

# ATHLETIC FACILITY RESERVATION GUIDELINES

## FORM A

### *Acknowledgement of Agreement of Terms and Understanding of Policies, Guidelines and Ordinances*

#### **Facility Management**

The city of Clearwater Parks and Recreation is managed in a manner that maximizes facility use and efficiency. All city of Clearwater Parks and Recreation facility renters must secure a facility use permit and abide by operational policies.

#### **Insurance**

Any organization required to provide insurance must keep insurance current and on file with the City.

#### **Prohibited Items**

The following items are prohibited at Park facilities:

- Any item or substance that may damage, stain or permanently alter facilities, structures or playing surfaces
- Alcohol
- Glass
- Fireworks
- Skate boarding, roller-skating, scooters or bicycling
- Animals and pets (except service animals)
- Advertising fliers, etc.
- Balloons
- Smoking or Tobacco

#### **Code of Conduct Rules**

For the safety and health of participants, spectators and visitors, unsportsmanlike conduct will not be tolerated and may result in disciplinary action or ejection from the facility. City of Clearwater employees have the right to ask anyone to leave the park if behavior, language or clothing is deemed unacceptable. Inappropriate behavior includes:

- Physically or verbally threatening the well-being of an umpire, competitor, spectator or City of Clearwater employee
- Fighting and/or aggressive behavior
- Inappropriate gestures
- Intoxication
- Vandalism
- Addressing an umpire, competitor, spectator or City of Clearwater employee in a disrespectful manner
- Use of vulgar language
- Endangering actions (i.e. throwing bats or other objects)

#### **Keys**

Keys may be issued to a team or organization if specific types of access are required. Arrangements to return keys should be determined with the Athletics office. If keys are not returned within 10 days a \$100 key fee will be assessed. A lost key fee will apply if a key is reported lost or is not returned to the city within the established time frame.

#### **Banners and Signs**

Any signage intended to be affixed to fencing must be pre-approved by the Athletics Supervisor. All signs must be taken down upon conclusion of the game/event. Extended advertisement at a facility is not permitted.

#### **Temporary Structures**

Tents, canopies or other temporary structures are permitted in designated areas only. Tents or canopies may not be placed over the bleachers.

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## **Footwear/Metal Spikes**

Metal spikes are expressly prohibited in batting tunnels and artificial turf fields; turf shoes or sneakers only.

## **Accident Reporting**

In the event of an accident or injury, the user is required to fill out an Accident Report Form and submit it to the City of Clearwater Athletics office within two (2) business days.

## **Emergency Situations**

In the event an emergency occurs during usage please contact emergency services at 911.

## **Non - Emergency Situations**

If a problem occurs during the activity and is non-emergency in nature; i.e., a sprinkler comes on, problems with the fields or plumbing issues, please contact the Athletic Supervisor at 727-224-2787. Non-emergency items may require immediate action to prevent further damage.

## **Vehicles in Park/Complex**

Vehicles are NOT allowed within the complex for the purpose of loading/unloading equipment. This includes on sidewalks, right of way, fields, etc.

## **Cleanup**

The user is responsible for cleanup of the permitted facility after each use or there may be a \$250 clean up fee assessed.

## **Parking**

Parking is allowed in designated parking areas only. Overnight parking is prohibited and may be subject to towing at the owner's expense.

## **Motorized Vehicles**

No person shall ride, drive or propel any motorcycle, scooter, moped or similar vehicle on any but that regular vehicular road. (Code 1980, § 116.65)

Exception: Any vehicle owned AND operated by City staff trained to operate them for the purpose of completing an assigned work duty.

## **Additional Staff**

Some events may require additional program, facility or maintenance staff due to the size or nature of the event. Additional staff time is billed to the applicant on a per hour per staff basis. Staffing requirements will be determined at the time of permit approval. The City reserves the right to require additional staff at events reserved through Facility Reservations.

## **Camping**

City Ordinance Number 6437-99 states that **NO** person shall set up tents, shacks or any other temporary shelters, or any special vehicle to be used or that could be used for the purpose of overnight camping.

Signature of person representing renter below indicates understanding and voluntary adherence to policies, guidelines outlined [here](#), including all fees and payment schedules. Representative also agrees to adhere to all City of Clearwater Ordinances found [here](#). This agreement will be valid for one (1) calendar year regardless of time of submission.

\_\_\_\_\_ **PRINT NAME**

\_\_\_\_\_ **DATE SIGNED**

\_\_\_\_\_ **SIGNATURE**