

Bridget Schaefer

Salt Lake City, UT

bridgetvschaefer@gmail.com

303.305.9923

To work in web development. Authorized to work in the US for any employer

Work Experience

Engineering Technician

CTL Thompson - Denver, CO

August 2019 to Present

Test, observe, and facilitate on-site operations, ensure building materials are at engineering and safety standards and offer recommendations on material processing improvements. Communicate with project managers, superintendents and office staff and create daily field present reports stating operations, issues and any relevant information.

Personal Assistant/nanny

Andy and Shannon Rapp - Denver, CO

June 2016 to Present

Denver, Co

Assisted in organization, time management, emailing and running errands. Watched and entertained the children and ensured their onetime arrival to various activities and clubs.

Front Desk Receptionist/Facility Attendant

Mountaineer Field house - Gunnison, CO

February 2016 to February 2018

Gunnison, Co

Facilitated membership sales, particularly in helping members choose the correct membership for their personal needs. Maintained climbing and fitness facility to ensure member satisfaction.

Cashier

Modern Market Eatery - Lakewood, CO

June 2016 to August 2016

Handled transactions and worked with other team members to provide quality customer service and experience for all customers.

Education

Bachelor of Science in Geology

Western State Colorado University - Gunnison, CO

Skills

- Personal Assistant Experience