



How to Request Your Transcript

George Pepperdine College, Seaver College, Graduate School of Education and Psychology, Graziadio Business School, School of Public Policy and Caruso School of Law students and alumni needing an official transcript, choose from the options below.

End of term transcript processing: Currently enrolled students, your transcript requests will be held from the first day of finals until grade posting has ended.

	<ul style="list-style-type: none">▪ Order your transcript online through the National Student Clearinghouse▪ Currently the National Student Clearinghouse is having issues dealing with the latest Chrome browser update. If you experience these issues please use the Firefox browser.▪ Current students and recent alumni may save steps by ordering through WaveNet . Click on Academic Resources, then National Student Clearinghouse under the Academic Services folder.▪ \$10.00 per copy (+ \$2.65 processing fee per destination)▪ Payment options: Visa, MasterCard, American Express or Discover▪ To check on the status of an NSC transcript, please visit Transcript Order Status
	<ul style="list-style-type: none">▪ Order your transcript by filling out a Transcript Order Form and returning it to Pepperdine University.▪ \$10.00 per copy▪ Payment options: Cash, check or money order

In accordance to AB-1313 transcripts cannot be held due to any debt owed by a student. If there is an outstanding debt owed, grades for last semester taken, as well as degrees earned will not be displayed on a students transcript. Please see AB-1313 if you have any questions.

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB1313

If you have questions, please contact OneStop by phone at 310.506.7999, by [email](#), or visit us in person on the second floor of Thornton Administrative Center on Pepperdine University's Malibu campus.

Transcripts sent to the Admission Office of another Pepperdine school or program will be sent free of charge. Please reach out to Onestop at Onestop@Pepperdine.edu for these requests.

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