Alexander Dzimvanani

Fast learner, IT enthusiast, Hardworking and Innovative

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OBJECTIVE: I aspire to contribute my skills and dedication to a reputable organization, seeking a dynamic team environment. My goal is to gain valuable industrial and professional experience in Management Information Systems, I.C.T and I.T, fostering both personal and career growth.

PERSONAL DETAILS

Date of Birth: 19th December 1997

Nationality: Malawian

Marital Status: Single

Religion: Christian

Sex: Male

EDUCATION

Malawi College of Accountancy, *Bachelors in Management Information Systems (BMIS)*

February 2018 – August 2023

- RELEVANT COURSEWORK
- Information Systems Strategy
- Mobile Application Development
- Emerging Technology
- Information Security
- Server Administration
- Electronic Government Strategies
- Business Research Methodologies
- Object Oriented Programming
- Information System Management
- Hardware and Software Systems
- Database Development
- Dynamic Web Development

SKILLS

Computer Programming

Microsoft office package suite

Software Installation & Management

Configuring Computer Hardware

Server Administration

Computer Troubleshooting

Network set up & Configuration

Written and Verbal Communication

Customer Service

Time Management

Attention to Details

Accounting

Data Collection

LANGUAGES

English

Chichewa

INTEREST

Repairing Computers

Playing Video Games

Watching movies

- Computer Networking
- Project Management in Information Systems
- Information Technology
- Ethics and Professional Development
- Introduction to Cost Accounting
- Financial Accounting
- Management Organizations Behavior
- Business Communication
- Introduction to Business Mathematics

Coursera, *Google IT Support*

October 2022 - Present

- System Administration and IT Infrastructure Services
- Operating Systems and You: Becoming a power user
- The Bits and Bytes of Computer Networking
- Technical support fundamentals

Coursera, *Meta Front End Development*

April 2024 - Present

- Introduction to Front End Development

Coursera, *Google UX Design*

April 2024 – Present

- Fundamentals of User Experience (UX) Design

Coursera, *Graphic Design*

April 2024 – Present

- Fundamentals of Graphic Design

William Murray Secondary School, *Malawi School Certificate of Education*

September 2016 – July 2017

EXPERIENCE

Capital Computers, *Computer Technician Part-Timer*

July 2021 - Present

- Computer repairing
- Computer software installation
- Network Installation

Cellular Enterprise, *Cashier & Assistant Technician*

January 2015 - 2017

- Sales Representative
- Receiving Cash debit & credit payments
- Issuing receipts & change
- Resolving customer complaints & concerns
- Mobile gadgets sales and maintenance
- Flashing phones
- Computer software installation and maintenance

REFERENCE

Mr. George Kalipinde

Managing Director

Cellular Enterprise

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Mr. Chikumbutso Kayaza

Managing Director

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