

**Broadmoor Neighborhood Association Board Meeting Minutes**  
**January 6, 2010**

**Present Board Members:**

Melinda Riebolt, Vice President  
Patti Martin, Treasurer  
Hillary Van Austen, Secretary  
Mia Ousley, Editor & List Serve Co-Moderator  
Michael Nolan, Webmaster  
Leslie Donoviel  
Michael Greenslade  
Gayle Hudson  
Carol Kennedy  
Claudia McHenry

**Absent Board Members:**

None

**Visitors:**

None

Meeting commenced at 7:05 p.m. at Zocalo Coffeehouse.

Vice President Melinda Riebolt chaired. Secretary Hillary V.A. took minutes.

**Presidents Report**

Melinda reported that Michael Fitzgerald has resigned. She read his letter of resignation to the Board. He stated he felt he did not have enough time to devote to the office. A motion was made to install Melinda as president. It was seconded and passed.

**Treasurer's Report**

Patti explained when the accounts were changed at the bank, the banker made a test deposit and withdrawal of \$1. There were also some reimbursement checks written to the past Treasurer John Kaplan. She is not sure what they were for. She had expected John to come to tonight's board meeting with that information. She said she would follow up with him and report back to the President. A treasurer's report was passed out. Carol requested that the bank's designated transaction jargon be replaced with a clear descriptive for the Board's review. Carol questioned the \$120 deposit from Aloha Pet Services. It was presumed that \$100 is for Beacon Newsletter advertising and the \$20 is for the 2010 dues. Carol volunteered to contact Aloha Pet Services to get that information for the books. The Board reiterated to Carol that it was okay to be a BNA member even if a person lives outside of the Broadmoor. Melinda signed off on the Treasurer's report with the condition the missing transaction information be cleared up and presented to her. Carol said she would like the Editor and Webmaster to submit invoices for their work. Patti concurred that would be good practice for record keeping. Patti said she would set up automatic check payment for the Webmaster. A motion was made, seconded and passed to handle the Editor and Webmaster's payments as such.

## **Old Business**

### **1) Tabled Items:**

- a) Web Hosting: Mike Nolan explained that the BNA Web hosting service contract is up in March or April with Laughing Squid. He offered to host the site for free, a savings of \$8 a month. He also offered to change it over immediately. Patti offered to check on exact date. Mike will contact Mitch Huitema for the account information so it can be canceled.
- b) Canceling the Two Issued Credit Cards: Mia and Hillary are going to cancel their BNA issued credit cards by calling the phone number on the back of their cards. Patti will work with the bank to issue debit cards to the Treasurer and the President.
- c) General Meeting and Meet the Candidate Night: The Board discussed picking a date for a combination General Meeting and Meet the Candidate Night. The date hinges on how the City Council will rule next week on the election process. Carol Kennedy made a motion to have the General Meeting after March 14 and before the candidate election. It was seconded and passed. It was determined that Zocalo would be willing to be the venue for the event and it would be possible for the BNA to serve wine as part of the meet and greet the candidate portion of the meeting.

2) PayPal Account: The Webmaster reported that he has started to set up the BNA dues PayPal account on the BNA Web site and gave a show and tell. Content to be added was addressed by the Board. That included adding the four payment options (Regular \$20, Low Income \$10, Broadmoor Benefactor \$40, Donation \$\_\_\_\_,) two named individuals, their email addresses, and non-required phone numbers. He said he tested the account by making a 5¢ transaction deposit. He said it would be ready for use two days after the Board approves the site.

3) NexCycle: Gayle advised that the Board meet with the Mayor on a Tuesday at Safeway. Carol thought Sunday would be a good day. Melinda asked who could attend. Hillary, Gayle, Carol said they could attend the onsite meeting. Gayle recommended having the City attorney join the meeting as well. Michael G. mentioned seeing a recent Channel 5 News article on San Francisco being successful at removing some of the recycling centers. Melinda will coordinate the meeting.

## **New Business**

- 1) Walk-around Beacon Newsletter: Mia said that the article deadline for submitting articles to her was Sunday, January 10. She thought the document would go to print about January 19 or 20 and the walk-around would take place on the weekend of January 23. She said she needed more articles. She listed what she had including the Dog Walk Chronicles. She said she would like more articles that had neighborhood relevance. The Board discussed adding an article for what was accomplished in 2009; a three-month calendar of events; Carol volunteered to do a restaurant review; Hillary volunteered to rewrite an article to accompany the to-be-enclosed Neighborhood Watch sticker and a home owners toxic waste story. Melinda will write the president's letter.
- 2) 2010 Board Goals: The Board brainstormed on the 2010 goals. Melinda suggested supporting the local businesses. She also requested that the Board bring their ideas to the next board meeting on February 3, 2010.

Meeting adjourned at 9 p.m.