STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 1, 2021 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Dan Brummitt, Vice-Chairman Leo Kelly, Jr., Commissioners Carolyn Faines, Yolanda J. Feimster, Thomas S. Hester, Jr., Archie B. Taylor, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Rev. Joseph Ratliff, Shiloh Baptist Church, gave the invocation.

Mr. Christian Lockamy was introduced as the county's new Economic Development Director. Mr. Lockamy thanked the board for this opportunity and stated that he looks forward to working with everyone to create jobs and development throughout the community.

Written public comments were submitted by email as follows:

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Greetings Commissioners,

This evening, I am proud to bring to your attention the mission and the efforts of HUBZone Technology Initiative.

Based in Henderson, our mission is simple. We accept donations of old or otherwise unusable laptop computers. Our team then transforms these into Google Chromebooks devices and donates them to worthy organizations in Vance County, as well as the Raleigh-Durham region.

Our computers help a variety of groups and individuals involved in providing access to virtual education, training, workforce needs, senior programs, entrepreneurship, and so much more.

Tonight, we want to introduce ourselves to the county commission and the public at large. We are looking to join partnerships and other efforts designed to help those most in need in our community using innovation, creativity, and good old fashioned hard work.

Also, we want to put the word out that we always need more donated old laptop style computers. Not only will this help us to help organizations in the community, it also can help businesses, individuals, and others easily comply with North Carolina regulations concerning e-waste while reducing pollutants that end up in the environment. Unfortunately, we cannot help at this time with desktop models, television sets, mobile phones, or other possible e-waste.

Should you have any questions or wish to inquire about donations, or other related issues, please email me at ssmoot@hubzonetech.org. If you are interested in partnerships, please reach out to Nikki Crawford at ncrawford@hubzonetech.org.

We want to thank the commissioners for the opportunity to discuss our mission and our work here tonight.

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Dr. Anthony Jackson, Vance County Schools Superintendent, appeared before the board and provided information to convert the former Henderson Middle School to a Vance County

Center for Innovation. The facility would provide the opportunity to expand innovative programming to meet the needs of current students while building capacity for future program expansion. The Center for Innovation would include the following: STEM Early High School, Vance Virtual Village Academy, AdVance Academy, Vance Empowerment and Evening Academy, Vance Professional Practice Center, Tech Center and Help Desk, and a Community Auditorium and Gymnasium. The overall purpose of the Center is to expand school options, provide support for teachers, provide opportunities to showcase the fine arts, and provide community engagement.

The board thanked Dr. Jackson for his presentation and for planning to put a mostly unused building back into use for education. Chairman Dan Brummitt stated that he fully supports this project, but expressed his concerns with redirecting capital improvement funds for this project. Dr. Jackson stated that he is not seeking additional funds for this project and does not anticipate needing additional funds. Chairman Brummitt asked for a detailed capital improvements plan for this project for clarification purposes.

Tax Administrator Porcha Brooks Ms. Brooks was next on the agenda and presented the following untimely exemption applications as follows:

Untimely Exemptions

Name	Exemption Requested	Tax Administrator's Recommendation
Larry and Gloria Greenway Parcel 0410 04009	Disabled Veteran Exemption	Approve Application
Laneatria Burton Parcel 0054 01001A	Disabled Exemption	Approve Application
LaDoris Grimmitt Parcel 0304 01014	Disabled Veteran Exemption	Approve Application
Tex Ronald Finch Parcel 0477 01002	Disabled Veteran Exemption	Approve Application

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the untimely exemptions as requested.

Ms. Brooks then presented the following late listing penalty appeal for business personal property. Ms. Brooks stated that Divine Hospitality LLC indicated that their tax preparer mailed the document via regular mail, but it did not reach the tax office. They found out about the penalty when they were ready to pay the taxes. They have requested a pardon of the late listing penalty as this is their first time being late.

Late Listing Penalty Appeal

Name	Penalty Appealed	Tax Administrator's Recommendation
Divine Hospitality LLC	$ 858.88	Deny Appeal

Motion was made by Commissioner Gordon Wilder to follow the tax administrator's recommendation and deny the late listing penalty appeal. This motion was seconded by Commissioner Thomas S. Hester, Jr. and vote was ayes – four (4); noes – three (3), with the dissenting votes being cast by Commissioner Dan Brummitt, Commissioner Yolanda Feimster, and Commissioner Leo Kelly, Jr.

Water District Board

Water Committee Report – Waterline Break on Rock Mill Road. County Manager Jordan McMillen stated that the committee (Brummitt, Wilder & Hester [absent]) met on Monday, January 25, 2021 with Envirolink to review protocols from the most recent waterline break that occurred on Rock Mill Road on Sunday, January 17. The committee was informed that Envirolink received conflicting information early on from citizen calls and responded accordingly after receiving reliable location information after 1PM on the 17th. The committee reviewed the response which included having the first technician on site at approximately 3PM with equipment on site by 5:30PM and digging beginning at approximately 7PM. The committee was informed that the normal or ideal response time to have a technician on site is two hours. Due to a local contractor having the necessary parts, Envirolink was able to fix the line overnight into the 18th. Envirolink informed the committee that common waterline parts are kept locally, although this break included uncommon (HDPE) materials. The committee recommended that these parts be purchased and kept on hand for similar issues in the future. Following the waterline fix, the system was flushed for 24 hours, a bacteria test was taken and 24 hours later results came back satisfactory causing the precautionary boil water advisories to be lifted. After reviewing the response the committee discussed the lack of precautionary boil water advisories which should have been provided to customers along NC 39 South and Foster Road/Foster Road Extension. Envirolink provided boil water advisories along Rock Mill Road, and agreed to add a higher layer of review when determining locations where future boil water advisories may be necessary.

Chairman Dan Brummitt stated that he is still receiving calls from customers asking why there is still air in the water line. He requested Envirolink to provide an information sheet to the

board with frequently asked questions so that commissioners can respond to these questions when asked.

Water Committee - Tap Install Update. Mr. McMillen reported that the committee reviewed a map and proposed plan from Envirolink to install the remaining 24 taps by mid-February (weather permitting). The committee requested that Envirolink attend and provide a finalized progress report at the March 1st board meeting. Envirolink also informed the committee of challenges with the proprietary nature of the county's existing SCADA system that controls tank levels remotely. The committee requested that Envirolink provide costs and options for transitioning to a more user friendly system.

Committee Reports and Recommendations

Planning and Environmental Committee – Roadside Litter. County Manager Jordan McMillen reported that the committee (Faines, Kelly & Wilder) met on Monday, January 25, 2021 with local NC DOT Maintenance Engineer Frank Carpenter, Sheriff Curtis Brame and the Vance County Appearance Commission Chair Terri Hedrick to discuss roadside litter. Mr. Carpenter presented data indicating that a total of $396,597 was spent in FY2020 for local man-hours and equipment associated with roadside and debris cleanup. He informed the committee that the local NC DOT budget for roadside cleanup has been reduced in recent years and is currently over budget for the current year which will negatively impact the frequency of future litter cleanups. The committee agreed this was unacceptable and mentioned the idea of lobbying the state for additional funding. The committee also discussed several other possible ideas as follows:

- To address accumulating debris on gravel portion of Ross Mill Road (City Street) - Potential for City of Henderson to shut down remote, gravel thru portion of Ross Mill Road.
- Effectiveness and possible use of trail cameras.
- Lobbying of state for increased funding to local NC DOT for roadside mowing and cleanup.
- Lobbying of state to allow roadside mowing contractors to pick up trash prior to mowing as is done in larger counties.
- Targeted enforcement along a few roads in the county from the Sheriff's Office.

The committee and sheriff agreed that a first step would entail targeted enforcement along a few predetermined roads with a follow up meeting in the future to discuss progress. The committee also discussed the inadequacy and reducing frequency of roadside mowing that is occurring in the region.

The board discussed this matter and directed the county manager to draft a letter to our state representatives and voice our concerns with the lack of state funding for litter control.

Human Resources Committee – Extension of Emergency Paid Sick Leave. Mr. McMillen stated that the committee (Faines, Taylor & Wilder) met on Tuesday, January 26, 2021 to review a proposal to extend the Emergency Paid Sick Leave policy which was provided by the federal government and expired December 31, 2020. The policy provided up to 80 hours of paid leave for employees that are subject to COVID quarantine when advised by a health care provider. The committee was made aware that a total of 19 employees have requested use of the leave since it expired at the end of the year. Staff reported a total of $65,000 was spent in calendar year 2020 on emergency paid sick leave. The committee recognized the need for extending the policy in light of the ongoing pandemic and recommended approval of the resolution.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following resolution amending personnel policies to extend Emergency Paid Sick Leave through April 30, 2021.

R E S O L U T I O N
by the
Vance County Board of Commissioners
Amendment to the Personnel Policies

WHEREAS, on March 18, 2020 the Families First Coronavirus Response Act (FFCRA) which included the Emergency Family and Medical Leave Expansion Act (the "Emergency FMLA Act") and the Emergency Paid Sick Leave Act (the "Sick Leave Act") was signed into law to be implemented no later than April 2, 2020; and

WHEREAS, the Vance County Board of Commissioners did previously amend its existing personnel policies and procedures to be in compliance with these new federal requirements as well as extend similar benefits to emergency responders; and

WHEREAS, the previous federal required benefits have expired and this board desires to end the previous benefits to emergency responders as well and to replace it with a new 2021 COVID-19 Leave Policy.

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does hereby end the prior COVID-19 Policy for emergency responders and does approve and replace it with the following leave policy.

VANCE COUNTY 2021 COVID-19 LEAVE POLICY

A. Employees will be entitled to a maximum of two work weeks of COVID paid sick leave, equal to their normal two-week work schedule, provided the absence is due to one of the following reasons:

    1. The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID–19.

    2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID–19.

    3. The employee is experiencing symptoms of COVID–19 and seeking a medical diagnosis.

B. For purposes of calculating available COVID paid sick leave:

1. An employee who is normally scheduled to work at least 40 hours each work week will be entitled to 80 hours of COVID paid sick leave for qualifying reasons. An eligible employee who normally works fewer than 40 hours each work week will be entitled to the number of hours of COVID paid sick leave equal to the number of hours that the eligible employee is normally scheduled to work across two work weeks.

2. When an employee does not work a regular schedule, the same eligibility rules from the prior 2020 COVID-19 Emergency Paid Sick Leave Policy will be utilized to determine the number of hours an employee shall receive.

3. All COVID paid sick leave paid to the employee since April 2, 2020 will be credited to the employees maximum two work weeks of COVID paid sick leave.

This COVID paid sick leave benefit will expire on April 30, 2021 or whenever the Nationally Declared State of Emergency for COVID-19 ceases, whichever is earlier.

Employees who violate these policies or any other personnel policy may be subject to disciplinary action. It is critical that employees keep their Departmental Director or the Director's designee apprised of their work status related to COVID-19 virus at all times. Employees must report to their Departmental Director as soon as possible any exposure or potential exposure that they have to the COVID-19 virus.

This, the 1st day of February, 2021.

Vance County Board of Commissioners

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman

Attest:

***Kelly H. Grissom* (signed)**
Kelly H. Grissom, Clerk to the Board

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Human Resources Committee – Position Reclassifications for Animal Services. Mr. McMillen stated that the committee reviewed a reclassification study for the animal services department that would adjust salary grades (hiring rates, midpoints, and maximums) to be in line with the average of surrounding counties. The intent of the study was to start with a small department that has experienced recent turnover due to salary ranges being significantly different from surrounding counties and to develop a template that can be repeated as necessary. The committee recognized that mini studies would allow the county to remain competitive with surrounding counties, assist with lowering turnover, and lower the cost impact of future salary studies. The total cost impact for the recommended reclassifications in Animal Services is $6,756. The committee recognized this as a good start and discussed the impact of surrounding counties recently implementing salary studies. The committee recommended proceeding forward with the reclassifications as presented. Recommendation: Approve reclassification of Animal Services

Manager position from Grade 68 to Grade 72, the Lead Animal Services Officer position from Grade 64 to Grade 68, and the Animal Shelter Attendant position from Grade 56 to Grade 58.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve reclassification of the Animal Services Manager position from Grade 68 to Grade 72, the Lead Animal Services Officer position from Grade 64 to Grade 68, and the Animal Shelter Attendant position from Grade 56 to Grade 58. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Finance Director's Report

Budget Amendment for Sheriff's Office. Finance Director Katherine Bigelow stated that the Governor's Crime Commission Block Grant has opened and has been applied for. The project name is CID Revitalization 2021 "A Successful Prosecution Begins at the Scene". The county has applied for this grant for $24,087.43. Ms. Bigelow stated that to be competitive she thought it would be beneficial to have matching funds of $2,000.00. Recommendation: Approve Budget Amendment #21, with the condition of grant approval.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve Budget Amendment #21 as follows:

Budget Amendment #21
FY 2020-2021
Sheriff's Office

Revenue Amendment Request	**Account Number**	**Revenue Increase (Decrease)**
General Fund Balance	10-399-439900	2,000
Total Revenue Increase (Decrease)		**$ 2,000**

Expenditure Amendment Request	**Account Number**	**Expense Increase (Decrease)**
Departmental Supplies	10-510-500033	2,000
Total		**$ 2,000**

Purpose: County matching funds if Governor's Crime Prevention Block Grant is approved.

Authorization: Vance County Board of Commissioners
February 1, 2021

County Attorney's Report

REO Property – Bid Acceptance Resolution. County Attorney Jonathan S. Care noted that during its January meeting, the board of commissioners approved the public sale process for St. Matthews Street Lot – Parcel 0066 05004. The property was advertised through the upset bid process and no upset bids were received. The board is now free to sell the property or reject the offer.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following resolution accepting the bid for St. Matthews Street Lot – Parcel 0066 05004:

RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer in the amount of $1,000.00 from Joshua Tree Associates, LLC for the purchase and sale of County owned real property, which is more particularly described below:

St. Matthews Street Lot, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0066 05004.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on ***January 9, 2021*** stating that said offer from Joshua Tree Associates, LLC in the amount of $1,090.00 had been received and that any person wishing to submit an upset bid should do so within 10 days, and

WHEREAS, no upset bids were received within the statutorily prescribed time period.

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Joshua Tree Associates, LLC*** in the amount of **$1,090.00** subject to the terms and conditions contained in the submitted upset Offer to Purchase Contract, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 1st February, 2021.

R. Dan Brummitt **(signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom **(signed)**
Kelly H. Grissom, Clerk to the Board

REO Properties – New Offers. Attorney Care stated that six offers had been received for real property located at Island Creek Estates – Parcel 0352A03002; Lawrence Street Lot – Parcel

0085 01014; E. Andrews Avenue Lot – Parcel 0079 03034; Andrews Avenue Lot – Parcel 0079 03035; 853 Water Street – Parcel 0069 05009; and 619 Water Street – Parcel 0078 06005. He stated that the board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolutions to begin the upset bid process for the properties. He noted that all of the properties except Island Creek Estates are jointly owned with the City of Henderson, so any action on those properties will need to be contingent upon the City taking similar action.

Motion was made by Commissioner Gordon Wilder to approve the upset bid process for real property located at Island Creek Estates – Parcel 0352A03002; Lawrence Street Lot – Parcel 0085 01014; E. Andrews Avenue Lot – Parcel 0079 03034; Andrews Avenue Lot – Parcel 0079 03035; 853 Water Street – Parcel 0069 05009; and 619 Water Street – Parcel 0078 06005., contingent upon the City taking similar action. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

RESOLUTION AUTHORIZING UPSET BID
PROCESS FOR SALE OF REAL PROPERTY
Lot Island Creek Estates, Henderson, NC 27537

WHEREAS, Vance County owns certain real property with an address of **Lot Island Creek Estates, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0352A03002;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$900.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Kenyatta Clark***; and

WHEREAS, ***Kenyatta Clark*** has paid the required deposit in the amount of **$900.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

***Kelly H. Grissom* (signed)**
Kelly H. Grissom, Clerk to the Board

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RESOLUTION AUTHORIZING UPSET BID
PROCESS FOR SALE OF REAL PROPERTY
Lawrence Street Lot, Henderson, NC 27536

WHEREAS, Vance County owns certain real property with an address of **Lawrence Street Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0085 01014;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$2,285.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Kenyatta Clark***; and

WHEREAS, ***Kenyatta Clark*** has paid the required deposit in the amount of **$750.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

R. Dan Brummitt **(signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom **(signed)**
Kelly H. Grissom, Clerk to the Board

RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
E. Andrews Avenue Lot, Henderson, NC 27536

WHEREAS, Vance County owns certain real property with an address of **E. Andrews Avenue Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0079 03034;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$1,791.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Kimberly Johnson***; and

WHEREAS, ***Kimberly Johnson*** has paid the required deposit in the amount of **$750.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

***Kelly H. Grissom* (signed)**
Kelly H. Grissom, Clerk to the Board

RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Andrews Avenue Lot, Henderson, NC 27536

WHEREAS, Vance County owns certain real property with an address of **Andrews Avenue Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0079 03035;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$1,659.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Kimberly Johnson***; and

WHEREAS, ***Kimberly Johnson*** has paid the required deposit in the amount of **$750.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

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8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

***Kelly H. Grissom* (signed)**
Kelly H. Grissom, Clerk to the Board

. . . . . .

RESOLUTION AUTHORIZING UPSET BID
PROCESS FOR SALE OF REAL PROPERTY
853 Water Street, Henderson, NC 27536

WHEREAS, Vance County owns certain real property with an address of **853 Water Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0069 05009;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$2,611.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Nahid Sanaei***; and

WHEREAS, ***Nahid Sanaei*** has paid the required deposit in the amount of **$750.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

***Kelly H. Grissom* (signed)**
Kelly H. Grissom, Clerk to the Board

RESOLUTION AUTHORIZING UPSET BID
PROCESS FOR SALE OF REAL PROPERTY
619 Water Street, Henderson, NC 27536

WHEREAS, Vance County owns certain real property with an address of **619 Water Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0078 06005;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$2,218.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Nahid Sanaei***; and

WHEREAS, ***Nahid Sanaei*** has paid the required deposit in the amount of **$750.00** with her offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 1st February, 2021.

R. Dan Brummitt **(signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom **(signed)**
Kelly H. Grissom, Clerk to the Board

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Henderson-Vance Industrial Park Property – Offer to Purchase. Attorney Care stated that an offer has been received on a 2 acre tract of land at the Industrial Park on Bearpond Road – Parcel 0453 05005A. The offer is from Gatham Properties, LLC in the amount of $275,000. The company is aware that similar restrictive covenants that are placed on other industrial park properties will be placed on this tract prior to closing. Also, they are required to begin construction within one year and plans would require board approval before construction is allowed to begin. Attorney Care recommended that this offer be advertised for upset bids as is done for other county owned properties.

Chairman Dan Brummitt expressed his concern that the property has not been commercially marketed and would like to refer this matter to the properties committee to further review the offer and restrictive covenants.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize an upset bid process for Parcel 0453 05005A. This motion was seconded by Commissioner Archie B. Taylor, Jr.

The board discussed this matter at length and agreed to a 20-day upset bid process and directed staff to advertise commercially by a broader means outside the usual local paper.

Vote on the motion to authorize the upset bid process for Parcel 0453 05005A was ayes – six (6); noes – one (1), with the dissenting vote being cast by Chairman Dan Brummitt.

Chairman Brummitt referred this matter to the properties committee for a detailed review of the offer, existing industrial park covenants, etc.

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RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Tract 2, 2.048 acres Bearpond Road, Henderson, NC 27537

WHEREAS, Vance County owns certain real property with an address of **Tract 2, 2.048 acres Plat Book "Y", Page 285, Vance County Registry Bearpond Road, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0453 05005A;** and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **$275,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Gatham Properties, LLC***; and

WHEREAS, ***Gatham Properties, LLC*** has paid the required deposit in the amount of **$137,500.00** with their offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published in the local newspaper and advertised as many other venues and sites as determined to be effective, which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. A notice of the proposed sale shall be advertised as many other venues and sites as determined to be effective, which shall describe the property, the amount of the offer and refer them to the publication and process to submit an upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

4. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 20 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

5. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 20-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

6. A qualifying higher bid is one that raises the existing offer by the greater of $750 or ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

7. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of $750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

8. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Special Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record.

9. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

10. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 20-day upset period.

This the 1st February, 2021.

R. Dan Brummitt **(signed)**
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom **(signed)**
Kelly H. Grissom, Clerk to the Board

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County Manager's Report

Resolution – Black History Month. County Manager Jordan McMillen stated that February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans. Recommendation: Adopt the resolution in support of the designation of February as Black History Month in Vance County.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to adopt the following resolution in support of the designation of February as Black History Month in Vance County.

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R E S O L U T I O N
by the
Vance County Board of Commissioners
in designation of
February 2021 as Black History Month in Vance County

WHEREAS, for 86 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

WHEREAS, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

WHEREAS, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

WHEREAS, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

WHEREAS, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does officially designate February 2021 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

BE IT FURTHER RESOLVED, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2021.

This, the 1st day of February, 2021.

R. Dan Brummitt **(signed)**
R. Dan Brummitt, Chairman

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Planning Retreat. Mr. McMillen noted that the annual planning retreat has been finalized and will occur on Wednesday, February 10 from 8:30AM to 1PM and will be held in the Board of Commissioners' meeting room. The agenda includes a presentation of results from the recent employee survey, a financial and budget review, review of capital improvement projects, and goal prioritization for the coming fiscal year.

Semi-Annual Jail Inspection Report. Mr. McMillen reported that the State conducted its periodic jail inspection on January 5, 2021 and submitted its report to the county. The report indicated one issue with two surveillance cameras which has already been addressed. This is a significant improvement upon previous jail inspection reports and is a testament to the Sheriff, Jail leadership and commissioners for providing recent funds for maintenance improvements. The jail staff has completed the plan of correction which was provided to the board for information.

Motion was made by Commissioner Thomas S. Hester, Jr. to receive the semi-annual jail inspection report as information. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

911 Console Radio Replacement. Mr. McMillen stated that the commissioners approved moving forward with the replacement of the radio consoles at the primary and backup 911 centers during the November 2nd meeting (Zetron Max Dispatch Console System). The total approved cost was $419,754 and it was anticipated that 100% of the cost was to be covered with State ETS 911 funds. Upon further review, the NC 911 Board has only agreed to pay $409,684.60 with state dollars leaving a balance of $10,069.40 in local dollars to complete the project. The console radio replacement is essential as our existing radio consoles are in urgent need of replacement and due to our existing vendor going out of business. Staff proposes taking this cost from lapsed salaries in the 911 budget. According to our 911 Director the county will lose state funds if we do not complete the project before the end of this fiscal year. Recommendation: Approve Budget Transfer #5 allocating $10,069.40 in local dollars to complete the replacement of 911 console radios at the primary and backup 911 centers.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve Budget Transfer #5 as follows:

Budget Transfer #5
FY 2020-2021
Emergency Management

Transfer From:	**Account Number**	**Amount**
Regular Salaries	10-621-500001	10,069.40
Total		**$ 10,069.40**

Transfer To:	**Account Number**	**Amount**
Capital Outlay	10-621-500074	10,069.40
Total		**$ 10,069.40**

Purpose: To cover Zetron radio order that was originally to be covered 100% by ETS Funds. The 911 board has now decided that a portion of the replacement must be covered with local dollars.

Authorization: Vance County Board of Commissioners
February 1, 2021

911 Furniture Replacement. Mr. McMillen noted that the FY20-21 budget includes replacement of furniture consoles at the primary 911 center utilizing zero county dollars. The existing furniture is 10 years old and the NC 911 Board allows replacement every seven years and will cover 100% of the cost. The cost of replacement is $98,486.50 based upon state contract pricing and includes delivery, removal of existing console furniture and installation costs. According to our 911 Director the county will lose state funds if we do not complete the project before the end of this fiscal year.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the purchase and replacement of furniture at primary 911 center totaling $98,486.50 to be paid for 100% with 911 state ETS funds.

24/72 Schedule for EMS. Mr. McMillen explained that the EMS Department currently operates on a kelly schedule which is a fire based schedule (work 24 hours, off 24 hours, work 24 hours, off 24 hours, work 24 hours followed by four days off) and is a holdover from when Fire and EMS were a combined department. The EMS Department currently has 28 positions (three shifts of nine people plus the director) and continues to be challenged with filling open positions resulting in overworked and burned out staff. A 24/72 schedule (work 24 hours followed by 72

hours off) is designed for EMS agencies, provides more rest, and should allow open positions to be filled better as long as our salaries remain above our surrounding counties. Of our surrounding counties, Granville and Franklin operate on a 24/72 schedule while Warren County does not. The public safety committee has previously endorsed the 24/72 schedule for EMS; although due to budgetary constraints that would have caused a tax increase, the county was unable to implement it with the FY20-21 budget. Staff estimates the 24/72 schedule would cost an additional $485,000 annually and up to $180,000 for the remainder of the current fiscal year if put in place prior to July 1st. Once approved, it would take a few weeks or months to transition fully to the new schedule as an entire shift of nine positions would need to be recruited. The manager recommends beginning the transition to a 24/72 schedule early to allow for its full implementation by July 1st. This recommendation is being made with the knowledge that the upcoming budget for FY21-22 will be challenged to take on this significant cost without having a tax impact. Recommendation: Authorize staff to transition EMS to a 24/72 schedule prior to July 1, 2021 to include the addition of one Division Chief, one Field Training Officer and seven Paramedic/EMT positions and approve Budget Amendment #22 adding up to $180,000 from fund balance to the FY2021 EMS budget.

Motion was made by Commissioner Gordon Wilder to authorize staff to transition EMS to a 24/72 schedule prior to July 1, 2021 to include the addition of one Division Chief, one Field Training Officer and seven Paramedic/EMT positions and approve Budget Amendment #22 adding up to $180,000 from fund balance to the FY2021 EMS budget. This motion was seconded by Commissioner Carolyn Faines.

Commissioner Wilder expressed his concerns with only one ambulance running this past Saturday and hopes this new schedule will help alleviate this type of situation in the future.

Chairman Brummitt requested a daily report from EMS that shows how many county ambulances are in service each day – one report for the day shift and one report for the night shift. He asked that this be included in the Consent Agenda each month.

Vote on the motion to authorize staff to transition EMS to a 24/72 schedule prior to July 1, 2021 to include the addition of one Division Chief, one Field Training Officer and seven Paramedic/EMT positions and approve Budget Amendment #22 adding up to $180,000 from fund balance to the FY2021 EMS budget was unanimous.

Budget Amendment #22
FY 2020-2021
EMS

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
General Fund Balance	10-399-439900	180,000
Total Revenue Increase (Decrease)		**$ 180,000**

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
EMS Salaries	10-530-500001	180,000
Total		**$ 180,000**

Purpose: Funds for transition of EMS schedule to 24/72 for remainder of FY 2021 (estimated four months)

Authorization: Vance County Board of Commissioners
February 1, 2021

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Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following consent agenda items as presented: Budget Amendment #20, Budget Transfer #6, December 2020 Tax Refunds and Releases, departmental monthly reports, and the minutes of the January 4, 2021 regular meeting.

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Budget Amendment #20
FY 2020-2021
Social Services

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Low-Income Home Energy Assistance/DSS Administration	10-348-434800	591,523.70
Total Revenue Increase (Decrease)		**$ 591,523.70**

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Low-Income Home Energy Assistance	10-610-500433	591,523.70
Total		**$ 591,523.70**

Purpose: Increase of federal funding for energy assistance CFDA #95.568 #4. No county dollars are used in this amendment.

Authorization: Vance County Board of Commissioners
February 1, 2021

Budget Transfer #6
FY 2020-2021
Elections

Transfer From:	**Account Number**	**Amount**
Telephone/Postage	10-430-500011	1,500
Advertising	10-430-500026	1,000
Other Supplies/Materials	10-430-500034	2,000
Total		**$ 4,500**

Transfer To:	**Account Number**	**Amount**
Equipment Rental	10-430-500021	4,500
Total		**$ 4,500**

Purpose: To cover ballot printing for the 2020 Election.

Authorization: Vance County Board of Commissioners
February 1, 2021

TAX OFFICE REFUND AND RELEASE REPORT FOR DECEMBER 2020

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
BARKER DAN T	2016	1252.84	0	0	REAL PROP - BILL
BARKER DAN T	2016	1279.20	0	0	REAL PROP - BILL
BARKER DAN T	2017	1252.84	0	0	REAL PROP - BILL
BARKER DAN T	2017	1279.20	0	0	REAL PROP - BILL
BARKER DAN T	2018	1279.67	0	0	REAL PROP - BILL
BARKER DAN T	2018	1306.59	0	0	REAL PROP - BILL
BARKER DAN T	2019	1313.20	0	0	REAL PROP - BILL
BARKER DAN T	2019	1340.83	0	0	REAL PROP - BILL
ERIN GRANTLY INVESTMENTS LLC	2020	0	0	234	REMOVE SOLID WAS
ERIN GRANTLY INVESTMENTS LLC	2020	0	0	351	REMOVE SOLID WAS
GANG FREE INCORPORATED	2020	540.32	0	117	REAL PROP - BILL
GANG FREE INCORPORATED	2020	223	0	0	REAL PROP - BILL
GANG FREE INCORPORATED	2020	286.97	0	0	REAL PROP - BILL
HAGWOOD JAMES S	2020	0	2.94	0	PERS PROP BILLED
HAGWOOD JAMES S	2020	0	2.94	0	PERS PROP BILLED
HAGWOOD JAMES S	2020	0	2.94	0	PERS PROP BILLED
HAGWOOD JAMES S	2020	0	2.94	0	PERS PROP BILLED
HAGWOOD JAMES S	2020	0	20.36	0	PERS PROP BILLED
WATKINS GEORGE ROSE	2020	0	38.96	0	PERS PROP BILLED
WATKINS GEORGE ROSE	2020	0	2.94	0	PERS PROP BILLED
TOTAL		11354.66	74.02		
GRAND TOTAL	11428.68				

MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Parks and Recreation, Planning and Development, Tax Collections and Veterans Service.

Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Farmers Market Advisory Committee – three year term
Reappoint Lisa Royster

Kerr Tar COG Regional Aging Advisory Committee – three year term
Reappoint Sandra Tubbs

Henderson Zoning Board of Adjustments – three year term
Reappoint Katherine Walters

Vance County Planning Board – three year term
Reappoint Thomas Shaw, Ruth Jones, and Alvin Johnson, Jr.
Appoint Benny Finch to fill vacant alternate position.

Vance County Zoning Board of Adjustments – three year term
Appoint Benny Finch to fill vacant alternate position.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the appointments as presented.

As there was no further business, at 8:05 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, that the meeting be adjourned.

Approved and signed March 1, 2021.

***R. Dan Brummitt* (signed)**
R. Dan Brummitt, Chairman