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**Addendum #1**  
**ITB #35-21, Liquid Propane Gas**  
**08/13/2021**

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**NOTICE IS HEREBY GIVEN** that the following addendum serves to provide clarification and to answer the questions received on ITB #35-21, Liquid Propane Gas.

Question 1: What is your storage - Tank size and are they tied together?

**Answer to Question 1: Clearwater Gas owns three (3) 30,000 gallon tanks, for a total of 90,000 gallons, that are tied together.**

Question 2: How would the gas ordering work? Would you order on demand? Does [our company] get access to a remote monitor etc.? Can [our company] manage the ordering by utilizing a remote monitor system?

**Answer to Question 2: Clearwater Gas currently place orders on demand; however they are not opposed to having the awarded company utilize a remote monitoring system.**

Question 3: Please confirm the City owns the (3) 30,000g tanks and the contractor would not need to supply any materials, they are solely providing the propane?

**Answer to Question 3: Refer to Answer to Question 1. Contractor is only responsible for delivering the propane supply to the three (3) 30,000 gallon tanks and is not providing any type of materials.**

Question 4: Please also confirm the only tanks receiving delivery are the (3) 30,000g tanks.

**Answer to Question 4: Refer to Answer to Question 3.**

Question 5: Can we get a definition of the Base Index Closing Rate?

**Answer to Question 5: The Base Index Closing Rate is the specific date (08/15/21) of the closing index price the Contractor is quoting.**

Question 6: Can the Base Index be shown as an Index Plus?

**Answer to Question 6: On the Bid Pricing sheet, page 24, the total price for the index should be listed separately in the Total Price for Day of 08/15/21 row. The "plus" component should be listed in the Margin (fixed) row. This is being requested for the City to conduct a full price evaluation. If Contractor is awarded the bid, the Base Index price may be listed as "Index Plus" on all invoices to the City.**

Question 7: How is the E-COPY of the SDS Sheet submitted?

**Answer to Question 7: Upon award, contact information for the Clearwater Gas System designated representative(s) will be provided to the Contractor for the electronic submittal of the required Safety Data Sheets (SDS) with each delivery.**

Question 8: Does submitting the most current SDS sheet suffice their records, only sending an updated copy should it change?



**Answer to Question 8:** Yes, submitting the most current SDS with each delivery will suffice. Any updates to the SDS should be sent to the Clearwater Gas System designated representative(s) (electronically) during the period the Contractor is supplying propane to the City.

**Question 9:** Are you able to provide the current supplier and detail the Margin mark-up or fixed fee discount?

**Answer to Question 9:** The City's current supplier of liquid propane gas is Targa Midstream Services, LLC dba Targa Liquids Marketing and Trade, LLC. Below is a chart of current pricing structure:

City of Clearwater dba Clearwater Gas System Pays:		
Price Effective Date	Product	Price
05/01/2021 to 09/30/2021	Propane	the lesser of The rack posting for Eagle Lake Terminal, FL/C3 for the Calendar Day and Time Of Lift, or OPIS' daily average quoted price for OPIS Mont Belvieu Non-TET/C3 for the Previous Day Of Movement plus an offset of .165 USD/gal.

**Question 10:** Does the City of Clearwater require insurance documents attached to bid or at the time of execution?

**Answer to Question 10:** Upon issuing a Notice of Intent to Award, the awarded vendor will then be required to supply the City with the Certificate of Insurance.

*End of Questions and Answers*

All other dates and terms and conditions remain the same in this Invitation to Bid.

*End of Addenda*