

**2018/2019
Consolidated Annual
Performance and
Evaluation Report
(CAPER)**



City of Clearwater, Florida
December 19, 2019



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Clearwater is designated an Urban City for the Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); State Housing Initiatives Partnership (SHIP); and Pinellas County Housing Trust Fund (PCHTF) programs.

The City of Clearwater's objectives and outcomes are:

Objective: Performance Measure One – Provide Availability of and Accessibility to Decent Affordable Housing for the Residents of the City of Clearwater: 30 households will have access to affordable housing through down payment and closing cost assistance. 57 households will have new or improved access to housing through the preservation of existing, creation or acquisition of units for the purpose of preserving and/or creating decent affordable housing. Outcome: 19 households served; additional housing activities remain underway and will be reported upon project completion.

Objective: Performance Measure Two – Prevent and Reduce Homelessness within the City of Clearwater: 480 individuals will have access to shelter facilities and beds and have access to agencies that provide homeless prevention and service programs. Outcome: 1,981 individuals served.

Objective: Performance Measure Three – Expand Accessibility and Coordination of Social Services to the City of Clearwater Special Needs Population: 20 special needs individuals will have access to support programs that assisted elderly, frail/elderly, disabled, veterans and other populations with special needs. Outcome: 58 individuals served.

Objective: Performance Measure Four – Enhance the Living Environment for Persons in Low- and Moderate-Income Areas Through Community Development Activities, Public Service Programs and Elimination of Blight: 4,406 individuals will have a more livable environment through infrastructure construction and improvements and facility rehabilitation. 50 individuals will have access to social services and a more livable environment through the support of programs that promote neighborhood safety and security; youth accountability and mentoring; affordable youth/children centers; community outreach; meal and/or food bank services; senior services; health and mental health facilities; and the expansion and improvement of public parks. Outcome: 6,008 individuals served.

Objective: Performance Measure Five – Support Programs that Create Economic Opportunities in the City of Clearwater; Particularly in Neighborhood Revitalization Strategy Areas: 2 façade loan-to-grants will be awarded for the removal of slum or blight or job creation. 2 businesses will be assisted through microenterprise/entrepreneurial technical assistance. Outcome: 0 façade loan to grant was awarded; 74 businesses were assisted.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Community Development and Public Services									
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Non-Housing Community Development	CDBG	Persons Assisted	8906	8269	92.8%	5136	5115	99.6%
Public service activities other than Low/Moderate Income Housing Benefit	Non-Housing Community Development	CDBG	Persons Assisted	4550	7626	167.6%	550	893	162.4%

Economic Development									
Facade treatment/business building rehabilitation	Economic Development	CDBG	Business	3	1	33.3%	2	0	0.0%
Jobs Created Maintained	Economic Development	CDBG	Jobs	3	0	0.0%	0	0	0.0%
Businesses Assisted	Economic Development	CDBG	Businesses Assisted	2	135	6750.0%	0	0	0.0%
Public service activities other than Low/Moderate Income Housing Benefit	Economic Development	CDBG	Persons Assisted	0	0	0.0%	75	219	292.0%
Homelessness									
Public service activities other than Low/Moderate Income Housing Benefit	Homeless	CDBG	Persons Assisted	50	2951	5902.0%	1099	223	20.3%
Homeless Person Overnight Shelter	Homeless	CDBG	Persons Assisted	50	2951	5902.0%	1027	736	71.7%
Homelessness Prevention	Homeless	CDBG	Persons Assisted	1280	1434	112.0%	0	0	0.0%
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Homeless	CDBG	Persons Assisted	0	0	0.0%	175	63	36.0%

Housing									
Public service activities for Low/Moderate Income Housing Benefit	Affordable Housing	HOME	Households Assisted	188	0	0.0%	0	0	0.0%
Rental units constructed	Affordable Housing	HOME	Household Housing Unit	15	12	80.0%	5	0	0.0%
Rental units rehabilitated	Affordable Housing	HOME	Household Housing Unit	24	21	87.5%	5	0	0.0%
Homeowner Housing Rehabilitated	Affordable Housing	HOME	Household Housing Unit	83	7	8.4%	11	3	0.0%
Direct Financial Assistance to Homebuyers	Affordable Housing	HOME	Households Assisted	90	21	23.3%	0	0	0.0%
Other	Affordable Housing	HOME	Other	20	0	0.0%	0	0	0.0%
Homeowner Housing Added	Affordable Housing	HOME	Household Housing Unit	0	0	0.0%	90	5	5.6%

Non-Homeless Special Needs									
Public service activities other than Low/Moderate Income Housing Benefit	Non-Homeless Special Needs	CDBG	Persons Assisted	320	145	45.3%	32	58	181.3%
Program Administration	Program Administration	CDBG/HOME	Other	0	0	0.0%	0	0	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG, HOME, SHIP and PCHTF funds were used to address high priority needs by providing down payment and closing cost assistance; homeowner rehabilitation; homebuyer education; acquisition of land and new construction of housing; public facility and public service programs; and economic development opportunities.

Goal: Provide availability of, and access to, decent affordable housing for the residents of the City of Clearwater: Addressed goal through completion of the following activities: acquisition of land and construction of new housing units in collaboration with Habitat for Humanity of Pinellas County, Inc.; acquisition of a homeowner unit for rehabilitation in collaboration with Bright Community Trust (CHDO); lease-up of recently acquired rental units in collaboration with Community Service Foundation; rehabilitation of owner-occupied units; provided down payment and closing cost assistance loans through Tampa Bay Community Development Corporation and Clearwater Neighborhood Housing Services, Inc.; and provided homebuyer education/fair housing education through Tampa Bay Community Development Corporation and Clearwater Neighborhood Housing Services, Inc.

Goal: Help to prevent and reduce homelessness within the City of Clearwater: Addressed goal through completion of the following activities: Religious Community Services - Grace House; Homeless Emergency Project – Emergency Shelter Program; Homeless Emergency Project, Inc. - Baty Villas; and St. Vincent dePaul Community Kitchen and Resource Center.

Goal: Expand the accessibility and coordination of social services to City of Clearwater special needs populations: Addressed goal through completion of the following activities: Pinellas Opportunity Council, Inc. – Chore Services and The Arc of Tampa Bay, Inc. – Employer Outreach Program.

Goal: Enhance the living environment for persons in low- and moderate-income areas through community development activities, public service programs, and elimination of blight: Addressed goal through completion of the following activities: Gulfcoast Legal Services, Inc. – Legal Services; Miracles Outreach Community Development Center, Inc. – Youth Services; Intercultural Advocacy Institute, Inc. – Youth Services; Westcare Gulf Coast Florida, Inc. – Substance Abuse Services; Directions For Mental Health, Inc. – Public Facilities Improvement; and R’Club Child Care – Whitney Early Learning Academy.

Goal: Support programs that create economic opportunities in the City of Clearwater, particularly for persons of low- and moderate-income and in Neighborhood Revitalization Strategy Areas: Addressed goal through completion of the following activities: Tampa Bay Black Business Investment Corp. – Microenterprise Technical Support and Hispanic Initiative Fund of Florida, Inc., dba Prospera, – Microenterprise Technical Support.

Expenditures for each priority need during FY 2018-2019 were consistent with the Action Plan and identified objectives. Affordable housing projects often span multiple reporting periods, thus carry over into subsequent years.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	4,790	2
Black or African American	1,249	1
Asian	50	0
American Indian or American Native	22	0
Native Hawaiian or Other Pacific Islander	18	0
Total	6,129	3
Hispanic	656	0
Not Hispanic	5,473	3

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In FY 2018-2019, CDBG funded public service, public facility, acquisition and housing activities that served 7,192 individuals. The following are the racial and ethnic status of program participants: White - 4,780 (66.46%); Black/African American - 1,191 (16.56%); Asian - 49 (0.68%); American Indian/Alaskan Native - 21 (0.29%); Native Hawaiian/Other Pacific Islander -18 (0.25%); American Indian/Alaskan Native & White - 5 (0.07%); Asian White - 3 (0.04%); Black/African American & White - 23 (0.32%); American Indian/Alaskan Native & Black/African American - 1 (0.01%); Other Multi-Racial - 1,101 (15.31%); 1,214 program participants identified as Hispanic.

In FY 2018-2019, CDBG funded economic development activities and served 219 individuals: White - 10 (4.57%); Black/African American - 58 (26.48%); Asian - 1 (0.46%); American Indian/Alaskan Native - 1 (0.46%); Black/African American & White - 1 (0.46%); and Other Multi-Racial - 148 (67.58%); 149 identified as Hispanic.

(***The table above does not reflect American Indian/Alaskan Native & White; Asian White; Black/African American & White; American Indian/Alaskan Native & Black/African American; or Other Multi-Racial utilizing CDBG funds.)

In FY 2018-2019, HOME funded housing activities served 3 households. The following are the racial and ethnic status of program participants: White – 2 (67%); Black/African American – 1 (33%); 0 program participants identified as Hispanic.

In FY 2018-2019, SHIP funded housing activities served 29 households. The following are the racial and ethnic status of program participants: White - 22 (76%); Black/African American - 7 (24%); 1 program participants identified as Hispanic.

The following activities are currently underway: Habitat for Humanity of Pinellas County, Inc. – construction of 5 housing units, scheduled for completion in Program Year 2019 (HOME and SHIP Funds); Madison Point, LLC - construction of 80 rental units, scheduled for completion in fall of 2019 (SHIP Funds); and Woodlawn Trail Apartments - construction of 80 rental units, scheduled for completion in fall of 2019 (SHIP Funds).

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,596,912	996,308
HOME	public - federal	2,210,350	392,522

Table 3 - Resources Made Available

Narrative

In FY 2018-2019, the City had \$3,807,262.35 in CDBG and HOME program funding available to fund eligible housing and community development activities; economic development activities; and local agencies that provide services that assist extremely-low to moderate-income residents. Funding consisted of \$1,124,089.00 in new entitlement funding through the CDBG and HOME programs; \$1,399,518.18 of prior year entitlement, interest and program income; \$131,202.73 in current year program income; and \$1,152,452.44 in CDBG Revolving Loan funding.

Additionally, the City had a total of \$692,617.29 in Florida State Housing Initiatives Partnership (SHIP) and \$241,663.18 in County Housing Trust program funds available to assist housing needs.

In FY 2018-2019, the City expended \$947,617.80 in CDBG Funds for 2018 activities and \$48,690.68 for 2017 activities; 2017 activities, where funds were expended and completed in 2018, include 1 Public Facility Rehabilitation activity.

In FY 2018-2019, the City expended \$392,521.88 in HOME funds for 2018 activities and \$0.00 for 2017 activities; no funds were expended and completed in 2018 for 2017 activities.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide Low- and Moderate-Income Areas	58	60	Allocation was accomplished through housing assistance, economic development, and public services.
East Gateway District Neighborhood Revitalization Strategy Area	2	3	Allocation was accomplished through a public facilities improvement and economic development technical assistance.
Lake Bellevue Neighborhood Revitalization Strategy Area	39	0	In FY 2018-2019, no activities were completed in the NRSA.
North Greenwood Neighborhood Revitalization Strategy Area	1	37	Allocation was accomplished through various housing activities and economic development.

Table 4 – Identify the geographic distribution and location of investments

Narrative

In FY 2018-2019, the City expended 60% of CDBG and HOME funds on activities through down payment and closing cost assistance, and owner-occupied rehabilitation, that benefited individuals/families in the incorporated areas of the city. The City expended 37% of CDBG and HOME funds on activities through down payment and closing cost assistance; new construction; acquisition of land for owner-occupied housing activities; home rehabilitation; and economic development technical assistance that benefited individuals/families in the North Greenwood Neighborhood Revitalization Strategy Area. No activities were completed in the Lake Bellevue Neighborhood Revitalization Strategy Area; Community Service Foundation will have 7 rental units leased-up by December 2018 and Madison Point, LLC will have 80 rental units leased-up in 2019. The City expended 3% of CDBG and HOME funds on activities through technical assistance to start-ups and micro and small businesses, and replaced two air conditioning systems and provided inspection services required by the City of Clearwater activities that benefited individuals/families in the East Gateway District Neighborhood Revitalization Strategy Area.

No housing activities were completed or are expected to be completed in the East Gateway Neighborhood Revitalization Strategy Area.

Public facility improvements and public service activities are utilized by extremely-low to moderate income individuals/families located throughout the city. Economic Development activities are utilized by extremely-low to moderate-income individuals/businesses primarily located within the three Neighborhood Revitalization Strategy Areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City leverages federal funds through the use of other public and private resources to include allocations and program income generated through SHIP and PCHTF programs; private lenders; homeowner contributions; and other city departments.

In FY 2018-2019, the City expended \$1,388,830 in CDBG and HOME funds on housing; public service; public facility; and economic development activities. Completed federal funded activities leveraged \$178,101 in state/local funds and \$769,380 in private/community funding.

In FY 2018-2019, the City expended \$390,862.30 in CDBG funds on 5 public facilities projects. The City provided \$101,267.50 to Directions for Living to upgrade its facility on Belcher Road; \$21,678.00 to St. Vincent dePaul Community Kitchen and Resource Center to replace a failing HVAC system; \$27,601.50 to R'Club Child Care to upgrade its facility on Whitney Road; and \$233,161.30 to Miracles Outreach Community Development Center for acquisition of a group home in the North Greenwood neighborhood to serve at-risk children. The City also provided \$7,154.00 to The Arc of Tampa Bay for a facilities improvement project that will be completed in the fall of 2019.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	1,131,408
2. Match contributed during current Federal fiscal year	178,010
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	1,309,418
4. Match liability for current Federal fiscal year	21,141
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	1,288,277

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
CFI-377-1	06/28/2019	45,100	0	0	0	7,215	0	52,315
CFI-378-1	06/28/2019	81,000	0	0	0	6,955	0	87,955
CFI-379	09/27/2018	32,900	0	0	0	4,840	0	37,740

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,180,263.42	674,751.56	489,673.75	0	1,365,341.23

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	434130	0	0	0	0	434130
Number	4	0	0	0	0	4
Sub-Contracts						
Number	3	0	0	2	0	1
Dollar Amount	173796	0	0	129696	0	44100
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	434130	0	434130			
Number	4	0	4			
Sub-Contracts						
Number	3	0	3			
Dollar Amount	173796	0	173796			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	87	5
Number of Special-Needs households to be provided affordable housing units	0	0
Total	87	5

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	19	3
Number of households supported through Rehab of Existing Units	38	2
Number of households supported through Acquisition of Existing Units	30	0
Total	87	5

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City worked diligently to meet the second year goals as identified in the 2016/2017 - 2019/2020 Consolidated Plan. The City made modest progress in meeting the affordable housing goals; a major obstacle the City faces is the availability of land and/or housing stock for affordable housing. The City continues and will continue to work with its housing partners to identify land purchase opportunities for affordable housing.

Currently, 5 single-family homes are under or awaiting construction (HOME and SHIP funds); and 160 rental units are leasing up (SHIP).

Discuss how these outcomes will impact future annual action plans.

Affordable housing and homelessness continues to be a high priority and is identified in the FY 2018-2019 Annual Action Plan. More emphasis is being placed on the utilization of the City's 2 Revolving Loan funds to assist more low-to moderate-income families in their pursuit of homeownership and to assist in the rehabilitation of housing to ensure a safe and decent place to live. The City continued to support economic development activities to include a loan-to-grant façade program and microenterprise technical assistance, especially in the City's 3 Neighborhood Revitalization Strategy Areas. The City continued to utilize CDBG, HOME, SHIP and Housing Trust funds and all other available resources to meet the needs identified.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	17	0
Low-income	28	1
Moderate-income	36	2
Total	81	3

Table 13 – Number of Households Served

Narrative Information

The City's housing programs are available to extremely-low to moderate-income households that meet the eligibility requirements for each program.

In FY 2018-2019, the City's housing programs assisted 19 households utilizing CDBG, HOME, SHIP and PCHTF funds. Owner housing opportunity, owner preservation and owner housing production programs served a total of 19 households whose incomes are: 1 extremely-low; 6 low-; 10 moderate-; and 2 being rehabilitated. Madison Point, LLC and Woodlawn Trail Apartments projects, both scheduled for completion in fall of 2019, will have leased-up 160 units. (Housing production: 3 new units were constructed.)

Based on the data sourced from the 2012-2016 Comprehensive Housing Affordability Strategy database, the City of Clearwater had 26,030 households whose income was 80% or more of HUD's Adjusted Median Family Income (HAMFI); 8,025 households whose income was 50-80% of HAMFI; 6,155 households whose income was 30-50% of HAMFI; and 6,360 households whose income was below 30% of HAMFI.

Cost burden is a fraction of a household's total gross income spent on housing costs; severe cost burden is defined as more than 50% of income going towards rent and utilities. Among all income groups, 10,745 renters have a cost burden greater than 30% of income and 5,365 renters have a cost burden greater than 50% of income. Among all income groups, 7,865 owner-households have a cost burden greater than 30% of income and 3,470 owner-households have a cost burden greater than 50% of income.

The City of Clearwater is a built-out community and lacks developable land for construction of new affordable owner-occupied and rental housing. These barriers continue to have a negative impact on projects and programs utilized to implement the City's stated strategies.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Pinellas County Homeless Leadership Board (HLB) is the lead agency for the Pinellas County Continuum of Care (CoC). Its mission is: "Homelessness should be rare, brief, and one-time."

There are two major Councils under the HLB with very specific roles: 1) Providers Council, made up of public and private homeless and at-risk of becoming homeless service providers, develops recommendations to the HLB on issues affecting the homeless services system, addresses the needs of all target groups, and coordinates planning and recommendations with other community-wide planning groups; and 2) The Funders Council, composed of representatives from local and state governments, businesses, foundations, and other funders of services that affect all homeless/at-risk target groups, was created in August 2013 and develops recommendations to the HLB board on funding of homeless/at-risk of becoming homeless programs and services and on strategically aligning funding resources available for homeless/at-risk programs and services based on HLB-approved priorities, to make the most effective use of scarce resources.

The City provides staff support for the annual Point-In-Time Survey and Count. According to the Point-In-Time Survey and Count of the homeless population in Pinellas County for 2019, the total number of homeless individuals was 2,415. Approximately 20.1% of the entire homeless population in Pinellas County self-reported that they come from Clearwater.

In FY 2018-2019, City staff continued educating City employees and the general public on the city's homeless initiative. Staff created a website listed in the City's webpage at www.myclearwater.com/homelessnessinitiative. Additionally, staff created a handout in an effort to educate the residents about the main goal of the city's homeless initiative, how they can assist the homeless population by giving a hand up and not a hand out, and provided the citizens with contact information of local social service providers.

In 2018-2019, the Clearwater Homeless Street Outreach Team directly assisted 254 homeless individuals that were placed in Safe Harbor, Pinellas Hope, Homeless Emergency Project, Inc., and other continuum of care providers. The case manager identifies mentally ill individuals that are eligible for Social Security benefits and assists them through the process to obtain their benefits. The Team received over 700 calls.

In FY 2018-2019, the City provided \$370,799 in CDBG funds supporting homeless operations and transitional housing rehabilitation. Funding was provided to 5 projects: Religious Community Services –

Grace House for operating costs including salary support for their domestic violence shelter; Homeless Emergency Project, Inc. – Emergency Shelter Program for operating costs including salary support; to St. Vincent dePaul Community Kitchen and Resource Center for facility improvement; and Homeless Emergency Project, Inc. - Baty Villas, a 16-unit transitional housing rental complex.

The funding provided addressed the following priority needs: Supporting improvements of transitional housing serving extremely-low to moderate-income persons, including the homeless and special needs populations and supporting operations of programs serving extremely-low to moderate-income persons, including the homeless and special needs population.

Addressing the emergency shelter and transitional housing needs of homeless persons

In FY 2018-2019, the City provided \$115,960 in CDBG funding to assist with rehabilitation projects and operational support for the following: \$8,480 to Religious Community Services – Grace House for operating costs including salary support for their domestic violence shelter that assisted 125 individuals; \$8,440 to Homeless Emergency Project, Inc. – Emergency Shelter Program for operating costs including salary support that assisted 611 individuals; and \$99,000 to Homeless Emergency Project, Inc. – Baty Villas to rehabilitate a 16-unit transitional housing complex that assisted 11 families.

In FY 2018-2019, the City, through its General Fund, contributed \$100,000 to Pinellas Safe Harbor; \$50,000 to Homeless Emergency Project, Inc.; \$25,000 to the Homeless Leadership Board; \$25,000 to Pinellas Hope; \$25,000 to Religious Community Services; and \$10,000 to The Salvation Army of Upper Pinellas. The funding supports the operation of programs serving extremely-low to moderate-income individuals, including the homeless and special needs populations.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Pinellas County Human Services provides homeless prevention and self-sufficiency programs targeting the homeless population. The programs target high poverty zone areas throughout the County, to include Clearwater, and focuses on individuals who are disabled and need assistance applying for Federal benefits, assisting homeless families with children seeking affordable, permanent housing and veterans who need assistance with obtaining Federal benefits, with a special focus on homeless veterans to include the following programs: Family Housing Assistance Program; Adult Emergency Financial Assistance Program and Veterans Services Program.

The City continues to work closely with Pinellas County to ensure all eligible recipients are referred to the appropriate organization that will assist with their various needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In FY 2018-2019, the City provided \$115,960 in CDBG funding to assist with rehabilitation projects and operational support for the following: \$8,480 to Religious Community Services – Grace House for operating costs including salary support for their domestic violence shelter that assisted 125 individuals; \$8,440 to Homeless Emergency Project, Inc. – Emergency Shelter Program for operating costs including salary support that assisted 611 individuals; and \$99,000 to Homeless Emergency Project, Inc. – Baty Villas to rehabilitate a 16-unit transitional housing complex that assisted 11 families.

Additionally, the City, through its General Fund, contributed the following in support of transitioning from homelessness to permanent housing and independent living:

- \$100,000 to Pinellas Safe Harbor, a 470-bed homeless shelter and jail diversion program that opened in January 2011. Transportation is provided to individuals who are willing to enter and receive case management services rather than go to jail;
- \$50,000 to Homeless Emergency Project, Inc. to support their emergency shelter program, family transition program, and permanent supportive and rapid re-housing services;
- \$25,000 to the Pinellas County Homeless Leadership Board who is the lead agency for the Pinellas County Continuum of Care (CoC);
- \$25,000 to Pinellas Hope, a temporary emergency shelter for 250 men and women located on 20 acres provided by Bishop Robert N. Lynch and the Diocese of St. Petersburg. Case Managers meet with the individuals on a regular basis to set goals towards self-sufficiency. Case Managers also assist shelter residents with job and housing placement, perform follow up visits, and provide after shelter care to ensure successful outcomes;
- \$25,000 to Religious Community Services for their domestic violence shelter that provides apartment-style emergency shelter to homeless families with children. The program works one-on-one with families through case management, education, job readiness skills, and assisting families with the tools needed to save money in order to secure stable housing; and
- \$10,000 to the Salvation Army of Upper Pinellas for Hope Crest, a transitional living center that comprises two- and three-bedroom apartments. Families are offered ongoing assistance of a case manager upon leaving through a new program called Pathway of Hope.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City collaborates with the Clearwater Housing Authority (CHA) to foster innovative public housing developments, potential joint ventures and residential initiatives. HUD funds are used to subsidize the Housing Choice Voucher (HCV) Program and subsidizes 235 units of public housing. CHA's affordable housing consists of 529 mixed-income units, that are not subsidized utilizing Federal, state, county, or city monies.

In FY 2018-2019, the CHA assisted 1,256 families through their monthly Housing Choice Voucher Program, expended \$9,027,516 in Housing Assistance Payments, assisted 264 families through its Public Housing Program and listed \$2,152,876 dollars in expenditures, plus an additional \$211,075 in Capital and Replacement Housing Funds.

The City and CHA continue to work together to identify opportunities that will provide affordable units to households at 50% AMI, 80% AMI and up to 120% AMI.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Clearwater Housing Authority (CHA) encourages residents to become more involved with management and to participate in self-sufficiency programs. The CHA offers a Family Self-Sufficiency (FSS) Program for all Housing Choice Voucher holders who wish to improve their financial situation, eliminate their dependence on public assistance and are motivated to change their lives. FSS participants sign a five-year contract, during which time they complete an educational or vocational program, obtain employment, and become free from government assistance. The FSS staff provides the structure and support necessary to break down barriers and achieve goals. Once a FSS participant obtains employment or higher wages, he or she may begin to save money in an escrow account which is awarded upon completion of the program.

Actions taken to provide assistance to troubled PHAs

The CHA was checked through HUD's Public Housing Assessment System (PHAS) and is designated as Small PHA Deregulation with a score of 95. No further action is needed.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City began receiving SHIP Program funding in 1992 when the Florida Legislature adopted the Sadowski Act.

During the 2007 legislative session, the Florida legislature passed House Bill 1375. Under this bill, approval was granted for the creation of Section 420.9076 of the Florida Statute. This statute requires counties and cities receiving SHIP funds to appoint an eleven member Affordable Housing Advisory Committee (AHAC). The statute further provides that the committee be made up of members from a specific industry or a specific group as identified in the statute. The requirement was largely met through the use of the City's existing Neighborhood and Affordable Housing Advisory Board (NAHAB). The City Council adopted Resolution No. 17-34 that created and appointed the AHAC.

The duties of the AHAC included reviewing policies and procedures, ordinances, land development regulations and the City's adopted comprehensive plan and recommending specific actions or initiatives to encourage or facilitate affordable housing.

The following are barriers and strategies undertaken by the City to remove or ameliorate the barrier:

Barrier: Lack of land available to develop affordable housing projects – Strategy: Prepare inventory of locally-owned public lands suitable for affordable housing.

Barrier: Limited funding to invest in production and rehabilitation of attainable housing – Strategy: Strengthen our relationship with the Clearwater Housing Authority and private developers to foster innovative public housing developments, mixed-income residential developments, potential joint ventures and residential initiatives.

Barrier: Lack of information concerning the City's permitting process for affordable housing units and limited information on the City's affordable incentives and programs – Strategy: Provide information on affordable housing permitting process to interested developers through printed material and City website.

Barrier: Land Development codes and incentives and third party barriers such as involuntary easements/encroachments and homeowners insurance - Strategy: Initiate an expedited permitting and ongoing review process; provide for flexible densities for affordable housing projects; reduction of parking setback requirements for affordable housing; allowance of flexible lot configuration, including zero-lot line configuration for affordable housing; and support of development near transportation hubs, major employment centers, and mixed-use development. While homeowners insurance is

required, the City's policy is to ensure the client receives only the insurance required.

Barrier: Public perception of affordable housing development – Strategy: Provide information to the public via printed material, reports and the City website showcasing ongoing and completed projects. Support mixed-income housing development projects that strengthen the socio-economic foundation of the community with the inclusion of market-rate units.

Barrier: Maintaining the City's aging stock as a source of affordable housing - Strategy: Provide educational opportunities to citizens concerning barriers that can be eliminated such as poor credit; provide acquisition and rehabilitation loans to non-profits whose goal is to preserve affordable housing; provide down payment loans for eligible homebuyers and rehabilitation loans to eligible homeowners to ensure homes are code compliant.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A significant obstacle to meeting underserved needs is the lack of financial resources among housing and service providers that support the City's institutional delivery structure. Local government policies concerning building codes, subdivision standards and impact fees enacted to protect the general welfare of the public have unintended consequences; an example of an unintended consequence is the creation of barriers to housing affordability by increasing per unit development costs that impacts the supply of affordable housing to extremely-low to moderate-income families.

Other significant obstacles to meeting underserved needs are rents and housing affordability. Average rents in the City of Clearwater are not affordable; many households struggle to pay their rent and afford necessities such as food, clothing, medical care and transportation. The City gives priority to the acquisition and construction of new mixed-use development projects especially in the established Neighborhood Revitalization Strategy Areas, where need is greatest.

First time homebuyer obstacles include the purchase price of a single-family home, credit issues and unemployment/underemployment. The City provides first time homebuyers educational opportunities and down payment and closing cost assistance.

In FY 2018-2019, the City provided \$101,000 in CDBG funds and \$0 SHIP funds to Habitat for Humanity of Pinellas County, Inc. for acquisition of 5 vacant lots to construct 5 single-family homes; \$239,725 in SHIP funds for down payment and closing cost assistance to 12 families; and \$73,512 in CDBG Revolving Loan funds, \$202,579 in SHIP funds and \$2,216 in Pinellas County Housing Trust Funds to rehabilitate 8 owner-occupied dwellings.

The City provided \$1,996 in CDBG and \$3,604 in SHIP funds to Tampa Bay Community Development Corporation; \$3,010 in CDBG and \$1,872 in SHIP funds to Clearwater Neighborhood Housing Services, Inc.; and \$140 in SHIP funds to Housing and Education Alliance, Inc. for homebuyer education/counseling that assisted 153 individuals. The City provided \$12,000 in SHIP funds to Tampa

Bay Community Development Corporation for down payment and closing cost processing fees that assisted 12 families.

These activities preserve the existing housing stock through acquisition, rehabilitation and construction of affordable rental units; rehabilitation of aging single-family homes; the increase of available affordable homes through new construction and improved access; homebuyer education; and down payment and closing cost assistance for qualified low- to moderate-income households.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead based paint continues to be a problem throughout cities across the United States. It is usually prevalent in homes built prior to 1978. The City maintains that lead based paint is a serious issue and conducts housing inspections to determine if there are defective paint surfaces. If lead conditions are present, the lead paint is either removed or covered in a manner prescribed by HUD. The City continues its effort to rid structures of lead based paint and inspects homes built prior to 1978 for any presence of lead based paint. If the presence of lead based paint is found, the City requires removal of the paint as part of its down payment and closing cost assistance and rehabilitation programs. In FY 2018-2019, the City inspected 15 homes for the presence of lead; the 15 were determined to be lead-safe.

Additionally, the City continues to coordinate with agencies in the Clearwater area that screen residents for elevated blood lead levels (EBL) and inspect housing units for lead based paint hazards. These agencies include the Pinellas County Health Department and the Clearwater and Pinellas County housing authorities, among others. The City places information about lead based paint and safety on the City's Affordable Housing Division webpage. Program activities include: Assurance that children identified as at risk receive blood lead testing and a child with elevated lead levels receives follow-up care; promotion of a public awareness campaign through education and disbursement of educational materials via physicians and the community; routine placement of educational materials on the City's Affordable Housing Division webpage; assessment of homes at risk to identify lead hazard control services to eliminate hazards identified in homes; initiation of supportive lead hazard control services to eliminate hazards identified in homes; and evaluation of prevention activities to measure the impact and outcome of program services and intervention efforts in the community.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the 2013-2017 American Community Survey 5-Year Estimates, 15.9% of all people living in the City of Clearwater are at poverty level or below. To combat this statistic, the City continued to coordinate with a number of agencies that support poverty-level families. These agencies provide services to other homeless and non-homeless special needs populations, as well as to low- to moderate-income families. Such services include referrals to affordable housing; employment assistance; job training; and economic opportunity.

In FY 2018-2019, the City provided \$17,704 in CDBG funds to Intercultural Advocacy Institute, Inc. and \$21,478 to Pinellas Opportunity Council, Inc. These two organizations provided for family advocacy and mentoring toward academic and employment success or self-sufficiency. The City provided \$17,807 to Safety Harbor Neighborhood Family Center to provide youth services to Clearwater residents; \$19,808 to Gulf Coast Legal Services to represent low-income clients; \$8,480 to WestCare GulfCoast of Florida to provide substance abuse services; and \$8,480 to Homeless Emergency Project and \$8,480 to RCS Pinellas to provide homeless facilities and shelters. Combined, these agencies assisted 1,841 individuals throughout the program year.

In FY 2018-2019, the City provided \$25,000 in CDBG funds to Tampa Bay Black Business Investment Corporation (TBBBIC) that assisted 71 individuals/businesses and provided \$30,000 in CDBG funds to Hispanic Business Initiative Fund of Florida, Inc. – dba Prospera that assisted 148 individuals/businesses. Both organizations provided technical assistance to small businesses and entrepreneurs. TBBBIC served residents/entrepreneurs located primarily in the North Greenwood Neighborhood Revitalization Strategy Area and Prospera served Clearwater’s Hispanic community primarily in the East Gateway Neighborhood Revitalization Strategy Area. The City also provided \$21,678 to St. Vincent dePaul Community Kitchen and Resource Center for job training to low-income Clearwater residents.

Through the coordination of programs, including the Environmental Protection Agency; State Brownfields Redevelopment Initiatives; Juvenile Welfare Board; United Way; the Eckerd Foundation; Career Source Pinellas; and the University of South Florida; the City continued to expand its efforts to reduce impediments.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continued to work with its own departments and various housing and public service providers, as well as partners of their programs, in an effort to expand opportunities and to make continuous improvements to the institutional structure. Continued actions will include solicitation of feedback on referral processes and other means of coordination between such providers and the City of Clearwater.

In FY 2018-2019, the City supported an array of activities that strengthen the institutional structure’s ability to serve persons of extremely-low to moderate-income; persons with special needs; and the homeless population. These activities include case management; emergency shelter; transitional housing; behavioral and mental health services; supportive services for the elderly; facilities for the disabled; referrals to appropriate housing providers; affordable housing unit construction and rehabilitation; homebuyer education; down payment assistance; and access to economic opportunity technical assistance.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continued to coordinate with housing and public service providers to develop an effective institutional structure and enhance inter-agency coordination. The City continued to work with the Clearwater and Pinellas County Housing Authorities, to improve access to public housing and tenant-based assistance. Although funding for public housing authorities is limited, and competition for affordable housing is high, these agencies continued to provide housing-related activities to include rental assistance; rehabilitation; and new construction for low- to moderate-income individuals. Input from public housing authorities is solicited during preparation of the City's Annual Action Plan. Additionally, the City promotes coordination between non-profit and private for-profit housing providers through its Neighborhood and Affordable Housing Advisory Board (NAHAB); through the SHIP-mandated Affordable Housing Advisory Committee (AHAC) in conjunction with the Local Housing Assistance Plan and Local Housing Incentive Strategy reports; and through the Annual Action Plan process. Moreover, annual meetings in conjunction with the Action Plan process provide an opportunity for these providers to interact. Public service providers in the greater Clearwater area provide a wide array of services to extremely-low to moderate- income individuals. These organizations typically have a specific target population that they serve (homeless individuals/families; persons with special needs or disabilities; extremely-low to moderate-income families) and possess a level of knowledge and expertise that is invaluable when identifying underserved needs. The continuation and expansion of these public services were encouraged by means of matching programs with funding, as available. The City recognizes that improved coordination between housing and public service providers will continue to be a critical action toward preventing homelessness. Therefore, input from public service providers is solicited during preparation of the City's Annual Action Plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In FY 2016-2017, Pinellas County's Office of Human Rights and the Community Development and Planning Division of the Planning Department prepared a countywide Analysis of Impediments to Fair Housing Choice (Analysis) which included the City of Clearwater. Data from the Analysis suggested that the following types of impediments exist: Areas of Discrimination; Areas of Limited Opportunity; and Condition of Housing Stock. The County will be preparing an updated study in 2019-2020.

The City-funded programs that offer free classes for persons interested in homeownership, as well as provides outreach and training in fair housing. In FY 2018-2019, the City provided \$1,996 in CDBG funds and 3,604 in SHIP funds to Tampa Bay Community Development Corp., \$3,010 in CDBG funds and \$1,872 in SHIP funds to Clearwater Neighborhood Housing Services, Inc. and \$140 in CDBG funds to Housing and Education Alliance, Inc. and assisted 153 individuals. The City's efforts are furthered through partnerships with the Pinellas Realtor Organization which subscribes to the Affirmative Marketing Agreement and the Bay Area Apartment Association; both entities work to educate its members on Fair Housing issues.

The City supported self-help initiatives based on volunteers providing housing assistance to designated elderly and indigent property owners and assisted them in complying with municipal housing codes to include individual volunteers; community and religious organizations/institutions; and businesses as a means of supplementing financial resources for housing repair and neighborhood cleanups to include Paint Your Heart Out and United Way's Day of Caring.

The City established the Affordable Housing Advisory Committee (AHAC), that provides oversight and review of incentives that will encourage the development of affordable housing. The AHAC provides recommendations to the City when there are changes to be considered that will facilitate the removal of barriers.

Inquiries from extremely-low to moderate-income tenants are often referred to the City's Code Enforcement staff. Tenants often seek remedies for actual or perceived Housing Code violations in their rental unit that the landlord or property management company may have declined to address or for repairs that are being addressed by the landlord at an unacceptable pace for the tenant. City code enforcement staff provides general information on code enforcement alternatives and remedies as well as the State's landlord tenant law. Some tenants are referred to pro bono or low-cost legal assistance programs to serve tenants needs.

While the City does not provide legal services, the City provided \$19,808 in CDBG funds to Gulfcoast Legal Services, Inc. to provide civil legal aid related to housing related matters. Also, Pinellas County Clerk of the Circuit Court operates three legal self-help centers to assist Pinellas County citizens on representing themselves in court in regard to family law; small claims; or landlord/tenant matters. The self-help centers provide consultation with an attorney for a minimal fee; forms and packets for civil court actions; document notary; and copying services.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City is responsible for monitoring all agreements administered under its CDBG and HOME programs, advising subrecipients on their performance, and ensuring compliance with Federal rules and regulations corresponding to the funding source. Monitoring is necessary to ensure that subrecipients continue to meet expectations for timeliness, capacity, and reporting; and that activities continue to meet National Objectives and other program goals. Through frequent monitoring, conflicts of interest and opportunities for waste, mismanagement, fraud and abuse are minimized.

On-site monitoring visits occur at least annually depending on the risk-level of the subrecipient, or if concerns were identified during a prior visit, on-site monitoring visits may occur more frequently to determine compliance or until corrective actions are taken. Staff contacts the subrecipient by phone or email to schedule a monitoring visit and follows-up with a formal Notification Letter to the recipient at least two weeks prior to the scheduled visit. The Notification Letter includes confirmation of the date; time and duration of the visit; a description of the purpose for the monitoring visit; and identification of the subrecipient representatives expected to be present and any office/meeting space that will be required.

In preparation for an on-site monitoring visit, City staff reviews all documentation associated with the subrecipient's records, including but not limited to: original application for CDBG or HOME funding; subrecipient agreement; requests for payment and corresponding documentation; monthly or quarterly reports; documentation from previous monitoring visits; and copies of other audits performed.

At the beginning of the scheduled on-site monitoring visit, City staff holds an entrance conference with the subrecipient's Director and appropriate financial and program staff. The entrance conference reiterates the schedule and purpose of the on-site monitoring visit and documents the subrecipient's participation. The entrance conference is used to convey the City's responsibility to monitor the subrecipient to determine whether the use of Federal funds is appropriate and consistent with the agreement, even if the on-site monitoring visit presents an inconvenience for the subrecipient.

Within 30 days after the visit, the City mails a monitoring letter to the subrecipient that details the results of the on-site monitoring visit. The letter identifies any Findings or Concerns as follows: Finding – A violation of law or regulation that could result in a sanction; or Concern – A matter that, if not properly addressed, could become a finding that could result in a sanction.

The monitoring letter details each Finding identified, if applicable, along with the corresponding citation(s) of applicable laws, regulations, or program policies and the supporting fact(s) collected during

the on-site visit. For each Finding identified, the letter specifies the corrective action(s) that the subrecipient must take along with a specific date by which the subrecipient must provide a written response detailing how and by when the corrective action(s) will be taken.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

As required, reasonable notice for review and comment of the CAPER was provided; public notice of two public meetings and public comment period was published in the Tampa Bay Times on December 4, 2019 advising of the availability of this performance report for viewing and public comment from December 5, 2019 through December 19, 2019. Both notices were placed on the City of Clearwater's Affordable Housing webpage located at www.myclearwater.com/affordablehousing. No comments were received during the comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The programs administered during FY 2018-2019 were Housing; Homelessness; Non-Homeless Special Needs; Community Development and Public Services; and Economic Development.

Housing includes: Tampa Bay Community Development Corporation - Down Payment Assistance; Habitat for Humanity of Pinellas County – Single Family Homes; Clearwater Neighborhood Housing Services, Inc. – Down Payment Assistance; CHDO – 15% Set-Aside; Revolving Loan Program – Rehabilitation; Revolving Loan Program – Acquisition; Bright Community Trust – Single Family Homes; HOME Rehabilitation/Purchase Assistance; SP Trail LLC – Woodlawn Project; and Housing Pool Activities.

Homelessness includes: Religious Community Services, Inc. – Grace House; Homeless Emergency Project, Inc. – Emergency Shelter; Homeless Emergency Project, Inc. – Baty Villas; and St. Vincent dePaul Community Kitchen and Resource Center.

Non-Homeless Special Needs includes: Pinellas Opportunity Council, Inc. – Chore Services and The Arc of Tampa Bay, Inc. – Employer Outreach.

Community Development and Public Services includes: Gulfcoast Legal Services, Inc. – Legal Services; Miracles Outreach Community Development Center, Inc. – Youth Services; Intercultural Advocacy Institute, Inc. – Youth Services; Westcare GulfCoast Florida, Inc. – Substance Abuse Services; Directions for Mental Health, Inc. – Public Facilities Improvements; R'Club Child Care - Public Facilities Improvements; St. Vincent dePaul Community Kitchen and Resource Center - Public Facilities Improvements.

Economic Development includes: Business Development – Façade Improvements; Tampa Bay Black Business Investment Corp. – Microenterprise Technical Support; and Hispanic Business Initiative Fund of Florida, Inc. – dba Prospera - Microenterprise Technical Support.

The City utilized its Revolving Loan program funds this fiscal year under its home rehabilitation program; the City will actively pursue multi-family rehabilitation and new construction projects utilizing Revolving Loan funds in fiscal year 2019-2020.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Inspection of initial lease-up of rental housing units is conducted by City staff and ongoing inspections of rental housing funded by HOME funds are also conducted by City staff or contracted compliance monitoring agency. All HOME funded projects are monitored annually, either by a desk review or an on-site inspection. A desk review includes compliance with income and rent eligibility requirements and financial records. An on-site monitoring includes compliance with income and rent eligibility requirements, financial reports, program records/files and is performed at least every two or three years as applicable. The following identifies all projects that received an on-site or desk review in FY 2018-2019:

- Abilities of Morningside II (2500-1 Harn Boulevard) – On Site - In Progress
- Abilities of St. Andrews Cove (605 North Keene Road) – On Site - In Progress
- Fulton Avenue Apartments (1602 Fulton Avenue) – Desk Audit - In Progress
- Homeless Emergency Project (1250 Palmetto Street) – On Site - In Compliance
- Fairburn Apartments (1102 Fairburn Avenue) – On Site - In Compliance
- Kimberly Home, Inc. (114 North Missouri Avenue) – On Site - In Progress
- Kimberly Home, Inc. (1192 Browns Court) – On-Site - In Progress
- Pineberry Apartments (1225 Highland Avenue) – Desk Audit - In Compliance
- Prospect Towers (801 Chestnut Street) – On Site - In Compliance
- Garden Trail Apartments (609 Seminole Street) – On Site - In Compliance
- Norton Apartments (1450 South Martin Luther King Jr. Avenue) – Desk Audit - In Compliance

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

As part of the HOME application, applicants are required to submit an affirmative marketing plan to the City which must conform to the City's affirmative marketing requirements. Monitoring of affirmative marketing for HOME funded units is incorporated into the City's overall monitoring process. During each onsite monitoring visit, the City monitors subrecipients for compliance with affirmative marketing requirements.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

HOME Program Income received during the program year totaled \$674,752 and is broken down into the following:

- Payments: \$110,891
- Payoffs: \$513,258
- Interest: \$50,603

In FY 2018-2019, HOME funds were expended on 4 activities and administration/planning totaling \$556,823. Program Income was expended as it became available with 10% utilized for administration/planning.

The following are racial and ethnic status of HOME program participants: White – 2 (67%), Black/African American – 1 (33%); 0 program participants identified as Hispanic.

The following are income levels of the HOME program participants: 0 were extremely-low (below 30% or 0%, 1 were low (between 30% - 60%) or 33% and 2 were moderate-income (between 60% - 80%) or 67%.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

During FY 2018-2019, the City continued to proactively support, develop and maintain affordable housing. Utilizing CDBG, HOME, SHIP and Pinellas County Housing Trust Fund, the City assisted 12 households to become first-time homeowners through down payment and closing cost assistance; assisted 11 homeowners to preserve their homes through rehabilitation; assisted Habitat for Humanity of Pinellas County to acquire vacant land and construct 8 single family homes, 5 of which are currently under or awaiting construction; assisted Community Service Foundation with the lease-up of 7 rental units for extremely low-income tenants; assisted 2 developers, SP Trail, LLC – Woodlawn Project and Madison Point, LLC, with funding to construct 160 rental units in coordination with Low Income Housing Tax Credits, both of which will lease up in the fall of 2019; and ensured long-term availability by assisting Bright Community Trust, a CHDO, through construction of a single-family home that was placed in a land trust upon completion and sold to a low-income household.

The City continues to support national, state and local housing policies and continues to educate and inform citizens and elected officials of the need for affordable housing.

Attachment 1

Affidavit of Publishing – Ads

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas

} SS

Before the undersigned authority personally appeared Virginia Marshall who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter

RE: CITY OF CLEARWATER - CAPER PUBLIC COMMENT was published in **Tampa Bay Times: 12/ 4/19** in said newspaper in the issues of Baylink Pinellas

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Pinellas County, Florida each day and has been entered as a second class mail matter at the post office in said Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this 12/04/2019

Signature of Notary Public

Personally known ☒ or produced identification

Type of identification produced _____

NOTICE OF PUBLIC COMMENT

**CITY OF CLEARWATER'S
FISCAL YEAR 2018-2019**

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The City of Clearwater Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs Consolidated Annual Performance and Evaluation Report (CAPER) for the period October 1, 2018 through September 30, 2019 will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before December 31, 2019. The CAPER outlines program progress and provides an accounting of all activities undertaken by the City and subrecipient agencies funded through the CDBG and HOME programs.

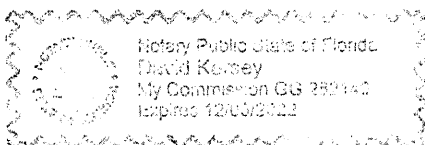
Under guidelines established by HUD, notice is hereby given that the City will open a public comment period and make the Draft FY2018-2019 CAPER available for public review and comment. The purpose of the notice of public comment is to gain input and comments on the City's efforts in meeting its goals and objectives described in the HUD approved FY2016-2020 Consolidated Action Plan and the FY2018 Annual Action Plan. Copies of the Draft CAPER will be available starting December 5, 2019 through December 19, 2019.

The Draft CAPER will be available for viewing on the City of Clearwater Housing Division website at www.myclearwater.com/affordablehousing and the Economic Development & Housing Department, Housing Division, 600 Cleveland Street, Suite 600, Clearwater, Florida 33755.

Written comments may be directed to the City of Clearwater, Housing Division, P.O. Box 4748, Clearwater, FL 33758. The City will incorporate received comments into the final CAPER prior to submission to HUD.

Further information about the report may be obtained by contacting Irin Gomez, Housing Specialist at 727-562-4032 or irin.gomez@myclearwater.com.
0000041938

12/04/2019



RECEIVED

DEC 11 2019

OFFICIAL RECORDS AND
LEGISLATIVE SRVCS DEPT.

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Pinellas

Before the undersigned authority personally appeared **Virginia Marshall** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: CITY OF CLEARWATER - 2018-2019 CAPER** was published in **Tampa Bay Times**: 12/ 4/19 in said newspaper in the issues of **Baylink Pinellas**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Pinellas County, Florida each day and has been entered as a second class mail matter at the post office in said Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this 12/04/2019

Signature of Notary Public

Personally known ☒ or produced identification

Type of identification produced _____

NOTICE OF PUBLIC HEARINGS

**CITY OF CLEARWATER'S
FISCAL YEAR 2018-2019**

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The City of Clearwater Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs Consolidated Annual Performance and Evaluation Report (CAPER) for the period October 1, 2018 through September 30, 2019 will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before December 31, 2019. The CAPER outlines program progress and provides an accounting of all activities undertaken by the City and subrecipient agencies funded through the CDBG and HOME programs.

Under guidelines established by HUD, notice is hereby given that the City will conduct two (2) public hearings on the Draft FY2018-2019 CAPER. The purpose of the public hearing is to gain input and comments on the City's efforts in meeting its goals and objectives described in the HUD approved FY2016-2020 Consolidated Action Plan and the FY2018 Annual Action Plan. The public hearings will be held at the following location and times:

Neighborhood and Affordable Housing Advisory Board (NAHAB) Meeting
City of Clearwater Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33756
December 10, 2019 at 9:00 a.m.

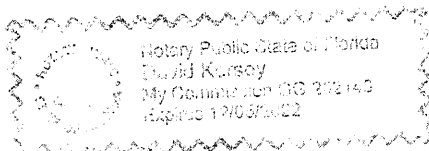
City Council Meeting
City of Clearwater Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33756
December 19, 2019 at 6:00 p.m.

The Draft CAPER will be available for viewing on the City of Clearwater Housing Division website at www.myclearwater.com/affordablehousing on December 5, 2019.

Written comments may also be directed to the City of Clearwater, Housing Division, P.O. Box 4748, Clearwater, FL 33758. The City will incorporate received comments into the final CAPER prior to submission to HUD.

Further information about the report may be obtained by contacting Irin Gomez, Housing Specialist at 727-562-4032 or irin.gomez@myclearwater.com.
0000041916

12/04/2019



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DEC 11 2019

OFFICIAL RECORDS AND
LEGISLATIVE SRVCS DEPT.

Attachment 2

Council Agenda and Certified Action Summary

City of Clearwater

*Main Library - Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33755*



Meeting Agenda

Thursday, December 19, 2019

6:00 PM

Main Library - Council Chambers

City Council

Welcome. We are glad to have you join us. If you wish to address the Council, please complete a Comment Card. Comment Cards are on the right-hand side of the dais by the City Clerk. When recognized, please hand your card to the Clerk, approach the podium and state your name. Persons speaking before the City Council shall be limited to 3 minutes unless otherwise noted under Public Hearings. For other than "Citizens to be heard regarding items not on the Agenda," a spokesperson for a group may speak for 3 minutes plus an additional minute for each person in the audience that waives their right to speak, up to a maximum of 10 minutes. Prior to the item being presented, please obtain the form to designate a spokesperson from the City Clerk. Up to 60 minutes of public comment will be allowed for an agenda item. No person shall speak more than once on the same subject unless granted permission by the City Council. The City of Clearwater strongly supports and fully complies with the Americans with Disabilities Act (ADA). Please advise us at least 48 hours prior to the meeting if you require special accommodations at 727-562-4090. Assisted Listening Devices are available. Kindly refrain from using cell phones and electronic devices during the meeting.

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Special recognitions and Presentations (Proclamations, service awards, or other special recognitions. Presentations by governmental agencies or groups providing formal updates to Council will be limited to ten minutes.)

- 4.1 [ID#19-7223](#) December Service Awards
- 4.2 [ID#19-7219](#) The Arc Tampa Bay Foundation's Festival of Trees - Madison Orr Hauenstein, Executive Director; Kiersten Finchum, Event Co-Chair; Kim Kurey, Event Co-Chair
- 4.3 [ID#19-7241](#) Recognition of Human Resources Director Jennifer Poirrier as a 2019 People First Honoree - Bill Horne, City Manager
- 4.4 [ID#19-7258](#) 2019 Citizen Satisfaction Survey - Joelle Castelli, Public Communications Director

5. Approval of Minutes

- 5.1 [ID#19-7230](#) Approve the minutes of the December 5, 2019 City Council Meeting as submitted in written summation by the City Clerk.

6. Citizens to be heard re items not on the agenda

7. Consent Agenda

The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. These items are not discussed, and may all be approved as recommended on the staff reports. Council questions on these items were answered prior to the meeting. The Mayor will provide an opportunity for a Councilmember or a member of the public to ask that an item be pulled from the Consent Agenda for discussion. Items pulled will receive separate action. All items not removed from the Consent Agenda will be approved by a single motion of the council.

- 7.1 [ID#19-7213](#) Award a contract for Gas Utility rate studies and other professional services for the five-year period ending December 31, 2024, to Raftelis Financial Consultants, Inc. (Raftelis) for a not-to-exceed amount of \$184,000 and authorize the appropriate officials to execute same. (consent)
- 7.2 [ID#19-7221](#) Approve settlement of automobile bodily injury liability claim 18-00162 for payment of \$95,000, inclusive of attorney fees and costs, for Zoe Applegate, with a general release of all claims and authorize the appropriate officials to execute same. (consent)
- 7.3 [ID#19-7243](#) Authorize a sole source award for a renewal subscription to the ISO ClaimSearch for Non-Insurers Database, effective January 1, 2020 through December 31, 2020, for a not-to-exceed total of \$15,000 for the annual membership fee and as-needed claim search fees, pursuant to Clearwater Code of Ordinances Section 2.564(1)(b) and authorize the appropriate officials to execute same. (consent)
- 7.4 [ID#19-7174](#) Approve a Facility Encroachment Agreement with CSX Transportation, Inc. for the installation of an underground natural gas main in the CSX right-of-way and authorize the appropriate officials to execute same. (consent)
- 7.5 [ID#19-7197](#) Authorize a purchase order to Angelo's Recycled Materials of St. Petersburg, FL, for debris disposal (yard trash, Class III, and construction and demolition debris), in the not-to-exceed amount of \$275,000 for the period of December 1, 2019 through September 30, 2021, with one additional two-year renewal term at an annual not-to-exceed amount of \$150,000 at the City's discretion, pursuant to Clearwater Code of Ordinances Section 2.564(1)(d) Cooperative Contracts and authorize the appropriate officials to execute same. (consent)
- 7.6 [ID#19-7199](#) Authorize award of Invitation to Bid 03-20, Landscaping Maintenance Services, to Botanical Dimensions, Dean's Environmental, Earth Designs, Gamco Properties, MMM Property Maintenance, and Valleycrest Landscape, for a nine month not-to-exceed amount of \$500,000 for the period of January 1, 2020 through September 30, 2020, with the option for two one-year term extensions and authorize the appropriate officials to execute same. (consent)

- 7.7 [ID#19-7200](#) Authorize award of Request for Proposal 31-19, Special Events Production Services, to American Mobile Staging of Schaumburg, IL and RCS Corporation of Clearwater, FL in an annual not to exceed amount of \$100,000 with three one-year renewal options at the City's discretion and authorize the appropriate officials to execute same. (consent)
- 7.8 [ID#19-7157](#) Approve a professional services agreement and design work order with Wannemacher Jenson Architects, Inc. (WJA) of St. Petersburg, FL for the design of Fire Station 46 (18-0028-FD) in the amount of \$734,109 and authorize the appropriate officials to execute same. (consent)
- 7.9 [ID#19-7169](#) Approve a proposal from Precision Sidewalk Safety Corporation of Ocala, Florida for Sidewalk Grinding (16-0016-EN) in the amount of \$250,000.00 in accordance with Clearwater Code of Ordinances, Section 2.564 (1)(d) Other Government Entities Bids and authorize the appropriate officials to execute same. (consent)
- 7.10 [ID#19-7194](#) Approve Request for Qualifications (RFQ) 52-19 agreement with Construction Manager at Risk (CMAR) Skanska USA Building, Inc., of Tampa, FL and Preconstruction Proposal, in the amount of \$425,000, for Imagine Clearwater and authorize the appropriate officials to execute same. (consent)
- 7.11 [Bid #01-20](#) Authorize award of Invitation to Bid 01-20, Code Inspection and Plan Review Services to Quorum Services of Tampa, FL, Joe Payne Inc., of Tampa, FL and NOVA Engineering and Environmental, LLC of Tampa, FL for an annual not-to-exceed amount of \$500,000.00, effective January 1, 2020 through December 31, 2020, with the option for two one-year term extensions, and authorize the appropriate officials to execute same. (consent)
- 7.12 [ID#19-7216](#) Authorize the piggyback of Florida State Contract 4323000-NASPO-16-ACS-SVAR, Software Value Added Reseller (SVAR) Services, to CDW-G, of Vernon Hills, IL, in the amount of \$460,581, pursuant to Clearwater Code of Ordinances Section 2.564(1)(d) Exceptions to Bid - Other Government Entities' Bids and authorize lease purchase under the City's Master Lease Purchase Agreement or internal financing via an interfund loan from the Capital Improvement Fund, whichever is deemed to be in the City's best interests and authorize the appropriate officials to execute same. (consent)
- 7.13 [ID#19-7201](#) Approve the Interlocal Agreement between Pinellas County and the Cities of Clearwater, Dunedin, Gulfport, Largo, Oldsmar, Pinellas Park, Safety Harbor, St. Petersburg, and Tarpon Springs for funding the Tampa Bay Estuary Program match of a Florida Department of Environmental Protection Grant to develop a social marketing campaign focused on reducing sanitary sewer overflows and authorize the appropriate officials to execute same. (consent)

- 7.14 [ID#19-7214](#) Authorize the award of Invitation to Bid 12-20, Liquid Aluminum Sulfate, to Thatcher Chemical of Florida, Inc., in an annual not-to-exceed amount of \$235,000, with the option for two one-year extensions at the City's discretion and authorize the appropriate officials to execute same. (consent)

Public Hearings - Not before 6:00 PM

8. Administrative Public Hearings

- *Presentation of issues by City staff*
- *Statement of case by applicant or representative (5 min.)*
- *Council questions*
- *Comments in support or opposition (3 min. per speaker or 10 min maximum as spokesperson for others that have waived their time)*
- *Council questions*
- *Final rebuttal by applicant or representative (5 min.)*
- *Council disposition*

- 8.1 [ID#19-7206](#) Declare surplus, for the purpose of donation for development of affordable housing, two parcels of real property located at 1002 LaSalle Street and 1011 LaSalle Street; approve the Real Property Donation Agreement between the City and Habitat for Humanity of Pinellas County, Inc., and authorize the appropriate officials to execute same, together with all other instruments required to affect closing. (APH)
- 8.2 [ID#19-7207](#) Declare surplus, for the purpose of donation for development of affordable housing, real property located at 912 Nicholson Street, approve the Real Property Donation Agreement between the city and Emerge Community Economic Development Corporation, and authorize the appropriate officials to execute same, together with all other instruments required to affect closing. (APH)
- 8.3 [ID#19-7211](#) Approve the City of Clearwater's Fiscal Year 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER). (APH)
- 8.4 [9352-20](#) Approve the request from Edgewater Valor Capital LLC, (Applicant) to vacate a portion of a 5 foot-wide platted utility easement as recorded in Plat Book 31, Page 12 of the Public Records of Pinellas County, Florida, and a portion of a 10 foot-wide platted alley, as recorded in Plat Book 4, Page 56 of the Public Records of Pinellas County, Florida, and pass Ordinance 9352-20 on first reading. (VAC2020-01)

- 8.5 [9349-20](#) Approve amendments to the Community Development Code to adopt the International Property Maintenance Code with Certain Local Amendments in Section 3-1502 in place of Chapter 47, Article VII, Unsafe Buildings and Systems and Chapter 49, Housing Code and expanding the powers of the Building/Flood Board of Adjustment and Appeals to hear violations and appeals related to the International Property Maintenance Code, and pass Ordinance 9349-20 on first reading. (TA2019-10005)

9. Second Readings - Public Hearing

- 9.1 [9343-19 2nd](#)
[rdg](#) Adopt Ordinance 9343-19 on second reading, annexing certain real property whose post office address is 1725 Owen Drive, Clearwater, Florida 33759, into the corporate limits of the city and redefining the boundary lines of the city to include said addition.
- 9.2 [9344-19 2nd](#)
[rdg](#) Adopt Ordinance 9344-19 on second reading, amending the future land use element of the Comprehensive Plan to designate the land use for certain real property whose post office address is 1725 Owen Drive, Clearwater, Florida 33759, upon annexation into the City of Clearwater, as Residential Low (RL) and Water/Drainage Feature Overlay.
- 9.3 [9345-19 2nd](#)
[rdg](#) Adopt Ordinance 9345-19 on second reading, amending the Zoning Atlas of the city by zoning certain real property whose post office address 1725 Owen Drive, Clearwater, Florida 33759, upon annexation into the City of Clearwater, as Low Medium Density Residential (LMDR).
- 9.4 [9351-19 2nd](#)
[rdg](#) Adopt Ordinance 9351-19 on second reading, vacating a 20 foot wide alley described as all of the platted alley abutting Lots 6 and 7 of Block D, as described in the plat titled "McVeigh Subdivision," as recorded in Plat Book 30 Page 83 of the Public Records of Pinellas County, Florida.
- 9.5 [9353-19 2nd](#)
[rdg](#) Adopt Ordinance 9353-19 on second reading, submitting to the city electors proposed amendments to the City Charter amending Section 2.01(d)(5) to increase the size of city owned real property that can be donated or sold for less than fair market value to five acres for the purpose of affordable housing and to allow for the donation of sale for less than market value uneconomic remainders to adjacent property owners.
- 9.6 [9354-19](#) Adopt Ordinance 9354-19 on second reading, submitting to the city electors amendments to the City Charter making non-substantive organizational amendments; deleting Section 2.01(d)(8) because it has expired; amending Section 2.06(c) to be consistent with state law; amending section 3.03(f) to require the City Manager to submit to the council a report on the state of the city every November.

- 9.7 [9355-19](#) Adopt Ordinance 9355-19 on second reading, submitting to the city electors amendments to the City Charter, amending Section 7.02 to require the City Council to appoint a Charter Review Committee at least every eight years.

10. City Manager Reports

- 10.1 [9356-20](#) Amend the Clearwater Code of Ordinances, Chapter 25 - Public Transportation Carriers, Article I - Public Conveyances to define commercial megacycles and definitions to establish standards for commercial megacycles, to require a license for commercial mega cycles to be operated in the city and to add penalties and pass Ordinance 9356-20 on first reading.
- 10.2 [19-37](#) Authorize the negotiated sale of not to exceed \$25,000,000 Water and Sewer Revenue Refunding Bonds, Series 2020 and adopt Resolution 19-37.
- 10.3 [ID#19-7218](#) Accept a Natural Gas Easement over, under, across and through a portion of property conveyed by NNP-BEXLEY, LLC, whose principal address is 777 South Harbour Island Blvd, Tampa, FL, given in consideration of receipt of \$1.00 and the benefits to be derived therefrom, and adopt Resolution 19-41.
- 10.4 [ID#19-7220](#) Accept a Natural Gas Easement over, under, across and through a portion of property conveyed by Bryan Craig Bexley, Successor Trustee of the Bexley Ranch Land Trust, whose principal address is P.O. Box 10, Sumterville, FL, given in consideration of receipt of \$1.00 and the benefits to be derived therefrom, and adopt Resolution 19-19.
- 10.5 [ID#19-7196](#) Approve co-sponsorship and waiver of requested city fees and service charges for Fiscal Year 2019/20 for a new event sponsored by Clearwater High School, the *Unity Walk*, in the amount of \$3,330 and authorize the appropriate officials to execute same.
- 10.6 [ID#19-7270](#) Imagine Clearwater - Public Input Survey

11. City Attorney Reports

12. Closing comments by Councilmembers (limited to 3 minutes)

13. Closing Comments by Mayor

14. Adjourn



City of Clearwater

Action Summary City Council

Main Library - Council

Chambers

100 N. Osceola Avenue

Clearwater, FL 33755

Thursday, December 19, 2019

6:00 PM

Main Library - Council Chambers

Welcome. We are glad to have you join us. If you wish to address the Council, please complete a Comment Card. Comment Cards are on the right-hand side of the dais by the City Clerk. When recognized, please hand your card to the Clerk, approach the podium and state your name. Persons speaking before the City Council shall be limited to 3 minutes unless otherwise noted under Public Hearings. For other than "Citizens to be heard regarding items not on the Agenda," a spokesperson for a group may speak for 3 minutes plus an additional minute for each person in the audience that waives their right to speak, up to a maximum of 10 minutes. Prior to the item being presented, please obtain the form to designate a spokesperson from the City Clerk. Up to 60 minutes of public comment will be allowed for an agenda item. No person shall speak more than once on the same subject unless granted permission by the City Council. The City of Clearwater strongly supports and fully complies with the Americans with Disabilities Act (ADA). Please advise us at least 48 hours prior to the meeting if you require special accommodations at 727-562-4090. Assisted Listening Devices are available. Kindly refrain from using cell phones and electronic devices during the meeting.

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Special recognitions and Presentations (Proclamations, service awards, or other special recognitions. Presentations by governmental agencies or groups providing formal updates to Council will be limited to ten minutes.)

- 4.1 December Service Awards
given
- 4.2 The Arc Tampa Bay Foundation's Festival of Trees - Madison Orr Hauenstein,
Executive Director; Kiersten Finchum, Event Co-Chair; Kim Kurey, Event
Co-Chair
given

I hereby certify that this is a true and correct copy of the original as it appears in the files of the City of Clearwater. Witness my hand and official seal of the City of Clearwater.

This 27th day of December, 2019

Deputy City Clerk

- 4.3 Recognition of Human Resources Director Jennifer Poirrier as a 2019 People First Honoree - Bill Home, City Manager
given
- 4.4 2019 Citizen Satisfaction Survey - Joelle Castelli, Public Communications Director
given

5. Approval of Minutes

- 5.1 Approve the minutes of the December 5, 2019 City Council Meeting as submitted in written summation by the City Clerk.
approved

6. Citizens to be heard re items not on the agenda

Sara Brown Caudell said she has seen money spent on studies and the beautification mentality hasn't done anything to make downtown boom. She believes in keeping the name Coachman Park and suggested removing the islands on Cleveland St. and insert more parking.

Bill Jonson said he learned there is a potential opportunity to obtain land next to Moccasin Lake Nature Park and shared the information with the City Manager. He attended holiday parties at recreation centers and said staff has been working well with Lake Belleview community.

Kelly Kelly said she would like to see a city wide contest to name Coachman Commons.

Kathleen Beckman thanked the City for hiring a sustainability coordinator and that there are key elements such as solar energy missing from the Imagine Clearwater plan. The City should demonstrate how sustainability is prioritized.

7. Consent Agenda Approved as submitted

- 7.1 Award a contract for Gas Utility rate studies and other professional services for the five-year period ending December 31, 2024, to Raftelis Financial Consultants, Inc. (Raftelis) for a not-to-exceed amount of \$184,000 and authorize the appropriate officials to execute same. (consent)
- 7.2 Approve settlement of automobile bodily injury liability claim 18-00162 for payment of \$95,000, inclusive of attorney fees and costs, for Zoe Applegate, with a general release of all claims and authorize the appropriate officials to execute same. (consent)
- 7.3 Authorize a sole source award for a renewal subscription to the ISO ClaimSearch for Non-Insurers Database, effective January 1, 2020 through December 31, 2020, for a not-to-exceed total of \$15,000 for the annual membership fee and as-needed claim search fees, pursuant to Clearwater Code of Ordinances Section 2.564(1)(b) and authorize the appropriate officials

to execute same. (consent)

- 7.4** Approve a Facility Encroachment Agreement with CSX Transportation, Inc. for the installation of an underground natural gas main in the CSX right-of-way and authorize the appropriate officials to execute same. (consent)
- 7.5** Authorize a purchase order to Angelo's Recycled Materials of St. Petersburg, FL, for debris disposal (yard trash, Class III, and construction and demolition debris), in the not-to-exceed amount of \$275,000 for the period of December 1, 2019 through September 30, 2021, with one additional two-year renewal term at an annual not-to-exceed amount of \$150,000 at the City's discretion, pursuant to Clearwater Code of Ordinances Section 2.564(1)(d) Cooperative Contracts and authorize the appropriate officials to execute same. (consent)
- 7.6** Authorize award of Invitation to Bid 03-20, Landscaping Maintenance Services, to Botanical Dimensions, Dean's Environmental, Earth Designs, Gamco Properties, MMM Property Maintenance, and Valleycrest Landscape, for a nine month not-to-exceed amount of \$500,000 for the period of January 1, 2020 through September 30, 2020, with the option for two one-year term extensions and authorize the appropriate officials to execute same. (consent)
- 7.7** Authorize award of Request for Proposal 31-19, Special Events Production Services, to American Mobile Staging of Schaumburg, IL and RCS Corporation of Clearwater, FL in an annual not to exceed amount of \$100,000 with three one-year renewal options at the City's discretion and authorize the appropriate officials to execute same. (consent)
- 7.8** Approve a professional services agreement and design work order with Wannemacher Jenson Architects, Inc. (WJA) of St. Petersburg, FL for the design of Fire Station 46 (18-0028-FD) in the amount of \$734,109 and authorize the appropriate officials to execute same. (consent)
- 7.9** Approve a proposal from Precision Sidewalk Safety Corporation of Ocala, Florida for Sidewalk Grinding (16-0016-EN) in the amount of \$250,000.00 in accordance with Clearwater Code of Ordinances, Section 2.564 (1)(d) Other Government Entities Bids and authorize the appropriate officials to execute same. (consent)
- 7.10** Approve Request for Qualifications (RFQ) 52-19 agreement with Construction Manager at Risk (CMAR) Skanska USA Building, Inc., of Tampa, FL and Preconstruction Proposal, in the amount of \$425,000, for Imagine Clearwater and authorize the appropriate officials to execute same. (consent)
- 7.11** Authorize award of Invitation to Bid 01-20, Code Inspection and Plan Review Services to Quorum Services of Tampa, FL, Joe Payne Inc., of Tampa, FL and NOVA Engineering and Environmental, LLC of Tampa, FL for an annual not-to-exceed amount of \$500,000.00, effective January 1, 2020 through December 31, 2020, with the option for two one-year term extensions, and authorize the appropriate officials to execute same. (consent)
- 7.12** Authorize the piggyback of Florida State Contract

4323000-NASPO-16-ACS-SVAR, Software Value Added Reseller (SVAR) Services, to CDW-G, of Vernon Hills, IL, in the amount of \$460,581, pursuant to Clearwater Code of Ordinances Section 2.564(1)(d) Exceptions to Bid - Other Government Entities' Bids and authorize lease purchase under the City's Master Lease Purchase Agreement or internal financing via an interfund loan from the Capital Improvement Fund, whichever is deemed to be in the City's best interests and authorize the appropriate officials to execute same. (consent)

- 7.13** Approve the Interlocal Agreement between Pinellas County and the Cities of Clearwater, Dunedin, Gulfport, Largo, Oldsmar, Pinellas Park, Safety Harbor, St. Petersburg, and Tarpon Springs for funding the Tampa Bay Estuary Program match of a Florida Department of Environmental Protection Grant to develop a social marketing campaign focused on reducing sanitary sewer overflows and authorize the appropriate officials to execute same. (consent)

- 7.14** Authorize the award of Invitation to Bid 12-20, Liquid Aluminum Sulfate, to Thatcher Chemical of Florida, Inc., in an annual not-to-exceed amount of \$235,000, with the option for two one-year extensions at the City's discretion and authorize the appropriate officials to execute same. (consent)

Public Hearings - Not before 6:00 PM

8. Administrative Public Hearings

- 8.1** Declare surplus, for the purpose of donation for development of affordable housing, two parcels of real property located at 1002 LaSalle Street and 1011 LaSalle Street; approve the Real Property Donation Agreement between the City and Habitat for Humanity of Pinellas County, Inc., and authorize the appropriate officials to execute same, together with all other instruments required to affect closing. (APH)
Approved.
- 8.2** Declare surplus, for the purpose of donation for development of affordable housing, real property located at 912 Nicholson Street; approve the Real Property Donation Agreement between the city and Emerge Community Economic Development Corporation, and authorize the appropriate officials to execute same, together with all other instruments required to affect closing. (APH)
Approved.
- 8.3** Approve the City of Clearwater's Fiscal Year 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER). (APH)
Approved.
- 8.4** Approve the request from Edgewater Valor Capital LLC, (Applicant) to vacate a portion of a 5 foot-wide platted utility easement as recorded in Plat Book 31, Page 12 of the Public Records of Pinellas County, Florida, and a portion of a 10 foot-wide platted alley, as recorded in Plat Book 4, Page 56 of the Public Records of Pinellas County, Florida, and pass Ordinance 9352-20 on first

reading. (VAC2020-01)

Approved. Ordinance passed 1st reading.

- 8.5** Approve amendments to the Community Development Code to adopt the International Property Maintenance Code with Certain Local Amendments in Section 3-1502 in place of Chapter 47, Article VII, Unsafe Buildings and Systems and Chapter 49, Housing Code and expanding the powers of the Building/Flood Board of Adjustment and Appeals to hear violations and appeals related to the International Property Maintenance Code, and pass Ordinance 9349-20 on first reading. (TA2019-10005)
Approved. Ordinance passed 1st reading.

9. Second Readings - Public Hearing

- 9.1** Adopt Ordinance 9343-19 on second reading, annexing certain real property whose post office address is 1725 Owen Drive, Clearwater, Florida 33759, into the corporate limits of the city and redefining the boundary lines of the city to include said addition.
Ordinance adopted.
- 9.2** Adopt Ordinance 9344-19 on second reading, amending the future land use element of the Comprehensive Plan to designate the land use for certain real property whose post office address is 1725 Owen Drive, Clearwater, Florida 33759, upon annexation into the City of Clearwater, as Residential Low (RL) and Water/Drainage Feature Overlay.
Ordinance adopted.
- 9.3** Adopt Ordinance 9345-19 on second reading, amending the Zoning Atlas of the city by zoning certain real property whose post office address 1725 Owen Drive, Clearwater, Florida 33759, upon annexation into the City of Clearwater, as Low Medium Density Residential (LMDR).
Ordinance adopted.
- 9.4** Adopt Ordinance 9351-19 on second reading, vacating a 20-foot wide alley described as all of the platted alley abutting Lots 6 and 7 of Block D, as described in the plat titled "McVeigh Subdivision," as recorded in Plat Book 30 Page 83 of the Public Records of Pinellas County, Florida.
Ordinance adopted.
- 9.5** Adopt Ordinance 9353-19 on second reading, submitting to the city electors proposed amendments to the City Charter amending Section 2.01(d)(5) to increase the size of city owned real property that can be donated or sold for less than fair market value to five acres for the purpose of affordable housing and to allow for the donation of sale for less than market value uneconomic remainders to adjacent property owners.
Ordinance adopted.

- 9.6 Adopt Ordinance 9354-19 on second reading, submitting to the city electors amendments to the City Charter making non-substantive organizational amendments; deleting Section 2.01(d)(8) because it has expired; amending Section 2.06(c) to be consistent with state law; amending section 3.03(f) to require the City Manager to submit to the council a report on the state of the city every November.
Ordinance adopted.
- 9.7 Adopt Ordinance 9355-19 on second reading, submitting to the city electors amendments to the City Charter, amending Section 7.02 to require the City Council to appoint a Charter Review Committee at least every eight years.
Ordinance adopted.

10. City Manager Reports

- 10.1 Amend the Clearwater Code of Ordinances, Chapter 25 - Public Transportation Carriers, Article I - Public Conveyances to define commercial megacycles and definitions to establish standards for commercial megacycles, to require a license for commercial mega cycles to be operated in the city and to add penalties and pass Ordinance 9356-20 on first reading.
Consensus to allow beer and wine on the megacycle, bring back revised ordinances to the next Council meeting.
- 10.2 Authorize the negotiated sale of not to exceed \$25,000,000 Water and Sewer Revenue Refunding Bonds, Series 2020 and adopt Resolution 19-37.
Approved. Resolution Adopted.
- 10.3 Accept a Natural Gas Easement over, under, across and through a portion of property conveyed by NNP-BEXLEY, LLC, whose principal address is 777 South Harbour Island Blvd, Tampa, FL, given in consideration of receipt of \$1.00 and the benefits to be derived therefrom, and adopt Resolution 19-41.
Approved. Resolution Adopted.
- 10.4 Accept a Natural Gas Easement over, under, across and through a portion of property conveyed by Bryan Craig Bexley, Successor Trustee of the Bexley Ranch Land Trust, whose principal address is P.O. Box 10, Sumterville, FL, given in consideration of receipt of \$1.00 and the benefits to be derived therefrom, and adopt Resolution 19-19.
Approved. Resolution Adopted.
- 10.5 Approve co-sponsorship and waiver of requested city fees and service charges for Fiscal Year 2019/20 for a new event sponsored by Clearwater High School, the *Unity Walk*, in the amount of \$3,330 and authorize the appropriate officials to execute same.
Approved.
- 10.6 Imagine Clearwater - Public Input Survey
Given.

11. City Attorney Reports

12. Closing comments by Councilmembers (limited to 3 minutes)

13. Closing Comments by Mayor

14. Adjourn: 8:13 p.m.

Attachment 3

NAHAB Agenda and Certified Action Summary

City of Clearwater

*Main Library - Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33755*



Meeting Agenda

Tuesday, December 10, 2019

9:00 AM

Main Library - Council Chambers

Neighborhood and Affordable Housing Advisory Board

1. Call To Order

2. Approval of Minutes

- 2.1 [ID#19-7210](#) Approve the July 9, 2019 Neighborhood and Affordable Housing Advisory Board Meeting Minutes.

3. Citizens to be Heard Regarding Items Not on the Agenda

4. New Business Items

- 4.1 [ID#19-7209](#) Recommend City Council Approval of the City of Clearwater's FY 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER).

5. Old Business Item

6. Director's Report

7. Board Members to be Heard

8. Adjourn



City of Clearwater

Main Library - Council
Chambers

100 N. Osceola Avenue
Clearwater, FL 33755

Action Summary Neighborhood and Affordable Housing Advisory Board

Tuesday, December 10, 2019

9:00 AM

Main Library - Council Chambers

Rollcall

Rollcall

1. Call To Order

2. Approval of Minutes

- 2.1 Approve the July 9, 2019 Neighborhood and Affordable Housing Advisory Board Meeting Minutes.

Member Hebting moved to approve minutes of the July 9, 2019 Neighborhood & Affordable Housing Advisory Board meeting as submitted in written summation. The motion was duly seconded and carried unanimously.

3. Citizens to be Heard Regarding Items Not on the Agenda: None.

4. New Business Items

- 4.1 Recommend City Council Approval of the City of Clearwater's FY 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER).

Member Chinault moved to recommend approval of the City's FY 2018-2019 Consolidated Annual Performance and Evaluation Report. The motion was duly seconded and carried unanimously.

5. Old Business Item

6. Director's Report

7. Board Members to be Heard: None.

I hereby certify that this is a true and correct copy of the original as it appears in the files of the City of Clearwater. Witness my hand and official seal of the City of Clearwater.
This 10th day of December, 2019
Deputy City Clerk

8. Adjourn: 10:05 a.m.