

**Prodeo Academy**  
**K – 2 Classroom Teacher**  
**Position Description**

**Job Title**

K-2 Classroom Teacher

**Primary Purpose**

To serve as the primary instructor within the classroom. The classroom teacher is responsible for all reading, writing, phonics, and math instruction. The classroom teacher manages the students in their class and provides a supportive, intellectually engaging atmosphere.

**Reports To**

Academic Dean/Principal

**Representative Responsibilities of this Position:**

1. Create and implement instructional resources for use in the classroom
2. Create positive educational climate for students
3. Meet school-wide performance goals including at least one year's growth for each student
4. Participate in ongoing professional development
5. Be regularly observed and participate in coaching meetings where a learning goal is planned and implemented
6. Modify lessons over the course of the school year to meet student needs
7. Maintain grades and write report cards
8. Utilize curricula that reflects the diverse educational, cultural, and linguistic background of the students served
9. Follow the school-wide behavior system
10. Establish and communicate clear objectives for all learning activities
11. Maintain communication with students' parents or guardians
12. Administer school-wide assessments and turn in data
13. Attend all school-wide meetings