

# Jane Bridgitte L. Nerja

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## OBJECTIVE

To make use of my inherent skills for financial gain in a non-voice job process.

## EXPERIENCE

**Golden Great Peak English Inc.**, 3F JDN Square, P. Remedios St., Banilad, Mandaue City, Cebu— [Part-time ESL Instructor](#)

August 2019 - PRESENT

**ePerformax Contact Center and BPO**, 3F JY Square Mall, Salinas Dr., Lahug, Cebu City— [Customer Service Representative](#)

November 2018 - February 2019

## EDUCATION

**University of the Visayas- Main Campus**, Dionisio Jakosalem St., Cebu City, 6000 Cebu— [AHRM](#)

June 2018 - Present

**Lungsodaan National High School**, Lungsodaan, Hinundayan, Southern Leyte

June 2007 - March 2011

## CHARACTER REFERENCES

**Sunshine Dianne B. Serrano**

(+63)9683304251

[Radiologic Technologist](#)

[Vicente Sotto Memorial Medical Center](#)

**Lovely Mae B. Amplayo**

(+63)9054911697

[Virtual Assistant](#)

[Task Everyday](#)

**Dianne Claire V. Oyao**

(+63)9450766558

[ESL Instructor](#)

[Native Camp \(GGPEI\)](#)

## PERSONAL INFORMATION

Birthday: April 17, 1995

Status: Single

Nationality: Filipino

## SKILLS

- Oriented with Microsoft Office Applications such as:
  - Microsoft Office Word
  - Microsoft Office Excel
  - Microsoft Office PowerPoint
- Good command of the English language in both spoken and written.
- Teaching skills.

## AWARDS

- Won first in the freewriting category at the 2009 Southern Leyte District Schools Press Conference.

## LANGUAGES

- Cebuano
- English
- Filipino

