Mohammed Islam

203.517.8134 | mohammed.islam@uconn.edu

EDUCATION

University of Connecticut, Storrs, CT   June 2020
Bachelor of Science, Finance

SKILLS/RELEVANT COURSES

<u>Computer</u>: Proficient in Microsoft Excel, Concur, SAP Hana, Microsoft Dynamics Great Plains, Microsoft Dynamics 365, and RStudio
<u>Language</u>: Fluent in English, Bengali, Urdu, and Hindi
<u>Courses</u>: Financial Management, Financial and Managerial Accounting, Business Information System, Spreadsheet Modeling, Investment and Security Analysis, and Portfolio Management

WORK EXPERIENCE

PetVet Care Centers, Westport, CT   September 2020-Present
Financial Analyst

- Manage aspects related to the financial planning processes with a collective budget of $1M
- Prepare variance analysis reports distributed to senior management on a monthly basis
- Organized database implementation from Microsoft Dynamics Great Plains to Microsoft Dynamics 365.
- Created and managed vendor accounts by reconciling monthly statements and related transactions, along with invoicing and issuing payments with check and electronic transfer.
- Applied proper codes to invoices, files and receipts to keep records organized and easily searchable using SAP Concur.
- Completed month-end closings, including preparing and inputting journal entries and reconciling accounts.

Keller William Realty, Stamford, CT   June 2018-August 2019
Marketing Intern

- Website Redesign and Implementation, using website to gain traction for listed properties, and made us listed as Premier Agency on Zillow, making them a trended real estate group through Google searches for Stamford area.
- Led Property campaigns and personally canvased properties, photographed, and submitted them on Zillow and social media sites for increased attendances of open houses on weekends.
- Financial Real Estate Classes with seminars on topics related to real estate and finance, particularly modeling performances of various investments, valuation of company through its financial statements, and how to study trends in business by evaluating current and historical financial data.

Stamford Federal Credit Union, Stamford, CT   July 2017-August 2017
Finance Intern

- Managed new data base for older physical copies of customer and Credit Unions Financial statements, by uploading manually to network drive and inputting them in data sets for future use in accounting department.
- Assisted comptroller in completing payments, reporting expenses, and submitting updated invoices for company purchases and sales.
- Assisted Accounting departments with management and physical organization of transaction receipts and recording discrepancies in transactions.
- Utilize excel to develop entries to complete payroll, invoices, and bills