



Recommended Pre-Bid Conference Agenda

Date/Time:

Thursday, October 1, 2020
at 3:00 PM (EST)

Meeting Details:

Join Zoom Meeting

<https://zoom.us/j/96741047889?pwd=SGcrYUJIM2VaRDICSWVBNHV1eVhiZz09>

Meeting ID: 967 4104 7889

Passcode: 458797

2021 Roadway Resurfacing (19-0045-EN)

City of Clearwater Project Manager:	Roger Johnson Roger.Johnson@myclearwater.com	727 562-4781
Engineering Contract Specialist	Carrie Szurly Carrie.Szurly@myclearwater.com	727-562-4782

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1. **Introduction of Attendees: Open at 3:02pm**
 2. **Sign-In Sheets** – This is a **Recommended** meeting. Please send an attendance e-mail to Carrie.Szurly@myclearwater.com. Please include name, company, title, phone, and email address. Copies of the Pre-bid Conference sign-in sheet will be scanned and posted on the plan room website.
 3. **City's Web Site** – The Invitation to Bid can be found at <https://www.myclearwater.com/Home/Components/RFP/RFP/210/2511>. If you would like to be considered a plan holder contact Carrie.Szurly@myclearwater.com. **It is the responsibility of the prospective bidders to ensure that they have received all addenda and notices that have been posted in the invitation to bid.**

4. **Pre-Qualification** – In order to be eligible to bid for this project, the contractor/bidder must be pre-qualified with the Engineering Department's Construction Division in the **Asphaltic Concrete Resurfacing** category with a minimum amount of **\$2,000,000.00 (Two Million Dollars)**. **It is the Contractor's/Bidder's responsibility to confirm pre-qualification eligibility prior to submitting a bid.** Contractors may check their pre-qualification status by contacting Construction Office Specialist Laura Davis at (727) 562-4509 or Laura.Davis@myclearwater.com. Pre-qualification applications are due on **October 12, 2020** and requests for information are due on **October 8, 2020**, two weeks (ten business days) before the bid opening.
5. **Licenses** – The Contractor shall provide a copy of a current Contractor License/Registration with the **FDOT or the State of Florida AND Pinellas County**. These documents must be included in the bid proposal package.
6. **Bid Proposal Forms - All quantities and costs must be filled in legibly and completely.** Please re-check your figures for accuracy.
 - a. Proposal / Bid Bond
 - b. Affidavit
 - c. Non-Collusion Affidavit
 - d. Proposal
 - e. Addendum Sheet
 - f. Bidder's Proposal
 - g. Scrutinized Companies – See Section 9 of the Pre-Bid Agenda
7. **Bid Tabulation Sheet – All or part of the work is to be Unit Price Work, as referenced in Section III, Article 11.3 of the Contract Documents.** An excel version of the bid tabulation sheet has been provided along with the PDF version that is included in the bid proposal of Section V. To ensure accuracy, please use the Excel version to calculate your proposal total. The excel cells that are highlighted in light yellow are to be filled out by you. Type in your unit prices and Excel will automatically calculate the Amount, Subtotal, Contingency, and Grand Total for you. Once complete, print and include in your bid package. Please contact Contract and Procurement Specialist Carrie Szurly at 727-562-4782 or Carrie.Szurly@myclearwater.com if you have any questions. **This project will be paid on a unit price basis.**
8. **Proposal Bond** – must be completely filled out with the **10%** bid bond amount.
9. **Scrutinized Companies** - Please Note, if Project is \$1,000,000 or more please see Section III, Article 25, Scrutinized Companies and Business Operations with Cuba and Syria Certification Form. Otherwise, if final bid amount is less than \$1,000,000, this form may be omitted.
10. **Request for Clarifications** – Submit in writing via email to Project Manager Roger Johnson by end of day (5pm EST) on **October 8, 2020**. Questions must include: company name, contact name, email address and phone number of contact person (in case clarification is needed).
11. **Addendums and Notices:** Check the city's website at <https://www.myclearwater.com/Home/Components/RFP/RFP/210/2511> Addendums and notices may be posted at any time during the bidding process. **It is the responsibility of the prospective bidder to ensure that they have received all addendums.**
12. **Bid Opening** is scheduled for **Thursday, October 22, 2020 at 2:00 pm**
Join Zoom Meeting
<https://zoom.us/j/92129145417?pwd=L29leFJsWWWhYd3k1Zmlic1E3RUxZZz09>

Please see Bid Opening notice when posted for further attendance options.

13. **Contract Award** is scheduled for (tentative) Thursday December 3, **2020**.

14. **Scope of Work** – The work proposed in this contract includes the asphaltic concrete resurfacing of approximately 10 miles of streets within the City of Clearwater as listed herein and shown on the engineering maps prepared by the City of Clearwater Engineering Department, (see Section IV-A). Please note, significant quantities of various curb types and A.D.A ramps and tree removal have been included to ensure adjacent infrastructure is in acceptable condition prior to resurfacing efforts.

The base bid for this project is to complete the resurfacing using Super-Pave mix design asphaltic concrete containing a maximum of 25-percent reclaimed asphalt pavement (RAP). At the City's discretion, all millings are to be retained by The City or credit given if City does not retain as reflected in item 14 of the bid tab.

The intent of this bid is to obtain competitive prices to establish an annual [maintenance] contract for on-call [as-needed] services. All quantities are estimates only and the City is not obligated to purchase any minimum or maximum amount during the life of the contract. All of the work is to be administered per Section III, Article 11.3, Unit Price Work, of the Contract Documents.

The City reserves the right to increase funds during the contract term if work exceeds original estimates, subject to required authorizations. Beyond the initial one-year term, the City reserves the right to renew the contract for up to three (3) years.

The Contractor shall provide copies of a current Contractor License/Registration with the FDOT or the State of Florida and Pinellas County in the bid response

15. **Contract Period: 305 Consecutive Calendar Days from Notice to Proceed**

16. **Per Florida Statute 337.168(1),**

A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. 119.07(1) until the contract for the project has been executed or until the project is no longer under active consideration.

This information will be withheld until after the Award of Bid

17. **Questions** – open to floor.

The intention of the project is to do a single neighborhood at a time. Once complete the contractor would then move to the next neighborhood. This would reduce the number of times the contractor has to re-stage. This project will include fixing curbs and ADA ramps. City inspector will coordinate the with the PM and contractor to clearly identify curb/ADA infrastructure to be replaced prior to resurfacing.

FDR reclamation process is included. There are 10 miles of streets.

Subcontractor rules apply. Subcontractor must have appropriate experience.

Location maps will be loaded to city of Clearwater invitation to bid on 10-2-2020.

Asphalt index does apply for both owner and contractor.

The city of Clearwater will take milling until no more is needed. See Section IV-a, Article 7 and Section IV, Article 55 for specifics regarding milling.

Amendment to Section V : Item 1.20 Contractor retains millings (Deduct) be in measurement of truckloads (15CY).

Work will start at the beginning of the year 2021.

Meeting ended at 3:20pm.