

Amended on May 7, 2020 to add CDBG-CV CARES Act funds to the PY2019 Annual Action Plan

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Clearwater, Florida, completed the planning process for the 2019/2020 Annual Action Plan. This plan is the fourth (4th) Annual Action Plan of the FY2016/2017 – FY2019/2020 Four-Year Consolidated Plan (Consolidated Plan).

Under the Consolidated Plan, the City is required to create and implement a plan each year to identify the sources and uses of these funds for housing, community programs, and economic development. This plan, referred to as an Annual Action Plan, provides HUD with the City's housing budget and proposed expenditures based on prior years carry-over funds, entitlement funds and estimated program income that the City will receive in the upcoming fiscal year to meet the goals and objectives established in the Consolidated Plan.

Funds will be used to develop viable communities and sustain existing ones. In addition, the funds will be used to provide safe, decent and affordable housing to assist very-low to moderate-income households. This year's Annual Action Plan allocates federal funds to provide housing opportunities to very-low to moderate-income households for new and existing homes, construction and/or renovation of public facilities, economic development and to fund public services programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2019/2020 Annual Action Plan identified the following goals and objectives to measure the process addressing the priority needs of six major areas of focus in the Consolidated Plan: Program Administration, Housing, Homelessness, Non-Homeless Special Needs, Community Development and Public Services, and Economic Development.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The development of the Annual Action Plan was based on the previously adopted Consolidated Plan and a number of other studies, plans and reports that have been prepared in recent years. The primary documents include the City's Neighborhood Revitalization Strategy Area documents, Local Housing Incentives Strategy and Local Housing Assistance Plan, Economic Development Strategic Plan, Pinellas County Homeless Leadership Board Point-in-Time (PIT) Homeless Report and Annual Homeless Assessment reports, among others.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City conducted a technical assistance workshop for program applicants, two (2) public hearings with the Neighborhood and Affordable Housing Advisory Board (NAHAB) and one public hearing with the City Council. The purpose of the process was to receive citizen input on the current housing and community development needs of the City.

In response to a new federal allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding in response to the COVID-19 pandemic, the City was required to substantially amend the 2019/2020 Annual Action Plan and to amend the Citizen Participation Plan to allow for a reduced public comment period of five (5) days. The notice of funding availability and related amendments were publicly noticed, provided for comment for a period of five (5) days, and heard by the City's NAHAB and City Council during April and May 2020.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were received.

7. Summary

This plan is the fourth (4th) Annual Action Plan of the FY2016/2017 – FY2019/2020 Four-Year Consolidated Plan (Consolidated Plan) to implement the goals and objectives set forth in the Consolidated Plan. In the upcoming year, the City of Clearwater will continue to deliver housing and

community development activities that support housing rehabilitation and assistance, public facility and infrastructure improvements, economic development and maintain partnerships with an array of housing and public service providers.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CLEARWATER	Economic Development and Housing Department
HOME Administrator	CLEARWATER	Economic Development and Housing Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Clearwater, Florida, is the lead agency responsible for overseeing the development of the Annual Action Plan. The Economic Development and Housing Department is the internal department that is responsible for the day-to-day administration of CDBG and HOME funding. However, the Economic Development and Housing Department does work with both the City Council and the Neighborhood and Affordable Housing Advisory Board (NAHAB) in addition to residents and subrecipients to develop this plan.

Consolidated Plan Public Contact Information

Inquiries, comments or complaints concerning the Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Clearwater Economic Development and Housing Department

P.O. Box 4748

Clearwater, FL 33758

Telephone: (727) 562-4032

Fax: (727) 562-4037

irin.gomez@myclearwater.com

Business hours: 8:00 a.m. to 5:00 p.m., Monday through Friday

Written complaints may also be made to the Jacksonville Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

400 West Bay Street, Suite 1015

Jacksonville, FL 32202

Phone: (904) 232-2627

Fax: (904) 232-3759

Business hours: 8:00 a.m. to 4:30 p.m., Monday through Friday

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City uses a collaborative process to shape various programs into effective and coordinated strategies. The process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of efforts at the local level.

The City will implement this Annual Action Plan in coordination with public, private and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and Community Housing Development Organizations (CHDOs). Private sector partners may include, but are not limited to, local financial institutions, developers and local businesses. Public entities may include, but are not limited to, City of Clearwater Parks and Recreation, Engineering and Planning Departments. The City works closely with its partners to design programs that address identified needs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City will implement this Annual Action Plan in coordination with public, private and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and Community Housing Development Organizations (CHDOs). Private sector partners may include, but are not limited to, local financial institutions, developers and local businesses. The City works closely with its partners to design programs that address identified needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City coordinated with the Pinellas County Homeless Leadership Board through its most recent Point-In-Time Homeless Report and Annual Homeless Assessment Report and with residents through community meetings. The consultation was important in preparing the various components of the Annual Action Plan concerning the homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Consultation with the Continuum of Care (CoC) included research of the Pinellas County Homeless Leadership Board Annual Reports and Plans and meetings with the Board.

The Pinellas County Homeless Leadership Board (HLB) is comprised of 21 members, an Executive Officer and three staff persons. In addition to the Board, the HLB has established the Providers Council and Funders Council that work together to identify concerns and make policies and recommendations on homeless issues. The mission of the HLB is to be the lead organization in ending homelessness in Pinellas County.

The City of Clearwater does not receive or administer Emergency Shelter Grant (ESG) funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	PINELLAS COUNTY HOMELESS LEADERSHIP BOARD
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Research of Annual Reports and Identification of Needs
	Agency/Group/Organization	City of Clearwater, Florida
2	Agency/Group/Organization Type	City Departments
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City was the lead agency and consulted with various departments to develop the Annual Action Plan
	Agency/Group/Organization	City of Clearwater Neighborhood and Affordable Housing Advisory Board
	Agency/Group/Organization Type	Advisory Board
3	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Reviews and recommends Council approval of the Annual Action Plan

4	Agency/Group/Organization	HOMELESS EMERGENCY PROJECT, INC.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
5	Agency/Group/Organization	City of Clearwater City Council
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Hearings and Approval of Strategies
6	Agency/Group/Organization	Community Housing Development Organizations (CHDOs)
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
8	Agency/Group/Organization	DIRECTIONS FOR MENTAL HEALTH, INC.
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
9	Agency/Group/Organization	HABITAT FOR HUMANITY OF PINELLAS, INC.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
10	Agency/Group/Organization	PINELLAS OPPORTUNITY COUNCIL - CHORE SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
11	Agency/Group/Organization	RELIGIOUS COMMUNITY SERVICES, INC.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
12	Agency/Group/Organization	Clearwater Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need, Referrals
13	Agency/Group/Organization	GULFCOAST LEGAL SERVICES, INC.
	Agency/Group/Organization Type	Service-Fair Housing Client Advocacy
	What section of the Plan was addressed by Consultation?	Legal Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
14	Agency/Group/Organization	InterCultural Advocacy Institute
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Youth Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
15	Agency/Group/Organization	Miracles Outreach Community Development Center, Inc.
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	Human Trafficking
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
16	Agency/Group/Organization	KIMBERLY HOME
	Agency/Group/Organization Type	Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless - Pregnant Teens

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Identification of Need
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Identify any Agency Types not consulted and provide rationale for not consulting

The City of Clearwater consulted with the lead agency for the CoC, local and county PHAs, affordable housing providers, various social service providers, city departments, and civic leaders. The City also consulted with the general public to include very-low to moderate-income residents and other entities impacted by housing and community development activities. Community meetings were noticed by email, City website and public hearings which were noticed in the newspaper. Other agencies and organizations not directly consulted with were consulted indirectly by research of published plans and reports.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Pinellas County Homeless Leadership Board	Homelessness/Preventing and reducing homelessness within the City of Clearwater
State Housing Initiatives Partnership	City of Clearwater/State of Florida	Housing/providing decent affordable housing (identification of barriers and incentives strategy through Local Housing Incentives Strategy and Local Housing Assistance Plan)
Clearwater Florida: A New Vision (Imagine Clw)	Urban Land Institute (ULI)	Housing/Providing decent affordable housing; Economic Development/Creating economic opportunities
Comprehensive Economic Development Plan	Tampa Bay Regional Planning Council	Economic Development/Creating economic opportunities

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City conducted a technical assistance workshop for program applicants, two public hearings with the Neighborhood and Affordable Housing Advisory Board (NAHAB), and one public hearing with the City Council. The purpose of this process was to receive citizen input on current housing and community development needs of the city.

In response to a new federal allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding in response to the COVID-19 pandemic, the City was required to substantially amend the 2019/2020 Annual Action Plan and to amend the Citizen Participation Plan to allow for a reduced public comment period of five (5) days. The notice of funding availability and related amendments were publicly noticed, provided for comment for a period of five (5) days, and heard by the City's NAHAB and City Council during April and May 2020.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	February 22, 2019 NOFA	Notice of Funding Availability	N/A	
2	Newspaper Ad	Non-targeted/broad community	March 1, 2019 Notice of Annual Action Plan Application Meeting	Notice of Annual Action Plan Application Meeting	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	April 9, 2019 NAHAB Meeting	NAHAB Subrecipient Presentations	All Comments Recorded; see Appendix	N/A
4	Newspaper Ad	Non-targeted/broad community	April 26, 2019	Notice of Proposed Funding and NAHAB Meeting	N/A	N/A
5	Public Hearing	Non-targeted/broad community	May 14, 2019 NAHAB Meeting	NAHAB Approval of Recommended Allocations	All Comments Recorded; see Appendix	N/A
6	Newspaper Ad	Non-targeted/broad community	June 21, 2019	Notice of 30-Day Public Comment Period	N/A	N/A
7	30-Day Public Comment Period)	Non-targeted/broad community	June 21, 2019 thru July 22, 2019	None Received During the 30-Day Period	All Comments Recorded; See Appendix	www.myclearwater.com
8	Public Hearing	Non-targeted/broad community	July 9, 2019 NAHAB Meeting	NAHAB Adoption of Annual Action Plan	All Comments Recorded; See Appendix	
9	Public Hearing	Non-targeted/broad community	August 1, 2019 City Council Meeting	Council Input on Plan/Approval	All Comments Recorded; See Appendix	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Newspaper Ad	Non-targeted/broad community	April 26, 2020 (Tampa Bay Times)	Notice of Funding Availability (NOFA), Substantial Amendment to 2019 Annual Action Plan, Amendment to Citizen Participation Plan, Five-Day Public Comment Period, Public Meeting, and Public Hearing	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	5-Day Public Comment Period	Non-targeted/broad community	April 27, 2020 thru May 1, 2020 Annual Action Plan 2019	A comments letter was received by email on April 28, 2020, dated April 27, 2020, from a representative of Clearwater Neighborhood Housing Services, Inc. in response to the public notice published in the Tampa Bay Times on April 26, 2020. This letter specifically identifies the need for mortgage/rent assistance and foreclosure prevention activities in response to the coronavirus pandemic.	This letter was accepted by City staff and was read aloud into the record at a public hearing of the Neighborhood and Affordable Housing Advisory Board (NAHAB) on May 1, 2020, and at a public hearing of the City Council on May 7, 2020. In response to this letter, the City of Clearwater reprogrammed PY 2019/2020 CDBG funds from existing projects to new projects targeted to mortgage/rent assistance, housing related legal services, and foreclosure prevention activities to respond to COVID-19. All Comments Recorded; See Appendix	www.myclearwater.com 17

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Public Hearing	Non-targeted/broad community	May 1, 2020 NAHAB Meeting	NAHAB Approval of Amendments related to CARES Act funding	All Comments Recorded; See Appendix	
13	Public Hearing	Non-targeted/broad community	May 7, 2020 City Council Meeting	Council Approval of Amendments related to CARES Act funding	All Comments Recorded; See Appendix	

Table 4 – Citizen Participation Outreach

Annual Action Plan
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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Annual Action Plan must identify the federal, state, local and private resources expected to be available to the City to address priority needs and specific objectives identified in the Consolidated Plan.

The City of Clearwater is expected to receive an allocation of \$764,043 in CDBG funding for the 2019/2020 program year. Prior-year CDBG resources is expected to be \$159,033 from reprogrammed entitlement funding and \$505,000 from Revolving Loan Funds. CDBG and Revolving Loan funds will be used for housing and community development activities including, but not limited to, acquisition, rehabilitation, public services and facilities, economic development, administration and activity delivery of the City's CDBG program.

Additionally, the City will receive an allocation of \$492,592 of CDBG-CV funds to be used to prevent, prepare for, and respond to the COVID-19 pandemic. These funds will be used for activities related to COVID-19 response while also meeting a CDBG national objective.

The City of Clearwater is expected to receive an allocation of \$383,978 in HOME funding for the 2019/2020 program year. Program income for HOME is expected to be \$500,000, with \$2,038,614 in prior-year resources. HOME funds will be used for housing activities including, but not limited to, acquisition, rehabilitation, new construction, administration of the City's HOME program and CHDO support.

While the the City of Clearwater expects to receive and utilize funding as described in prior paragraphs, funding sources that are anticipated to be allocated to projects are denoted in the Expected Amount Available Priority Table funding sources that are anticipated to be allocated to projects shown in AP 35.

Since this is the final year of the Consolidated Plan (2018/2019-2019/2020), there is no estimated total funding amount for the remainder of the Plan.

Other resources, such as private and non-Federal public sources may become available to the City of Clearwater during the program year. For CDBG leveraging, these include funding from State Housing Initiatives Partnership (SHIP) Program, Community Redevelopment Agency (CRA), City Departments (e.g. Engineering, Parks and Recreation), public or social service providers, or other sources. The City will also look to leverage

funds, if available, from SHIP funds, Community Housing Development Organizations (CHDOs), Public Housing Authority (PHA), or other agencies and programs as a match to HOME dollars.

The Annual Action Plan must summarize the City's priorities and the specific goals it intends to initiate and/or complete within the fourth year of the Consolidated Plan. These goals must be described in quantitative terms. The City of Clearwater has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2019/2020 Annual Action Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	764,043	0	664,033	1,428,076	0	The Federal CDBG allocation will be used for housing and community development activities. Funding from other sources may be leveraged against CDBG dollars for public benefit. Note: Program income projections are estimated amounts; actual amounts may differ if larger sums are received from loan payoffs. Prior year resources amounts were estimated based on activities to be encumbered by the end of September 2019. These amounts will be updated during the 2019 program year close-out.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	383,978	500,000	2,038,614	2,922,592	0	The Federal HOME allocation will be used for housing activities. Funding from other sources may be leveraged against HOME dollars for public benefit. Note: Program incomes projections are estimated amounts; actual amounts may differ if larger sums are received from loan payoffs. Prior year resources amounts were estimated based on activities to be encumbered by the end of September 2019. These amounts will be updated during the 2019 program year close-out.
Other	public - federal	Other	492,592	0	0	492,592	0	The Federal CDBG-CV allocation will be used to prevent, prepare for, and respond to coronavirus

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will look to leverage funds, if available, from SHIP, the Community Redevelopment Agency (CRA), City Departments (e.g. Engineering, Parks and Recreation), public or social service providers or other sources against CDBG dollars. The City will look to leverage private funds, if available, from lending institutions, homeowner contributions and public funds from SHIP, Public Housing Authorities (PHAs) and other agencies

and programs as a match to HOME dollars.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Clearwater owns a number of properties within low- and moderate-income areas of its jurisdiction. The City also maintains an Affordable Housing Inventory List that is updated every three years by City resolution. This is a list of city-owned properties that may be available for development of affordable housing. As of June 2019, there are eighteen properties on the list: 1002 LaSalle Street, 1011 LaSalle Street, 1408 Monroe Avenue, 1112 Palm Bluff Street, 1415 Taft Avenue; 1454 S. MLK Jr. Avenue; 1006 N. MLK Jr. Boulevard; 1009 N. Garden Avenue; 1304 N. Madison Avenue; 0 Marshall Street; 1002 Marshall Street; 1004 Marshall Street; 1006 Marshall Street; 406 Vine Avenue; 1532 Smallwood Circle; 1125 Pierce Street; 1129 Pierce Street; and 0 Pennsylvania Avenue.

Discussion

The City of Clearwater's anticipated funding allocation from CDBG and HOME will address many of the City's goals, including Housing, Homelessness, Non-Homeless Special Needs, Community Development and Public Services, and Economic Development. The City is fortunate to have a network of public and nonprofit social service providers to help address these goals through financial leveraging, as well as other potential non-federal and state funding sources such as SHIP, Pinellas County Housing Trust Fund, the Community Redevelopment Agency (CRA), City Departments, Community Housing Development Organizations (CHDOs) and other agency and program funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2016	2019	Program Administration	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Program Administration	CDBG: \$152,809 HOME: \$145,994 CDBG-CV: \$0	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Housing	2016	2019	Affordable Housing	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Homeowner Assistance Multi-Family New Construction Owner-Occupied Housing Rehabilitation Renter-Occupied Housing Rehabilitation Single-Family New Construction	CDBG: \$567,500 HOME: \$2,776,598 CDBG-CV: \$0	Rental units constructed: 40 Household Housing Unit Rental units rehabilitated: 5 Household Housing Unit Homeowner Housing Added: 14 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit Direct Financial Assistance to Homebuyers: 30 Households Assisted Other: 75 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Homelessness	2016	2019	Homeless	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Case Management Homeless Facilities and Shelters Homeless Services for Youth Mental Health Services	CDBG: \$282,069 HOME: \$0 CDBG-CV: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 198 Persons Assisted Rental units rehabilitated: 1 Household Housing Unit Homeless Person Overnight Shelter: 1105 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Non-Homeless Special Needs	2016	2019	Non-Homeless Special Needs	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Senior Services	CDBG: \$13,881 HOME: \$0 CDBG-CV: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 31 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Community Development and Public Services	2016	2019	Non-Housing Community Development	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Case Management Health Services Homeless Services for Youth Legal Services Substance Abuse Services Youth Services	CDBG: \$351,817 HOME: \$0 CDBG-CV: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8228 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 503 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted Homelessness Prevention: 423 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Economic Development	2016	2019	Economic Development	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Building Facade Improvements Economic Opportunity	CDBG: \$60,000 HOME: \$0 CDBG-CV: \$0	Businesses assisted: 82 Businesses Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Program Administration
	Goal Description	Funds provided for program administration to implement the City's five (5) remaining goals. Program administration addresses all outcomes, objectives and priority needs. Twenty percent (20%) of CDBG Entitlement Grant and ten percent (10%) of HOME Entitlement Grant will be reserved for administration and planning activities; includes program income.

2	Goal Name	Housing
	Goal Description	Funds provided for the availability of, and access to, decent affordable housing for the residents of the City of Clearwater.
3	Goal Name	Homelessness
	Goal Description	Funds provided to assist in the prevention and reduction of homelessness in the City of Clearwater.
4	Goal Name	Non-Homeless Special Needs
	Goal Description	Funds provided to expand the accessibility and coordination of social services to City of Clearwater special needs populations.
5	Goal Name	Community Development and Public Services
	Goal Description	Funds provided to enhance the living environment for persons in low- and moderate-income areas through community development activities, public service programs and elimination of blight.
6	Goal Name	Economic Development
	Goal Description	Funds provided to support programs that create economic opportunities in the City of Clearwater, particularly for persons of low- and moderate-income and in Neighborhood Revitalization Strategy Areas.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City's planned actions for the 2019/2020 Annual Action Plan are intended to support housing and community development for the City's low- and moderate-income populations as well as the City's homeless and special needs groups.

The City will continue to operate its CDBG and HOME programs through the Economic Development and Housing Department, which will continue to provide funding for housing rehabilitation, homeownership assistance and blight prevention/elimination. These actions will further the goal of improving the availability and accessibility of affordable housing in Clearwater.

The City will continue to coordinate with public or social service providers to prevent homelessness and promote access to public services for special needs populations generally assumed to be low- and moderate-income.

During the 2019/2020 program year, the City will fund activities that address the needs of the homeless and those at risk of becoming homeless, the elderly, persons with disabilities, victims of domestic violence, youth and families of low- and moderate-income. Planned community development activities include service provider facility improvements.

Additionally, the City will prevent, prepare for, and respond to the COVID-19 pandemic. CDBG-CV funds will be used for activities related to COVID-19 response while also meeting a CDBG national objective.

See map titled, "**Project Locations Map**" in the Appendix.

Projects

#	Project Name
1	Tampa Bay Community Development Corporation (Down Payment Assistance)
2	Clearwater Neighborhood Housing Services, Inc. (Down Payment Assistance)
3	CHDO Set-Aside (15%)
4	Clearwater Neighborhood Housing Services, Inc. (New Construction)
5	Owner-Occupied Land Acquisition (Acquisition)
6	Owner-Occupied New Construction (New Construction)
7	Multi-Family Rehabilitation (Rehabilitation)
8	Multi-Family New Construction (New Construction)
9	Multi-Family Land Acquisition (Acquisition)

#	Project Name
10	Revolving Loan Program (Infill)
11	Revolving Loan Program (Rehabilitation)
12	Tampa Bay Black Business Investment Corporation (Technical Assistance)
13	Hispanic Business Initiative Fund of Florida, dba Prospera (Technical Assistance)
14	Clearwater Neighborhood Housing Services, Inc. (Homebuyer Education)
15	Bright Community Trust, Inc. (Homebuyer Education)
16	Tampa Bay Community Development Corporation (Homebuyer Education)
17	Intercultural Advocacy Institute, Inc. (Youth Services)
18	Pinellas Opportunity Council, Inc. (Senior Services)
19	Westcare Gulfcoast, Inc. (Inebriate Shelter Services)
20	Safety Harbor Neighborhood Family Center, Inc. (Youth Services)
21	Homeless Emergency Project, Inc. (Homeless Shelter)
22	Religious Community Services, Inc. (Safe House Shelter)
23	Gulfcoast Legal Services, Inc. (Legal Services)
24	The Kimberly Home, Inc. (Case Management)
25	Directions For Living (Mental Health Services)
26	Miracles Outreach Community Development Center, Inc. (Youth Services)
27	Directions For Living (Restroom Rehabilitation)
28	Homeless Emergency Project, Inc. (Adult Shelter Rehabilitation)
29	Religious Community Services, Inc. (Safe House Shelter Rehabilitation)
30	The Kimberly Home, Inc. (Transitional Housing Renovation)
31	CDBG Administration/Planning
32	HOME Administration/Planning
33	Activity Delivery - Rehabilitation
34	Activity Delivery - Infill
35	Public Facilities (TBD)
36	Economic Development (TBD)
37	Belmont Park
38	Public Services - COVID-19 Activities
39	Emergency Rent/Mortgage/Utilities Assistance - COVID-19 Activities
40	CV - Business Assistance and Related Admin - COVID-19 Activities

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are focused on the six goals of the Strategic Plan: Program Administration, Housing, Homelessness, Non-Homelessness Special Needs, Community Development and Public Services, and Economic Development. Total funding for public services is capped at fifteen percent (15%) of the total CDBG allocation; total funding for activities related to administration is capped at

twenty percent (20%) for CDBG and ten percent (10%) for HOME including program income. However, with an administrative waiver related to the COVID-19 pandemic, the cap on HOME administrative expenses may be raised from 10 percent (10%) to twenty-five percent (25%) for FY 2019 and FY2020 allocations.

Strategic Plan Goal: CDBG + HOME (% of Total Award)*

Program Administration (CDBG and HOME, Includes Program Income Admin): \$298,803 (7%)

Housing: \$3,344,098 (77%)

Homelessness: \$282,069 (6%)

Non-Homeless Special Needs: \$13,881 (<1%)

Community Development and Public Services: \$351,817 (8%)

Economic Development: \$60,000 (1%)

**Includes program income, admin from program income and prior year resources. Percentages rounded to equal 100%.*

Additionally, the City will receive an allocation of \$492,592 of CDBG-CV funds to be used to prevent, prepare for, and respond to the COVID-19 pandemic. These funds are not included in the percentages above.

In recent years, spurred by a nation-wide recession, reduced revenues have plagued all levels of government (federal, state, and local). These reduced revenues have hindered the City's ability to meet the needs of lower-income residents. Another obstacle to meeting underserved needs, is the generally increasing demand for public services that is placing an additional burden on public service agencies within the City. The COVID-19 pandemic has further added to this burden by increasing the complexity of meeting such needs.

The lack of available land and rapidly rising housing prices will continue to put constraints on the City's ability to provide affordable housing. Rapidly rising prices will also increase the need for affordable rental units for households being priced out of the owner market. The need for affordable rental projects will also increase as rents for market-rate apartments increase.

AP-38 Project Summary
Project Summary Information

1	Project Name	Tampa Bay Community Development Corporation (Down Payment Assistance)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Homeowner Assistance
	Funding	HOME: \$15,000
	Description	Funds to sponsor the processing of down payment assistance loans to eligible households.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifteen (15) low- to moderate-income families.
	Location Description	2139 N.E. Coachman Road, Suite 1, Clearwater, FL 33765
	Planned Activities	Homeownership Assistance (Down Payment Assistance)
2	Project Name	Clearwater Neighborhood Housing Services, Inc. (Down Payment Assistance)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Homeowner Assistance
	Funding	HOME: \$15,000
	Description	Funds to sponsor the processing of down payment assistance loans to eligible households.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Fifteen (15) low- to moderate-income families.
	Location Description	608 North Garden Avenue, Clearwater, FL 33755
	Planned Activities	Homeowner Assistance (Down Payment Assistance)
3	Project Name	CHDO Set-Aside (15%)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Owner-Occupied Housing Rehabilitation
	Funding	HOME: \$57,597
	Description	Funds mandated to local CHDO to carry-out housing activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	One (1) low- to moderate-income family.
	Location Description	
	Planned Activities	Acquisition and Rehabilitation of a Single-Family Home
4	Project Name	Clearwater Neighborhood Housing Services, Inc. (New Construction)
	Target Area	North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Single-Family New Construction
	Funding	HOME: \$360,000
	Description	Funds provided as loans for construction of single-family homes.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Two (2) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	New Construction
5	Project Name	Owner-Occupied Land Acquisition (Acquisition)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Single-Family New Construction
	Funding	HOME: \$100,000
	Description	Funds provided as a loan for land acquisition to construct single-family homes.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Four (4) low- to moderate-income families.
	Location Description	N/A
6	Planned Activities	Acquisition
	Project Name	Owner-Occupied New Construction (New Construction)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Single-Family New Construction
	Funding	HOME: \$560,000
	Description	Funds provided as loans for construction of single-family homes.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Four (4) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	New Construction
7	Project Name	Multi-Family Rehabilitation (Rehabilitation)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Renter-Occupied Housing Rehabilitation
	Funding	HOME: \$200,000
	Description	Funds provided as loans for the rehabilitation of multi-family housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Five (5) low- to moderate-income families.
	Location Description	N/A
8	Planned Activities	Rehabilitation
	Project Name	Multi-Family New Construction (New Construction)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Multi-Family New Construction
	Funding	HOME: \$819,001
	Description	Funds provided as loans for construction of multi-family units.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Forty (40) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	New Construction
9	Project Name	Multi-Family Land Acquisition (Acquisition)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Multi-Family New Construction
	Funding	HOME: \$350,000
	Description	Funds provided as loans for acquisition of land to construct multi-family units.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Forty (40) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	Acquisition
10	Project Name	Revolving Loan Program (Infill)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Single-Family New Construction
	Funding	CDBG: \$280,000

	Description	Funds provided as loans for land acquisition activities for affordable housing development.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Eight (8) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	Acquisition
11	Project Name	Revolving Loan Program (Rehabilitation)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Owner-Occupied Housing Rehabilitation
	Funding	CDBG: \$225,000
	Description	Funds provided as loans to homeowners for rehabilitation housing activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Five (5) low- to moderate-income families.
	Location Description	N/A
	Planned Activities	Rehabilitation
12	Project Name	Tampa Bay Black Business Investment Corporation (Technical Assistance)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Economic Development
	Needs Addressed	Economic Opportunity

	Funding	CDBG: \$30,000
	Description	Funds provided for salary support of a Business Development Consultant and CEO.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifty (50) low- to moderate-income individuals.
	Location Description	N/A
	Planned Activities	Economic Opportunity
13	Project Name	Hispanic Business Initiative Fund of Florida, dba Prospera (Technical Assistance)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Economic Development
	Needs Addressed	Economic Opportunity
	Funding	CDBG: \$30,000
	Description	Funds provided for salary support and fringe benefits to provide technical assistance to start-ups and micro and small business owners.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Thirty-two (32) low- to moderate-income individuals.
	Location Description	N/A
	Planned Activities	Economic Opportunity
14	Project Name	Clearwater Neighborhood Housing Services, Inc. (Homebuyer Education)

	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Homeowner Assistance
	Funding	CDBG: \$3,500
	Description	Funds provided for costs associated with homebuyer education and counseling.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifty (50) low- to moderate-income individuals.
	Location Description	608 North Garden Avenue, Clearwater, FL 33755
	Planned Activities	Housing Counseling
15	Project Name	Bright Community Trust, Inc. (Homebuyer Education)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Homeowner Assistance
	Funding	CDBG: \$3,500
	Description	Funds provided for costs associated with homebuyer education and counseling.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifty (50) low- to moderate-income individuals.
	Location Description	N/A

	Planned Activities	Housing Counseling
16	Project Name	Tampa Bay Community Development Corporation (Homebuyer Education)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Homeowner Assistance
	Funding	CDBG: \$3,500
	Description	Funds provided for costs associated with homebuyer education and counseling.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifty (50) low- to moderate-income individuals.
	Location Description	2139 N.E. Coachman Road, Suite 1, Clearwater, FL 33765
	Planned Activities	Housing Counseling
17	Project Name	Intercultural Advocacy Institute, Inc. (Youth Services)
	Target Area	Citywide Low- and Moderate-Income Areas East Gateway District Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$13,881
	Description	Funds provided for salary support and fringe benefits for a Family Facilitator, a driver, child care worker, student support worker and administration.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Thirty-five (35) low- to moderate-income individuals.
	Location Description	612 Franklin Street, Clearwater, FL 33774
	Planned Activities	Youth Services
18	Project Name	Pinellas Opportunity Council, Inc. (Senior Services)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Senior Services
	Funding	CDBG: \$13,881
	Description	Funds provided for cleaning and minor repair for elderly persons age 65 and over.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Thirty-one (31) low- to moderate-income individuals.
	Location Description	N/A
	Planned Activities	Senior Services
19	Project Name	Westcare Gulfcoast, Inc. (Inebriate Shelter Services)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Substance Abuse Services Homeless Facilities and Shelters Case Management
	Funding	CDBG: \$13,880
	Description	Funds provided for salary support and fringe benefits for a Case Manager to administer the Turning Point program, an inebriate shelter facility.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Two hundred twenty (220) very-low to low-income individuals.
	Location Description	1801 5th Avenue North, St Petersburg, FL 33713
	Planned Activities	Homelessness and Substance Abuse Services
20	Project Name	Safety Harbor Neighborhood Family Center, Inc. (Youth Services)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Community Development and Public Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$12,145
	Description	Funds provided for an administrative position, Youth Development Coach and a Bus Driver to implement the Bridge the Gap program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Three hundred fifty (350) low- to moderate-income individuals.
	Location Description	1003 Dr. ML King Jr. Street North, Safety Harbor, FL 34695
	Planned Activities	Youth Services
21	Project Name	Homeless Emergency Project, Inc. (Homeless Shelter)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Homeless Facilities and Shelters Case Management
	Funding	CDBG: \$12,145
	Description	Funds provided for salary support and fringe benefits for a Case Manager in the Emergency Shelter program.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Seven hundred eighty-five (785) very-low to low-income individuals.
	Location Description	1120 North Betty Lane, Clearwater, FL 33755
	Planned Activities	Homelessness
22	Project Name	Religious Community Services, Inc. (Safe House Shelter)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Homeless Facilities and Shelters Case Management
	Funding	CDBG: \$12,144
	Description	Funds provided for salary support and fringe benefits for an Advocate position for the Haven House a domestic violence Safe House shelter.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	One hundred (100) very-low to low-income individuals.
	Location Description	Address Protected
	Planned Activities	Homelessness
23	Project Name	Gulfcoast Legal Services, Inc. (Legal Services)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Community Development and Public Services
	Needs Addressed	Legal Services
	Funding	CDBG: \$6,507
	Description	Funds provided for salary support and fringe benefits for a staff attorney, paralegal, legal secretary, housing managing attorney and Finance Manager to represent clients for the Housing Preservation program.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Twenty-five (25) low- to moderate-income individuals.
	Location Description	N/A
	Planned Activities	Legal Services
24	Project Name	The Kimberly Home, Inc. (Case Management)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Community Development and Public Services
	Needs Addressed	Case Management
	Funding	CDBG: \$6,507
	Description	Funds provided for salary support and fringe for a Resident Advisor to support the Transitional Housing program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Forty-three (43) very-low to low-income individuals.
	Location Description	1189 NE Cleveland Street, Clearwater, FL 33755
	Planned Activities	Case Management
25	Project Name	Directions For Living (Mental Health Services)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Mental Health Services Case Management
	Funding	CDBG: \$6,507
	Description	Funds provided for salary support and fringe for a Homeless Case Manager that will assist in connecting Pinellas Hope residents with psychiatric services.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	One hundred ninety-eight (198) very-low to low-income individuals.
	Location Description	5726 126th Avenue North, Clearwater, FL 33760
	Planned Activities	Mental Health Services
26	Project Name	Miracles Outreach Community Development Center, Inc. (Youth Services)
	Target Area	North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Case Management Youth Services
	Funding	CDBG: \$6,506
	Description	Funds provided for salary support and fringe for a Case Manager and a Program Assistant to implement the Miracles Outreach Prevention and Diversion program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Fifty (50) very-low to low-income individuals.
	Location Description	1002 Marshall Street, Clearwater, FL 33755
	Planned Activities	Youth Services
27	Project Name	Directions For Living (Restroom Rehabilitation)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Community Development and Public Services
	Needs Addressed	Mental Health Services
	Funding	CDBG: \$55,904
	Description	Funds provided for the replacement of 30-year old faucets, toilets and plumbing fixtures with sustainable, energy efficient materials that will reduce wattage consumption that will in turn create eco-friendly restrooms.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Six thousand (6,000) very-low to moderate-income individuals.
	Location Description	1437 South Belcher Road, Clearwater, FL 33764
	Planned Activities	Mental Health Services
28	Project Name	Homeless Emergency Project, Inc. (Adult Shelter Rehabilitation)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Homeless Facilities and Shelters
	Funding	CDBG: \$102,000
	Description	Funds provided for the purchase of materials to rehabilitate a 110-bed adult shelter.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Seven hundred eighty-five (785) very-low to low-income individuals.
	Location Description	1120 North Betty Lane, Clearwater, FL 33755
	Planned Activities	Rehabilitation
29	Project Name	Religious Community Services, Inc. (Safe House Shelter Rehabilitation)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Homeless Facilities and Shelters
	Funding	CDBG: \$52,600
	Description	Funds provided to replace fencing, trees for a playground, installation of a permanent shade shelter, landscaping, painting of bedrooms, bathrooms, exterior of the Haven House and a youth building.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	One hundred (100) very-low to low-income individuals.
	Location Description	Address Protected
	Planned Activities	Rehabilitation
30	Project Name	The Kimberly Home, Inc. (Transitional Housing Renovation)
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Homelessness
	Needs Addressed	Homeless Facilities and Shelters
	Funding	CDBG: \$82,793
	Description	Funds provided for the complete renovation of a 2-story masonry and frame building utilized for transitional housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	One very-low to low-income family.
	Location Description	1194 Grove Street, Clearwater, FL 33755
	Planned Activities	Rehabilitation
31	Project Name	CDBG Administration/Planning
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$152,809
	Description	Funds provided for City staff costs related to the administration of the CDBG Program.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	600 Cleveland Street, Clearwater, FL 33755
	Planned Activities	Program Administration
32	Project Name	HOME Administration/Planning
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	HOME: \$145,994
	Description	Funds provided for City staff costs related to the administration of the HOME Program. The City will also be utilizing anticipated program income and \$57,596 in HOME funds for administration (up to 25% as allowed by HUD waiver).
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	600 Cleveland Street, Clearwater, FL 33755
	Planned Activities	Program Administration
33	Project Name	Activity Delivery - Rehabilitation
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Owner-Occupied Housing Rehabilitation
	Funding	CDBG: \$12,500
	Description	Funds provided for City staff costs for activity delivery of the Rehabilitation Program.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Five (5) low- to moderate-income families.
	Location Description	600 Cleveland Street, Clearwater, FL 33755
	Planned Activities	Activity Delivery Administration
34	Project Name	Activity Delivery - Infill
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Housing
	Needs Addressed	Single-Family New Construction
	Funding	CDBG: \$50,000
	Description	Funds provided for City staff costs related to the activity delivery of the Infill Program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Twenty (20) low- to moderate income families.
	Location Description	600 Cleveland Street, Clearwater, FL 33755
	Planned Activities	Activity Delivery Administration
35	Project Name	Public Facilities (TBD)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services

	Needs Addressed	Homeless Facilities and Shelters Youth Services Senior Services Services for Persons with Disabilities Community Resource/Recreation Centers Sidewalks and Roadway Improvements
	Funding	CDBG: \$9,867
	Description	Funds provided for future public facilities activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Three (3) low- to moderate-income individuals.
	Location Description	N/A
	Planned Activities	Future Public Facilities Activities
36	Project Name	Economic Development (TBD)
	Target Area	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area
	Goals Supported	Economic Development
	Needs Addressed	Economic Opportunity
	Funding	:
	Description	Funds provided for future economic development activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Future Economic Development Activities
37	Project Name	Belmont Park

	Target Area	Lake Bellevue Neighborhood Revitalization Strategy Area
	Goals Supported	Community Development and Public Services
	Needs Addressed	Public Park Improvements
	Funding	CDBG: \$99,000
	Description	Park improvements to add public facilities and amenities to a vacant lot/grass field.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	2,225 low- and moderate-income residents of the Lake Bellevue Neighborhood Revitalization Strategy Area (Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,225 Persons Assisted)
	Location Description	1535 S Martin Luther King Jr Ave., Clearwater, FL 33756
	Planned Activities	Park improvements such as a new basketball court, sitting areas, security fence, and public bathrooms.
38	Project Name	Public Services - COVID-19 Activities
	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Community Development and Public Services
	Needs Addressed	Homeowner Assistance Legal Services
	Funding	CDBG: \$131,000
	Description	Public services activities exceeding 15% of current year entitlement will be used to address expenses related to the COVID-19 pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	423 low- and moderate-income persons (Homeless Prevention: 423 Persons Assisted)
	Location Description	Citywide
	Planned Activities	Housing-related legal services, fair housing, and foreclosure prevention activities for low- to moderate-income persons facing imminent risk of foreclosure due to loss of income resulting from the COVID-19 pandemic.
39	Project Name	Emergency Rent/Mortgage/Utilities Assistance - COVID-19 Activities

	Target Area	Citywide Low- and Moderate-Income Areas
	Goals Supported	Housing
	Needs Addressed	Homeowner Assistance
	Funding	HOME: \$300,000
	Description	Assistance to households that are behind in rent, mortgage, and/or utility payments due to loss of income resulting from the COVID-19 pandemic.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	75 low- and moderate-income households (Other: 75 Other)
	Location Description	Citywide
	Planned Activities	Rent, mortgage, and/or utility assistance in any combination of applicable unpaid expenses for up to three (3) months and not to exceed \$4,000 per household.
40	Project Name	CV - Business Assistance and Related Admin - COVID-19 Activities
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG-CV: \$492,592
	Description	1. Business assistance to small businesses that have been forced to shutdown by government order or that have lost revenue as a result of the COVID-19 pandemic. Business assistance funding will come directly from CDBG-CV funds (\$394,074). 2. Related program administration of CDBG-CV funds (\$98,518).
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	130 businesses (Businesses Assisted: 130 Businesses Assisted); small private/for-profit businesses.
	Location Description	Citywide

	Planned Activities	Small grants and technical assistance for businesses. Home-based businesses will be eligible for up to \$2,000 in grant funding and up to \$1,000 in technical assistance. Brick and mortar businesses will be eligible for up to \$5,000 in grant funding and up to \$1,000 in technical assistance. Portion of funding will be used for program administration related to COVID-19 expenses.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For the 2019/2020 Annual Action Plan, Clearwater will provide direct assistance to low- and moderate-income areas and approved Neighborhood Revitalization Strategy Areas (NRSAs) of the City. The geographic distribution of funding percentages is misleading since only three (3) projects are solely concentrated in a specific Nrsa; most projects are not solely concentrated in a Nrsa, but are included in the city-wide, low- and moderate-income areas and multiple NRSAs. These percentages include projects that will benefit multiple areas. See the map titled, "**Low and Moderate Income Areas Map**" in the Grantee Unique Appendices [attached hereto] for a graphical representation of low- and moderate-income area locations. See the map titled, "**Strategy Areas Map**" for the locations of the City's strategy areas.

Geographic Distribution

Target Area	Percentage of Funds
Citywide Low- and Moderate-Income Areas	43
Lake Bellevue Neighborhood Revitalization Strategy Area	20
East Gateway District Neighborhood Revitalization Strategy Area	17
North Greenwood Neighborhood Revitalization Strategy Area	20

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Four areas have been designated as either a Local Target Area or a Strategy Area within the City of Clearwater. These are citywide very-low- to moderate-income areas, Lake Bellevue Neighborhood Revitalization Strategy Area, East Gateway District Neighborhood Revitalization Strategy Area and North Greenwood Neighborhood Revitalization Strategy Area. The designation of Local Target Area and Strategy Area increases the potential for coordinated planning and investment. The areas selected for the 2016/2017-2019/2020 Consolidated Plan were confirmed through the citizen participation process, which included service provider and community meetings, as well as meetings with staff of the City's Economic Development and Housing Department. Each of these areas meets the eligibility requirements for low- and moderate-income benefit. While Local Target Areas and Strategy Areas allow the City to plan and invest in a coordinated manner, they do not limit the city from expending funds in other areas of Clearwater that meet the eligibility requirements for very-low to moderate-income benefit.

Discussion

The City of Clearwater has identified 40 projects to implement the goals of the Consolidated Plan and respond to coronavirus during the fourth year of the 2016/2017-2019/2020 Consolidated Plan. These

projects benefit very-low to moderate-income persons citywide and within the City's Neighborhood Revitalization Strategy Areas. Projects with citywide benefit include housing activities, homeless and public services, business development and administration and activity delivery of the CDBG and HOME programs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City places a high priority on providing homeownership opportunities within Clearwater. This goal will be addressed, in part, by local non-profit organizations and developers that construct affordable housing for lower-income, first-time homebuyers. In addition, the City will continue to deliver its housing rehabilitation and down payment assistance programs and support homebuyer education and fair housing activities.

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported by affordable housing and/or activities for housing benefit within the program year. For the purposes of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. [This section replaces the former HUD Table 3B.]

One Year Goals for the Number of Households to be Supported	
Homeless	1
Non-Homeless	743
Special-Needs	0
Total	744

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	54
Rehab of Existing Units	12
Acquisition of Existing Units	30
Total	96

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will continue to deliver its long-standing housing programs, including housing rehabilitation and down payment assistance, coordinate with non-profit organizations and developers that construct affordable housing and support homebuyer education and fair housing activities. These housing activities will support 744 households through a combination of production of new units, rehabilitation of existing units, down payment assistance, homebuyer education, and emergency mortgage/rent/utility assistance.

AP-60 Public Housing – 91.220(h)

Introduction

This section of the Annual Action Plan describes what actions the City of Clearwater will take during the 2019/2020 program year to carry out the public housing strategy identified in the Strategic Plan.

The Clearwater Housing Authority (CHA) administers housing assistance for low- and very-low income persons in the greater Clearwater area. The operations of the CHA are funded through annual appropriations provided by U.S. Department of Housing and Urban Development. Assistance includes public housing, tenant-based vouchers (Housing Choice Vouchers or HCVs) and special purpose voucher activities. Combined, these activities supply approximately 1,500 publicly assisted housing units in the greater Clearwater area.

Actions planned during the next year to address the needs to public housing

The City works cooperatively with Pinellas County, the CHA and private entities in the provision of public and subsidized housing within Clearwater. The CHA administers public housing for seniors and families in addition to the Housing Choice Voucher (HCV) program that provides financial rental assistance to eligible individuals and families based upon income. The CHA and other housing providers in the community continuously seek to rehabilitate the supply of housing affordable to low- and very-low income persons. The City of Clearwater will continue to coordinate housing referrals with the CHA, as well as the Pinellas County Housing Authority, in the delivery of the City's CDBG and HOME housing programs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The CHA has an ongoing management program in place to involve residents in its operations. Additionally, through the 2019/2020 Annual Action Plan, the City of Clearwater will support homebuyer education, fair housing counseling and housing placement activities that facilitate the transition from public housing to homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The CHA is not listed as troubled by HUD.

Discussion

Affordable housing needs are met by multiple service providers in the greater Clearwater area. The CHA currently administers public housing units and tenant-based vouchers (HCVs). The City will continue to

coordinate referrals with the CHA in order to connect very-low and low-income residents with housing options.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section of the Annual Action Plan describes the City of Clearwater's one-year goal and specific actions the City will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

The Pinellas County Homeless Leadership Board serves as the lead agency for the Continuum of Care (CoC) that addresses the needs of the homeless, and persons at risk of becoming homeless, in the greater Clearwater area.

Consistent with the Consolidated Plan's Strategic Plan, the City of Clearwater will pursue the goal of helping to prevent and reduce homelessness within the City of Clearwater. It is the City's objective to support the activities of the Pinellas County Homeless Leadership Board and other members of the region's Continuum of Care (CoC), a countywide consortium of homeless service providers. For the fourth year Action Plan, the City will support the following activities toward the goal of preventing and reducing homelessness:

- Religious Community Services, Inc. - Safe House Rehabilitation - Services for victims and their children of domestic violence facing homelessness (100 persons assisted)
- Religious Community Services, Inc. - Case management for families facing homelessness (100 persons assisted)
- Homeless Emergency Project, Inc. - Adult Shelter Rehabilitation - Services for families and individuals facing homelessness (785 persons assisted)
- Homeless Emergency Project, Inc. - Case management for an emergency shelter program (785 persons assisted)
- Directions For Living, Inc. - Case management for services for the homeless at Pinellas Hope (198 persons assisted)
- The Kimberly Home, Inc. - Transitional Housing Rehabilitation - Services for pregnant women, with or without children, facing homelessness (1 person assisted)
- Westcare Gulfcoast Florida, Inc. - A Turning Point - Homeless Shelter – Case management for a behavioral and mental health program serving the homeless (220 persons assisted)

In total, these activities will assist an estimated 1,304 persons during the fourth year Action Plan by either preventing homelessness or reducing the duration of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Annually, the Pinellas County Homeless Leadership Board conducts a Point-in-Time Homeless Report and prepares a Homeless Assessment Report, both of which document the extent of homelessness in the community. The City also received input on the needs of the homeless population through the Consolidated Plan citizen participation process and community survey. This year, the priority needs of homeless persons include: homeless services for pregnant women, mental health services, substance abuse services, homeless facilities and shelters and case management.

For the fourth year Action Plan, the City of Clearwater will support four case management activities through Homeless Emergency Project, Inc., Westcare Gulfcoast Florida, Inc., Religious Community Services, Inc. and Directions For Living to assess the individual needs of homeless persons including the unsheltered. The Homeless Emergency Project, Inc. offers adult shelter, Westcare Gulfcoast Florida, Inc. provides behavioral and mental health services for the homeless, Directions For Living provides for behavioral and mental health services for the homeless at Pinellas Hope and Religious Community Services, Inc. offers shelter services for domestic violence victims and their children facing homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

As previously mentioned the Pinellas County Homeless Leadership Board annually conducts a Point-in-Time Homeless Report and prepares a Homeless Assessment Report, both of which document the extent of homelessness in the community. In addition to other metrics, these reports identify the number of person or families in emergency shelter or transitional housing.

In the Clearwater area, homeless services such as emergency shelter and transitional housing are provided by churches and non-profit organizations, including but not limited to Homeless Emergency Project, Inc., The Kimberly Home, Inc., Boley Centers, Religious Community Services, Inc., Westcare Gulfcoast Florida, Inc., Salvation Army and Family Resources, Inc. (SafePlace2B), among others. Additionally, the Homeless Leadership Board and the Pinellas Suncoast Transit Authority (PSTA) maintain an online map-based directory of emergency shelter and transitional housing services, as well as food and clothing assistance, targeted to homeless persons.

One of the City's goals in the Consolidated Plan is to prevent and reduce homelessness within the City of Clearwater by supporting programs that offer shelter facilities and beds for the homeless, and by assisting agencies that engage in homeless prevention and service programs. For the fourth year Action Plan, the City will support shelter activities through Religious Community Services, Inc., Homeless Emergency Project, Inc., Westcare Gulfcoast Florida, Inc. and The Kimberly Home, Inc. which provide emergency shelter and transitional housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will support, in coordination with the Pinellas County Homeless Leadership Board, activities to end chronic homelessness within the City of Clearwater. One strategy to ending chronic homelessness in the community is to provide housing to individuals and families, regardless of whether or not they have achieved common “prerequisites” to housing such as long-term sobriety. National research around “Housing First” suggests that individuals and/or head of household members who have been homeless are more successful in achieving self-sufficiency when housing stability is acquired first, regardless of whether or not they are sober or financially self-sufficient in the beginning. Once their housing situation is stabilized, their ability to achieve sobriety, financial self-sufficiency, or other common barriers to housing stability dramatically improve.

For the fourth year Action Plan, the City has identified no specific activities to this end; however, the City will support an array of activities that, when combined, may shorten the duration of homelessness, help persons transition to more stable housing, and/or provide access to affordable housing. These activities include case management, emergency shelter and transitional housing, behavioral and mental health services, supportive services for the elderly, referrals to appropriate housing providers, affordable housing unit construction or rehabilitation, homebuyer education, down payment assistance and access to economic opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For the fourth year Action Plan, the City has identified one activity to this end; Miracles Outreach Community Development Center, Inc. whom provides transitional shelter and case management services for youth transitioning out of the foster care system. The City also supports an array of activities that, when combined, may help very-low to low-income individuals and families avoid becoming homeless. These activities include case management, emergency shelter and transitional housing, behavioral and mental health services, supportive services for the elderly, referrals to appropriate housing providers, affordable housing unit construction or rehabilitation, homebuyer education, down payment assistance and access to economic opportunities.

For the fourth year Action Plan, the City of Clearwater will continue to coordinate referrals for facilities and services available in the community that support low-income individuals and families. In addition to the programmed homeless activities at Religious Community Services - Safe House, Homeless Emergency Project, Inc., Westcare Gulfcoast Florida, Inc. and The Kimberly Home, Inc., the City will support facility improvements and public service activities at Directions For Living, Intercultural Advocacy Institute, Inc., Safety Harbor Neighborhood Family Center, Inc. and Miracles Outreach Community Development Center, Inc.

The City will continue to work with housing and homeless service providers to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release. Examples of such efforts include the Pinellas County Sheriff Department's Operation PAR, which allows ex-inmates to receive substance abuse treatment; and the State's "Transition from Prison to Community Initiative" (TPCI).

Discussion

For the fourth year Action Plan, the City has programmed seven homeless activities to address the need for case management, emergency shelter and transitional housing, and behavioral and mental health services and the rehabilitation of said facilities, as well as referrals to appropriate housing providers and other assistance. The City will continue to coordinate with the Pinellas County Homeless Leadership Board and the Continuum of Care (CoC), including numerous homeless service providers operating in the greater Clearwater area.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

This section of the Annual Action Plan summarizes actions the City of Clearwater will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Clearwater has several programs that removes or ameliorate the negative effects of public policies that are barriers to affordable housing. These programs are documented in the City's 2018-2020 Local Housing Assistance Plan (LHAP) and the related City of Clearwater 2017 Local Housing Incentives Strategies (LHIS) report. The City's ongoing actions to remove or ameliorate the barriers to affordable housing, as identified in the City's LHAP and LHIS documents, include the following:

- Expedited permitting
- Ongoing review process
- Allowance of flexible densities for affordable housing
- Reduction of parking setback requirements for affordable housing
- Allowance of flexible lot configurations, including zero-lot-line configuration for affordable housing
- Preparation of a printed inventory of locally-owned public lands suitable for affordable housing
- Support of development near transportation hubs, major employment centers, and mixed-use developments

See also SP-55, "Barriers to Affordable Housing" for more detailed explanations of the barriers to affordable housing identified in the LHAP and LHIS documents.

Discussion:

The City of Clearwater will continue to implement the programs that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. The last Analysis of Impediments to Fair Housing was conducted in 2016 in conjunction with Pinellas County. In order to ensure the continuation of Fair Housing practices, the City will continue to work closely with Pinellas County on the preparation of the next Assessment of Fair Housing during the program years of the

corresponding Consolidated Plan.

AP-85 Other Actions – 91.220(k)

Introduction:

This section of the Annual Action Plan describes the City of Clearwater's planned actions to carry out the following strategies outlined in the Consolidated Plan:

- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to meeting underserved needs is the lack of financial resources among housing and public service providers that support the City's institutional delivery structure.

To address such obstacles, the City of Clearwater will administer CDBG funds to pursue the goal of enhancing the living environment for persons in very-low to moderate-income areas through community development activities, public service programs and the elimination of blight. Priority will be given to the City's NRSAs, where need is greatest. The City will also pursue the goal of expanding the accessibility and coordination of social services to the City of Clearwater special needs population.

Programmed activities to meet underserved needs during the fourth year include, but are not limited to, the following:

- Directions For Living - Facility Improvements - benefitting low- and moderate-income persons
- Intercultural Advocacy Institute, Inc. - Youth Leadership Partnership program - benefitting very-low and low-income families and youth
- Pinellas Opportunity Council, Inc. - Chore Services program - benefitting the elderly
- Safety Harbor Neighborhood Housing Services, Inc. - Bridge the Gap program - benefitting low- and moderate income youth
- Gulfcoast Legal Services, Inc. - Legal Services - benefitting very-low and moderate-income families
- Miracles Outreach Community Center, Inc. - Prevention and Diversion program - benefitting very-low and low-income youth
- The Kimberly Home, Inc. - Pregnancy Services - benefitting very-low and low-income women and youth

Additional activities to meet underserved needs are described previously with regard to homelessness (AP-65) and subsequently with regard to affordable housing and economic development (AP-85, as follows).

Actions planned to foster and maintain affordable housing

Consistent with the Consolidated Plan's Strategic Plan, the City will pursue the goal of providing availability of, and access to, decent affordable housing for the residents of the City of Clearwater. The City has programmed sixteen housing activities that meet the following objectives of the Consolidated Plan:

- Preserve the existing housing stock
- Increase the availability of affordable housing units
- Assist qualified very-low to moderate-income households to become homeowners through supporting agencies that provide housing counseling
- Provide mortgage assistance for very-low to moderate-income homebuyers

Programmed activities to foster and maintain affordable housing during the fourth year include the following:

- City of Clearwater, CDBG Owner-Occupied Land Acquisition
- City of Clearwater, HOME Owner-Occupied Land Acquisition
- City of Clearwater, HOME Multi-Family Land Acquisition
- City of Clearwater, HOME Multi-Family New Construction
- City of Clearwater, HOME Owner-Occupied New Construction
- City of Clearwater, HOME Multi-Family Rehabilitation
- Community Housing Development Organization (CHDO), Acquisition and Rehabilitation of Owner-Occupied Housing
- Clearwater Neighborhood Housing Services, Inc., Acquisition and Construction of Owner-Occupied Housing
- Revolving Loan Program (Rehabilitation), Loans for Homeowners
- Revolving Loan Program (Infill), Loans for Construction of Owner-Occupied Housing
- Tampa Bay Community Development Corporation, Down Payment and Closing Cost Assistance
- Tampa Bay Community Development Corporation, Homebuyer Education
- Clearwater Neighborhood Housing Services, Down Payment and Closing Cost Assistance
- Clearwater Neighborhood Housing Services, Homebuyer Education
- Bright Community Trust, Inc., Homebuyer Education

These activities preserve the existing housing stock through rehabilitation of aging units, increase the availability of affordable housing through new construction, and improve access to affordable housing through homebuyer education and down payment assistance for qualified very-low to moderate-income

households.

Actions planned to reduce lead-based paint hazards

The City will continue to include lead-based paint education and mitigation measures in all housing rehabilitation activities and, if needed, will identify and apply for additional funding resources to finance abatement. Contractors are required to be trained and certified to supervise removal of lead-based paint hazards in order to comply with HUD regulations. Furthermore, subrecipients of the City's CDBG and HOME funding devise their own lead-based paint hazard programs to comply with HUD regulations for rehabilitation projects.

Additionally, the City will continue to coordinate with agencies in the Clearwater area that screen residents for elevated blood lead levels (EBL) and inspect housing units for lead-based paint hazards. These agencies include the Pinellas County Health Department and the Clearwater and Pinellas County housing authorities, among others.

Actions planned to reduce the number of poverty-level families

The City of Clearwater will continue to coordinate with a number of agencies that support poverty-level families, homeless and non-homeless special needs populations, as well as to very-low to moderate-income families. Services include referrals to affordable housing, employment assistance/job training and other activities to promote economic opportunity.

For the fourth year Action Plan, the City of Clearwater will support three activities, through Intercultural Advocacy Institute, Inc. Safety Harbor Neighborhood Family Center, Inc. and Miracles Outreach Community Development Center, Inc. to provide family advocacy and mentoring toward academic and employment success, as well as self-sufficiency. The Intercultural Advocacy Institute, Inc. serves Clearwater's Hispanic community, the Safety Harbor Neighborhood Family Center, Inc. serves eastern Clearwater and Miracles Outreach Community Development Center, Inc. serves the North Greenwood NRSA community.

Additionally, the City of Clearwater will support two activities through Tampa Bay Black Business Investment Corporation and the Hispanic Business Initiative Fund of Florida, Inc. dba Prospera, to provide technical assistance to start-up micro and small business owners toward job creation.

Actions planned to develop institutional structure

The City of Clearwater has a strong institutional delivery structure. The City will continue to work with its own departments and various housing and public service providers, as well as partners of their programs, in an effort to expand opportunities and to make continuous improvements to the institutional structure. Continued actions will include solicitation of feedback on referral processes and other means of coordination between such providers and the City of Clearwater.

For the fourth year Action Plan, the City will support an array of activities that strengthen the institutional structure's ability to serve persons of very-low to moderate-income, persons with special needs, and the homeless. These activities include case management, emergency shelter and transitional housing, behavioral and mental health services, supportive services for the elderly, referrals to appropriate housing providers, affordable housing unit construction or rehabilitation, homebuyer education, down payment assistance and access to economic opportunities.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Clearwater will continue to coordinate with housing and public service providers to develop an effective institutional structure and enhance inter-agency coordination.

The City continues to work with regional housing authorities, such as the Clearwater Housing Authority and Pinellas County Housing Authority, to improve access to public housing and tenant-based assistance. Although funding for public housing authorities is limited, and competition for affordable housing is high, these agencies continue to provide housing-related activities, such as rental assistance, rehabilitation and new construction for low-income persons. Input from public housing authorities is regularly solicited during preparation of the City's Annual Action Plan.

Additionally, the City promotes coordination between non-profit and private for-profit housing providers through its Neighborhood and Affordable Housing Advisory Board (NAHAB), through the SHIP-mandated Affordable Housing Advisory Committee (AHAC) in conjunction with the LHAP and LHIS reports, and through the Annual Action Plan process. Moreover, annual meetings in conjunction with the Annual Action Plan provide an opportunity for these providers to interact.

Public service providers in the greater Clearwater area provide a wide array of services to very-low to moderate-income persons. These organizations typically have a specific target population that they serve (e.g. the homeless, persons with special needs, low-income families, etc.), and accordingly possess a level of knowledge and expertise that is invaluable when identifying underserved needs. The continuation and expansion of these public services will be encouraged over the fourth-year by means of matching programs with funding, as available. The City recognizes that improved coordination between housing and public service providers will continue to be critical action toward preventing homelessness. Therefore, input from public service providers is regularly solicited during preparation of the City's Annual Action Plan.

Discussion:

For the fourth year Action Plan, the City will support activities that will address underserved needs through community development and public services; foster and maintain affordable housing through rehabilitation, new construction, and homebuyer assistance; reduce lead-based paint hazards through responsible rehabilitation; reduce the number of poverty-level families through a combination of

mentoring and economic development; and develop institutional structure through a network of community partners, including the City and its departments. Additionally, the City will continue to encourage coordination between public housing authorities, non-profit and private for-profit housing providers, and public service providers through the NAHAB and AHAC, Annual Action Plan participation and regular day-to-day referrals through the Economic Development and Housing Department.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

This section addresses the program-specific requirements for the Annual Action Plan.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will use funding from the State Housing Initiatives Program (SHIP), Pinellas County Housing

Trust Fund and/or volunteer hours from Habitat For Humanity projects for the matching requirements under the HOME program.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Where direct subsidy provided, the recapture provision will be utilized. The recapture provisions are required when a HOME-assisted homebuyer sells his/her property, either voluntarily or involuntarily, during the applicable affordability period. The recapture provision is subject to the limitation that when the recapture requirement is triggered by a sale, voluntary or involuntary, of the housing unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment due, the City can only recapture the net proceeds, if any. The net proceeds are the sales price minus the superior loan repayment and closing costs. This language is included in the loan documents and will be used for other eligible HOME activities.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Where no direct subsidy is provided, the resale provisions will be utilized. The resale provisions are required when a HOME-assisted homebuyer sells his or her property, either voluntarily or involuntarily, during the applicable affordability period, the property is to be sold to another low- to moderate-income homebuyer who will utilize the property as his/her principal residence. The City does not use a presumption of affordability, the City performs an income and asset certification on the purchaser of the property before approving the sale of the home to ensure the purchaser is low to moderate-income. The original homebuyer shall receive a fair return on investment (ROI); ROI is defined as the average change on Consumer Price Index (CPI) over the period of affordability. The property must be sold at a price that is affordable to a reasonable range of very-low to moderate-income buyers.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City will not use HOME funds to refinance the existing debt for multi-family projects.

The City of Clearwater expects to receive \$500,000 in program income to be utilized for HOME eligible activities. The percentage of overall benefit to very-low to moderate-income persons is expected to be 100%.

Attachments

Citizen Participation Comments

**SUBSTANTIAL AMENDMENT TO THE
2019/2020 ANNUAL ACTION PLAN
FOR THE CITY OF CLEARWATER, FLORIDA
MAY 2020**

CITIZEN PARTICIPATION COMMENTS AND HOW THEY WERE ADDRESSED

A comments letter was received by email on April 28, 2020, dated April 27, 2020, from a representative of Clearwater Neighborhood Housing Services, Inc. in response to the public notice published in the Tampa Bay Times on April 26, 2020. This letter specifically identifies the need for mortgage/rent assistance and foreclosure prevention activities in response to the coronavirus pandemic. This letter was accepted by City staff and was read aloud into the record at a public hearing of the Neighborhood and Affordable Housing Advisory Board (NAHAB) on May 1, 2020, and at a public hearing of the City Council on May 7, 2020. In response to this letter, the City of Clearwater will be reprogramming PY 2019/2020 CDBG funds from existing projects to new projects specifically targeted to mortgage/rent assistance, housing related legal services, and foreclosure prevention activities to respond to COVID-19.

CITIZEN PARTICIPATION PROCESS

Attachments

1. Waiver Flexibility Request Letter from City to HUD on April 24, 2020
2. Public notice (legal ad) published on April 26, 2020 in Tampa Bay Times
3. Screen capture of draft materials posted on City of Clearwater website
4. Draft amendment summary, 2019/2020 Action Plan
5. Draft amendment, Citizen Participation Plan
6. Citizen comment, letter dated April 27, 2020
7. Citizen comment, email received April 28, 2020
8. NAHAB – Meeting Minutes from May 1, 2020
9. City Council – Action Summary from May 7, 2020
10. Amendment details
11. Original 2019 citizen participation attachment (no comments received)



CITY OF CLEARWATER

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600 CLEVELAND STREET, SUITE 600, CLEARWATER, FL 33755
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CITY MANAGER

April 24, 2020

Lisa Hill, Director Community Planning and Development
U.S. Department of Housing and Urban Development
400 W. Bay Street, Suite 1015 Jacksonville, FL 32202-4410

Re: HOME Waiver Flexibility Request Due to COVID-19 Crisis

Dear Ms. Hill:

The City of Clearwater (Clearwater) is writing to request authorization to utilize waiver flexibility and suspensions of HOME regulations identified in one of two HUD memorandums dated April 10, 2020. The applicable memorandum is attached hereto. Clearwater will use these waivers and suspensions in its administration of activities in preparing for, preventing, and responding to the Coronavirus pandemic. As required under the aforementioned HUD Memorandums, please consider this writing as a formal request from Clearwater for authorization to utilize the following waivers:

Memorandum Subject - Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic

1. Limitation on the Use of HOME Funds for Administrative Costs
Citations: Section 212(c) of NAHA and 24 CFR 92.207
2. Set-aside for Community Housing Development Organizations (CHDOs)
Citations: Section 231 of NAHA and 24 CFR 92.300(a)(1)
3. Reduction of Matching Contributions
Citation: 24 CFR 92.218 and 92.222(b)
4. Citizen Participation Reasonable Notice and Opportunity to Comment
Citation: 24 CFR 91.105(c)(2) and (k) (Local governments), 24 CFR 91.115(c)(2) and (i) (States), and, 24 CFR 91.235(e) (Insular areas) 24 CFR 91.401 (Consortia)
5. Source Documentation for Income Determinations
Citations: 24 CFR 92.203(a)(1) and (2), 24 CFR 92.64(a) (Insular Areas)
6. Ongoing Periodic Inspections of HOME-assisted Rental Housing
Citation: 24 CFR 92.504(d)(1)(ii) and 24 CFR 92.64(a) (Insular Areas)

Frank V. Hibbard, Mayor

Mark Bunker, Councilmember
Kathleen Beckman, Councilmember



David Albritton, Councilmember
Hoyt Hamilton, Councilmember

"Equal Employment and Affirmative Action Employer"

7. Use of HOME Funds for Operating Reserves for Troubled HOME Projects
Citations: 24 CFR 92.210(a) and (b) and 24 CFR 92.64(a) (Insular Areas)
8. Timeframe for a Participating Jurisdiction's Response to Findings of Noncompliance
Citations: 24 CFR 92.551(b)(1) and 24 CFR 92.64(a) (Insular Areas)

If the above waiver flexibilities are approved, they will be instituted for persons/households who reside within the city limits of the City of Clearwater. We anticipate the first use of the waiver flexibility on April 27. If you have any further questions, please contact Chuck Lane, Assistant Director, Economic Development and Housing Department at (727) 562-4023 or by email at Charles.Lane@MyClearwater.com.

Sincerely,



William B. Horne, II

cc: Denise Sanderson, Director Economic Development & Housing Department
Chuck Lane, Assistant Director, Economic Development and Housing Department
Ralston Reedica, HUD Jacksonville CPD Office

LEGAL NOTICE

**PUBLIC NOTICE
NOTICE OF FUNDING AVAILABILITY (NOFA)
SUBSTANTIAL AMENDMENT TO
2019 ANNUAL ACTION PLAN
AMENDMENT TO CITIZEN
PARTICIPATION PLAN
FIVE DAY PUBLIC COMMENT PERIOD
PUBLIC MEETING AND
PUBLIC HEARING
CITY OF CLEARWATER, FL**

In response to the Coronavirus Pandemic (COVID-19) the United States Department of Housing and Urban Development (HUD) has notified the City of Clearwater that it will receive an allocation of \$492,592 of Community Development Block Grant Program – Coronavirus Response funds (CDBG-CV) to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The City of Clearwater Economic Development and Housing Department and the HUD/CDBG Grant Administration Office, hereby request public comment from citizens within the community, private for-profit enterprises, and not-for-profit organizations for assistance in determining the distribution of the 2020 CARES Act funding. The City's distribution of these funds will be documented by an amendment to the City of Clearwater's 2019 Annual Action Plan (AAP). The process for amending the AAP and conducting public outreach will also be documented by an amendment to the City of Clearwater's Citizen Participation Plan (CPP).

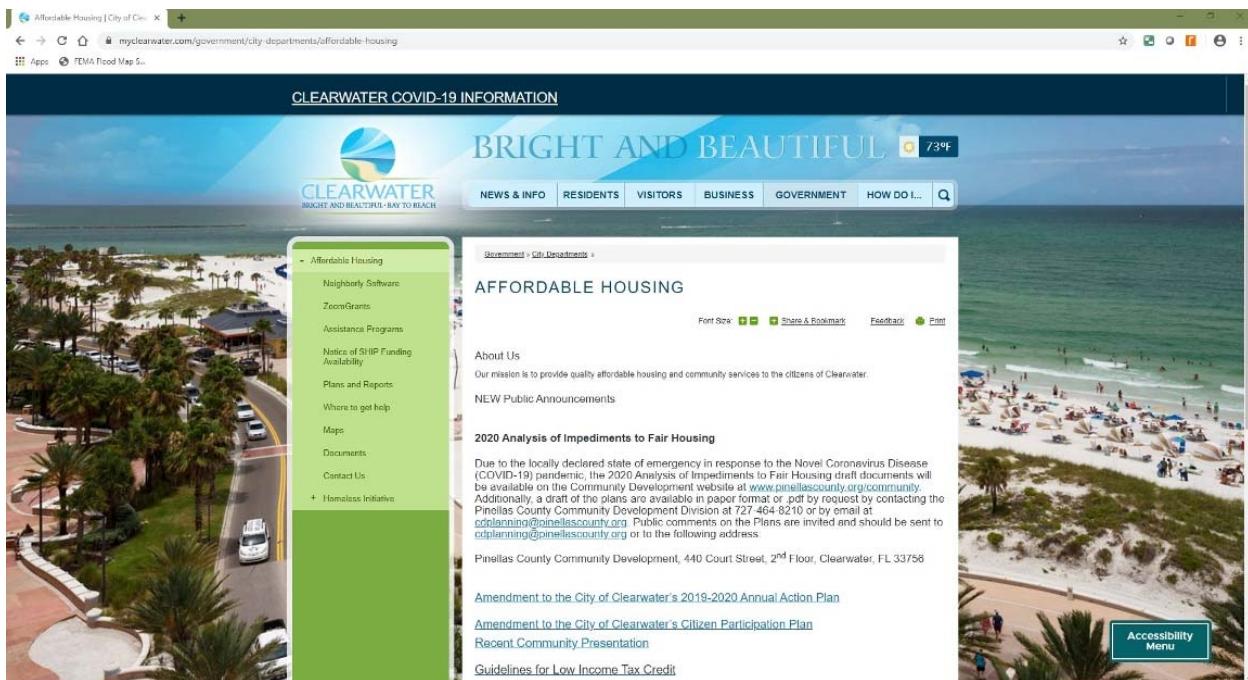
The City will hold a public meeting to present drafts of the AAP and CPP to the City's Neighborhood and Affordable Housing Advisory Board (NAHAB) on Friday, May 1, 2020 at 2:00pm in Council Chambers located in the City's Main Library at 100 N. Osceola Avenue, Clearwater, Florida. The City will be accepting public comment at this meeting from in-person attendees, individuals calling in to the meeting or by staff presentation of pre-written public comments. Citizens wishing to provide comments on an agenda item are encouraged to do so in advance through written comment. The City has established the following four options to ensure public comment for a virtual meeting:

1) **eComments via Granicus** - eComments is integrated with the published meeting agenda. Individuals may review the agenda item details and indicate their position on the item. You will be prompted to set up a user profile to allow you to comment, which will become part of the official public record. The eComment period is open from the time the agenda is published. Comments received during the meeting will become part of the official record, if posted prior to the closing of public comment. The City Clerk will read received comments into the record.

2) **Email** - Individuals may submit written comments or videos to NAHAB@myclearwater.com. All comments received by 5 p.m. the day before the meeting (April 30) will become part of the official record. The City Clerk will read received comments into the record.

3) **Call in Number** - During the meeting, individuals will be able to call in to (727) 562-4646 and be placed on-air to speak to an individual item.

4) **Council Chambers** - Additionally, like any other NAHAB meeting, the public may provide public comment during the meeting at the Main Library, Council Chambers, 100 N Osceola Avenue. Due to COVID-19, all speakers desiring to appear in person will be subject to all applicable emergency measures in place to prevent the further spread of COVID-19. Speakers who appear in person will be subject to screening for symptoms of COVID-19. Any persons exhibiting any symptoms of COVID-19 will not be permitted to enter council



**SUBSTANTIAL AMENDMENT TO THE
2019/2020 ANNUAL ACTION PLAN
FOR THE CITY OF CLEARWATER, FLORIDA
DRAFT April 24, 2020**

AMENDMENT SUMMARY

Background

In response to the Coronavirus Pandemic (COVID-19) the United States Department of Housing and Urban Development (HUD) has notified the City of Clearwater that it will receive an allocation of \$492,592 of Community Development Block Grant Program – Coronavirus Response funds (CDBG-CV) to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The City of Clearwater's federal Annual Action Plan details the funding strategy for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs each year. The Annual Action Plan implements a jurisdiction's multi-year Consolidated Plan and is developed through significant citizen participation, analysis, and planning.

The City's Citizen Participation Plan (CPP) describes the efforts that the City will take to encourage the community to participate in plan development. It also describes the process for amending the Consolidated Plan and/or Annual Action Plan when necessary. The following changes require a "substantial" amendment to the plan and must be publicly noticed as described in the CPP:

1. There is a reallocation/reprogramming of funds equaling more than 50 percent in the aggregate of the City's combined CDBG and HOME allocations to an activity(s) previously described in the Consolidated Plan and/or Annual Action Plan(s).
2. There is a reallocation/reprogramming of funds equaling more than 25 percent in the aggregate of the City's annual CDBG and HOME entitlement for that program year.
3. A decision is made to carry out an activity not previously described in the Consolidated Plan and/or Annual Action Plan(s), including program income.
4. The purpose, scope, location(s) or beneficiaries of an activity are substantially changed. An activity will be considered substantially changed when any of the following criteria applies:
 - a. The activity will no longer principally benefit the targeted population as identified in the Consolidated Plan and/or Annual Action Plan(s).
 - b. The activity will no longer address the low- and moderate-income needs identified in the Consolidated Plan and/or Annual Action Plan(s) or the activity ceases to address the qualifying National Objectives as per 24 CFR Part 570.208.
 - c. The activity location changes so that the completed activity will principally serve beneficiaries other than those originally intended.

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- d. The scope of the activity has increased to the point where its completion would result in the inability to carry out another approved activity, or would require reducing the scope of another activity to a point where it would not accomplish its intended purpose.

Proposed Substantial Amendment

The City is proposing to amend the Annual Action Plan to account for the following funding:

- Adjustment adding CDBG-CV (\$492,592) for activities aimed at responding to and recovering from the COVID-19 pandemic;
- Reallocation of CDBG (\$230,000) funds resulting from projects that did not/will not materialize;
- Reallocation of HOME (\$300,000) funds to support an emergency rent/mortgage/utility payment assistance program;
- Reduction of CDBG (\$306,000) and reallocation of HOME (\$657,020) funds resulting from projects that did not/will not materialize;
- Adjustment to increase HOME administration to 25% of current year entitlement (\$57,596), as provided for by HUD to address increased administrative costs brought on by the COVID-19 pandemic.

The total amount to be added is \$492,592, the total amount to be reallocated/reprogrammed to other projects is \$887,020, the total amount reduced due to program income not materialized is \$351,000 (-\$306,000 and -\$45,000). The proposed amendment will program or reallocate/reprogram this funding to the following activities:

Project Name	Previous Amount	Amended Amount	Change (+) (-)	Change Summary
CDBG-Public Facilities (TBD)	CDBG-\$306,000	CDBG-\$0	-\$306,000-CDBG	Subtracts \$306,000 of program income not materialized
CDBG-Belmont Park (NEW PROJECT)	CDBG-\$0	CDBG-\$99,000	+\$99,000-CDBG	New project funded with pool of \$230,000 in reprogrammed funds from 3 other CDBG projects (BD Façade Improvements, ED TBD, and Owner-Occupied Land Acquisition)
CDBG-Public Services-COVID19 Expenses (NEW PROJECT)	CDBG- \$0	CDBG-\$131,000	+131,000-CDBG	New project funded with pool of \$230,000 in reprogrammed funds from 3 other CDBG projects (BD Façade Improvements, ED TBD, and Owner-Occupied Land Acquisition)
CDBG-Administration/Planning	CDBG-\$197,809	CDBG - \$251,327	+\$53,518-CDBG	Adds \$98,518 in COVID-19 related admin. funding and subtracts \$45,000 in program income not materialized
CDBG-Business Assistance-COVID-19 (NEW PROJECT)	CDBG-\$0	CDBG-\$394,074	+\$394,074-CDBG	New project funded with new COVID-19 funding \$492,592 subtract \$98,518 for 25% admin.

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CDBG-Business Development (Façade Improvements)	CDBG- \$80,000	CDBG- \$0	-80,000-CDBG	Reprograms \$80,000 to new projects, Public Services-COVID-19 and Belmont Park improvements
CDBG-Economic Development (TBD)	CDBG- \$50,000	CDBG- \$0	-50,000-CDBG	Reprograms \$50,000 to new projects, Public Services-COVID19 and Belmont Park
CDBG-Owner-Occupied Land Acquisition (Acquisition)	CDBG- \$100,000	CDBG-\$0	-100,000- CDBG	Reprograms \$100,000 to new projects, Public Services-COVID19 and Belmont Park
HOME-Miracles Outreach Community Development Center (New Construction)	HOME- 5657,020	HOME - \$0	-5657,020-HOME	Reprograms \$657,020 to HOME-Emergency Rent/Mortgage/Utilities Assistance and HOME-Multi-Family New Construction
HOME-Emergency Rent/Mortgage/Utilities Assistance (NEW PROJECT)	HOME - \$0	HOME- \$300,000	+300,000-HOME	New project funded with reprogrammed funds from HOME-Miracles Outreach Community Development Center
HOME-Multi-Family New Construction (New Construction)	HOME-5500,000	HOME-5857,020	+\$357,020-HOME	Reprogrammed from HOME-Miracle Outreach Community Development Center
HOME-HOME Administration/Planning	HOME-588,398	HOME-5145,994	+57,596-HOME	Adds \$57,596 in HOME admin. funds added from COVID-19 (25%)

All other activities and funding not listed above will be unaffected by the proposed amendment.

Analysis

This proposal qualifies as a substantial amendment because it meets two (2) of the four (4) criteria within the CPP:

- There is a reallocation/reprogramming of funds equaling more than 25 percent in the aggregate of the City's annual CDBG and HOME entitlement for that program year; and
- A decision is made to carry out an activity not previously described in the Consolidated Plan and/or Annual Action Plan(s), including program income.

Public Process

The City of Clearwater will provide a public notice in the newspaper advertising a 5-day public comment period as part of the CPP requirements. In order to timely respond to the COVID-19 emergency, HUD has reduced the required public comment period to 5 days. The 5-day public comment period will begin on April 27, 2020. Additionally, two (2) public hearings will be held to provide opportunities for public comment:

- Neighborhood & Affordable Housing Advisory Board (NAHAB) Meeting, May 1, 2020, 2:00 p.m., Council Chambers located at the City's Main Library, 100 N. Osceola Avenue, 33756

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- City Council Meeting, May 7, 2020, 6:00 p.m., Council Chambers located at the City's Main library, 100 N. Osceola Avenue, 33756

Comments may also be provided to Charles (Chuck) Lane, Assistant Director of Economic Development and Housing, by email at Charles.Lane@mclearwater.com or phone (727)562-4023, or in writing addressed to the City of Clearwater Economic Development and Housing Department, P.O. Box 4748, Clearwater, Florida, 33758. Due to hazards related to the COVID-19 pandemic, hard copies will not be made available at public buildings for review during the Public Comment Period. Hard copies may be available upon request.

The City will provide technical assistance to citizens and groups representative of persons of low and moderate income that request such assistance in the review of program activities and program amendments. In addition, the City will make adequate and reasonable provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case-by-case basis, as well as provide auxiliary aides and services for individuals with disabilities. Requests for special accommodations must contact Charles (Chuck) Lane, Assistant Director of Economic Development and Housing at the contact information above.

CITIZEN PARTICIPATION PLAN



Citizen Participation Plan

STATEMENT OF PURPOSE

The City of Clearwater Citizen Participation Plan provides for a process that will promote public participation in the identification of local needs and priorities in regards to the City's planned expenditures dealing with the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) programs. The City of Clearwater encourages citizens to participate in the following activities related to these programs:

- Citizen Participation Plan
- Consolidated Plan
- Annual Action Plan
- Fair Housing reports, such as Assessment of Fair Housing (AFH) or Analysis of Impediments to Fair Housing Choice (AI)
- Consolidated Annual Performance and Evaluation Report (CAPER)
- Identification of needs and priorities
- Program amendments
- Program implementation
- Federal regulatory changes
- Performance assessments
- Consideration of objections and complaints

Regulation 24 CFR Part 91.105 requires the City to develop a plan that encourages participation by very-low and low-income persons, especially those living in targeted slum and blighted areas, in revitalization areas, or areas where Federal funds are proposed to be used. While the regulation allows each local governing body the flexibility in meeting the requirements, it does mandate certain guidelines. These

requirements include developing and publicizing a plan for citizen participation in the formulation of grant applications and program development.

The City of Clearwater encourages all citizens to participate in the development of local Housing and Community Development programs, with particular emphasis on participation by persons of low and moderate income that are residents of areas targeted for funding. The City also encourages minorities and non-English speaking persons, and persons with mobility, visual or hearing impairments to participate in the process. The City of Clearwater will provide citizens with access to local meetings, information, and records relating to the proposed use of funds.

CONSULTATION

The regulations in 24 CFR Part 91.100 establishes the minimum requirements the City will follow to consult with the public on the needs of the community that can be addressed with federal housing and community development funding. These regulations require the City to consult with the following entities when preparing the Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing Fair Housing reports:

- The City shall consult with other public and private agencies that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families and homeless persons) during preparation of such plans.
- The City shall consult with organizations that enforce Fair Housing laws and that represent protected class members and groups with regard to Fair Housing.
- The City shall consult with State or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.
- When preparing the description of priority non-housing community development needs, the City shall notify adjacent units of general local government, to the extent practical. The non-housing community development plan must be submitted to the state, and, if the jurisdiction is a CDBG entitlement grantee other than an urban county, to the county.
- The City shall consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities where they exist,

particularly for problems and solutions that go beyond a single jurisdiction, to the extent practical.

- The City shall consult with the local public housing agency participating in an approved Comprehensive Grant program concerning consideration of public housing needs, planned programs and activities, and strategies for affirmatively furthering Fair Housing. The City of Clearwater will encourage participation of public and assisted housing residents in the preparation of such plans.

PHILOSOPHY OF CITIZEN INVOLVEMENT

Citizen participation is important in the development of the Consolidated Plan, Annual Action Plan, Assessment of Fair Housing, Fair Housing reports, and CAPER, and any substantial amendments or revisions to these documents. This plan emphasizes the need for a broad range of citizen opinion in the establishment of goals, objectives, projects, and priorities in the use of CDBG and HOME or other funds that the City receives and in the application, monitoring, and evaluation of funded programs.

The philosophy that governs the planning process supports and encourages all sectors of the community to participate in the development of Clearwater's grant applications and in all phases of the City's federal and state programs, and to insure that as many citizens as possible receive adequate information to form their recommendations.

The role of the Housing Division staff is to educate citizens, solicit their opinions, and translate these opinions into specific recommendations within the program planning framework.

Citizens should see their recommendations as advisory, recognizing that the final authority for decision-making rests with the City Council.

NEIGHBORHOOD AND AFFORDABLE HOUSING ADVISORY BOARD

Listed below are various sections from the City's Neighborhood and Affordable Housing Advisory Board (NAHAB) ordinance. The City Council has created the NAHAB, consisting of seven members who are residents of the City. Members shall be appointed by the City Council. The board shall include the following:

1. One citizen who is actively engaged in the residential building industry and/or those areas of labor engaged in residential building industry
2. One citizen who is actively engaged in the banking or mortgage industry
3. One citizen who is designated as an advocate for low-income persons
4. One citizen who is a provider of affordable housing and/or a real estate professional
5. One citizen who is a resident of one of the City's Neighborhood Revitalization Strategy Areas
6. One citizen who is a resident of the City
7. One citizen who is a resident of East Clearwater

The NAHAB shall elect from its membership a chairperson, a vice-chairperson, and such other officers as the board may find necessary. Each officer of the board shall serve for a term of one year. The chairperson shall not serve consecutive terms as chairperson.

The City Manager shall designate a city employee to serve as staff liaison for the board and to assist the board in the performance of its duties, including the appointment of a recording secretary to meet the board's administrative needs. Any request by the board for information, reports, or other significant work efforts that will reasonably be expected to exceed eight hours of staff time shall require advanced approval of City Council.

POWERS AND DUTIES OF THE NAHAB

The board shall have the following powers and duties:

1. Review the programs of the City which are directed to improving the physical environment and lifestyle of low- to moderate-income people assisted by the various federal and state housing and community development programs the City receives, by:
 - a. Assessing neighborhood needs
 - b. Formulating neighborhood goals and objectives
 - c. Establishing priorities for projects within neighborhoods
 - d. Monitoring programs
 - e. Evaluating programs.
2. The monitoring and evaluation of programs may, include the following activities:
 - a. Attending and participating in public hearings regarding the programs
 - b. Reviewing condition data

- c. Reporting citizen reactions to projects and programs
 - d. Reviewing reports regarding projects and program activities
 - e. Reviewing goals and objectives and recommending priorities for the order in which activities are to be undertaken
 - f. Reviewing applications for the funding of selected programs
3. Make recommendations to the City Manager and City Council regarding such programs.
 4. Carry out the duties of an advisory committee when and to the extent that an advisory committee may be required for the various state and federal housing and community development programs the City receives.

CITIZEN INVOLVEMENT

Process

The City of Clearwater encourages all citizens to participate in the development of the Consolidated Plan, Annual Action Plan, Assessment of Fair Housing, Fair Housing reports, and CAPER, and any substantial amendments or revisions to these documents. This Citizen Participation Plan places particular emphasis on participation by very-low- to moderate-income persons, particularly those living in slum and blighted areas and in areas where federal housing and community development funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. The City will take whatever actions are appropriate to encourage the participation by minorities and non-English speaking persons, as well as persons with disabilities.

The City will solicit citizen involvement at the community level through public meetings and hearings on community development matters.

1. All aspects of citizen participation shall be conducted openly with freedom of access to all meetings, information, and public records by all interested persons.
2. The NAHAB and the Housing Division will solicit the involvement and opinions of low- and moderate-income persons, members of minority groups, residents of the target areas, the elderly, persons with disabilities, and other persons directly affected by, or interested in, the community development programs.
3. Where applicable the NAHAB will participate through all stages of the program, including development of the application, program implementation, monitoring, and evaluation.

4. The Housing Division and the NAHAB will provide the citizens of Clearwater with adequate and timely information, through press releases, advertisements, television programming and neighborhood meetings to enable them to be involved in decisions at various stages of the program.
5. To ensure that opportunities are available to hearing impaired citizens to participate in the process, the City has installed a telephone device system for the deaf.
6. To ensure that opportunities are available to non-English speaking people to participate in the process, the City will provide an English translator for public hearings where many non-English speaking residents are expected to participate.
7. The City will also take measures to encourage participation of residents of public and assisted housing developments low-income areas, and residents of targeted revitalization areas.
8. Clearwater will provide citizens with access to local meetings, information, and records relating to our proposed use of funds. The Housing Division will offer technical assistance to develop program proposals for groups representing persons of low and moderate income.
9. The City will hold public hearings to obtain citizen views and respond to citizen proposals and questions about proposed activities and program performance. The City will provide written answers, within 15 working days, to written complaints and grievances. The City encourages minorities and non-English speaking persons, and persons with mobility, visual or hearing impairments to participate in the process.

Scope of Participation

The NAHAB, as citizen representatives, shall participate through all stages of the program and, with the Housing Division, will be responsible for the development and inclusion of citizen comments.

The NAHAB is to comment on all plans and programs they feel necessary before they are submitted to the City Council for public hearings. These plans and programs may include:

1. Citizen Participation Plan
2. Consolidated Plan
3. Annual Action Plan
4. Fair Housing reports Assessment of Fair Housing (AFH)
5. Local Housing Assistance Plan (LHAP)

6. Consolidated Annual Performance and Evaluation Report (CAPER)
7. Subsequent amendments, revisions, and other changes to the above
8. Identifying community development and housing needs, and the setting of priorities

The NAHAB is to act as an advisory committee for any programs becoming operational under the Housing Division. With City Council approval, the Housing Division and/or their designees may directly assist in the operation of certain types of activities such as, but not limited to, other types of involvement that become feasible as tools to carry out the programs administered by the Housing Division.

The NAHAB is to be given regular progress reports concerning implementation of activities funded under the Housing Division and will solicit direct opinion from individuals and groups directly affected by ongoing activities about the effective performance of the implemented activities.

Submission of Views and Proposals

The Housing Division and the NAHAB encourage the submission of views and proposals regarding programs by citizens, particularly those low- and moderate-income persons residing within targeted areas. This includes submission of such views:

1. Directly to the City during the planning period before public hearings on the application.
2. Directly to the NAHAB during regularly scheduled meetings.
3. At neighborhood and other public meetings scheduled by the Housing Division and/or the NAHAB before public hearings.
4. At formal public hearings. The Housing Division shall respond to all proposals submitted directly to the department, and/or referred by the NAHAB, including written responses to written proposals stating the reasons for the actions taken by the City on the proposal.

PROGRAM AMENDMENT CRITERIA

For the purposes of this Plan, “substantial” amendments to the City’s Consolidated Plan and/or Annual Action Plan, shall be defined as and will be necessary when:

1. There is a reallocation/reprogramming of funds equaling more than ~~5025~~ percent in the aggregate of the City's combined CDBG and HOME allocations to an activity(s) previously described in the Consolidated Plan and/or Annual Action Plan(s)
2. ~~There is a reallocation/reprogramming of funds equaling more than 25 percent in the aggregate of the City's annual CDBG and HOME entitlement for that program year~~
3. A decision is made to carry out an activity not previously described in the Consolidated Plan and/or Annual Action Plan(s), including program income
4. The purpose, scope, location(s) or beneficiaries of an activity are substantially changed. An activity will be considered substantially changed when any of the following criteria applies:
 - a. The activity will no longer principally benefit the targeted population as identified in the Consolidated Plan and/or Annual Action Plan(s).
 - b. The activity will no longer address the low- and moderate-income needs identified in the Consolidated Plan and/or Annual Action Plan(s) or the activity ceases to address the qualifying National Objectives as per 24 CFR Part 570.208.
 - c. The activity location changes so that the completed activity will principally serve beneficiaries other than those originally intended.
 - d. The scope of the activity has increased to the point where its completion would result in the inability to carry out another approved activity, or would require reducing the scope of another activity to a point where it would not accomplish its intended purpose.

Additionally, for the purposes of this Plan, "revisions" to the City's Fair Housing reports, including the Assessment of Fair Housing (AFH) and Analysis of Impediments to Fair Housing Choice (AI), shall be defined as and will be necessary when:

1. There is a material change in circumstances in the jurisdiction that affects the information on which the AFH or AI is based, to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH or AI no longer reflect the actual circumstances.

The City will adhere to all internal City policies in terms of notifying and obtaining proper approvals on all substantial amendments or revisions.

Before making any substantial amendments to the Consolidated Plan and/or Annual Action Plan(s), or any revisions to Fair Housing reports the Assessment of Fair Housing, the City shall provide citizens with information concerning the proposed change(s) and an opportunity to comment on the proposed amendments or revisions and provide reasonable notice of such proposed changes. The City shall consider such comments and modify the proposed changes as appropriate. The City shall make available to the public, and to the U.S. Department of Housing and Urban Development (HUD), a description of such changes as adopted. The City will provide a period, not less than 30 days, to receive comments on the substantial amendments or revisions before the amendments or revisions are implemented. The City of Clearwater will consider any comments or views of citizens received in writing, or orally at public hearings, in preparing substantial amendments to the Consolidated Plan and Annual Action Plan or revisions to Fair Housing reports the Assessment of Fair Housing. A summary of these comments or views shall be attached to any substantial amendments to the Consolidated Plan and Annual Action Plan, or revisions to Fair Housing reports the Assessment of Fair Housing.

TECHNICAL ASSISTANCE

The Housing Division shall provide technical assistance through staff or other resources. Such assistance shall be available regularly:

1. To the NAHAB for their participation in planning, implementation, monitoring, and evaluation
2. To groups representing persons of low and moderate income that request assistance developing proposals for funding under any of the programs covered by the Consolidated Plan and/or Annual Action Plan(s)
3. To assist citizens in carrying out Consolidated Plan and/or Annual Action Plan(s) activities.

ADEQUATE INFORMATION

The City, through the Housing Division will provide full disclosure and public access to citizens, public agencies, and interested parties, of all program information. The information will include the following:

1. The expected funds to be available (including annual grants, program income and any un-programmed funds)
2. The range of activities that may be undertaken with those funds
3. The estimated funds proposed for activities that will benefit low- and moderate-income persons

4. The proposed activities likely to result in displacement and the City's plans for minimizing such displacement of persons because of its proposed activities
5. The types and levels of assistance the City will make available (or to require others to make available) to persons displaced by funded activities, even if the City expects no such displacement to occur.
6. The City will publish a summary of the proposed Consolidated Plan, Annual Action Plan, Fair Housing reports Assessment of Fair Housing, or any substantial amendments or revisions, in a local newspaper for 30-day public comment before such plans or amendments/revisions are submitted to HUD for review. The advertisement will also identify a location in which interested parties can view the entire document or obtain a copy of such plans. The City will provide copies of such plans or amendments/revisions upon request.

ACCESS TO RECORDS

The City will provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records about the City's Consolidated Plan, Annual Action Plan, Fair Housing reports Assessment of Fair Housing, and CAPER, and the City's use of funding under the programs covered by these plans.

CITIZEN COMMENTS

Consolidated Plan, Annual Action Plan, and Fair Housing Reports Assessment of Fair Housing

The City will provide citizens with a reasonable opportunity to comment on the Consolidated Plan, Annual Action Plan, and Fair Housing reports Assessment of Fair Housing. The City will publish in local newspapers, such as the Tampa Bay Times, a notice of availability and summary of the proposed Consolidated Plan, Annual Action Plan, and/or Fair Housing reports Assessment of Fair Housing. Copies of the proposed documents will be available in several areas throughout the City including the City's website, public libraries, and the City's Housing Division and City Clerk Departments.

The City will establish a 30-day comment period on the Consolidated Plan, Annual Action Plan, and Fair Housing reports Assessment of Fair Housing to receive public comments. The City will consider any comments or views of citizens received in writing, or orally at the public hearings, in preparation of final documents. A summary of any comments or views shall be attached to final documents.

Performance Reports

The City will provide citizens with reasonable notice and an opportunity to comment on the annual CAPER report. Copies of the CAPER will be available in several areas throughout the City including the City's website, public libraries, and the City's Housing Division and City Clerk Departments. The Citizen Participation Plan provides a period of not less than 15 days, to receive public comments on the annual CAPER report before its submission.

The City will consider any comments or views of citizens received in writing, or orally at public hearings, in preparing the performance report. A summary of these comments or views shall be attached to the final report.

PUBLIC HEARINGS

The City will hold public hearings to address housing and community development needs, development of proposed activities, and the review of program performance. Public hearings will seek to obtain citizen views and respond to citizen proposals and questions.

The City will hold at least two public hearings on the Consolidated Plan and Fair Housing reports Assessment of Fair Housing, one of which must be held before each document is published for public comments. The City will hold at least one public hearing on the Citizen Participation Plan, Annual Action Plan, and CAPER.

For the purposes of the Citizen Participation Plan, Consolidated Plan, Annual Action Plan, Fair Housing reports Assessment of Fair Housing, and CAPER, a meeting of the NAHAB will be considered a Public Hearing.

The City will place an ad in the local newspaper 10 days before each public hearing to notify the citizens of each hearing, with sufficient information about the subject of the hearing to allow informed comments. The public hearings will be held at times and locations convenient to potential and actual beneficiaries, and with accommodations for persons with disabilities. The City will also provide translation for non-English speaking residents at public hearings where many non-English speaking residents are expected to participate.

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE

According to section 104(d) of the Act, the City will adopt, make public, and certify that it is following a residential anti-displacement and relocation assistance plan providing one-for-one replacement units (paragraph (c)(1) of this section), and relocation assistance (paragraph (c)(2) of this section).

Before the City enters a contract committing it to provide funds under this part of any activity that will directly result in the demolition of low/moderate-income dwelling units or the conversion of very-low to moderate-income dwelling units to another use, the City will make public, and submit the following information in writing to the HUD Field Office for monitoring purposes:

- A. A description of the proposed assisted activity
- B. The location on a map and the number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for low/moderate-income dwelling units as a direct result of the assisted activity;
- C. A time schedule for the commencement and completion of the demolition or conversion;
- D. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the general submission, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwelling units by size shall be submitted and disclosed to the public when it is available
- E. The source of funding and a time schedule for the provision of replacement dwelling units
- F. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy
- G. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the needs analysis.

CONSIDERATION OF COMPLAINTS AND GRIEVANCES

Any complaint or grievance initiated by a citizen and received in written form should first be referred for administrative disposition to the Housing Division Assistant Director who shall reply directly to the citizen in written form within 15 days of receipt, and further indicate to the citizen avenues of appeal

available. If the citizen is not satisfied with the determination of the Housing Division Assistant Director, he/she may appeal to NAHAB presenting the complaint in written or oral form. The NAHAB may decide that the staff has sufficiently addressed the problem and take no further action or it may request that staff respond in another manner.

DOCUMENTS

Documents used for the Housing Division administered federal and state programs shall be available upon request, during normal working hours. Copies of the following materials shall be available from the Housing Division located at City Hall.

1. All mailings and promotional material
2. Records of hearings
3. All key documents, including all prior applications, letters of approval, performance reports, evaluation reports, Assessments of Fair Housing, other reports required by HUD and the State of Florida, and the proposed and approved Consolidated Plan and/or Annual Action Plan for the current year
4. Copies of regulations and issuances governing the program

To give adequate notice of public hearing:

1. Prior to each public hearing, the City shall publish notice in easily readable type, no smaller than seven point, in the non-legal section of a newspaper of general circulation reaching persons of low/moderate income.
2. The City may supplement this with advertisements in neighborhood newspapers or periodicals serving low/moderate-income neighborhoods.
3. The City shall, if required and at the determination of the City Attorney, publish additional legal notice. Such notices shall show the dates, times, places and procedures of the hearing, the topics to be considered, basic information about the, program, and the procedures and timing being followed in the development and approval of the application
4. The City may, as appropriate, use radio, television, newspapers, websites, and other media to publicize public hearings.

POINTS OF CONTACT

As a guide for citizen interaction through the Consolidated Planning process, the following specific contacts are furnished:

Local Government:

Diane Durr, Housing Manager

P.O. Box 4748, Clearwater, FL 33758

Phone: (727) 562-4032

Bill Horne, City Manager

P.O. Box 4748, Clearwater, FL 33758

Phone: (727) 5462-4040

Chuck Lane, Assistant Director of Economic

Development and Housing

P.O. Box 4748, Clearwater, FL 33758

Phone: (727) 562-4023

Frank Hibbard-George Cretekos, Mayor

City of Clearwater

P. O. Box 4748, Clearwater, FL 33758

Phone: (727) 5462-40540

Denise Sanderson, Director of Economic
Development and Housing

P. O. Box 4748, Clearwater, FL 33758

Phone: (727) 562-403123

Neighborhood and Affordable Housing Advisory Board (NAHAB):

Peter Scalia-Michael Potts, Chair

P.O. Box 4748, Clearwater, FL 33758

Phone: (727) 562-4030

The United States of America:

Lisa Hill-Gary Causey, Director of Community Planning & Development

U.S. Dept. of Housing & Urban Development

400 West Bay Street, Suite 1015

Jacksonville, FL 32202

Phone: (904) 208-6077-(904) 232-1777

MEDIA USAGE

All requisite public notices and advertisements shall be advertised in the Tampa Bay Times. Additional supplementary advertisements and notices may be placed in The Weekly Challenger and other publications. Also, notices shall be published on the City of Clearwater website at www.myclearwater.com/housing.

DEPOSITORYES OF INFORMATION

All program documents, including all mailings and promotional material; records, prior applications; grant agreements; this plan; performance reports; evaluation reports; regulations and any other documentation concerning the CDBG, HOME, and SHIP programs are available during normal working hours at the Economic Development & Housing Department.

Copies of any documentation will be furnished to interested persons upon request and without charge by that office.

In addition, copies of the current Citizen's Participation Plan, the Consolidated Plan, Annual Action Plan(s) and the most recent performance report are available for inspection at the following locations:

City of Clearwater
Economic Development & Housing Department
City of Clearwater Offices
e/o Housing Division One Clearwater Tower, 6th Floor
112 South Osceola Avenue 600 Cleveland St.
Clearwater, FL 33756 33755

CITIZEN INVOLVEMENT DURING EMERGENCY SITUATIONS

In the event that the conditions or urgent needs of a national, state, or local emergency limit the City's ability to carry-out the citizen participation process outlined in this Citizen Participation Plan; the City hereby establishes expedited procedures for citizen involvement. These expedited procedures may apply to all HUD-related plans and reporting documents, including the Consolidated Plan, Annual Action Plan, CAPER, Fair Housing reports, and substantial amendments.

- Any required public notice and comment period may be reduced to five (5) days in duration, or the minimum number of days advised by any HUD waiver of citizen participation requirements.
- If in-person public hearings are not allowed for health and safety reasons cited by national, state, or local authorities, public hearing requirements may be met with virtual public hearings if such virtual hearings provide:
 - Reasonable notification and access for citizens,
 - Timely responses from local officials to all citizen questions and issues, and
 - Public access to all questions and responses.
- Documents and reports should be made available for public review as defined within the City's current Citizen Participation Plan. In the event that conditions prohibit hard-copy distribution of documents and reports, the City will make such materials available upon request.

HUD may issue further or alternative guidance for citizen participation during a national, state, or local emergency event, in which case such guidance from HUD will supersede and replace the expedited process outlined herein.



608 N Garden Avenue
Clearwater, FL 33755



www.cnhs.biz
Ph: (727) 442-4155
Fax: (727) 442-4911

April 27, 2020

Mr. Charles Lane, Assistant Director
City of Clearwater Economic Development and Housing Dept.
P.O. Box 4748
Clearwater, FL 33756

Dear Mr. Lane:

I recently became aware of your Public Notice in the Sunday's Edition of the Tampa Bay Times. The notice requested public comments on the City's increased allocation of \$492,592 in CDBG funds through the CARES Act to be used to prevent, prepare for, and respond to COVID-19. The public comments should reference our perception of how these funds shall be distributed.

As you are aware, Clearwater Neighborhood Housing Services, Inc. has been providing housing services to residents of the City for a number of years. With the recent pandemic, we have received comments from these residents on the current needs to maintain housing. They stated that they need financial assistance to temporarily pay their mortgage or rent due to being temporary unemployed due the Stay at Home Mandate to address the Coronavirus. They also noted the need for assistance to help them prevent foreclosures.

We recommend that you allocate some of the funds for the activities listed above. We currently have staff that would assist you in distributing these funds for the CDBG Program. We request that this letter be entered in your public comments to the Neighborhood Affordable Housing Advisory Board and City Council.

We thank you for soliciting public comments on this new funding allocation and look forward to assisting the residents of the City of Clearwater.

Sincerely,

Isay M. Gulley, President and CEO
Clearwater Neighborhood Housing Service, Inc.

Cc: Clearwater Neighborhood Housing Services, Inc
Board of Directors
Terry Malcolm-Smith

From: Isay M. Gulley <imgulley@cnhs1.org>
Sent: Tuesday, April 28, 2020 1:24 PM
To: Lane, Charles <Charles.Lane@myclearwater.com>
Cc: Malcolm-Smith, Terry <Terry.Malcolm-Smith@myClearwater.com>; Joyce Aldridge <joycealdrige123@gmail.com>
Subject: CNHS604.pdf

CAUTION: This email originated from outside of the City of Clearwater. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Chuck,

I sure hope you and your family members and staff are all doing well and safe from these environmental issues. Truly, we are experiencing a new norm, which is forcing many non-profits, like our to change our business strategies to respond to our clients needs during COVID-19.

Please see attached CNHS request for additional partnerships with our City utilizing some of the City's federal allocation. We are thanking you in advance for a positive response.

Take care and stay safe. I am still working from home as I recover. Emails will be the best way to reach out to me. Again, thanks.

City of Clearwater

Main Library - Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33755



Meeting Minutes

Friday, May 1, 2020

2:00 PM

Special Meeting

Main Library - Council Chambers

Neighborhood and Affordable Housing Advisory Board

Roll Call

Present 5 - Board Member Kevin Chinault, Board Member Linda Kemp, Vice Chair Gabby Camacho, Chair Peter Scalia, and Board Member Camille Hefting

Absent 2 - Board Member Carmen Santiago, and Board Member Peggy Cutkomp

Also Present - Denise Sanderson – Economic Development & Housing Director, Chuck Lane – Economic Development & Housing Assistant Director and Rosemarie Call – City Clerk

To provide continuity for research, items are in agenda order although not necessarily discussed in that order.

Unapproved

1. Call to Order – Chair Scalia

The meeting was called to order at 2:00 p.m. Chair Scalia, Vice Chair Camacho, Board Members Kemp, Chinault, and Hefting, attended the meeting using communications media technology. Also participating in the meeting were Economic Development and Housing Director Denise Sanderson, Economic Development and Housing Assistant Director Chuck Lane and City Clerk Rosemarie Call.

2. Approval of Minutes

2.1 Approve the March 10, 2020 NAHAB Meeting Minutes.

Board Member Hefting moved to approve the March 10, 2020 NAHAB Meeting Minutes. The motion was duly seconded and carried unanimously.

3. Citizens to be Heard Regarding Items Not on the Agenda - None

4. New Business Items

4.1 Recommend City Council approval of the Amendment to the City of Clearwater's 2019-2020 Annual Action Plan to reallocate unencumbered funding and to budget for additional funding provided by the United States Department of Housing and Urban

Development (HUD) to address needs resulting from the COVID-19 Emergency.

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), \$492,592 of Community Development Block Grant Program funding (CDBG-CV) was directly allocated to the City of Clearwater for use within eligible programs to address community and housing impacts arising from the COVID-19 pandemic. HUD has also provided various regulation waivers and suspensions to provide for additional flexibility and expediency in utilizing the funding.

The proposed amendment provides for the expenditure of \$492,592 in CDBG-CV, \$130,000 of unencumbered CDBG funding from Program Year 2019-2020 and \$300,000 in HOME Investment Partnership Program funding.

The funds will be distributed through four categories:

Business assistance: The Economic Development and Housing Department (ED&H) will administer a program to provide grant funding and technical assistance to eligible businesses affected by the COVID-19 pandemic.

Residential assistance: ED&H will administer a program to distribute funds for rental and utility assistance as well as mortgage and utility assistance to residents whose incomes have been affected by the pandemic.

Public Services: For Program Years 2019-2020 and 2020-2021 and the CDBG-CV allocation, HUD has eliminated the requirement to spend no more than 15% of the respective allocation on Public Services. The proposed amendment budgets for expenditures in excess of the 15% cap for Public Services that mitigate or respond to impacts arising from the pandemic.

Program administration: HUD regulations provide for up to 20% of CDBG-CV to be used for costs associated with administering these programs. The city's General fund is not impacted by the proposed amendment.

Staff will present this item at the City Council Meeting scheduled for May 7, 2020.

APPROPRIATION CODE AND AMOUNT:

A mid-year budget amendment will establish special program 181-G2010, CDBG-CV Fund, recognizing a budget increase of \$492,592 in CDBG grant revenues from HUD, and a transfer of \$131,000 in CDBG revenues from 181-G2004, Public Facilities.

Economic Development and Housing Assistant Director Chuck Lane

reviewed the request.

In response to questions, Mr. Chuck Lane said individuals needing rent and utility assistance will know if they qualify for Pinellas County's program based on their income bracket. Individuals needing rent or utility assistance who are denied county assistance because they fall in a higher income bracket, should apply for the City's rent and utility assistance program. Information regarding the program will be available on the City's Housing website, beginning May 11. Economic Development and Housing Director Denise Sanderson said the City's website includes a COVID-19 landing page that will include information on this program and all related resources.

One comment supporting Item 4.1 was received electronically and read into the record by the City Clerk (see page 5).

Vice Chair Camacho moved to recommend City Council approval of the **Amendment to the City of Clearwater's 2019-2020 Annual Action Plan** to reallocate unencumbered funding and to budget for additional funding provided by the United States Department of Housing and Urban Development (HUD) to address needs resulting from the COVID-19 Emergency. The motion was duly seconded and carried unanimously.

Mr. Lane said the next scheduled meeting will be June 9, 2020 at 9:00 a.m. in Council Chambers.

5. Adjourn

The meeting adjourned at 2:19 p.m.

Attest:

Chair
Neighborhood & Affordable Housing Advisory Board

Board Reporter



www.cnhs.biz
Ph: (727) 442-4155
Fax: (727) 442-4911

April 27, 2020

Mr. Charles Lane, Assistant Director
City of Clearwater Economic Development and Housing Dept.
P.O. Box 4748
Clearwater, FL 33756

Dear Mr. Lane:

I recently became aware of your Public Notice in the Sunday's Edition of the Tampa Bay Times. The notice requested public comments on the City's increased allocation of \$492,592 in CDBG funds through the CARES Act to be used to prevent, prepare for, and respond to COVID-19. The public comments should reference our perception of how these funds shall be distributed.

As you are aware, Clearwater Neighborhood Housing Services, Inc. has been providing housing services to residents of the City for a number of years. With the recent pandemic, we have received comments from these residents on the current needs to maintain housing. They stated that they need financial assistance to temporarily pay their mortgage or rent due to being temporary unemployed due the Stay at Home Mandate to address the Coronavirus. They also noted the need for assistance to help them prevent foreclosures.

We recommend that you allocate some of the funds for the activities listed above. We currently have staff that would assist you in distributing these funds for the CDBG Program. We request that this letter be entered in your public comments to the Neighborhood Affordable Housing Advisory Board and City Council.

We thank you for soliciting public comments on this new funding allocation and look forward to assisting the residents of the City of Clearwater.

Sincerely,

Isay M. Grilley, President and CEO
Clearwater Neighborhood Housing Service, Inc.

Cc: Clearwater Neighborhood Housing Services, Inc
Board of Directors
Terry Malcolm-Smith

NATHAS
Recd 5/1/20
R#411
2



City of Clearwater

General Certification

Main Library - Council
Chambers
100 N. Osceola Avenue
Clearwater, FL 33755

I, Rosemarie Call, the duly appointed and qualified City Clerk for the City of Clearwater, Florida, do hereby certify that the foregoing is a true and correct copy of:

May 7, 2020 Clearwater City Council Meeting Action Agenda

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Clearwater, this 13th day of May, 2020.

Rosemarie Call

5/13/2020
Date:



City Council

Action Summary

May 7, 2020

City of Clearwater

Main Library - Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33755



Action Summary

Thursday, May 7, 2020

6:00 PM

Main Library - Council Chambers

City Council

City of Clearwater

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To ensure public safety and comply with the Governor's Safer at Home order in response to the COVID-19 virus, the Clearwater City Council will hold a public meeting on Thursday, May 7, 2020 at 6:00 p.m. using communications media technology.

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

The meeting will be held through the Zoom platform and will be broadcast live on the city's website (<https://www.myclearwater.com/government/council-meeting-streaming-videos>), on Facebook (www.facebook.com/cityofclearwater) and on YouTube (www.youtube.com/myclearwater) as well as the following public access TV channels: Spectrum Channel 638, Frontier Channel 30 and WOW! Channel 15.

Citizens wishing to provide comments on an agenda item are encouraged to do so in advance through written comment. The City has established the following four options to ensure public comment for a virtual meeting:

- 1) eComments via Granicus - eComments is integrated with the published meeting agenda. Individuals may review the agenda item details and indicate their position on the item. You will be prompted to set up a user profile to allow you to comment, which will become part of the official public record. The eComment period is open from the time the agenda is published. Comments received during the meeting will become part of the official record, if posted prior to the closing of public comment. The City Clerk will read received comments into the record.
- 2) Email – Individuals may submit written comments or videos to ClearwaterCouncil@myclearwater.com. All comments received by 5 p.m. the day before the meeting (May 6) will become part of the official record. The City Clerk will read received comments into the record.
- 3) Call-in - During the meeting individuals will be able to call in to 562-4646 and be placed on-air to speak to an individual item.
- 4) Council Chambers - Additionally, like any other council meeting, the public may provide public comment at the Main Library, Council Chambers, 100 N Osceola Avenue. Due to COVID-19, all speakers desiring to appear in person will be subject to all applicable emergency measures in place to prevent the further spread of COVID-19. Speakers who appear in person will be subject to screening for symptoms of COVID-19. Any persons exhibiting any symptoms of COVID-19 will not be permitted to enter council chambers but will be able to participate through the remote options described above.

Individuals with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact the City Clerk at (727)562-4092 or rosemarie.call@myclearwater.com in advance.

1. Call to Order – Mayor Hibbard

The meeting was called to order at 6:00 p.m. via communications media technology.

2. Invocation – Dr. William Rice, Calvary Church

3. Pledge of Allegiance – Councilmember Bunker

4. Presentations - Given

- 4.1 End of Session Update - The Honorable Ed Hooper, Florida Senate

5. Approval of Minutes

- 5.1 Approve the minutes of the April 16, 2020 City Council meeting as submitted in written summation by the City Clerk.
Approved

6. Citizens to be heard re items not on the agenda

Gerry Lee expressed concerns with the costs associated with Imagine Clearwater and supported slowing down plan implementation until the state of the economy is known.

Daniel Holuba supported shelving the Imagine Clearwater plan, stated that recycling is a good program but not an essential city service and expressed concerns with recent emails he felt threatened freedom of speech.

Marilyn Turman thanked the City for reinstating the refuse service and said the solid waste employee did an outstanding job and she thanked all the first responders, Wal Mart employees, and city Solid Waste employees for all their efforts during these difficult times.

Kimberly Logan expressed concerns with opening recreation centers and pools and stated that the City is putting the kids and parents at risk if the facilities open.

The City Manager said the city pools are scheduled to open next week. Staff will evaluate the concerns expressed and potential risks.

7. Consent Agenda – Approved as submitted

- 7.1 Approve a Utility Work by Highway Contractor Agreement with the State of Florida Department of Transportation to remove natural gas mains during a road improvement project on US Highway 19 and Harn Boulevard, at an estimated cost of \$4,840, and authorize the appropriate officials to execute same. (consent)
Approved
- 7.2 Approve a Utility Work by Highway Contractor Agreement with the State of Florida Department of Transportation to remove natural gas mains during a road improvement project on US Highway 41, at an estimated cost of \$52,800, and authorize the appropriate officials to execute same. (consent)
Approved
- 7.3 Approve a proposal by Construction Manager at Risk, Khors Construction, Inc. of Pinellas Park, Florida, in the amount of \$175,187.59 for the renovations and replacement of the Pier 60 Bait House Grinder Pump Pneumatic Injector system and authorize the appropriate officials to execute same. (consent)
Approved
- 7.4 Approve settlement of Department of Environmental Protection (DEP) vs. City

City Council	Action Summary	May 7, 2020
	of Clearwater, OGC File No. 20-0100 for In-kind Project in the amount of at least \$80,388.96 and authorize the appropriate officials to execute same. (consent) Approved	
7.5	Request for authority to settle case of City of Clearwater v. Jannelli, et al., Case No. 19-1896-CI. (consent) Approved	
7.6	Approve renewal of Legal Services Agreement with Bryant Miller Olive for a three-year period to act as Bond Counsel and authorize appropriate officials to execute same. (consent) Approved	
7.7	Approve renewal of a Legal Services Agreement with Nabors, Giblin and Nickerson to serve as Disclosure Counsel for a period of three years beginning May 15, 2020 and authorize the appropriate officials to execute same. (consent) Approved	

Public Hearings - Not before 6:00 PM

8. Administrative Public Hearings

- 8.1 Approve the Substantial Amendment to the City of Clearwater's 2016/2017 - 2019-2020 Consolidated Plan and 2019-2020 Annual Action Plan to reallocate unencumbered funding and to budget for additional funding provided by the United States Department of Housing and Urban Development (HUD) to address needs resulting from the COVID-19 Emergency. (APH)
Approved
- 8.2 Approve the request from the owner of property addressed as 2850 Sunstream Lane, Clearwater, to vacate a portion of a platted utility easement, described as a part of Tract C Drainage Area, Sunstream Subdivision, according to the plat thereof, as recorded in Plat Book 143, Pages 65 through 69, of the Public Records of Pinellas County, Florida and pass Ordinance 9390-20 on first reading.
Approved

9. Second Readings - Public Hearing

- 9.1 Adopt Ordinance 9389-20 on second reading, amending Chapter 32, Article V, Division 2, Pretreatment and Discharge Restrictions to specifically prohibit hazardous waste pharmaceuticals to add requirements for dental facilities that remove or replace dental amalgam fillings, to add reporting and waste

management practices for dental facilities, to require installation, certification and maintenance of dental vacuum suction systems, and to provide exemptions from these requirements.

Approved

10. City Manager Reports

- 10.1 Endorse the application for Project Last Dance and commit the City of Clearwater to provide local financial support (Local Match) not to exceed \$10,000, which is ten percent of the eligible tax refund, upon certification by State of Florida Department of Economic Opportunity and adopt Resolution 20-20.
- Approved
- 10.2 Approve Clearwater's Back to Business Grant and Professional Services Program and adopt Resolution 20-21.
Approved
- 10.3 Approve the Local Mitigation Strategy developed for Pinellas County and adopt Resolution 20-18.
Approved
- 10.4 Continue to May 21, 2020: Approve Change Order One to Waterfront Engineering, Inc., of Tampa, FL, for \$51,469 for the 2019 City Seawall Project (19-0021-EN), increasing the contract from \$254,710.50 to \$306,179.50, and authorize the appropriate officials to execute same. (consent)
Approved
- 10.5 Confirm COVID-19 Emergency Proclamation and adopt Resolution 20-19.
Approved

11. City Attorney Reports – none

12. Other Council Action

- 12.1 Business Recovery Task Force Recommendations
Approved
- 12.2 Improving State Unemployment Benefits System - Councilmember Beckman

13. Closing comments by Councilmembers (limited to 3 minutes)

14. Closing Comments by Mayor

15. Adjourn

City Council

Action Summary

May 7, 2020

The meeting adjourned at 9:32 p.m.

City of Clearwater

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SUBSTANTIAL AMENDMENT TO THE
2019/2020 ANNUAL ACTION PLAN
FOR THE CITY OF CLEARWATER, FLORIDA
MAY 2020

AMENDMENT DETAILS

1. Section AP-05, "Executive Summary" – 4. Summary of Citizen Participation Process text: Add new paragraph as follows:

In response to a new federal allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding in response to the COVID-19 pandemic, the City was required to substantially amend the 2019/2020 Annual Action Plan and to amend the Citizen Participation Plan to allow for a reduced public comment period of five (5) days. The notice of funding availability and related amendments were publicly noticed, provided for comment for a period of five (5) days, and heard by the City's NAHAB and City Council during April and May 2020.

2. Section PR-05, "Lead & Responsible Agencies" – Public Contact Information: Update phone number and email address:

Telephone: (727) 562-4033
kimberly.dupont@myclearwater.com irin.gomez@myclearwater.com

3. Section AP-12, "Participation" – Summary of citizen participation process: Add new paragraph as follows:

In response to a new federal allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding in response to the COVID-19 pandemic, the City was required to substantially amend the 2019/2020 Annual Action Plan and to amend the Citizen Participation Plan to allow for a reduced public comment period of five (5) days. The notice of funding availability and related amendments were publicly noticed, provided for comment for a period of five (5) days, and heard by the City's NAHAB and City Council during April and May 2020.

4. Section AP-12, "Participation" – Citizen Participation Outreach Table: Add new rows as follows:

[see next page]

**SUBSTANTIAL AMENDMENT TO THE
2019/2020 ANNUAL ACTION PLAN
FOR THE CITY OF CLEARWATER, FLORIDA**
MAY 2020

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
10	Newspaper Ad	Non-targeted/broad community	April 26, 2020 [Tampa Bay Times]	Notice of Funding Availability (NOFA), Substantial Amendment to 2019 Annual Action Plan, Amendment to Citizen Participation Plan, Five-Day Public Comment Period, Public Meeting, and Public Hearing	N/A	N/A
11	5-Day Public Comment Period	Non-targeted/broad community	April 27, 2020 thru May 1, 2020	A comments letter was received by email on April 28, 2020, dated April 27, 2020, from a representative of Clearwater Neighborhood Housing Services, Inc. in response to the public notice published in the Tampa Bay Times on April 26, 2020. This letter specifically identifies the need for mortgage/rent assistance and foreclosure prevention activities in response to the coronavirus pandemic.	This letter was accepted by City staff and was read aloud into the record at a public hearing of the Neighborhood and Affordable Housing Advisory Board (NAHAB) on May 1, 2020, and at a public hearing of the City Council on May 7, 2020. In response to this letter, the City of Clearwater reprogrammed PY 2019/2020 CDBG funds from existing projects to new projects targeted to mortgage/rent assistance, housing related legal services, and foreclosure prevention activities to respond to COVID-19. All Comments Recorded; See Appendix	www.myclearwater.com
12	Public Hearing	Non-targeted/broad community	May 1, 2020 NAHAB Meeting	NAHAB Approval of Amendments related to CARES Act funding	All Comments Recorded; See Appendix	N/A

2 of 16

**SUBSTANTIAL AMENDMENT TO THE
2019/2020 ANNUAL ACTION PLAN
FOR THE CITY OF CLEARWATER, FLORIDA
MAY 2020**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
13	Public Hearing	Non-targeted/broad community	May 7, 2020 City Council Meeting	Council Approval of Amendments related to CARES Act funding	All Comments Recorded; See Appendix	N/A

- 5. Section AP-15, "Expected Resources" – Introduction text: Revise second paragraph and add new paragraph as follows:**

The City of Clearwater is expected to receive an allocation of \$764,043 in CDBG funding for the 2019/2020 program year. ~~Program income for CDBG from the same year is expected to be \$225,000.~~ Prior-year CDBG resources is expected to be ~~\$285,033~~\$159,033 from reprogrammed entitlement funding and \$505,000 from Revolving Loan Funds. CDBG and Revolving Loan funds will be used for housing and community development activities including, but not limited to, acquisition, rehabilitation, public services and facilities, economic development, administration and activity delivery of the City's CDBG program.

Additionally, the City will receive an allocation of \$492,592 of CDBG-CV funds to be used to prevent, prepare for, and respond to the COVID-19 pandemic. These funds will be used for activities related to COVID-19 response while also meeting a CDBG national objective.

- 6. Section AP-15, "Anticipated Resources" – Anticipated Resources Table: Revise the expected amount available for Year 1 (2019/2020) as shown below:**

[see next page]

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resource: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	754,276	0	290,033	1,044,309	0	The Federal CDBG allocation will be used for housing and community development activities. Funding from other sources may be leveraged against CDBG dollars for public benefit. Note: Program income projections are estimated amounts; actual amounts may differ if larger sums are received from loan payoffs. Prior year resources amounts were estimated based on activities to be encumbered by the end of September 2019. These amounts will be updated during the 2019 program year close-out.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	364,401	0	2,903,015	3,267,416	0	The Federal HOME allocation will be used for housing activities. Funding from other sources may be leveraged against HOME dollars for public benefit. Note: Program income projections are estimated amounts; actual amounts may differ if larger sums are received from loan payoffs. Prior year resources amounts were estimated based on activities to be encumbered by the end of September 2019. These amounts will be updated during the 2019 program year close-out.
Other – CDBG-CV	public - federal	Other – To prevent, prepare for, and respond to coronavirus	482,592	0	0	482,592	0	The Federal CDBG-CV allocation will be used to prevent, prepare for, and respond to coronavirus.

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- 7. Section AP-20, "Annual Goals and Objectives" – Goals Summary Information Table: Adjust "Funding" and "Goal Outcome Indicator" columns by goal, as follows:**

Goal Name	Funding	Goal Outcome Indicator
Program Administration	CDBG: \$182,800 \$152,809 HOME: \$68,398 \$145,998 <u>CDBG-CV: \$0</u>	Other: 0 Other
Housing	CDBG: \$667,500 \$567,500 HOME: \$2,814,617 \$2,776,598 <u>CDBG-CV: \$0</u>	Rental units constructed: <u>33</u> 40 Household Housing Unit Rental units rehabilitated: 5 Household Housing Unit Homeowner Housing Added: <u>45</u> 14 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit Direct Financial Assistance to Homebuyers: 30 Households Assisted <u>Other: 75 Other</u>
Homelessness	CDBG: 5282,069 HOME: \$0 <u>CDBG-CV: \$0</u>	Public service activities other than Low/Moderate Income Housing Benefit: 198 Persons Assisted Rental units rehabilitated: 1 Household Housing Unit Homeless Person Overnight Shelter: 1105 Persons Assisted
Non-Homeless Special Needs	CDBG: \$13,881 HOME: \$0 <u>CDBG-CV: \$0</u>	Public service activities other than Low/Moderate Income Housing Benefit: 31 Persons Assisted
Community Development and Public Services	CDBG: \$417,950 \$351,817 HOME: \$0 <u>CDBG-CV: \$0</u>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: <u>6000</u> 5,728 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 503 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted <u>Homeless Prevention: 423 Persons Assisted</u>
Economic Development	CDBG: \$180,000 \$60,000 HOME: \$0 <u>CDBG-CV: \$0</u>	<u>Facade-treatment/business-building rehabilitation: 4 Business Businesses assisted: 82 Businesses Assisted</u>

**Due to the inability to "Add Goal" within the AP-20 screen of the Action Plan, CDBG-CV funds are denoted as non-goal emergency/disaster assistance and considered separately per HUD waiver.*

- 8. Section AP-35, "Projects" – Introduction Text: Add new sentence as follows:**

Additionally, the City will prevent, prepare for, and respond to the COVID-19 pandemic. CDBG-CV funds will be used for activities related to COVID-19 response while also meeting a CDBG national objective.

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- 9. Section AP-35, "Projects" – Project Information Table: Add new or remove the following projects:**

Number	Project Name
5	Miracles Outreach Community Development Center (New Construction)
43	Business Development (Facade Improvements)
37 NEW	Belmont Park
38 NEW	Public Services – COVID-19 Activities
39 NEW	Emergency Rent/Mortgage/Utilities Assistance – COVID-19 Activities
40 NEW	CV – Business Assistance and Related Admin – COVID-19 Activities

- 10. Section AP-35, "Projects" – Describe the Reasons for Allocation Priorities... Text: Adjust the total amount of funding by goal and add new sentences as follows:**

...
However, with an administrative waiver related to the COVID-19 pandemic, the cap on HOME administrative expenses may be raised from 10 percent (10%) to twenty-five percent (25%) for FY 2019 and FY2020 allocations.

Strategic Plan Goal	CDBG + HOME	(% of Total)*
Program Administration:	\$286,207 298,803	(6.7%)
Housing:	\$3,482,117 3,344,098	(75.77%)
Homelessness:	\$282,069	(6%)
Non-Homeless Special Needs:	\$13,881	(.4 <1%)
Community Development and Public Services:	\$417,950 351,817	(8.9 8%)
Economic Development:	\$190,000 60,000	(4.1%)

*Includes program income, admin from program income and prior year resources. Percentages rounded to equal 100%.

...
Additionally, the City will receive an allocation of \$492,592 of CDBG-CV funds to be used to prevent, prepare for, and respond to the COVID-19 pandemic. These funds are not included in the percentages above.

...
The COVID-19 pandemic has further added to this burden by increasing the complexity of meeting such needs.

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11. Section AP-38, "Project Summary" – Project Summary Information Table: Add new projects, adjust or reprogram existing project budgets, and make minor edits for consistency with the AP-20 "Goals Summary Information" table as follows:

No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
5	Miracles Outreach Community Development Center (New Construction)	North Greenwood Neighborhood Revitalization Strategy Area	Housing	Multi-Family New Construction	HOME: \$657,020	Funds provided as a loan for acquisition and construction of multi-family housing.	Eight- 10 low-to moderate-income families	N/A	Acquisition and New Construction
6.5	Owner-Occupied Land Acquisition (Acquisition)	Citywide Low-and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Housing	Single-Family New Construction	CDRG: \$100,000 HOME: \$100,000	Funds provided as a loan for land acquisition to construct single-family homes.	Eight-Four (8.4) low-to moderate-income families.	N/A	Acquisition
9.8	Multi-Family New Construction (New Construction)	Citywide Low-and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area	Housing	Multi-Family New Construction	HOME: \$500,000 819,001	Funds provided as loans for construction of multi-family units	Twenty-Five Forty (25.40) low-to moderate-income families.	N/A	New Construction

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
10 9	Multi-Family Land Acquisition (Acquisition)	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Housing	Multi-Family New Construction	HOME: \$350,000	Funds provided as loans for acquisition of land to construct multi-family units.	Twenty-five Forty (25-40) low-to moderate-income families. [associated with project listed above]	N/A	Acquisition
13	Business Development (Façade Improvements)	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Economic Development	Building Façade Improvements	CDBG: \$80,000	Funds provided to support two (2) façade improvement projects.	N/A	N/A	Building Façade improvements
20 18	Pinellas Opportunity Council, Inc. (Senior Services)	Citywide Low- and Moderate-Income Areas	Community Development and Public Services Non-Homeless Special Needs	Senior Services	CDBG: \$13,881	Funds provided for cleaning and minor repair for elderly persons age 65 and over.	Thirty-one (31) low-to moderate-income individuals	N/A	Senior Services
21 19	Westcare Gulfcoast, Inc. (Inebriate Shelter Services)	Citywide Low- and Moderate-Income Areas	Homelessness	Substance Abuse Services Homeless Facilities and Shelters Case Management	CDBG: \$13,880	Funds provided for salary support and fringe benefits for a Case Manager to administer the Turning Point program, an inebriate shelter facility.	Two hundred twenty (220) very-low to low-income individuals	1801 5th Avenue North, St Petersburg, FL 33713	Homelessness and Substance Abuse Services

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
24 22	Religious Community Services, Inc. (Safe House Shelter)	Citywide Low-and Moderate-Income Areas	Homelessness	Homeless Facilities and Shelters <u>Case Management</u>	CDBG: \$12,144	Funds provided for salary support and fringe benefits for an Advocate position for the Haven House a domestic violence Safe House shelter.	One hundred (100) very-low to low-income individuals -	Address Protected	Homelessness
22 25	Directions For Living [Mental Health Services]	Citywide Low-and Moderate-Income Areas	<u>Community Development and Public Services</u> <u>Homelessness</u>	Mental Health Services <u>Case Management</u>	CDBG: \$6,507	Funds provided for salary support and fringe for a Homeless Case Manager that will assist in connecting Pinellas Hope residents with psychiatric services.	One hundred ninety-eight (198) very-low to low-income individuals -	5726 128th Avenue North, Clearwater, FL 33760	Mental Health Services
22 30	The Kimberly Home, Inc. (Transitional Housing Renovation)	Citywide Low-and Moderate-Income Areas	<u>Housing</u> <u>Homelessness</u>	Homeless Facilities and Shelters	CDBG: \$82,793	Funds provided for the complete renovation of a 2-story masonry and frame building utilized for transitional housing.	One very-low to low-income family.	1194 Grove Street, Clearwater, FL 33755	Rehabilitation
33 31	CDBG Administration/Planning	Citywide Low-and Moderate-Income Areas	Program Administration	Program Administration	CDBG: \$107,809 <u>152,809</u>	Funds provided for City staff costs related to the administration of the CDBG Program. <u>The City will also be utilizing \$46,600 in anticipated Program income Administration.</u>	N/A	600 Cleveland Street, Clearwater, FL 33755	Program Administration

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
24.32	HOME Administration/Planning	Citywide Low- and Moderate-Income Areas	Program Administration	Program Administration	HOME: \$88,398 <ins>145,994</ins>	Funds provided for City staff costs related to the administration of the HOME Program. The City will also be utilizing \$50,000 in anticipated Program Income Administration program income and \$57,596 in HOME funds for administration (up to 25% as allowed by HUD waiver).	N/A	600 Cleveland Street, Clearwater, FL 33755	Program Administration
27.35	Public Facilities (TBD)	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Community Development and Public Services	Homeless Facilities and Shelters Youth Services Senior Services Services for Persons with Disabilities Community Resource/Recreation Centers Sidewalks and Roadway Improvements	CDBG: \$305,000 <ins>9,867</ins>	Funds provided for future public facilities activities.	Affinity Three (90%) <ins>3)</ins> low-to-moderate-income individuals	N/A	Future Public Facilities Activities

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
38 36	Economic Development (TBD)	Citywide Low- and Moderate-Income Areas Lake Bellevue Neighborhood Revitalization Strategy Area East Gateway District Neighborhood Revitalization Strategy Area North Greenwood Neighborhood Revitalization Strategy Area	Economic Development	Economic Opportunity	CDBG: \$50,0000 0	Funds provided for future economic development activities.	N/A	N/A	Future Economic Development Activities
37 NEW	Belmont Park	Lake Bellevue Neighborhood Revitalization Strategy Area	Community Development and Public Services	Public Park Improvements	CDBG: \$99,000	Park improvements to add public facilities and amenities to a vacant lot/grass field.	2,225 low- and moderate-income residents of the Lake Bellevue Neighborhood Revitalization Strategy Area (Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,225 Persons Assisted)	1535 S Martin Luther King Jr Ave, Clearwater, FL 33756	Park improvements such as a new basketball court, sitting areas, security fence, and public bathrooms.

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
38 NEW	<u>Public Services – COVID-19 Activities</u>	<u>Citywide Low- and Moderate-Income Areas</u>	<u>Community Development and Public Services</u>	<u>Homeowner Assistance, Legal Services</u>	CDBG: \$131,000	<u>Public services activities exceeding 15% of current year entitlement will be used to address expenses related to the COVID-19 pandemic.</u>	<u>423 low- and moderate-income persons (Homeless Prevention: 423 Persons Assisted)</u>	<u>Citywide</u>	<u>Housing-related legal services, fair housing, and foreclosure prevention activities for low-to moderate-income persons facing imminent risk of foreclosure due to loss of income resulting from the COVID-19 pandemic.</u>
39 NEW	<u>Emergency Rent/Mortgage/Utilities Assistance – COVID-19 Activities</u>	<u>Citywide Low- and Moderate-Income Areas</u>	<u>Housing</u>	<u>Homeowner Assistance</u>	HOME: \$300,000	<u>Assistance to households that are behind in rent, mortgage, and/or utility payments due to loss of income resulting from the COVID-19 pandemic.</u>	<u>75 low- and moderate-income household(s) (Other: 75 Other)</u>	<u>Citywide</u>	<u>Rent, mortgage, and/or utility assistance in any combination of applicable unpaid expenses for up to three (3) months and not to exceed \$4,000 per household.</u>

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No.	Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Estimate the number and type...	Location	Planned Activities
40 NEW	CV – Business Assistance and Related Admin – COVID-19 Activities	N/A	N/A – Non-Goal Emergency/Disaster Response	N/A	CDBG-CV: \$492,592	1. Business assistance to small businesses that have been forced to shut-down by government order or that have lost revenue as a result of the COVID-19 pandemic. Business assistance funding will come directly from CDBG-CV funds (\$394,074). 2. Related program administration of CDBG-CV funds (\$98,518).	130 businesses (Businesses Assisted: 130 Businesses Assisted)	Citywide	Small grants and technical assistance for businesses. Home-based businesses will be eligible for up to \$2,000 in grant funding and up to \$1,000 in technical assistance. Brick and mortar businesses will be eligible for up to \$5,000 in grant funding and up to \$1,000 in technical assistance. Portion of funding will be used for program administration related to COVID-19 expenses.

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12. Section AP-50, "Geographic Distribution" – Description of the geographic areas: Edit description as follows:

For the 2019/2020 Annual Action Plan, Clearwater will provide direct assistance to low- and moderate-income areas and approved Neighborhood Revitalization Strategy Areas (NRSA) of the City. The geographic distribution of funding percentages ~~are is~~ misleading since only ~~three~~ [3] projects are solely concentrated in a ~~specific~~ NRSA; most projects are not solely concentrated in a NRSA, but are included in the city-wide, low- and moderate-income areas and multiple NRSA. ~~These percentages include projects that will benefit multiple areas.~~ See the map titled, "Low and Moderate Income Areas Map" in the Grantee Unique Appendices [attached hereto] for a graphical representation of low- and moderate-income area locations. See the map titled, "Strategy Areas Map" for the locations of the City's strategy areas.

13. Section AP-50, "Geographic Distribution" – Geographic Distribution Table: Adjust percentage of funds by Target Area consistent with Project Summary Information Table.

Target Area	Percentage of Funds
Citywide Low- and Moderate-Income Areas	78.43
Lake Bellevue NRSA	0.20
East Gateway NRSA	0.17
North Greenwood NRSA	22.20

14. Section AP-50, "Geographic Distribution" – Discussion: Edit paragraph as follows:

The City of Clearwater has identified ~~38~~ 40 projects to implement the goals of the Consolidated Plan ~~and to respond to coronavirus~~ during the fourth year of the 2016/2017-2019/2020 Consolidated Plan. These projects benefit very-low to moderate-income persons citywide and within the City's Neighborhood Revitalization Strategy Areas. Projects with citywide benefit include housing activities, homeless and public services, business development and administration and activity delivery of the CDBG and HOME programs.

15. Section AP-55, "Affordable Housing" – Introduction: Edit second paragraph as follows:

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported ~~by affordable housing and/or activities for housing benefit~~ within the program year. For the purposes of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. [This section replaces the former HUD Table 3B.]

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- 16. Section AP-55, "Affordable Housing" – One Year Goals for Affordable Housing Tables: Adjust the number of households to be supported consistent with the AP-20 "Goals Summary Information" table and to only reflect affordable housing and/or activities for housing benefit:**

One Year Goals for the Number of Households to be Supported	
Homeless	1,304
Non-Homeless	6,743
Special Needs	310
Total	8,078 744

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	47 54
Rehab of Existing Units	11 12
Acquisition of Existing Units	31 30
Total	89 96

- 17. Section AP-55, "Affordable Housing" – Discussion Text: Adjust the number of households to be supported consistent with the AP-55 "One Year Goals for Affordable Housing" table and revise paragraph as follows:**

The City will continue to deliver its long-standing housing programs, including housing rehabilitation and down payment assistance, coordinate with non-profit organizations and developers that construct affordable housing and support homebuyer education and fair housing activities. These housing activities will support 239 744 households through a combination of production of new units, rehabilitation of existing units, down payment assistance and homebuyer education, and emergency mortgage/rent/utility assistance.

- 18. Section AP-85, "Other Actions" – Actions planned to foster and maintain affordable housing: Remove reference to Miracles Outreach Community Development Center, Inc. project as follows:**

• Miracles Outreach Community Development Center, Inc., Acquisition and Construction of Multi-Family Housing

- 19. Section AP-85, "Other Actions" – Actions planned to reduce the number of poverty-level families: Remove reference to façade improvements project as follows:**

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Additionally, the City of Clearwater will support two activities through Tampa Bay Black Business Investment Corporation and the Hispanic Business Initiative Fund of Florida, Inc. dba Prospera, to provide technical assistance to start-up micro and small business owners and fund two facade improvements toward job creation and removal of slum and blight.

20. HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2) – Revise last paragraph as follows:

The City of Clearwater expects to receive \$225,000 in CDBG program income to be utilized for CDBG eligible activities and \$500,000 in program income to be utilized for HOME eligible activities. The percentage of overall benefit to very-low to moderate-income persons is expected to be 100%.

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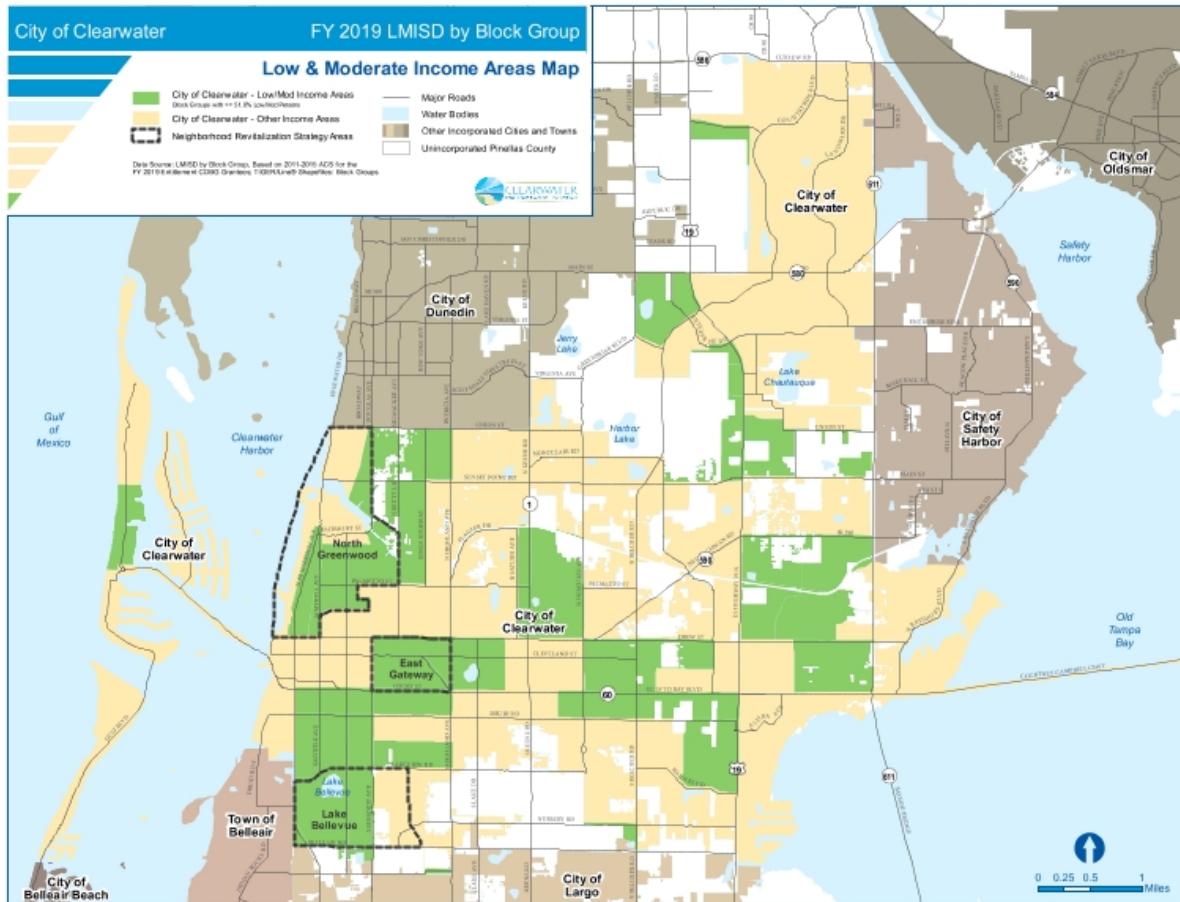
ORIGINAL 2019 ATTACHMENT

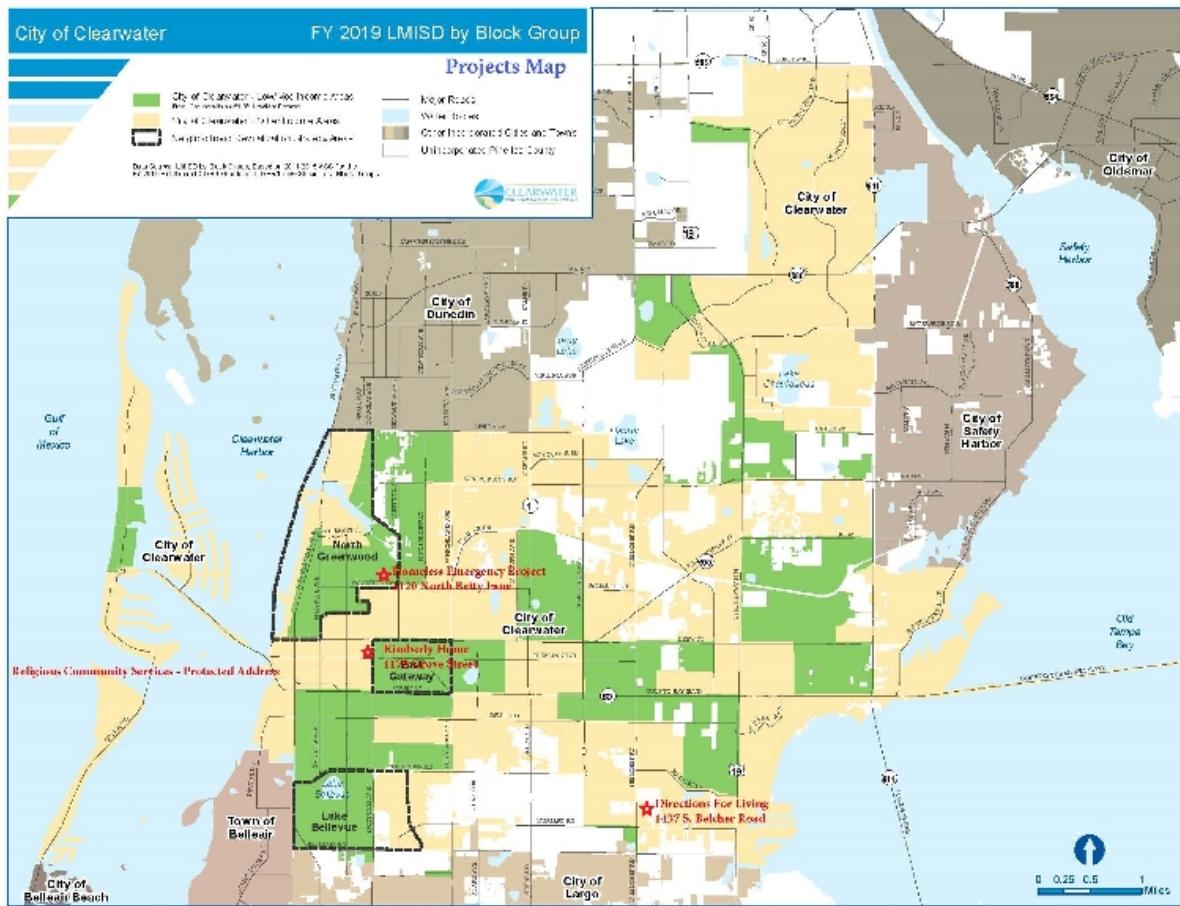
CITIZEN PARTICIPATION COMMENTS

FY 2019-2020 ANNUAL ACTION PLAN

There were no citizens comments received.

Grantee Unique Appendices





City of Clearwater

FY 2019 LMISD by Block Group

Neighborhood Revitalization Strategy Areas Map

