**Parties of Agreement:**

**1. {Cliente}** ("Client")

{Derivado}

**2.** William A. Matos ("Attorney"), and Immigration Solution LLC (“Firm”).Subject Matter: The Client engages the Attorney to represent him/her in **{Contrato},** proceedings in Immigration Court ("Matter").

**Terms and Conditions:**

**1. Scope of Representation:** The Attorney agrees to provide legal services deemed necessary for adequate representation in the Matter. The Client acknowledges that the fee covers all efforts made in representation, including, but not limited to, plea bargaining or trial proceedings. The Client is responsible for attending all court appearances and fulfilling any personal legal obligations under the guidance of the Attorney.

**2. Financial Terms:** The Client agrees to pay legal fees in the total amount of USD$ {TotalContrato}, which will be applied exclusively to legal representation in the specified matter. Work will commence upon receipt of an initial payment of USD {dp1} , with the balance due in full by *See Payment Plan* or in equal monthly installments of USD {pagoMensual} until the balance is paid. All funds received will be deposited into the Attorney’s trust account in compliance with applicable professional conduct rules and will be allocated as legal services are performed.

Once payments are made, they will be applied toward case preparation, legal strategy development, filings, and other necessary legal work. The case will be submitted only after a minimum of USD ${DP} has been paid. If the Client chooses to discontinue representation before the completion of services, the Client will receive legal work equivalent to the amount paid, and a copy of the completed legal work will be provided upon termination of services. No additional credit or adjustment will be provided beyond the legal services rendered.

All payments must be made according to the agreed schedule. The full balance must be paid before any final or individual hearing.

{Todo}

**3. Additional Provisions:** The Client may be represented by William Matos or an associate assigned by the Firm. Full payment of the balance must be made prior to any final court appearance, individual hearing/Interview. The Client will receive notifications regarding work permit availability and must remain compliant with all process requirements and payments. The Client is obliged to provide all requested information promptly and maintain open communication with their paralegal. Non-compliance will result in a suspension of legal processes until re-engagement.

**4. Costs and Expenses:** The Client agrees to reimburse the Attorney for all expenses incurred during representation, including but not limited to translation services (minimum $358.00), court costs, investigative expenses, travel expenses (minimum $1,500.00), document copying, mileage, telephone charges, and deposition costs (if requested by the Client) **IF APPLIED**.

**5. Payment Default:** In cases of non-payment or inadequate payment arrangements within five days after an invoice is issued (excluding initial retainer), the Attorney may withdraw from representing the Client, in accordance with applicable court rules. In the event of non-payment, the Client will be responsible for the full amounts due, an additional 15% for attorney fees, and all collection costs.

**6**.**No Guarantee of Outcome:** The Attorney does not guarantee the success of the representation; all opinions regarding outcomes are professional opinions and not guarantees.

7.**Client Responsibilities:** The Client must inform the Attorney of any contact information changes. The Client is responsible for timely delivery of any required Money Orders to the Attorney. Compliance with the monthly payment schedule is mandatory, even after receipt of a Work Permit, to avoid termination of representation.

#### 8. Attorney’s Right to Delegate: The Attorney or Firm may delegate responsibilities as deemed appropriate without prior notice to the Client.

**9**.**Engagement of Experts:** The Law Firm may, at its discretion, engage external experts such as psychologists, accountants, medical professionals, and forensic analysts to assist with the Client's case, as necessary for thorough preparation and to enhance the legal strategy. The costs for these services are the Client's responsibility, in addition to the agreed legal fees. While the Law Firm will generally seek the Client's consent and provide cost estimates before engaging any experts, in urgent situations requiring immediate expert involvement, the Law Firm may proceed without prior consultation to ensure the success of the case.

**10.Additional Legal Actions:** Should the case require an appeal or other legal actions, additional fees and costs may apply.

**11. Choice of Law and Jurisdiction**: This agreement shall be governed by the laws of the State of Georgia, and any disputes or claims arising from or related to this Agreement shall be resolved through arbitration in Georgia, with the arbitration award enforceable in any court with jurisdiction. Additionally, the exclusive venue for legal proceedings will be the state and federal courts located in Georgia, and both parties consent to the jurisdiction of these courts and waive any venue objections.

**12.Arbitration:** Any disputes arising under this agreement shall be resolved through binding arbitration in accordance with the rules of the American Arbitration Association.

**13.Termination Clause:** The Attorney may terminate this agreement at any time if the Client fails to cooperate, fails to follow the Attorney’s advice, if a conflict of interest arises, or at the Attorney’s sole discretion.

#### 15. Confidentiality Clause: The Client agrees to maintain the confidentiality of all legal advice received and communications designated as confidential.

#### 16. Attorney’s Lien: The Attorney retains a lien on any claims or causes of action arising from the representation for any fees or expenses owed.

#### 17. Limitation of Liability Clause: The Attorney's liability shall be limited to the amount of the paid retainer unless otherwise prohibited by law.

#### 18. Force Majeure Clause: Neither party shall be liable for any failure to perform due to causes beyond their reasonable control.

#### 19. Amendment Clause: No amendment to this agreement shall be effective unless in writing and signed by both parties.

#### 20. Severability Clause: If any provision of this agreement is invalid or unenforceable, the remaining provisions shall continue in effect.

#### 21. Acknowledgment: By signing this contract, the Client acknowledges understanding and agreement to the terms outlined herein.

On {FFirmaContrato}.

**{Cliente}**

Telephone: {NoCliente}

Address: {ClienteAd}

Email: {correoCliente}

**WILLIAM A. MATOS**

Telephone: {NoOficina}

Address: {DireccionOf}

{DireccionOf}

**Phone:{NoOficina}**

**Email:** [info@immigrationsolutionusa.com](mailto:info@immigrationsolutionusa.com)

# FECHA:{FechaFirma}

**PODER DE TRANSFERENCIA DE FIRMA DIGITAL**

Autorizo a los abogados de **IMMIGRATION SOLUTION** a transferir mi firma digital a los documentos necesarios para la tramitación de mi caso. Reconozco que la transferencia digital de mi firma a los documentos que previamente estoy autorizando es para agilizar y avanzar los mejores intereses de mi caso y que de ninguna manera es una falsificación o falsa representación de la misma**.**

# FIRMA DEL BENEFICIARIO

# 

**WILLIAM A. MATOS**

**ATTORNEY AT LAW**

{DireccionOf}

**Phone:** {NoOficina}

**Email:** [info@immigrationsolutionusa.com](mailto:info@immigrationsolutionusa.com)

Yo, {Cliente} de nacionalidad {nacionalidad}, con fecha de nacimiento {FNacimiento}, hago constar y entiendo que en base a los requerimientos y normativas de inmigración debo proporcionar mi información completa y así mismo la de mis beneficiarios incluidos.

Sin embargo, entiendo que debo estar legalmente casado con mi pareja {Conyuge} de nacionalidad {ConyugeN}, por lo cual me comprometo a casarme en el tiempo previsto y suministrar el acta de matrimonio, antes de que mi paquete sea sometido ante USCIS, para incluirlo como beneficiario.

Doy fe de que fui informado y soy consciente y libro de cualquier responsabilidad a **Immigration Solution LLC**, **Nuestro Abogado LLC** y sus abogados vinculados en mi proceso.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FIRMA:**

**FECHA: {FechaFirma}**

**WILLIAM A. MATOS ATTORNEY AT LAW**

**Phone:** 678-740-8042 (ATL) / 407-309-2308 (ORL) /281-800-4826 (TX)

**Email:** info@immigrationsolutionusa.com

I, **{Cliente}**, of nationality {Nationality}, born on {Birthday} , A# {alien}, declare that based on immigration requirements and regulations, I accept and understand that, as per clause established in the agreement, I am required to pay $548 for translations and $150 for photos.

I certify that I was informed, advised, and am aware of the repercussions this may entail, for which I release Immigration Solution LLC, Nuestro Abogado LLC, and the attorneys involved in my process from any responsibility.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Date: {FFirmaContrato}

**WILLIAM A. MATOS ATTORNEY AT LAW**

**Phone:** 678-740-8042 (ATL) / 407-309-2308 (ORL) /281-800-4826 (TX)

**Email:** info@immigrationsolutionusa.com

Yo, **{Cliente}**, de nacionalidad {nacionalidad}, con fecha de nacimiento {FNacimiento}, A#{alien} hago constar que con base a los requerimientos y normativas de inmigración acepto y entiendo que debo pagar según la cláusula 4 establecida en el convenio un valor de $548 traducciones y $150 de fotos.

Doy fe de que fui informado, asesorado y soy consciente de las repercusiones que esto puede traer, por lo que libró de cualquier responsabilidad a Immigration Solution LLC, Nuestro Abogado LLC y los abogados vinculados en mi proceso.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Firma

Fecha: {FechaFirma}

{Cliente}  
{ClienteAd}  
{NoCliente}  
{FFirmaContrato}

**Immigration Solution LLC, Nuestro Abogado LLC**  
6300 Jimmy Carter Blvd, Suite 106  
Norcross, Georgia 30071

I, **{Cliente}**, hereby authorize **Immigration Solution LLC, Nuestro Abogado LLC**, and their legal team to proceed with the request for certification before the Police Department as part of my U Visa application process. I understand that this certification is a fundamental requirement but that its approval is solely at the discretion of the relevant authority, with no guarantee of success.

Furthermore, I acknowledge that my case may not meet the necessary standards for certification and that the request may be denied or deemed frivolous by the competent authority. In such an event, I hereby fully release **Immigration Solution LLC, Nuestro Abogado LLC** from any contractual, ethical, or legal liability resulting from the authorities’ decision.

I confirm that I have been duly informed of the risks and limitations of this process and that I choose to proceed based on my own judgment and responsibility.

Sincerely,

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Name:**{Cliente}  
**Date:** {FFirmaContrato}

{Cliente}  
{ClienteAd}  
{NoCliente}  
{FechaFirma}

**Immigration Solution LLC, Nuestro Abogado LLC**  
6300 Jimmy Carter Blvd, Suite 106  
Norcross, Georgia 30071

Yo, {Cliente}, por medio de la presente, autorizo a Immigration Solution LLC, Nuestro Abogado LLC y a su equipo legal a proceder con la solicitud de certificación ante el Departamento de Policía como parte de mi proceso de Visa U. Entiendo que esta certificación es un requisito fundamental, pero que su aprobación depende exclusivamente de la entidad correspondiente, sin que exista garantía de éxito.

Asimismo, reconozco que mi caso podría no cumplir con los estándares requeridos para la certificación y que la solicitud podría ser denegada o considerada frívola por la autoridad competente. En tal caso, exonero completamente a Immigration Solution LLC, Nuestro Abogado LLC de cualquier responsabilidad contractual, ética o legal derivada de la decisión de las autoridades.

Confirmo que he sido debidamente informado/a sobre los riesgos y limitaciones de este procedimiento y que decido continuar bajo mi propio criterio y responsabilidad.

Atentamente,

**Firma:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nombre: {Cliente}

Fecha: {FechaFirma}