Grade Distribution:

Labs	20%
Assignments	20%
Project	10%
Quizzes	10%
Midterm Exam	20%
Final Exam	20%

Letter Grade Distribution:

>= 93.00	A		73.00 - 76.99	C
90.00 - 92.99	A-		70.00 - 72.99	C-
87.00 - 89.99	B+		67.00 - 69.99	D+
83.00 - 86.99	B		63.00 - 66.99	D
80.00 - 82.99	B-		60.00 - 62.99	D-
77.00 - 79.99	C+		<= 59.99	F

Course Policies:

- **General**

    - Computers are not to be used unless instructed to do so.
    - Quizzes and exams are closed book, closed notes.
    - **No makeup quizzes or exams will be given.**

- **Grades**

    - Grades in the **C** range represent performance that **meets expectations**; Grades in the **B** range represent performance that is **substantially better** than the expectations; Grades in the **A** range represent work that is **excellent**.
    - Grades will be maintained in the LMS course shell. Students are responsible for tracking their progress by referring to the online gradebook.

- **Labs and Assignments**

    - Students are expected to work independently. **Offering** and **accepting** solutions from others is an act of **plagiarism**, which is a serious offense and **all involved parties will be penalized according to the Academic Honesty Policy**. Discussion amongst students is encouraged, but when in doubt, direct your questions to the professor, tutor, or lab assistant.
    - **No late assignments will be accepted under any circumstances**.

- **Attendance and Absences**

    - Attendance is expected and will be taken each class. You are allowed to miss **1** class during the semester without penalty. Any further absences will result in point and/or grade deductions.
    - Students are responsible for all missed work, regardless of the reason for absence. It is also the absentee's responsibility to get all missing notes or materials.