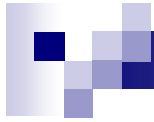


在线申请PMP考试流程介绍

智鼎东方PMP考前辅导班

2011.3



报考PMP的流程：

- 1 英文报名提交（登录PMI网站）
- 2 等候美国PMI审核，5个工作日
- 3 审核通过，提示可以付费以后，进行中文报名（登录外专局网站）
- 4 等候外专局审核，3个自然日
- 5 审核通过，在线支付考试费
- 6 等候预约考试（3~10天）
- 7 预约未抽中（预约完成，等候考试）；预约被抽中（预约完成，准备审核资料）



英文在线报名链接地址：

<https://authentication.pmi.org/Default.aspx?r=certification.pmi.org/Default.aspx&s=true>

（查询英文报名有效期、查准考证号、查成绩、查证书号等都进入此链接）

或进入PMI主页，登录：www.pmi.org – 点击My PMI – 点击Personal



Login

Existing User

If you have an existing account, enter your username and password below. This can be your PMI.org account, Member ID, Certification Number or Bookstore ID from our previous website.

Username:

[forgot my username](#)

Password:

[forgot my password](#)

New User

If you are new to PMI, or if you applied for PMI Membership using a paper application, create an account now using our online registration process.

PMI会员或已注册过的用户，请直接输入用户名和密码进行登陆；


第一次登录尚无用户名和密码的考生请点击此处注册；

建议：用户名、密码不要设置的太复杂，尽量避开特殊符号、1、小写L等。

在建立用户名和密码后，考生可进入系统并在整个认证过程中了解自己的状态

Register: Step 1 of 3


Personal Information

Title: 

First Name:

Middle Name:

* Last Name:

Suffix: 

Nickname:

E-mail Address

* E-mail:

* Confirm E-mail:

Did you apply for PMI Membership using a paper application?
If so, please enter your Member ID number below.

Member ID:

Title/Salutation: 选择称呼方式, 一般情况下男士选择Mr., 女士选择Ms. 即可

First Name 用拼音填写个人的名字 (只写名不写姓) 首字母要大写 (三字名的如张小军: **Xiaojun**)

middle Name: 中国人一般无**middle Name**, 不填写

Last Name: 用拼音填写个人的姓, 首字母要大写

(注意: 名字和证件保持一致)

E-mail: 填写邮件地址并再次确认 (注意: 邮箱用不过滤外国邮件的即可 (修改设置), 如: **126**、**163**、**gmail**、**sohu**

如使用**hotmail**、**yahoo** 需检查设备确认不会拒收国外邮件, 最好不使用**QQ邮箱**)

PMI会员ID. (不是会员的不用填写) 每一页点击next即为保存

其中带星号的为必填内容



Confirmation

Confirm Code

We sent you a confirmation code to the e-mail address that you provided. When you receive that e-mail, please use the code provided to confirm your address. If you do not receive an e-mail, please contact [PMI Customer Care](#).

You should receive the confirmation e-mail within a few minutes.

* Confirmation Code:

1F570D

[Re-send](#) the confirmation code.

* indicates a required field.

[Back](#) [Next](#)

登上刚才填写的e-mail, PMI会给你发邮件里面有密码, 把密码填在此处(此种情况有时候会出现)

Register: Step 2 of 3

Default Address

Please enter your address below. This will be used as your default mailing, billing and shipping address. You can edit or add new addresses at any time by accessing your My PMI page.

* Country:

* Address Type:

* Attention:

* Address:

* City:

State/Province:

Zip/Postal Code:

☒ This is a commercial address.

* Organization Name:

Type	Country Code	Area Code	* Phone Number	Extension
Work <input type="text" value="Work"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="58876"/>	<input type="text"/>

选择国家
Chinamainland
(大多数情况下)

选择地址类型:
Work或Home
收件人全名 (自动显示)
地址描述由小到大

城市:
省份:
邮编:
单位名称:
电话 (可写座机号, 也可写手机号) 说明: Country Code是国家代码, 中国大陆地区的考生请填写86;Area Code是地区代码, 填写时请去掉第一个0, 如北京区号为010, 填写时请写10;上海区号为021, 填写时请写21。如果要留移动电话号码, 也需要填国家代码和地区代码。)

Professional Information

* Company Name: Wisdom Oriental Company

* Job Title/Position: Educator/Trainer

* Primary Organization Focus: Training/Education

* Functional Area:

- Customer Service
- IT or IS
- PM Department or PMO
- Operations
- Finance
- Marketing
- Sales
- Human Resources
- Research/R&D
- Training/Education

NOTE: To select multiple choices, you can hold the Control key while selecting

or click and drag.

公司名称:

工作头衔/职位

公司主要的行业领域

职能范围

注意: 如果您希望多选,
请在您选择或点击时同时
按Ctrl键。

Communication Preferences

You may be interested in receiving optional mailings from PMI or its partners, being included in PMI directories, or receiving important announcements from PMI.

Please include me in: (Check box for each item you prefer)

☐ Third-party Mailing Lists

☐ Receive promotional messages from PMI about PMI products, services, and events

选择哪种方式接收
PMI的相关信息、
公告、**可选可不选**
沟通选择

您有可能感兴趣收到PMI或
者其合作伙伴选择性邮
件、增加进PMI的邮寄地址
目录当中或者收到PMI重要
通知。

Register: Step 3 of 3

Create your Username and Password

Create your username and password and establish a security question in case you forget your password. Your new username and password is what you will use to login on return visits.

* Username:

* Password:

* Verify Password:

NOTE: Passwords are case-sensitive.

* Security Question:

* Security Answer:

NOTE: Security answers are case-sensitive.

* indicates a required field.

用户名字: 5-50个字符, 不可包括逗号, 空格, <, > (如果用户名被注册过, 则必须重新选择)

密码: 注意密码字母区分大小写
再次确认密码:

忘记密码提示语及答案

注意: 用户名, 密码最好不要更改, 否则可能约考不上

点击finish完成注册

PMI® Global Congress 2010 — North America

President Bill Clinton led the United States during a time of unprecedented prosperity and change. In his speech, "Embracing Our Common Humanity," the former President will draw upon his experiences to provide insight into the challenge of globalization, emphasizing our growing interdependence and pointing the way toward a future based on shared goals and values.

Register by 23 September for special rates.



http://www

Welcome to the New
PMI.org

Keynote Speaker

PMI Global Congress
2010—North America



Career Development
- Anytime, Anywhere



Career Central

My Status

My Membership Status

Join PMI and get involved.

My Certification Status

[Certificate Benefits](#)

[Certificate Information and Application](#)

My PMI Library

View and sort documents you have downloaded from PMI.org in your [Digital Lock Box](#).

My Communities

As a member you can [access our online communities](#).

点击此处进行
考试申请

（有时会出现
此页面，有时
直接出现下一
个页面）



Certification : Project Management Institute Certification Program

Overview

My Information

[Change Password](#)

[Edit Address](#)

[Edit Phone/E-mail](#)

[Edit Education](#)

[« Back to Certification Home](#)



Apply for PgMP Credential

PMI's Program Management Professional credential is specifically developed to acknowledge the qualifications of the professional who leads the coordinated management of multiple projects toward a strategic goal and ensures the ultimate success of a program.

[Please click here to review the eligibility requirements and candidate policies and procedures before applying.](#)



Apply for PMP Credential

The PMP credential is the world's premier credential for project management practitioners who lead and direct projects.

[Please click here to review the eligibility requirements and candidate policies and procedures before applying.](#)



Apply for CAPM Credential

The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

[Please click here to review the eligibility requirements and candidate policies and procedures before applying.](#)

选择
**Apply for
PMP
Credential**
开始正式网
上报名

说明：要求考生
正确选择所申请的
认证考试，务
必不要错误选择
而影响考试。



PMP Application : Step 1: Application | Review Mailing Address

Step 1: Application

[Contact Address](#)[Contact E-mail, Phone](#)[Attained Education](#)[Requirements](#)[Optional Information](#)[Certificate](#)[Agreement](#)[Review & Submit](#)[Step 2: Schedule Exam](#)[Step 3: Exam Results](#)[« Back to Certification Home](#)

Please enter your address information below. You can change your preferred mailing or billing address by clicking "Set as Mailing" or "Set as Billing". If your addresses are not listed below, please add them by using the "Add Home" or "Add Work" buttons.

When you are done, click "Next".

My Default Address

[Edit](#)

(Work)
Wisdom Oriental Company
Room532,Yanyuan Resource Building
Peking University,NO151Zhongguancun North Street
Haidian District Beijing
Beijing, CHN
(Preferred Mailing Address)
(Preferred Billing Address)

[Add Home Address](#)[« Back](#)[Next »](#)

请输入您的地址信息。您可以通过点击“以邮寄地址设置”或“以付费地址设置”来改变您所希望的邮寄或付费地址。如果您的地址并不是以下所列出的，请用“添加家庭地址”和“添加工作地址”键加入您的确切地址。当您完成后请点击“下一步”。

检查所填地址



PMP Application : Step 1: Application | Review Contact Information

Step 1: Application

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Review & Submit

Please check your e-mail and phone information for accuracy and completeness. When you are done, click "Next".

E-mail Addresses



lichunyansara@163.com

(preferred)

Add E-mail

Phone Numbers



Work

58876

(preferred)

Add Phone Number

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检查邮件地址

X表示可以删除后重新添加

检查电话号码

Step 2: Schedule Exam

Step 3: Exam Results

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PMP Application : Step 1: Application | Review Attained Education

Step 1: Application

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Please indicate your highest level of education attained at the time of application below using the drop down menu and complete all applicable contact information for your school, college or university.

* Highest level of education attained:

Bachelor Degree or global equivalency

* Year degree awarded:

1998

* School/University:

Beijing University

* Address:

Summer Palace Road NO.5

Haidian District Beijing

* City:

Beijing

State/Province/Territory:

Zip/Postal Code:

* Country:

China, mainland

* Field of Study:

Education

* indicates a required field.

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请使用下拉式菜单来指明您在申请时所获得的最高教育，并填写完整您的学校、学院或大学的所有有效联系信息。

填写学历：

学士学位以上毕业要有三年以上工作经验，学士学位以下（包括只有毕业证，无学位证的同学）要有五年以上工作经验。

本科毕业只有学历证书但无学位证书及专科选择Associate；高中请选择“High School diploma”，学士学位bachelor degree，master degree硕士学位]，doctorate博士

毕业年份

学校名称

学校的通信地址

（学校名称和地址有更改的，名称以证书上的信息为准，地址以现在的为准）

学校所在城市

国家

学习领域、专业



PMP Application : Step 1: Application | PMP Requirements Overview

Step 1: Application

[Contact Address](#)[Contact E-mail, Phone](#)[Attained Education](#)[Requirements](#)[Overview](#)[Worksheet](#)[PM Experience](#)[PM Education](#)[Optional Information](#)[Certificate](#)[Agreement](#)[Review & Submit](#)

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To become eligible, you are required to meet the following requirements:

Project Management Experience

You are required to document experience you've accrued leading and directing projects under general supervision within the constraints of schedule, budget and scope. The project management experience being documented should indicate you can appropriately apply a methodology to projects that have reasonable well-defined project requirements and deliverables.

Minimum of 4500 hours of project management experience.

Project management experience dating back at least three years from application submittal date.

Project management experience not dating back further than eight years from the application submittal date.

Minimum of 36 months of project management experience (gaps in experience and overlapping experience will not be counted).

Project management experience is required in each of the following process areas when all projects are totaled, but not on each project:

- Initiating
- Planning
- Executing
- Monitoring and Controlling
- Closing

Project Management Education

Minimum of 35 contact hours of formal education in project management (one contact

学士学位以上的项目管理经验要求及接受项目

第一步：在线申请/PMP申报条件概览

你需要满足下列要求才能合格：

项目管理经验

- 至少4500小时的项目管理经验

- 至少拥有从申请之日起前3年内的项目管理经验

- 有的项目管理经验不晚于申请之日前6年内

- 计项目管理月数至少达到36个月。所要求的36个月是不重叠的、单独的

- 有项目累计起来要拥有五大过程的项目管理经验，但不是每个项目都需要有五大过程的项目管理经验

○ 启动阶段

○ 计划阶段

○ 实施阶段

○ 控制阶段

○ 收尾阶段

项目管理教育

- 至少拥有35小时的正式项目管理教育经历（1个小时相当于实际接受项目管理教育的1个小时）。这一要求没有时间限制。所以考生可以记录所有的项目管理教育经历，不管是何时接受教育。接下来的几个步骤需要您填写项目管理工作经验和相关

培训信息

PMP Application : Step 1: Application | Eligibility Worksheet

Step 1: Application

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Review & Submit

You can use the following worksheet to track your progress. Qualified requirements must equal or exceed the required totals before the application may be submitted to PMI for review and approval.

	Required	Qualified	Still Need
PM Experience Months:	36	0	36
PM Experience Hours:	4500.00	0.00	4500.00
PM Education Hours:	35.00	0.00	35.00

Meeting the requirements:

You can update your [Project Management Work Experience](#).

Or update your [Project Management Education](#).

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Step 2: Schedule Exam

Step 3: Exam Results

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此状态为未填状态，其中第一列是要求时间，第二列为已获得时间，第三列为仍需要时间。项目经验填写完整后，会变化。

第一行：项目管理经验月数本科及其以上学历：**36个月**

第二行：项目管理小时数本科及其以上学历：**4500h**

第三行：项目管理教育小时数：**35h**

点击添加项目管理经验

满足要求

- 你可以更新你的[项目管理工作经验](#)
- 或更新你的[项目管理培训情况](#)

说明：表格显示的要求、已满足、仍需要的月份/小时数，填过一次下次可以继续补充直到 **Still Need** 为0，但建议最好一次填完。

PMP Application : Step 1: Application | Experience Worksheet

Step 1: Application

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Review & Submit

Click below to begin documenting a project. Once you document a project, it will be listed below and you will be able to make changes to it.

Add Experience

Currently you do not have any Work Experiences defined. To begin, click the "Add Experience" button.

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Step 2: Schedule Exam

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点击此处
添加项目
管理经验

第一步：在线
申请 | 经验工
作表

点击开始记录
项目，您记录
的项目将会被
列出来，您可
以对其进行修
改。

增加经验

目前你没有任
何确定的工作
经验。点击“增
加经验”开始。

说明：请点击“Add
Experience”进入
下一个页面（但不
要直接点 Next）

PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Review & Submit

Please identify the project. Please note that your project role is not necessarily the same as your position title. PMI must have verifiable information for your contact person's e-mail address and phone number to be able to approve your application.

Project Specific Information

* Project Title:

* Project Started:

* Through:

* Project Role:

* Primary Industry:

* indicates a required field.

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第一步：在线申请 | 添加/编辑工作经验

确定这个项目，请注意你在项目中的角色并不一定必须要和你的职位相同。PMI需要你提供可验证的联系人的Email和电话来证明你的申请。

填写项目名称

选择项目起始时间
(尽量选择时间比较靠近现在的项目)

选择项目结束时间

你在项目中的角色
(尽量选择下拉菜单中已有的职位名称，尽量不要选择other)

项目的主要行业领域

PMP Application : Step 1: Application | Add/Edit Experience

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Please identify the organization for whom you managed this project.

Organization Details

* Job Title:

Windows Live Video Mail

* Organization Name:

Microsoft China

* Organization Address:

suzhou street Haidian district Beijing

* City:

beijing

State/Province/Territory:

Zip/Postal Code:

* Country:

China, mainland

Organization's Phone Number

Country Code:

Area/State/City Code:

* Phone Number:

Extension:

* indicates a required field.

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工作职位

(当时所做项目时自己所在的工作信息)

机构名称

机构详细地址

城市

省

邮政编码

国家

电话

(说明:
Country Code(国家代码):填 86 ;
Area/State/City Code: 北京填10 上海填21 (其他城市类似,去掉区号前面的0,例如:深圳区号0755,则填755)。



PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Review & Submit

Please identify your primary contact for this project. PMI may contact this person to verify your work experience.

Organization Contact

* Contact Name:

Dongming Huang

* Contact Relationship:

Project sponsor

* Contact E-mail:

lichunyansara@163.com

Contact's Phone Number

Country Code:

Area/State/City Code:

* Phone Number:

13011124920

Extension:

* indicates a required field.

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Step 2: Schedule Exam

Step 3: Exam Results

第一步：在线申请 | 添加/编辑工作经验

请确定你该项目的主要联系人，PMI可能会联系他来核实你的工作经验。

填写证明人姓名（姓名的全拼）

选择与填表人关系

填写证明人电子邮箱地址

填写证明人联系电话

证明人姓名、邮件、联系电话全部需要真实有效
建议最好填写身边的亲人、朋友，以便及时联系并通知你



- n 具有学士学位学历的，至少填写4500小时的项目管理相关经历，具备至少3年以上的工作经验，且仅在申请之日前6年之内的经历有效；具有学士学位以下学历的(包括本科毕业无学士学位证书的)，至少填写7500小时的项目管理相关经历，具备至少5年以上的工作经验，且仅在申请之日前8年之内的经历有效。
- n 填写项目流程时，建议需要4500小时的写2个项目，7500小时的写3个，平均每个项目2000-2500小时。按一星期5天工作日，一天8小时计算，一个项目至少需要15个月左右的时间。项目交叉的时间按一个项目的时间算，所以尽量避免交叉。
- n 大家在写项目管理的五个步骤里的具体时间时，我们可以以一个需要2000小时的项目为例，项目的启动占5%，100个小时，而这100个小时就是这5小项步骤的总和，每个具体的步骤时间不要过于平均,且最好是8的倍数。计划占20%，400小时。执行占50%，1000小时。控制占20%，400小时。收尾占5%，100小时。

PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Contact E-mail, Phone

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Initiating Process

Please enter the number of hours spent on each of these tasks for this project.

0.00

Conduct project selection methods to evaluate the feasibility of new products or services

0.00

Identify key stakeholders and perform analysis to gain buy-in and requirements for the success of the project.

0.00

Define the scope of the project based on the organization need to meet the customer project expectations.

0.00

Develop the project charter and review it with key stakeholders to confirm project scope, risks, issues, assumptions and constraints as well as obtain project charter approval from the project sponsor.

0.00

Identify and document high level risks, assumptions and constraints using historical data and expert judgment.

* indicates a required field.

启动一般占项目总时间的5-10%

注意：所有项目时间内的小项时间不要平均分配，且最好是8的倍数

第一步：在线申请 添加/编辑经验

启动过程

请输入此项目中每个任务的小时数

☐ 采用项目选择方法来评估新过程或服务的可行性

☐ 识别重要的干系人并进行分析来获得认同和需求，以保证项目成功

☐ 根据组织需求来定义项目范围，以满足客户对项目的期望

☐ 开发项目章程，并和重要干系人一起对项目进行审核，以确认项目范围、风险、事项、假设和限制，并从项目出资人处获得对项目章程的批准

☐ 使用历史资料和专家判断来确定和记录高层风险，假设和限制

设和限制

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PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Planning Process

Please enter the number of hours spent on each of these tasks for this project.

0.00

Identify key project team members and define roles and responsibilities to create a project organization structure to develop a communication plan.

0.00

Create the work breakdown structure with the team to develop the cost, schedule, resource, quality and procurement plans.

0.00

Identify project risks to define risk strategies and develop the risk management plan.

0.00

Obtain project plan approval from the customer and conduct a kick off meeting with all key stakeholders.

0.00

Define and record detail project requirements, constraints and assumptions with the stakeholders to establish the project deliverables.

0.00

Develop the change management plan to define how changes will be handled to manage the triple constraints.

* indicates a required field.

计划一般占项目总时间的20-25%

计划过程

请输入此项目中每个任务的小时数

☐ 确定重要的项目团队成员，并定义角色和职责，以建立项目组织结构，来制订沟通计划

☐ 和团队一起建立工作分解结构，并开发成本、进度、资源、质量和采购计划

☐ 识别项目风险，并建立风险策略，开发风险管理计划

☐ 获得客户对项目计划的批准，并和所有的重要干系人一起进行启动会议

☐ 和干系人一起定义和记录详细的项目需求、限制和假设，以建立项目可交付成果

☐ 开发变更管理计划，以定义变更的处理方法，来管理三个限制



PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Step 2: Schedule Exam

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Executing Process

Please enter the number of hours spent on each of these tasks for this project.

0.00

Manage proactively the resource allocation by ensuring that appropriate resources and tools are assigned to the tasks according to the project plan.

0.00

Execute the tasks defined in the project plan in order to achieve the project goals.

0.00

Ensure a common understanding and set expectations through communication to align the stakeholders and team members.

0.00

Improve team performance by building team cohesiveness, leading, mentoring, training, and motivating in order to facilitate cooperation, ensure project efficiency and boost morale.

0.00

Implement a quality management plan to ensure that work is being performed according to required quality standards.

0.00

Implement approved changes according to the Change Management Plan.

执行一般占项目总时间的50%左右

执行过程

请输入此项目中每个任务的小时数

☐ 通过确保合适的资源和工具能按项目计划被分配到任务上, 来主动管理资源分配

☐ 执行项目中定义的任务, 以达到项目目标

☐ 确保共识, 并通过沟通调整干系人和团队成员的期望

☐ 通过建立团队凝聚力、领导力、指导力、培训和激励, 提高团队绩效, 以促进合作、确保项目效率、鼓舞士气

☐ 执行质量管理计划, 以确保工作能按要求的质量标准执行

☐ 按照变更管理计划执行批准的变更

☐ 按采购计划获得项目资源

☐ 执行批准的行动和所需的权变措施, 来最小化项

目风险的影响



PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Step 2: Schedule Exam

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Monitoring and Controlling

Please enter the number of hours spent on each of these tasks for this project.

0.00

Measure project performance using appropriate tools and techniques.

0.00

Verify and manage changes to the project scope, project schedule and project costs as defined in the change management plan.

0.00

Monitor the status of all identified risks, identify any new risks, take corrective actions and update the risk response plan.

0.00

Ensure the project deliverables conform to quality standards established in the project quality plan.

* indicates a required field.

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控制一般占项目
总时间的**20-25%**

监测和控制过程

请输入此项目中每个任务的小时数

☐ 使用合适的工具和技术来监测项目绩效

☐ 核实和管理对在变更管理计划中定义的项目范围、进度和成本的变更

☐ 监测已识别风险的状态，识别任何新的风险，采取纠正措施并更新风险应对计划

☐ 确保项目可交付成果符合项目

质量计划建立的质量标准



PMP Application : Step 1: Application | Add/Edit Experience

Step 1: Application

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Closing Process

Please enter the number of hours spent on each of these tasks for this project.

0.00

Formalize and obtain final acceptance for the project.

0.00

Identify, document and communicate lessons learned.

0.00

Archive and retain project records, historical information and documents (e.g., project schedule, project plan, lessons learned, surveys, risk and issues logs, etc.) in order to retain organizational knowledge, comply with statutory requirements, and ensure availability of data for potential use in future projects and internal/external audits.

0.00

Obtain financial, legal and administrative project closure (e.g., final payments, warranties, contract signoff).

0.00

Release all project resources and provide performance feedback.

0.00

Create and distribute final project report.

**收尾一般占项目
总时间的5-10%**

收尾过程

请输入此项目中每个任务的小时数

☐ 获得对项目的认同和正式接受

☐ 识别、记录和沟通汲取的教训

☐ 存档并保留项目记录、历史信息 and 文档（如项目进度、项目计划、汲取的教训、调查、风险和事件日志等），以保留组织的知识、符合法定的要求、并确保数据的可用性，以供未来的项目和内部/外部审查使用。

☐ 获得财务、法律和行政的项目收尾（例如，最终的支付、担保、合同签字）

☐ 让与所有的项目资源，提供绩效反馈

☐ 建立和分发最终的项目报告

☐ 在项目结束时衡量客户的满意度



PMP Application : Step 1: Application | Add/Edit Experience

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Review & Submit

In the space provided below, please summarize the project management tasks that you managed for this project. Please ensure that your description is between 300 and 550 characters. *

可交付成果填写:

300-550字符（包括标点符号及空格），内容包括：项目目标1句话；在项目中的职位及主要负责工作1~2句话；5个过程组中分别的阶段性可交付物3~4句话；项目最终可交付物3~5句话。（此部分尽量详细描述）

* indicates a required field.

Step 2: Schedule Exam

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第一步：在线申请 添加/编辑经验

在下面提供的空格中，请对你管理的项目中的可交付成果进行说明。项目说明必须包括目标、关键可交付成果和项目输出。字数限制在500

字之内。

PMP Application : Step 1: Application | Experience Worksheet

Step 1: Application

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Step 2: Schedule Exam

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Click below to begin documenting a project. Once you document a project, it will be listed below and you will be able to make changes to it.

Experience Submitted

	Actual Months	Hours	Qualified Months	Hours	
gm From 01/1991 Through 06/1993	30	6160.00	0	0.00	✗
Total:	30	6160.00	0	0.00	
Required:			36	4500.00	
Still Need:			36	4500.00	

[Click here to add a new Project Management Work Experience.](#)

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已填写的
项目经验

要求的月数
及小时数
(学士及以上36个月
4500小时, 学士以下
60个月7500小时)

还需的月数
及小时数

说明: 第一个项目所有
信息录入完后,会出现
这个页面,显示你已输
入的第一个项目的信息,
Still Need: Months 和
Hours 不为0, 就要继
续添加第二个项目, 直
到总月份数和总小时数
达到或超过要求(本科
及以上: 36个月 4500
小时 专科及以下: 60
个月 7500小时)。

点击项目名称(蓝色)
可对录入完毕的项目进
行修改, 删除可以点击
右边的小红叉。

添加第二个、第三
个.....项目步骤和第一
个相同。

添加的所有项目满足了
月份和小时数的要求后
(**Still Need** 两项都为
零) 请点击下一步

PMP Application : Step 1: Application | Education Overview

Step 1: Application

Contact Address

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Review & Submit

Click below to begin documenting the project management education you've earned. Any education documented, will be listed below and you will be able to edit it in the future.

Add Education

Currently you do not have any Education items listed. To begin, click the "Add Education" button.

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填写PM教育背景

第一步：在线申请 | 添加/编辑教育背景

点击下面开始记录您所接受的培训信息，您记录完后此信息将会被列出，你可以对其进行修改。

增加教育背景 目前你没有任何被列出的教育信息。点击“增加教育背景”开始添加。

说明：点击“Add Education”进入下个页面（注意不要直接点Next）。

Step 1: Application | Add Education

Please enter your project management education information below. Specify the number of hours that qualify from the course being documented that are applicable to the credential you are applying for.

* Course Title:	<input type="text" value="Project management training"/>
* Institution Name:	<input type="text" value="WISDOM ORIENTAL (BEIJING) CULTURE CO.,LTD."/>
* Course Start Date:	<input type="text" value="1/8/2011"/> (i.e. 2/11/2011)
* Course End Date:	<input type="text" value="1/16/2011"/> (i.e. 2/11/2011)
* Hours:	<input type="text" value="35"/>
* Qualifying Hours:	<input type="text" value="35"/>

NOTE: Qualifying hours are hours that are applicable to this credential only.

* indicates a required field.

<input type="button" value="Cancel"/>	<input type="button" value="Save & Add »"/>
---------------------------------------	---

第一步：在线申请 | 添加/编辑教育背景

在这个部分我们需要您提交在项目管理领域所受过的教育。

可参照智鼎颁发的PDU填写

第一栏：课程名称

Project management training

第二栏：培训机构名称

WISDOM ORIENTAL (BEIJING) CULTURE CO.,LTD.

第三、四栏：课程起止时间

1/8/2011-1/16/2011

月/日/年(因日期只能填今天以前的，故我们都统一写成上期班的培训时间，即你将获得的PDU证书上的时间)

第五、六栏：小时数**35**小时

点击Save&Add进入下一步



PMP Application : Step 1: Application | Education Overview

Step 1: Application

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Review & Submit

Click below to begin documenting the project management education you've received. Project management education that you document will appear below and you will be able to edit it if necessary.

Education Submitted

Course	Hours
Project management training WISDOM ORIENTAL (BEIJING) CULTURE CO.,LTD., 10/16/2010 - 10/24/2010	35.00
Total:	35.00
Required:	35.00
Still Need:	0.00

[Click here to add a new Project Management Education Item.](#)

Step 2: Schedule Exam

Step 3: Exam Results

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此状态为
PM教育背景已填写

第一步：在线申请/教育概览

点击下面开始记录您所接受的培训信息，您记录完后此信息将会被列出，你可以进行修改。教育提交内容课程

[你还可以增加一个新的项目管理领域的教育内容](#)

说明：如果一个课程已经满足35小时的要求，就可以直接点“下一步”，如果尚未满足，请添加一个新的课程。



PMP Application : Step 1: Application | Optional Information

Step 1: Application

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Review & Submit

The following questions are optional, and you may choose not to answer them.

Primary Referral Source:

Have you taken a Certification Preparation Course presented by a PMI Chapter?

* indicates a required field.

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PMI问卷调查，可以不填，直接点下一页

第一步：在线申请 | 选择性信息
以下是可选择性问题，您也可以不回答。

主要推荐信息来源：

您是否参加过**PMI**分会组织的认证考前课程？



PMP Application : Step 1: Application | Name on Certificate

Step 1: Application

[Contact Address](#)[Contact E-mail, Phone](#)[Attained Education](#)[Requirements](#)[Optional Information](#)[Certificate](#)[Agreement](#)[Review & Submit](#)

Please enter your name **exactly** as it should appear on your certificate. This does not have to match the name on your government-sponsored Id that is necessary for admission to the testing center.

* Name on certificate:

* indicates a required field.

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第一步：在线申请 | 证书上的姓名

请输入您希望出现在证书上准确的姓名，这不一定必须和政府出具的身份证件一致。但是您在政府出具的身份证件上的姓名必须与准考证上的一致。

证书上的姓名：

（您注册时本人的姓名全拼）

说明：正确的显示为名在前姓在后，如考生李明应显示的是Ming Li。

PMP Application : Step 1: Application | Name on Certificate

Step 1: Application

Contact Address

Contact E-mail, Phone

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Review & Submit

Please confirm that this is the name that you would like to appear on your certificate.

This is exactly how it will appear:

Xiaoshi Li

* indicates a required field.

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请确认这就是您希望出现在证书上的姓名。

(您注册时本人的姓名全拼)

Step 2: Schedule Exam

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PMP Application : Step 1: Application | Certification Application/Renewal Agreement

Step 1: Application

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- Attained Education
- Requirements
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- Agreement
- Review & Submit

Step 2: Schedule Exam

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Please review the Agreement and check "I Agree".

PMI Certification Application/Renewal Agreement

By clicking the "I Agree" box below, you represent and agree to the following terms, conditions and releases related to PMI's Certification Programs:

1) I agree to satisfy and conduct myself in accordance with all PMI certification program policies and requirements, including this Agreement and the [PMI Code of Ethics and Professional Conduct](#) (as they may be revised from time to time); and I shall maintain confidentiality of PMI examination questions and content. Furthermore, I agree not to discuss, debrief or disclose, in any manner, the specific content of PMI examination questions and answers, to any individual.

2) I agree that I shall at all times act in a truthful and honest manner and provide truthful and accurate information to PMI. I agree that any intentional or unintentional failure to provide true, timely and complete responses to questions in this application or renewal form may lead to further investigation and/or sanctions by PMI. I also agree to promptly report to PMI any possible violations of the terms of this Agreement or the PMI Code of Ethics and Professional Conduct by PMI members or by persons who have applied for a PMI credential or have been awarded a credential by PMI.

This Agreement may be updated or revised from time to time. For the most current information, please refer to the online version of the credential handbooks located in the Certification Program section of PMI's website at www.localhost.pmi.org.

☐ I Agree*

* indicates a required field.

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协议与职业
规范
I Agree

PMP Application : Step 1: Application | Review Application Progress

Step 1: Application

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Following is a summary of your application's status. When each category is marked complete and you have checked the underlying box you will be able to submit your application to PMI for review and approval.

Application Progress

Contact Information	completed!
Attained Education	completed!
Business Activity	completed!
Requirements	incomplete
Certificate Details	completed!
Code of Conduct	completed!

Incomplete Requirements Detailed Summary

Project management experience is required in each of the process areas when all projects are totaled, but not on each project.

Please click [here](#) to go back to the requirements section of this application to add additional hours.

The following process areas below were identified as having zero total hours:

Closing Process

Monitoring and Controlling Process

Executing Process

Initiating Process

Planning Process

以下总结的是您所填申请内容的状态。当所有目录都标注为完成时，请选择下边的方框，您的申请表就提交给PMI审核并批准。

可先不着急提交，再回每一项检查一遍，

某项出现红色 **incomplete** 表示该项还未填写完整，需要继续完善资料，此时不能提交

PMP Application : Step 1: Application | Review Application Progress

Step 1: Application

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Step 2: Schedule Exam

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Following is a summary of your application's status. When each category is marked complete and you have checked the underlying box you will be able to submit your application to PMI for review and approval.

Application Progress	
Contact Information	completed!
Attained Education	completed!
Business Activity	completed!
Requirements	completed!
Certificate Details	completed!
Code of Conduct	completed!

☐ All information that I have provided is accurate and complete.*

* Indicates a required field.

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Submit Application

可先不着急提交，再回每一项检查一遍

绿色complete表示这一项已填写完整。

没问题，点击方框（我所提交的所有信息是完整和准确的）

然后点击Submit Application 提交并点击

说明：请点击方框后再点击“提交申请”。

PMP Application : Step 1: Application | Application Submitted

Step 1: Application

[Contact Address](#)[Contact E-mail, Phone](#)[Attained Education](#)[Requirements](#)[Optional Information](#)[Certificate](#)[Agreement](#)[Review & Submit](#)

PMI will review your application submission for acceptability and completeness. This process may take several days. If PMI approves your application you will be notified via e-mail.

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第一步：在线申请 | 申请已提交

PMI将检查您所提交申请的可接受性和完整性。这个过程也许需要几天。如果PMI批准您的申请将会通过电子邮件通知您。一旦您的申请被批准了，您可以开始预约考试。

你的申请已经提交，返回主页，点击

说明：在您完成在线申请的提交后，PMI需要5天的时间来进行审核。当PMI批准了您的申请后，您会收到一封电子邮件通知。之后您可以联系班主任进行中文报名。请注意，您的准考证的一年有效期从PMI批准您的申请开始计算。

Certification : Project Management Institute Certification Program

Overview

My Information

[Change Password](#)

[Edit Address](#)

[Edit Phone/E-mail](#)

[Edit Education](#)

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Apply for PgMP Credential

PMI's Program Management Professional credential is specifically developed to acknowledge the qualifications of the professional who leads the coordinated management of multiple projects toward a strategic goal and ensures the ultimate success of a program.

[Please click here to review the eligibility requirements and candidate policies and procedures before applying.](#)



You have submitted your PMP application.

PMI is now reviewing your application. The review process may take up to 5 days. During this time, PMI may communicate with the primary contacts you provided on your application to validate your project management experience and/or education.

[View submitted application »](#)

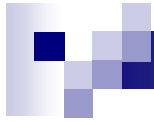


Apply for CAPM Credential

The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

[Please click here to review the eligibility requirements and candidate policies and procedures before applying.](#)

您的申请
已提交



提交成功后**PMI**会给您邮箱发送一封如下内容的邮件,让您等待评审(提交当天)

Dear Xiaoshi Li,

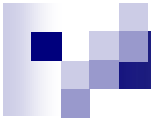
Thank you for your application for the PMP credential. We will review your application within five business days. Once your application has been reviewed, you will be notified to make payment for the credential examination.

You may check the status of your application online at <https://www.pmi.org/certapp/>.

Please contact us at customercare@pmi.org if you have questions or concerns.

Thank you,

PMI Customer Care



申请成功后会收到PMI的如下内容的邮件（第5个工作日）

说明：考生收到此邮件后就可以报名参加考试，把费用提交给当地的考试机构即可，请注意如果在中国大陆考试的考生，请务必不要直接在线给PMI提交费用，也不要选择机考，在中国大陆只有纸笔考试的形式。

（也有通过审核但未收到此封邮件的情况，可通过登录PMI网站查看自己的PMP状态的一页（如PDF43页），当状态为 **You may now submit payment for your PMP credential** 即代表已经通过审核。

Dear Xiaoshi Li ,

Your application has now been received, the next step in the process is the submit payment for credential examination.

You have one year application was approved to take your examination. your application was approved on February 16, 2011

Submit payment please login at <https://www.pmi.org/certapp/> .PMI encourageor your user name and mail to:

Before you schedule your examination, you must first pay the credential fees, once you make payment, you will received a PMI ID code, which you will need in order to schedule your examination.

Please contact us at customcare@pmi.org if you have question or concerns.

Thank you,

PMI Customer Care



Login

Existing User

If you have an existing account, enter your username and password below. This can be your PMI.org account, Member ID, Certification Number or Bookstore ID from our previous website.

* Username:

[I forgot my username](#)

* Password:

[I forgot my password](#)

[Log In](#)

New User

If you are new to PMI, or if you applied for PMI Membership using a paper application, create an account now using our online registration process.

[Create an Account](#)

请直接输入
用户名和密码
进行登陆

页面显示成功注册考试

Certification : Project Management Institute Certification Program

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You may now submit payment for your PMP credential.

In this step, you will begin the examination scheduling process and be required to submit payment. Please note that you will not be able to schedule your examination until you have paid the credential fee.

Your eligibility expires on 05 Oct 2011

Start: 05 Oct 2010

End: 05 Oct 2011

此页面生成
起止有效期
请在中文报
名时,严格
按照此处填
写

Start:

End:



You are now registered for a group examination.

Please use the examination scheduling instructions you received by e-mail as your guide. A copy of this document is also provided here for your convenience.

Download PMI's general scheduling instructions: [Exam Scheduling Instructions](#)

You have 1 year from the date your application was approved in which you can take the examination up to 3 times. Should you fail the examination and wish to retest, you will need to pay a reexamination fee.

Your scheduling information is listed below:

Name on ID:	Ping Liu
PMI Identification Code:	1985950E1
Exam:	PMP
First Exam Language:	English
Language Aid:	Simplified Chinese
Expiration Date:	18 Jan 2012
Group Exam #:	0480032611 Change
Date:	26 Mar 2011 9:00 AM
Location:	Beijing Foreign language Studies University 2 West Third Ring Road Haidian District Beijing, 100089

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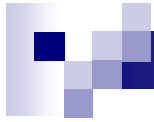
在中文网站支付
考试费成功后的
状态。

姓名

准考证号

北京考试点编号

考试时间、地点



填写时容易出错的地方再次强调一下：

- 1 **First Name** 和**Last Name**千万别写反，中国人一般不用填写**middle**（名字一定和有效证件的保持一致，如身份证或护照）
- 2 用户名和密码字母区分大小写，请申请后保存好。
- 3 一定要申请“**Apply for PMP Credential**”，不是其它。
- 4 学位及学历：A：本科学历，但只有毕业证书没有学位证书的，请按照专科或高中填写，经验要填5年、60个月、7500小时。
B：学校更名者，按照您个人证书的学校名称填写。
- 5 经验可交付成果部分（很重要）：内容包括：项目目标1句话、您个人在项目中的职位及负责的主要内容2-3句话、项目每个管理阶段的阶段性可交付成果4-5句话、项目最终的可交付物(2-3句话，尽量详细描述）。
- 6 项目培训经验，完全按照流程PDF的内容填写（培训日期是：2011年1月8日-1月16日）
- 7 已经申请过英文报名的，且英文报名截止日期在2011年6月25日之后的，这次可以不用再申请
- 8 参考网站：<https://authentication.pmi.org/Default.aspx?r=certification.pmi.org/Default.aspx&s=true>
- 9 关于项目管理经历的填写技巧，请参考附件。

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Certification : Project Management Institute Certification

Overview

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My PMP

You are a PMP in good standing - #1383016.

Your current CCR cycle:
04 Dec 2010 - 03 Dec 2013

Exam Score Report(s):
04 Dec 2010

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Apply for PgMP

PMI's Program Management Professional (PgMP) credential acknowledges the quality of coordinated management and ensures the ultimate success of the program.

Please click here to read the application requirements and procedures before applying.



Apply for CAPM

The CAPM credential is for project management professionals and entry-level project management graduate students.

Please click here to read the application requirements and procedures before applying.



Apply for PMI-RMP

The PMI Risk Management Professional (PMI-RMP) credential is for project management professionals with specialized area of project risk management.

通过考试以后的状态。

你的证书号码

查询成绩，点击此处
(考试日期)

点击后，你的成绩单1（PPT格式）：



Project Management Institute

Generated: 11 Feb 2011

**Project Management Professional (PMP)®
Examination Report**

PMI ID: 1930419
Exam Date: 04 Dec 2010

Candidate: Yan Wang

Examination Result: PASS

Domain

Initiating the Project
Planning the Project
Executing the Project
Monitoring and Controlling the Project
Closing the Project
Professional and Social Responsibility

Your Results

Proficient
Proficient
Proficient
Proficient
Moderately Proficient
Moderately Proficient



点击后，你的成绩单2（PPT格式）：

Congratulations on passing the PMP® examination.

A diagnostic representation of your proficiency level per domain has been provided above.

Understanding Your Exam Results

Your exam results are reported in two ways:

1. An overall pass/fail result score is generated based on the number of questions you answered correctly.
2. The second level of results is the assignment of one of three proficiency levels to each domain.
 - Each domain is assigned one of three levels of proficiency - Proficient, Moderately Proficient and Below Proficient - based on the number of questions answered correctly within the domain.
 - This provides direction about where your strengths and weaknesses fall.

PMI defines the levels of “proficiency” as follows:

Proficient - indicates performance is above the average level of knowledge in this domain.

Moderately Proficient - indicates performance that is at the average level of knowledge in this domain.

Below Proficient - indicates performance is below the average level of knowledge in this domain.

For more information regarding the exam blueprint, please refer to your credential handbook under Career Development on PMI.org.