



Addendum #1
ITB #19-20, Palm Pruning & Maintenance Services
February 6, 2020

NOTICE IS HEREBY GIVEN that the following addendum serves to provide supplemental information pertaining to ITB #19-20, Palm Pruning and Maintenance Services.

The following calcifications are provided based on comments and questions made during the non-mandatory pre-bid meeting held on Monday, February 3, 2020. The list of attendees of that meeting is attached.

Under INSTRUCTIONS:

- PERFORMANCE SECURITY, i.6 page 3: Due once an intent to award has been made.

Under 3. DETAILED SPECIFICATIONS:

- B. PALM PRUNING SPECIFICATIONS, item 10, page 16: NO CHAIN SAWS can be used for the pruning of Phoenix species (Canariensis, Date, Medjool, and Reclinate).
- B. PALM PRUNING SPECIFICATIONS, item 15, page 17: Only dead palms below zero (0) degrees horizontally shall be removed.
- J. TRAFFIC CONTROL AND PEDESTRIAN SAFETY, item 1, page 19: All necessary lane closures shall be approved by the City's Traffic Operations and Parking Divisions. Contact information will be provided to the awarded vendors.

Under 4. VENDOR QUALIFICATIONS:

- Item 4, page 22: If the Vendor is located outside of the Tampa Bay region (Pinellas, Hillsborough, Hernando, Pasco, Citrus, Manatee or Sarasota Counties), they must provide a Letter of Intent as referenced on page 25, item 3.

EXHIBIT A Palm Pruning and Maintenance Services Bid Pricing:

- Shall be submitted in EXCEL format.
- To be considered for a zone, all items within that zone must be completed.
 - NOTE: For pricing lines with an "Estimated Annual Quantity (A)" of zero (0), bidder is still required to enter in a cost under "Unit Price (B)" as palms are expected to grow during contract term.

Questions:

Question 1: On palms where chainsaws are allowed, should we use a disinfectant such as Lysol?

Answer to Question 1: *This is not required on palms that allow chainsaws.*

Question 2: What is the best time of year to prune palms?

Answer to Question 2: *A schedule will be coordinated with the awarded vendor(s) as this can vary by the season and the state of the palms.*



Question 3: If we prune palms before fruiting occurs, and fruiting comes back before our next scheduled visit, are we responsible to re prune?

Answer to Question 3: *An instance of this nature would be at the City's discretion to handle on a case by case basis. If the vendor is required to come back out, this would be outside of the normal scope of work and be covered in BID PRICING, page 27, Supplemental Services for Emergency Work.*

Question 4: Is it possible for the City to provide a performance period?

Answer to Question 4: *A schedule will be coordinated with each awarded vendor.*

Question 5: If palm fronds should fall, and we are not due to prune, whose responsibility would it be to remove?

Answer to Question 5: *The contractor will be responsible to make sure, after pruning, that their site area is clean and free of debris. City staff will take care of falling palm fronds that are outside the contractor's service schedule.*

Question 6: What happens if additional services outside the scope of work is needed?

Answer to Question 6: *This is referenced under BID PRICING, pg. 27, Supplemental Services for Emergency Work Crews.*

Question 7: Is the Pinellas County Landscape BMP Certification required for personnel.

Answer to Question 7: *Yes, see DETAILED SPECIFICATIONS, 4. VENDOR QUALIFICATION, number 3, page 22 for additional information.*

Question 8: In the past, how long has it taken for a contractor to complete a zone?

Answer to Question 8: *It takes approximately five (5) to six (6) weeks to complete a zone.*

Question 9: When was the last time palms were pruned?

Answer to Question 9: *Regular maintenance per ITB 06-16 specifications ended in February of 2019. Routine maintenance has continued on an as needed basis.*

End of Questions and Answers

All other dates and terms and conditions remain the same in this Invitation to Bid.

End of Addenda

CITY OF CLEARWATER - PURCHASING DEPARTMENT
NON-MANDATORY PRE-BID MEETING

PROJECT: ITB #19-20, Palm Pruning and Maintenance Services
DATE: 02/03/2020
LOCATION: Sid Lickton Complex, 714 N Saturn Avenue, Clearwater, FL 33755

Attendee (City Representative or Vendor)	Company Name	Phone Number & E-mail Address	Sign-in Time
Kari Wago	City of Clearwater	Phone: 727-562-4632 E-mail:	10AM
Brian Schwitt	City of Clearwater	Phone: 727-224-7587 E-mail:	10AM
Kelly Rogers	City of Clearwater	Phone: 727-562-4635 E-mail:	10am
CARSON SMITH	O'NEIL'S TREE SVC	Phone: 812 430 7718 E-mail: CARSON@oneilstreeservice.com	10 AM
Francois Tasse	Tip Top Tree Experts LLC	Phone: 352-217-4924 352-750-9056 E-mail: TipTopTrees@barril.com	10 AM
Mark Ingram	Blades of Green	Phone: 813-363-4591 E-mail: bladesofgreentrees@yahoo.com	10am
Matthew Anderson	City of Clearwater	Phone: 727-580-0436 E-mail: Matt.Anderson@myclearwater.com	10 AM
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