

Orientation Coordinator

Becoming a Coordinator

If you loved serving as an orientation leader and would like to help mentor and guide the new leaders, consider applying to serve as an orientation coordinator. There are approximately 6-8 positions available. **You must have served as an Orientation Leader to apply to be an Orientation Coordinator.**

Please note: Due to schedule conflicts, you are unable to participate as an OC if you are selected for the following positions: RA, SLA, Student Programming Board, SGA Executive Board, SWAB Executive Board, and ICC Executive Board.

Requirements

- Must have a GPA of 2.0 or above
- Must be in good standing with the university (not on academic or disciplinary probation)
- Must have previously served as an Orientation Leader
- Arrive on Sunday, August 6 at 5 PM to help prepare for Orientation Leader Training
- Lead the OL training prior to New Student Orientation
- Available for all trainings (Sunday, August 4 – Saturday, August 10) and New Student Orientation (Monday, August 12 – Friday, August 16)

Duties

- Plan and execute Orientation Leader Training
- Encourage and motivate Orientation Leader
- Check new students in for orientation
- Answer parent and students questions
- Participate in Parent panel during NSO
- Support the NSO team by helping implement the orientation schedule
- Be a friendly face and positive presence

Benefits

- Two orientation leader shirts

- Meals during training and orientation
- Early access to on-campus housing (if you have an agreement for the Fall Semester)
- Gain leadership skills such as teamwork, communication, and event planning
- Build community prior to the start of the academic year
- Serve your peers

Dates and Deadlines

Applications Open	Monday, February 5
Application Deadline	EXTENDED Friday, March 8
Rolling Interviews	Week of February 12 - Week of March 4
OC Training	Sunday, August 4 (5 PM) – Thursday, August 8
OL Training	Thursday, August 8 (2 PM) – Saturday, August 10
New Student Orientation	Monday, August 12 – Friday, August 16

Apply Now

There are three steps to follow when applying to be an Orientation Coordinator (OC):

Note: You must have served as an Orientation Leader previously.

1. Fill out the online application by clicking the button below, which includes uploading your resume and signing up for an OC interview.
2. Obtain a faculty/staff recommendation (by sending this webpage to your faculty/staff recommender and directing them to the "Recommendation Form" button below OR sending recommender this link: <https://forms.gle/S6HV6VxEqDVVdm6B7>)
3. Complete a 30-minute OC interview, which will take place on Zoom. OC interview sign-ups are included in the OC Application form.

APPLICATION

RECOMMENDATION FORM