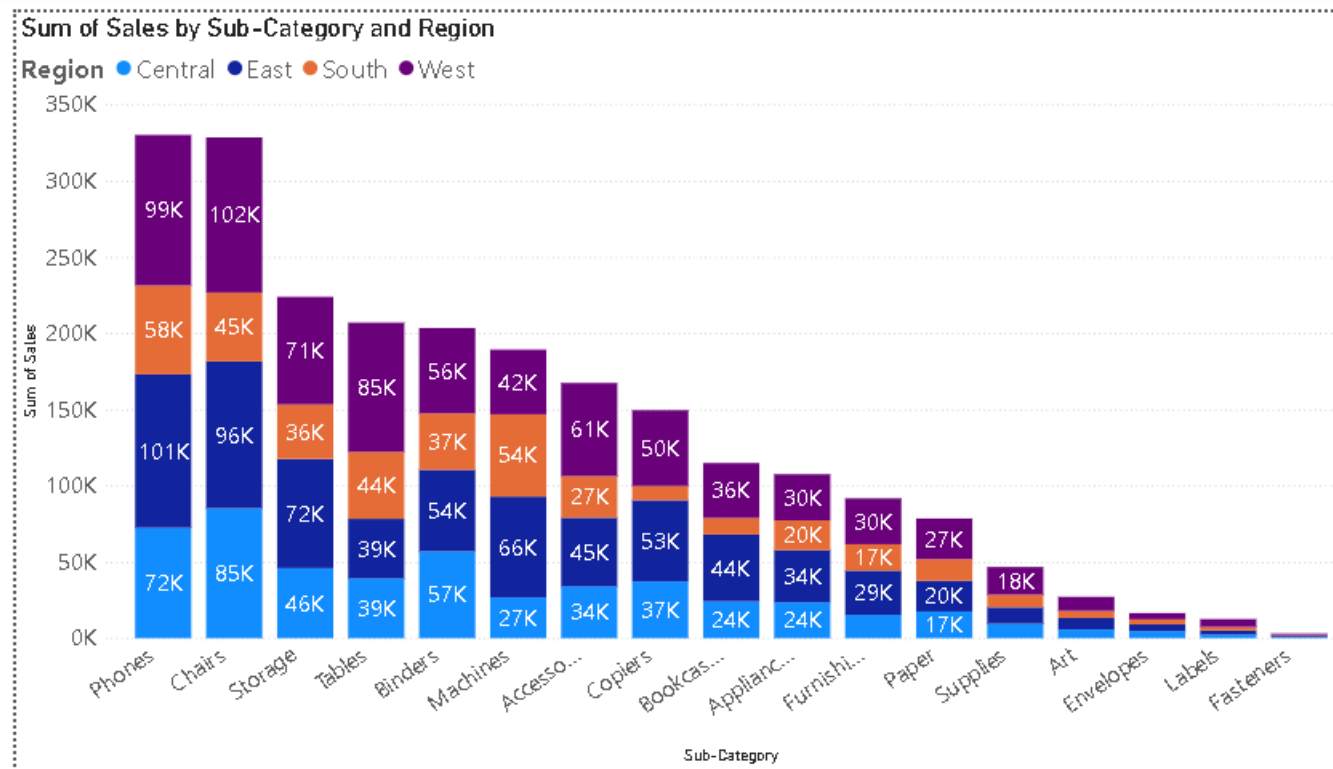
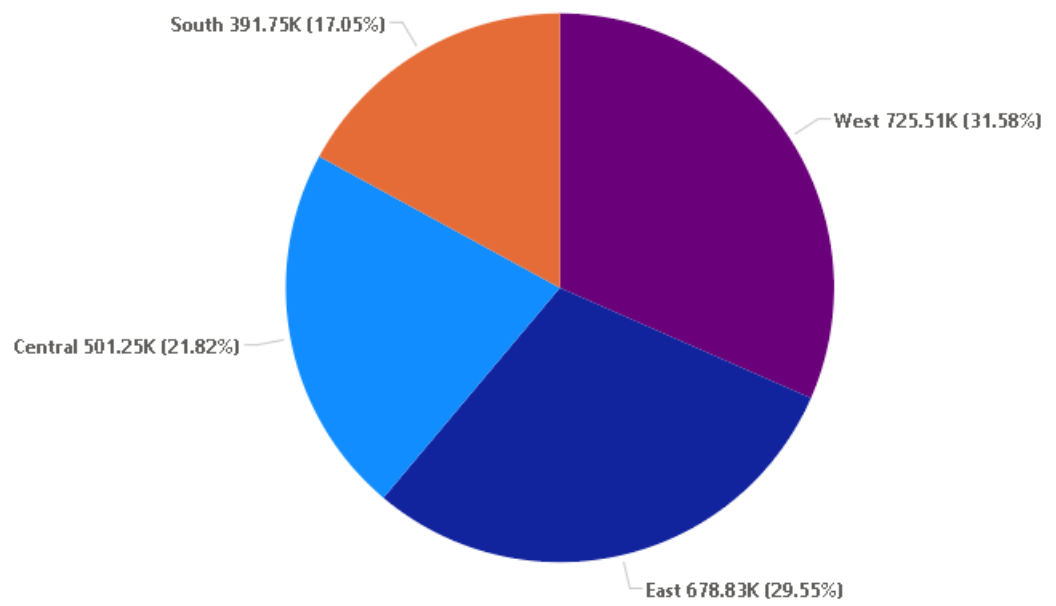


## Stacked Column Chart



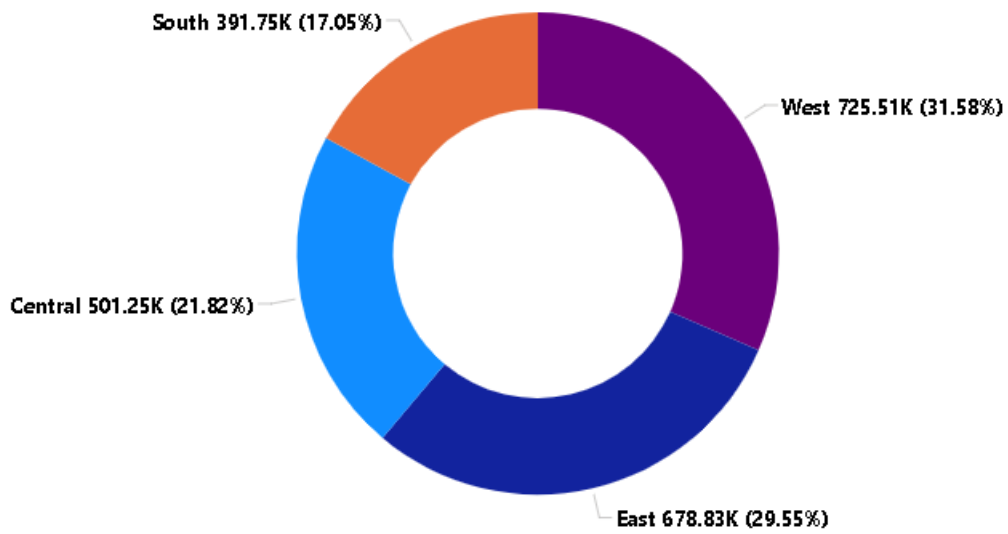
## Pie Chart

Sum of Sales by Region



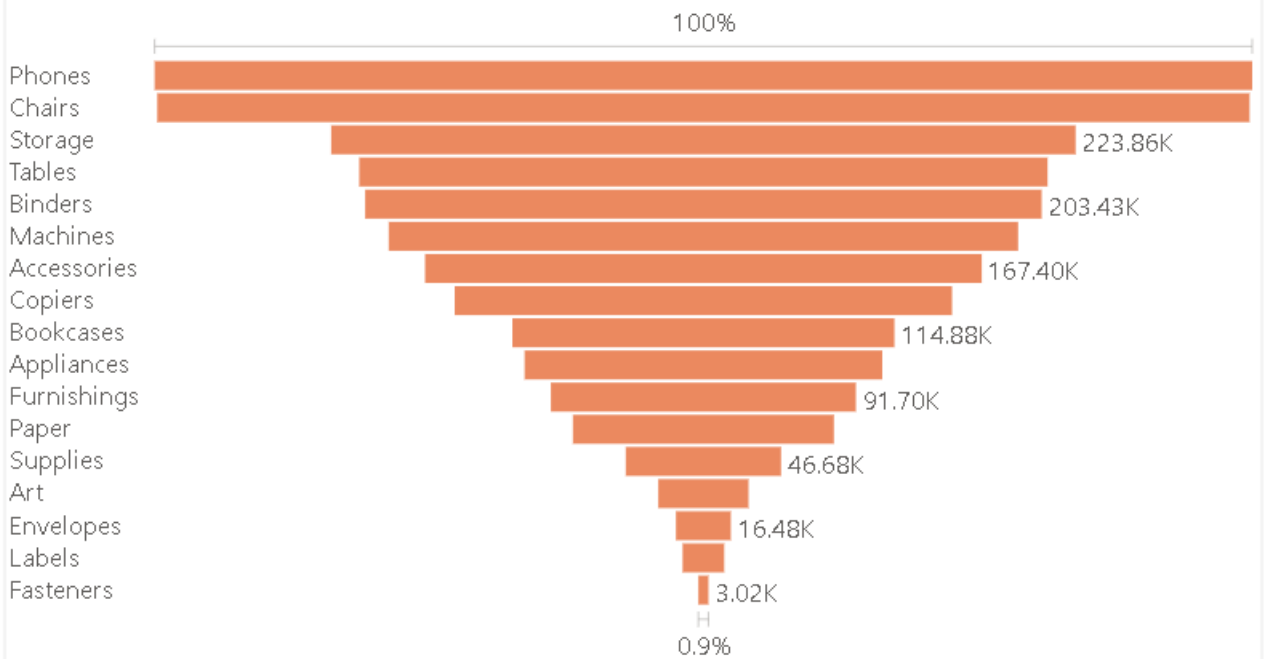
## Donut Chart

Sum of Sales by Region

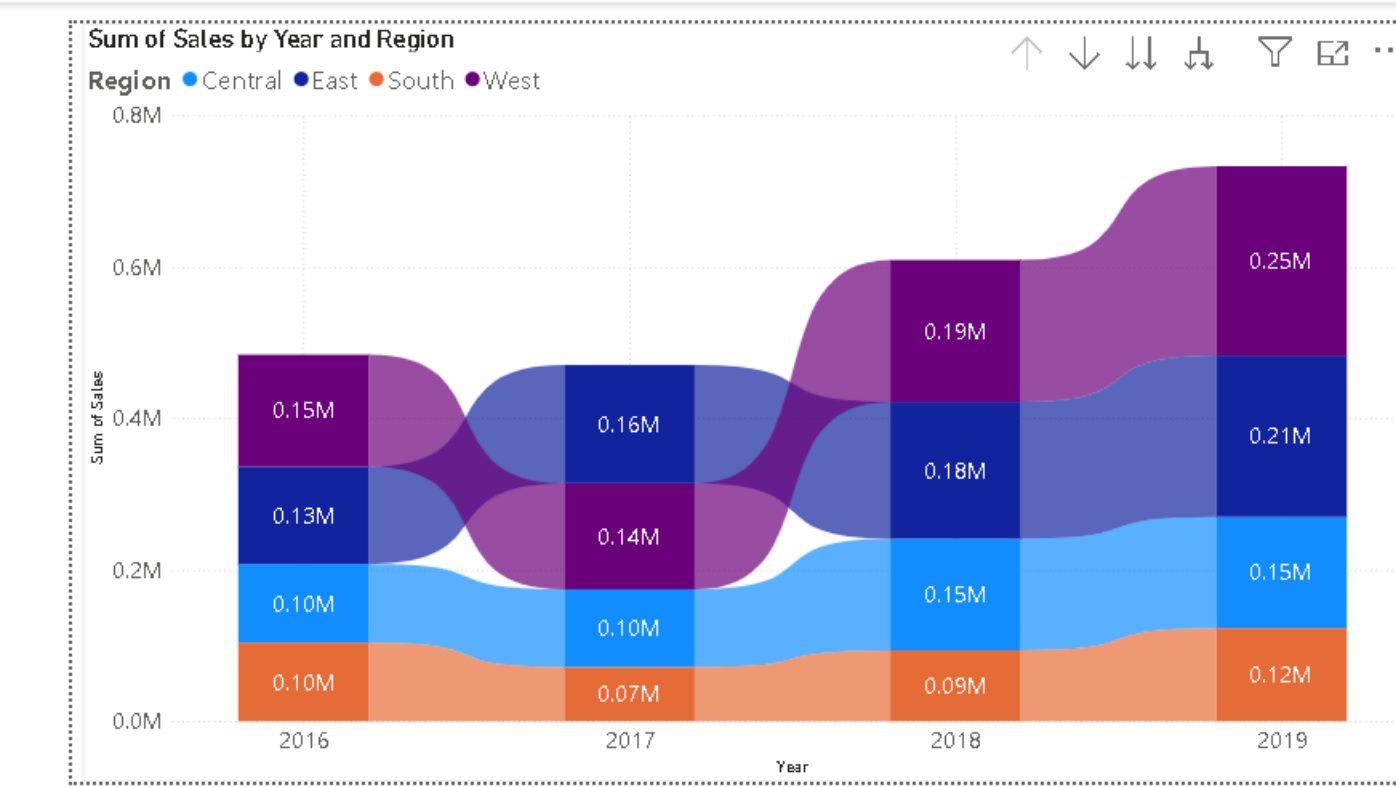


## Funnel Chart

Sum of Sales by Sub-Category



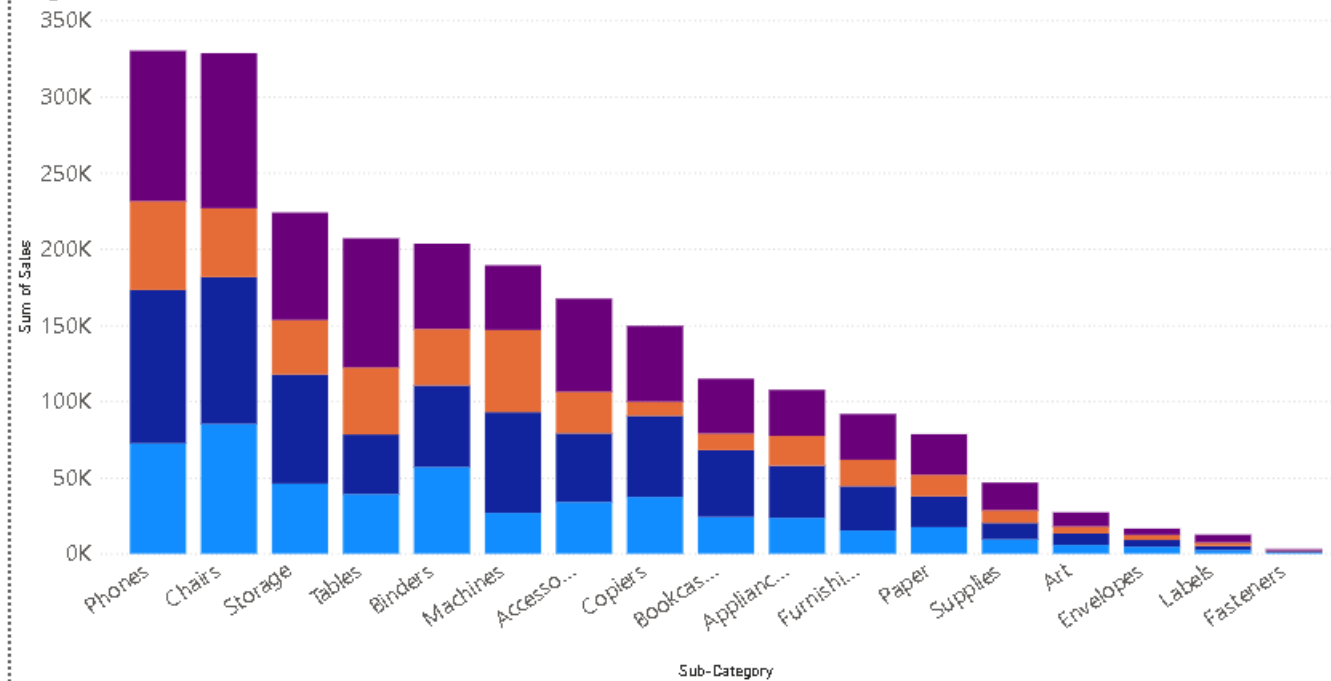
# Ribbon Chart



# Include and Exclude

Sum of Sales by Sub-Category and Region

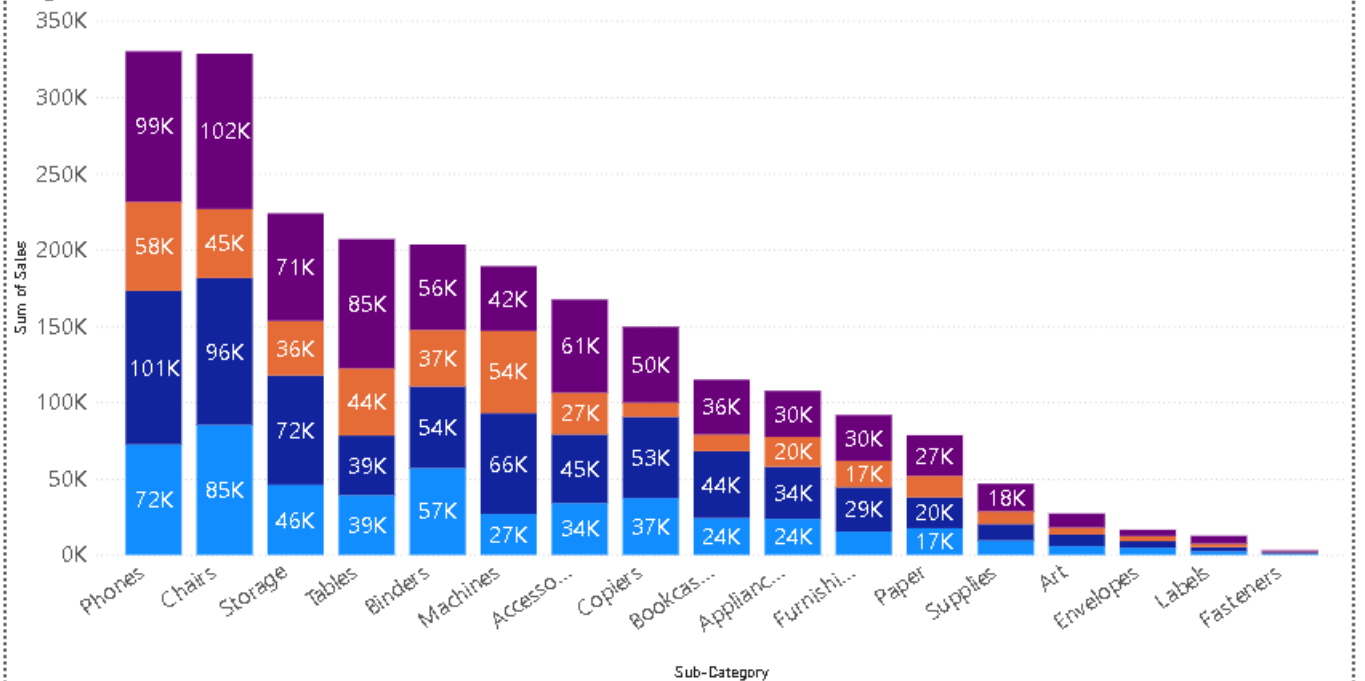
Region ● Central ● East ● South ● West



## View Data and Export

Sum of Sales by Sub-Category and Region

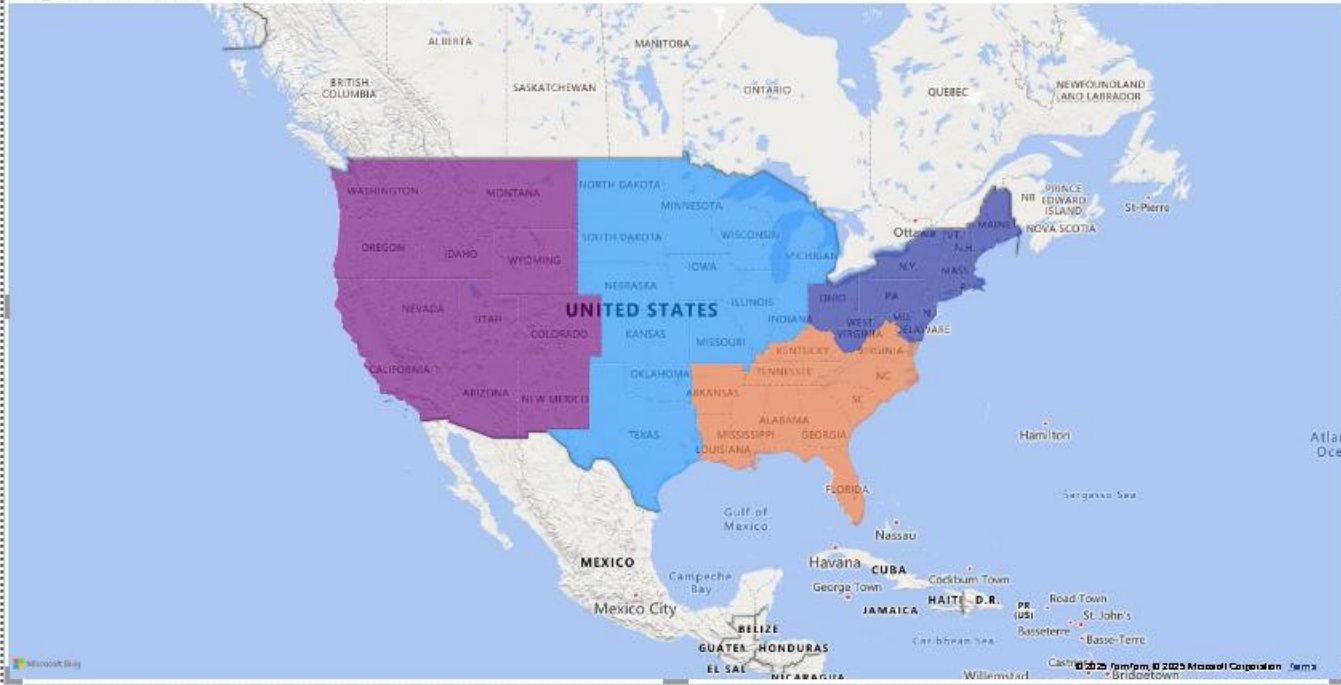
Region ● Central ● East ● South ● West



## Creating Filled Map

Sum of Profit by State and Region

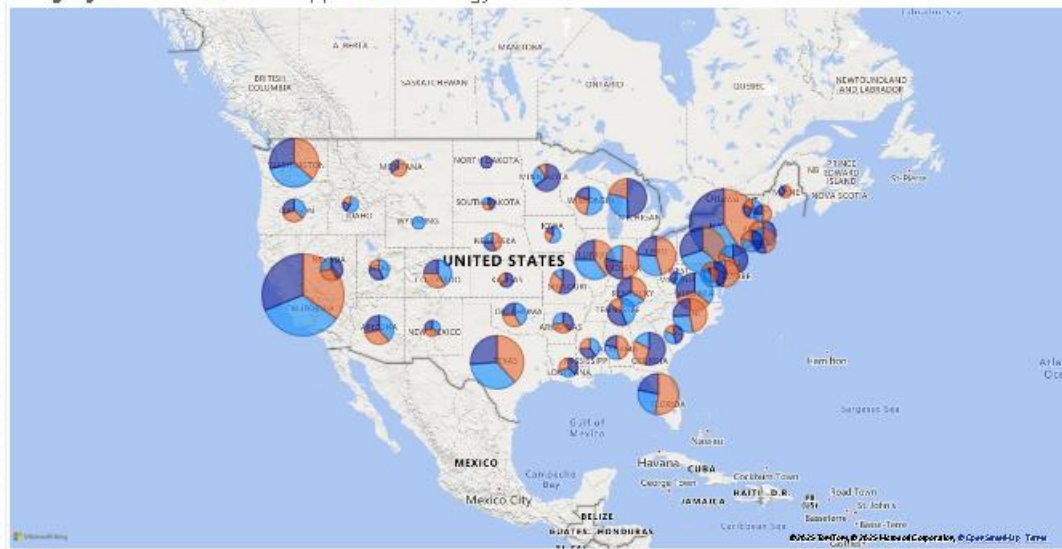
Region ● Central ● East ● South ● West



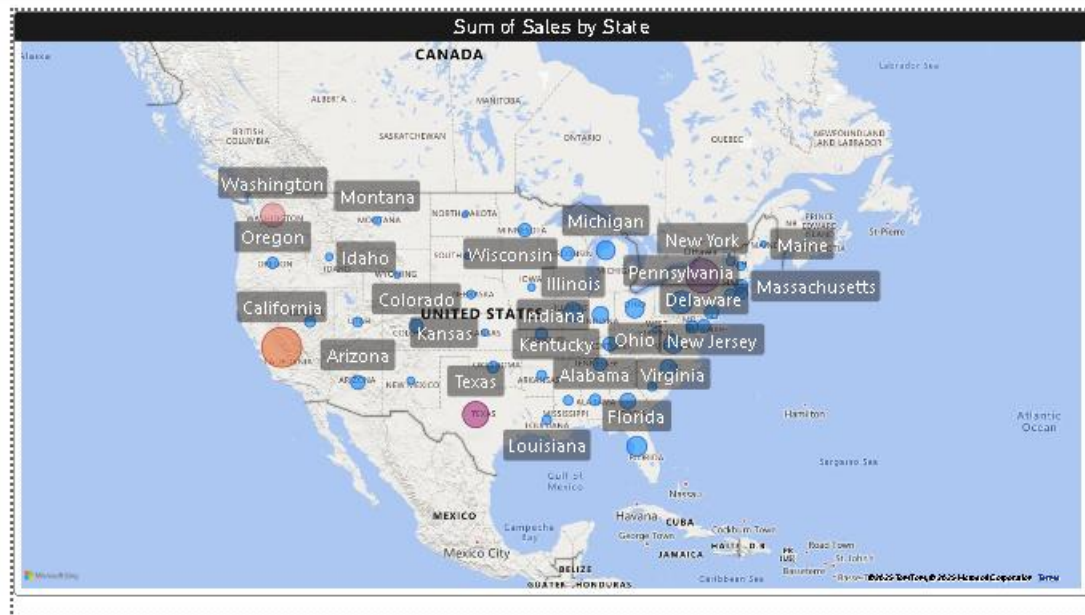
## Map With Pie Chart

Sum of Sales by State and Category

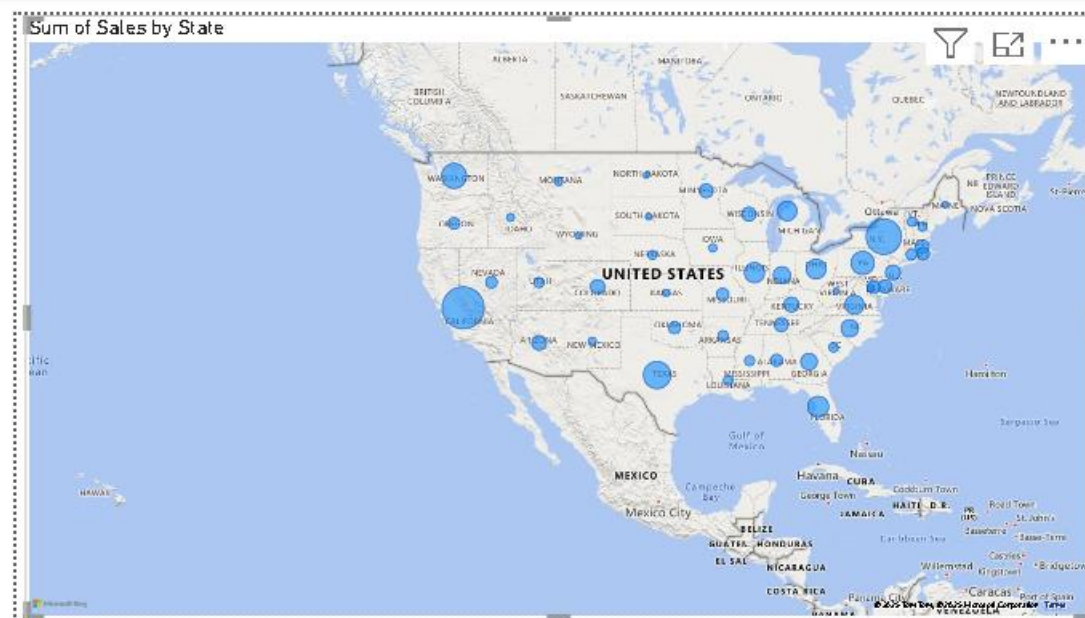
Category ● Furniture ● Office Supplies ● Technology



## Formatting In Map

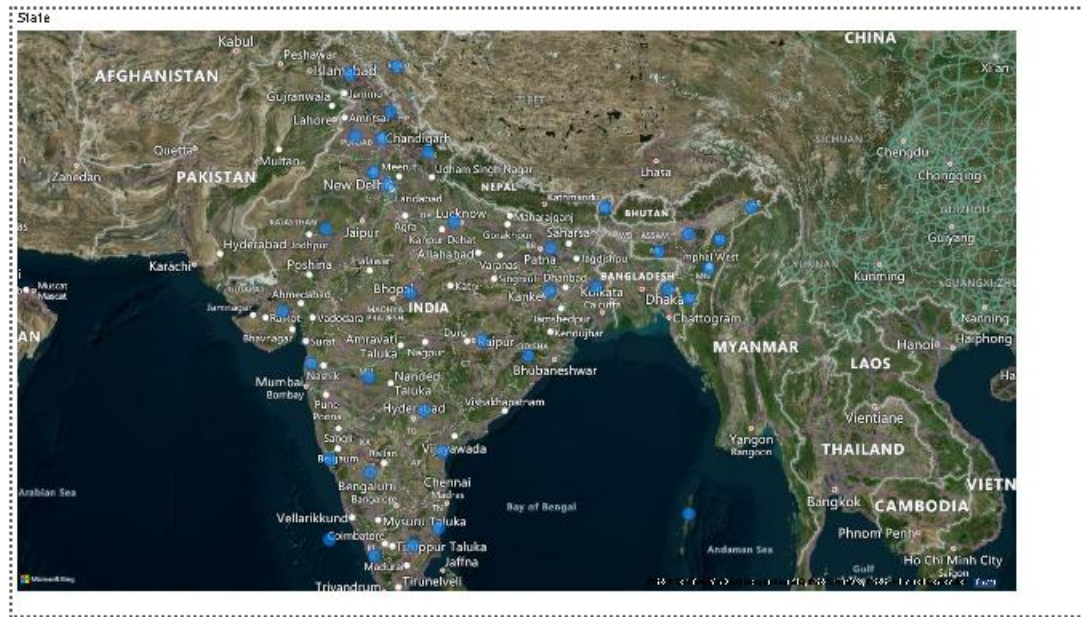


## BackGround Change in Map



## Indian Map





## Creating A Simple Table

	Data	Queries	Insert
	Sub-Category	Sum of Quantity	Sum of Profit
	Sum of Sales		
Accessories	2976	41,936.64	167400
Appliances	1729	18,138.01	107537
Art	3000	6,527.79	27136
Binders	5974	30,221.76	203425
Bookcases	868	-3,472.56	114879
Chairs	2356	26,590.17	328452
Copiers	234	55,617.82	149530
Envelopes	906	6,964.18	16477
Fasteners	914	949.52	3024
Furnishings	3563	13,059.14	91704
Labels	1400	5,546.25	12505
Machines	440	3,384.76	189242
Paper	5178	34,053.57	78475
Phones	3289	44,515.73	330047
Storage	3158	21,278.83	223860
Supplies	647	-1,189.10	46679
Tables	1241	-17,725.48	206967
<b>Total</b>	<b>37873</b>	<b>2,86,397.02</b>	<b>2297339</b>

## Formating in Table



Sub-Category	Sum of Quantity	Sum of Profit	Sum of Sales
Binders		30,221.76	203425
Paper		34,053.57	78475
Furnishings		13,059.14	91704
Phones		44,515.73	330047
Storage		21,278.83	223860
Art		6,527.79	27136
Accessories		41,936.64	167400
Chairs		26,590.17	328452
Appliances		18,138.01	107537
Labels		5,546.25	12505
Tables		-17,725.48	206967
Fasteners		949.52	3024
<b>Total</b>	<b>37873</b>	<b>2,86,397.02</b>	<b>2297339</b>

Measure about Subcatagory			
Sub-Category	Sum of Quantity	Sum of Profit	Sum of Sales
Art	3000	6,527.79	27136
Binders	5974	30,221.76	203425
Bookcases	868	-3,472.56	114879
Chairs	2356	26,590.17	328452
Copiers	234	55,617.82	149530
Envelopes	906	6,964.18	16477
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Labels	1400	5,546.25	12505
Machines	440	3,384.76	189242
Paper	5178	34,053.57	78475
<b>Total</b>	<b>37873</b>	<b>2,86,397.02</b>	<b>2297339</b>

## Conditional Formating in Table

## Changing Aggregation in Table

Average of Profit	Sub-Category	Max of Quantity	Sum of Sales	%GT	Sum of Profit
54.11	Accessories	14	167400		14.64%
38.92	Appliances	14	107537		6.33%
8.20	Art	14	27136		2.28%
19.84	Binders	14	203425		10.55%
-15.23	Bookcases	13	114879		-1.21%
43.10	Chairs	14	328452		9.28%
817.91	Copiers	9	149530		19.42%
27.42	Envelopes	9	16477		2.43%
4.38	Fasteners	14	3024		0.33%
13.65	Furnishings	14	91704		4.56%
15.24	Labels	14	12505		1.94%
29.43	Machines	11	189242		1.18%
24.86	Paper	14	78475		11.89%
50.07	Phones	14	330047		15.54%
<b>28.66</b>		<b>14</b>	<b>2297339</b>		<b>100.00%</b>

## Creating Matrix

Sub-Category	Central	East	South	West	Total
Accessories	33962	45038	27280	61120	167400
Appliances	23581	34191	19525	30240	107537
Art	5763	7497	4662	9214	27136
Binders	56926	53500	37032	55967	203425
Bookcases	24153	43819	10900	36007	114879
Chairs	85227	96262	45177	101786	328452
Copiers	37260	53220	9300	49750	149530
Envelopes	4638	4375	3344	4120	16477
Fasteners	776	821	504	923	3024
Furnishings	15256	29067	17310	30071	91704
Labels	2454	2607	2358	5086	12505
Machines	26800	66107	53890	42445	189242
Paper	17491	20174	14146	26664	78475
Phones	72410	100628	58311	98698	330047
Storage	45933	71618	35770	70539	223860
Supplies	9470	10763	8320	18126	46679
Tables	39152	39141	43919	84755	206967
<b>Total</b>	<b>501252</b>	<b>678828</b>	<b>391748</b>	<b>725511</b>	<b>2297339</b>

## Conditional Formating in Matrix

Sub-Category	Central	East	South	West	Total
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<b>Total</b>	<b>501252</b>	<b>678828</b>	<b>391748</b>	<b>725511</b>	<b>2297339</b>

## Hierarchy in Matrix

	Data				Queries	Insert
Category	2016	2017	2018	2019	Total	
└ Furniture	157188	170517	198908	215389	742002	
└ Central	32912	35588	50770	44518	163788	
└ East	47233	53815	46390	60851	208289	
└ South	26966	24105	27925	38310	117306	
└ West	50077	57009	73823	71710	252619	
└ Office Supplies	151778	137247	183959	246134	719118	
└ Central	37007	25466	45791	58768	167032	
└ East	35968	42663	61815	65100	205546	
└ South	25957	31253	28665	39786	125661	
└ West	52846	37865	47688	82480	220879	
└ Technology	175285	162793	226384	271757	836219	
└ Central	33931	41820	50871	43810	170432	
└ East	45480	59864	72500	87149	264993	
└ South	50920	16006	37027	44828	148781	
└ West	44954	45103	65986	95970	252013	
Total	484251	470557	609251	733280	2297339	

## Subtotal and Grand Total

Category	Sum of Sales
<b>Furniture</b>	<b>742002</b>
Bookcases	114879
Chairs	328452
Furnishings	91704
Tables	206967
<b>Office Supplies</b>	<b>719118</b>
Appliances	107537
Art	27136
Binders	203425
Envelopes	16477
Fasteners	3024
Labels	12505
Paper	78475
Storage	223860
Supplies	46679
<b>Total</b>	<b>2297339</b>

## Number Formating in Matrix and Table

Sub-Category	Sum of Sales	Sum of Profit	Sum of Quantity
Accessories	167400	41,936.64	2976
Appliances	107537	18,138.01	1729
Art	27136	6,527.79	3000
Binders	203425	30,221.76	5974
Bookcases	114879	-3,472.56	868
Chairs	328452	26,590.17	2356
Copiers	149530	55,617.82	234
Envelopes	16477	6,964.18	906
Fasteners	3024	949.52	914
Furnishings	91704	13,059.14	3563
Labels	12505	5,546.25	1400
Machines	189242	3,384.76	440
Paper	78475	34,053.57	5178
Phones	330047	44,515.73	3289
Storage	223860	21,278.83	3158
Supplies	46679	-1,189.10	647
Tables	206967	-17,725.48	1241
<b>Total</b>	<b>2297339</b>	<b>2,86,397.02</b>	<b>37873</b>

