# Joseph A. Brigantino

831-998-4236 || Brigantinojoe71@gmail.com 8148 Genesee Avenue Apt 54 San Diego, CA

Education: San Diego State University, Bachelor of Arts: Religious Studies

08/2012 - 05/2017

**Summary**: Confident, hard-working, and focused individual with the ability to adapt to any and all situations and circumstances. Creative problem solving and thinking critically are skills I've developed over the last couple of years due to my diverse professional history. I will exceed expectations in areas including; customer service, task management, leadership, and team-oriented projects. Advanced skill in G suites program, especially Sheets, and Microsoft Office.

#### **Professional History:**

## **Inspire Charter Services**

1/2019 - Present

Audit Specialist (1/19 - 7/19), OSP Coordinator (7/19 - 10/19), Enrichment Systems Coordinator (10/19 - Present) Throughout my time with Inspire, I have had the incredible opportunity to experience diverse responsibilities. Starting as an Audit Specialist, my skills in professional communication, attention to detail, and customer service developed quickly through a fast-paced and nurturing work environment. Transitioning to the Online Subscription Package (OSP) department was swift and overwhelming, yet my inherent skill in problem-solving came to fruition through technical issues and data integration; encompassing 45,000+ subscriptions distributed Inspire students. The accumulation of Inspire knowledge and eagerness to learn more allowed me to work directly under the Enrichment Systems Administrator; assisting the management of the Field Trip, Audit, and OSP departments by providing training and day to day support.

### **Campus Outreach Ministry (Part-Time)**

Minister Assistant Coordinator

The mission of Campus Outreach is to create a worldwide movement of college graduates who become caring, loving, and thoughtful leaders in the workforce. With that in mind; Campus Outreach staff plan, coordinate, and facilitate campus bible studies by researching and developing a curriculum that is best suited to help students grow as leaders. Our largest annual event is an eight-week Leadership Project designed to give students lasting leadership development through; a close-knit community of like-minded students, leadership training, leadership opportunities, and more.

#### Soccer Shots - San Diego, CA (Part-Time)

09/2017 - 1/2019

Coach

Coaches are privileged to deliver thirty-five or forty-five-minute classes, with a given curriculum adapted to be age-appropriate, to a group of students. We provide a safe and fun learning environment for students whose ages range from two to ten years old. Coaches work together, if necessary, to guide students as a whole class as well as individually.

### Tx Systems Inc. - San Diego, CA (Part-Time)

11/2017 - 1/2019

Warehouse Laborer

Receive quota from the shipping department and package single units of the desired product accordingly. On occasion will unload necessary shipments and organize small portions of the warehouse for maximum efficiency.