



Brittany L. Smith



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Education

Central Michigan University
Bachelor of Fine Arts

Woodhaven High School
Diploma

**Student &
Graphic Designer**

Work Experience

Central Michigan University Technology Operations
Graphic Artist/Front End Developer

- Participated in training for mobile and web development, including HTML, CSS and Javascript training.
- Worked in a team environment to produce applications to benefit Central Michigan University ResLife and URec programs.
- Created various icons, graphics, and web page designs for various projects.

DTE Energy

Summer Intern

Digital Experience Team/Customer Service

- Used Microsoft Office skills to create various forms, documents, process maps and org charts.
- Understood methodology of continuous improvement and process design.
- Helped plan a major customer service event, Town Hall: Evolve.
- Created mockup design for Energy Assistance mobile app.
- Aided in the process of releasing a major web redesign/mobile app. This process included testing, scope changes, design discussion, etc.
- Contributed to and helped lead various meetings.

Jimmy John's

PIC/Team Member

- Person-In-Charge: Provided work direction to coworkers during shift, maintained restaurant operations, and balanced end-of-shift cash out.
- Fast and efficient preparation of food in a quick-paced environment.
- Provided friendly and welcoming service to customers.

Skills

Adobe Software:



Photoshop



Illustrator



InDesign

Microsoft Office:



Word



Excel



Visio



Powerpoint

Other:

- Comfortable with both Microsoft Windows and Mac OSX.
- Understanding of publishing layout concepts, as well as UI design principles.
- Good communication skills.
- Comfortable giving presentations and contributing to and leading meetings.
- Experience with time-management and deadline prioritization.
- Basic knowledge of web-design programming, including HTML, CSS, and Javascript.