000 - Parks and Recreation

5230 - PU Waste Treatment Plant

7000 - Public Utilities

6230 - PRCR - Recreation

6000 - Parks and Recreation

4230 - Fire Operations

4500 - Fire

5215 - PU Capital Improvement Mgmt

7000 - Public Utilities

5250 - PU Sewer Maintenance

7000 - Public Utilities

4230 - Fire Operations

4500 - Fire

4210 - Fire Adm

4500 - Fire

6230 - PRCR - Recreation

6000 - Parks and Recreation

1650 - Accounting & Financial Reporti

2000 - Finance

4230 - Fire Operations

4500 - Fire

6232 - PRCR - Recreation School Based

6000 - Parks and Recreation

PeopleSoft HCM

Search Payroll Security Roles by User

Three slicers allow users to search which employees have which have what payroll security roles.

Overview

Search by User

Search by Role

Department

Search

- ☐ 1000 - General Government
- ☐ 1300 - Equity and Inclusion
- ☐ 2000 - Finance
- ☐ 2010 - Information Technology
- ☐ 2900 - Planning and Development
- ☐ 3200 - Housing and Neighborhoods

Division

Search

- ☐ 1020 - City Clerk
- ☐ 1030 - City Attorney
- ☐ 1060 - Office of the City Manager
- ☐ 1061 - Internal Audit
- ☐ 1064 - Sustainability
- ☐ 1065 - Office of Special Events

Employee Name

Search

Navigating to this page, two slicers allow users to search what roles are assigned to which employees.

Clear Filters

Employee ID	Employee Name	Position Title	Division	Department
			1070 - Communications	1000 - General Government
			1030 - City Attorney	1000 - General Government
			1060 - Office of the City Manager	1000 - General Government
			1030 - City Attorney	1000 - General Government
			1210 - Human Resources	1000 - General Government
			1071 - Communications-Rtn	1000 - General Government
			1210 - Human Resources	1000 - General Government
			1061 - Internal Audit	1000 - General Government
			1060 - Office of the City Manager	1000 - General Government
			1110 - Budget and Management	1000 - General Government

Employee Name	Role Name	Role Title	Role Description
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
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	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	COR_QUERY_VIEW	Query view access	Access to view queries.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and

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Search Payroll Security Roles by User

User table displays department and division details as the corresponding slicers allow for multi-selection.

Overview

Search by User

Search by Role

Department

Search

☐ 1000 - General Government

☐ 1300 - Equity and Inclusion

☒ 2000 - Finance

☐ 2010 - Information Technology

☐ 2900 - Planning and Development

☐ 3200 - Housing and Neighborhoods

Division

Search

☐ 1610 - Finance Administration

☐ 1620 - Revenue

☐ 1640 - Purchasing

☐ 1650 - Accounting & Financial Reporti

☐ 1680 - Payroll

☐ 1691 - Risk Management

Employee Name

Search

Selecting in the Department, Division, or Employee Name slicer displays details about the employee(s) in the top table, and details about assigned roles in the bottom table.

Employee ID	Employee Name	Position Title	Division	Department
			1680 - Payroll	2000 - Finance
			1650 - Accounting & Financial Reporti	2000 - Finance
			1650 - Accounting & Financial Reporti	2000 - Finance
			1620 - Revenue	2000 - Finance
			1650 - Accounting & Financial Reporti	2000 - Finance
			1610 - Finance Administration	2000 - Finance
			1680 - Payroll	2000 - Finance
			1680 - Payroll	2000 - Finance
			1610 - Finance Administration	2000 - Finance

Employee Name	Role Name	Role Title	Role Description
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
	COR_QUERY_VIEW	Query view access	Access to view queries.
	H_COR_HR_ACCTG_ANALYST	Receive PAY015B Report output	Receive PAY015B Report and COR_PY_OUTST_PAYCHECKS query output and able to run the PAY015A, PAY015B Reports.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	H_COR_HR_LOA_CITYMGR	City Mgr LOA Approver	
	COR_H_AM_APPROVER	Absence Requests Approver	Absence Requests Approver. It is the same set of Employees that are a Time Approver. This role only contains one additional page for Absence Approval.
	COR_H_HR_ECOMP_MANAGER	Compensation manager role	Compensation manager role.
	COR_H_TL_APPROVER	Time Approver access	This role will be available to all Employees who are designated as a Time Approver. It will contain Manager Self Service pages for time approval and review.
	COR H AM APPROVER	Absence Requests	Absence Requests Approver. It is the same set of Employees that are a Time

If users want to make a new search, they can easily erase any selections they've made with the clear filters button.

Clear Filters

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Search Payroll Security Users by Role

Overview

Search by User

Search by Role

Role Name

Search

- ☐ APP_MSG_ADMINISTRATOR
- ☐ AppServer Administrator
- ☐ COR_ACTIVE_EMPL_LIST
- ☐ COR_AM_DEPT_TECH
- ☐ COR_AM_GP_SETUP
- ☐ COR_AP_VENDORS
- ☐ COR_APP_DESIGNER
- ☐ COR_BN_HEALTH_BENEFITS
- ☐ COR_CUSTOM_MENU

Role Title

Search

- ☐ ePerformance
- ☐ [WF] Marital Status
- ☐ [WF] Payroll Administrator
- ☐ [WF] Training Administrator
- ☐ [WF] Worklist Administrator
- ☐ 457 401K inq for all emp
- ☐ Absence Requests Approver
- ☐ Access interface data files
- ☐ Access Manage Hires

Selecting in either the Role Name or Role Title slicer displays details about the role in the top table, and details about employees who have that role in the bottom table.

Clear Filters

<u>Role Name</u>	<u>Role Title</u>	<u>Role Description</u>
APP_MSG_ADMINISTRATOR	App Message Administrator	
AppServer Administrator	AppServer Administrator	This role has the permission list PSAPPS linked to it and enables users to start the Application Server (used in psadmin.exe). Do not modify this role - Clone it to customize access for your specific system.
COR_ACTIVE_EMPL_LIST	Send Active Emp list to CSC	This role is created to send the COR_ACTIVE_EMPL_LIST query output to the CSC users.
COR_AM_DEPT_TECH	For Dept approval **	For Dept approval **
COR_AM_GP_SETUP	Global Payroll Absence Mgmt	Global Payroll Absence Mgmt setup access for only for Brian Gorney
COR_AP_VENDORS	Used by Payroll	Used by Payroll **

<u>Employee ID</u>	<u>Employee Name</u>	<u>Position Title</u>	<u>Division</u>	<u>Department</u>
			4230 - Fire Operations	4500 - Fire
			6230 - PRCR - Recreation	6000 - Parks and Recreation
			4024 - Southeast District	4000 - Police
			6230 - PRCR - Recreation	6000 - Parks and Recreation
			6210 - PRCR - Business Process Mgmt	6000 - Parks and Recreation
			5230 - PU Waste Treatment Plant	7000 - Public Utilities
			6230 - PRCR - Recreation	6000 - Parks and Recreation
			4230 - Fire Operations	4500 - Fire
			5215 - PU Capital Improvement Mgmt	7000 - Public Utilities
			5250 - PU Sewer Maintenance	7000 - Public Utilities
			4230 - Fire Operations	4500 - Fire
			4210 - Fire Adm	4500 - Fire
			6230 - PRCR - Recreation	6000 - Parks and Recreation
			1650 - Accounting & Financial Reporti	2000 - Finance
			4230 - Fire Operations	4500 - Fire
			6232 - PRCR - Recreation School Based	6000 - Parks and Recreation

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Search Payroll Security Users by Role

Overview

Search by User

Search by Role

Role Name

Search

☒ COR_H_TL_INQUIRY

Role Title

Search

- ☐ ePerformance Supervisor
- ☐ [WF] Marital Status Adminstrtr
- ☐ [WF] Payroll Administrator
- ☐ [WF] Training Administrator
- ☐ [WF] Worklist Administrator
- ☐ 457 401K inq for all emp
- ☐ Absence Requests Approver
- ☐ Access interface data files
- ☐ Access Manage Hires

Role Name

Role Title

Role Description

COR_H_TL_INQUIRY

Time and Labour inquiry

Time and Labour inquiry

Selecting in either the Role Name or Role Title slicer displays details about the role in the top table, and details about employees who have that role in the bottom table.

Employee ID

Employee Name

Position Title

Division

Department

1680	Payroll	2000	Finance
1680	Payroll	2000	Finance
1680	Payroll	2000	Finance
1215	Workers Compensation	1000	General Government
1680	Payroll	2000	Finance
1680	Payroll	2000	Finance
1210	Human Resources	1000	General Government
1210	Human Resources	1000	General Government
1061	Internal Audit	1000	General Government
1680	Payroll	2000	Finance
1680	Payroll	2000	Finance
1210	Human Resources	1000	General Government

Clear Filters