



Addendum #1
RFP #18-22, Venue Management Operator
March 21, 2022

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on RFP 18-22, Venue Management Operator.

Question 1: Our staff has served from time to time as a resource for the city in decisions involving the amphitheater. The contact is initiated by parks and recreation staff and the questions vary from the type of equipment we would recommend to general operating information. Since its been ongoing as needed, I want to make sure that our staff is not crossing any lines in answering questions from city staff regarding the amphitheater during this consideration period that would disqualify us from the process?

Answer to Question 1: Per City Code of Ordinance, Section 2.566 (1), the City has a no-contact period from the time a competitive solicitation is posted until such time the contract is awarded or cancelled.

Question 2: Are you able to share who will be on the evaluation committee? Will it be comprised solely of city staff and elected officials?

Answer to Question 2: The committee is comprised of: Jon P Jennings, City Manager; Jay Ravins, Finance Director; James Halios, Parks & Recreation Director; Kristopher Koch, Parks Senior Manager.

Question 3: I have heard talk of a separate RFP for sponsorship and naming rights for the amphitheater. If so, is that RFP scheduled for release during this period? Sponsorship rights and operating rights are intertwined so it helps to know the city's expectations in that regard.

Answer to Question 3: On August 23, 2021, the City issued RFP 50-21, Asset Inventory, Valuation and Naming Rights Services. The Superlative Group, Inc., of Cleveland, OH, was the awarded vendor to provide these services.

Question 4: Parking management is included in the RFQ as an operator responsibility. I am assuming that pertains solely to whatever parking is onsite at the amphitheater and does not extend to other parking locations that will service the events in the park?

Answer to Question 4: Yes, parking operations pertains to onsite parking at the amphitheater.

Question 5: Has the city determined what services will be provided by city maintenance and public safety staff, such as lawn and landscaping maintenance, utilities, fire and police requirements? Or will this be part of the discussion with the chosen operator?

Answer to Question 5: Responsibilities will be part of the negotiations with the awarded vendor however, landscaping will be the responsibility of the City.

End of Questions and Answers



All other dates and terms and conditions remain the same in this Request for Proposals.

End of Addenda