



Addendum #1
ITB # 44-20, VEHICLE TOWING SERVICES
July 21, 2020

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on ITB # 44-20, VEHICLE TOWING SERVICES.

Question 1: Page 21 Section 6. Insurance Requirements C. Crime and Employee Dishonesty third party fidelity coverage question. Crime and Employee Dishonesty third party fidelity coverage has never been required on any RFP or with any contracts we currently hold. This is new Insurance Coverage which CTS will obtain a new policy specifically for the City of Clearwater. Is there a certain limit that the City is requiring? Can you clarify exactly what coverage the City is requesting for this requirement?

Answer to Question 1: *Crime and Employee Dishonesty coverage protects the City from any internal monetary fraud, theft of City property caused by the vendors employees affecting City accounts or citizens and can be purchased with varying limits depending on the volume of business expected. Historically, these services have cost the City anywhere from \$50,000 to \$100,000 annually.*

Question 2: Page 17: Section 3b Do you have a breakdown of City / Fleet vehicles that have been towed/serviced in the last (3) years? If so can you provide that to us?

Answer to Question 2: *Yes, Exhibit B 2018-2020 City of Clearwater Towing Log has been added to the City's website, under this solicitation.*

Question 3: Page 17: Section 4a When asking for established principal storage - Does the storage facility need to be established at time of submission of bid or in October when the contract commencing?

Answer to Question 3: *The vendor must have an established principal storage facility at the time of bid submission. If you are requesting an exception to this requirement, you can list that in your submittal under exceptions and the City will review.*

Question 4: Page 18: Section M Please explain the removal of non-crash related debris from public streets per request of the Clearwater Police Dept?

Answer to Question 4: *"Non-crash related debris" includes all debris which is crash involved or resulting from the crash response, such as oil soaking materials which are frequently spread by Clearwater Fire & Rescue.*



Question 5: Page 19: Section S Please define Administrative fee to be transferred to the Clearwater Police Dept.

Answer to Question 5: The contract calls for the vendor to transmit to the Police Department a fee equating to twenty dollars (\$20) per vehicle (which are subject to impoundment) for all administrative duties relating to the internal processing of the vehicle impound by Police Department staff.

Please Note: The ten (10) day deadline for submitting questions is now closed and no further questions will be responded to.

End of Questions and Answers

End of Addenda