



Addendum #1

RFQ# 04-21, Consulting Services - Fort Harrison Complete Streets Projects December 23, 2020

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on RFQ #04-21, Consulting Services - Fort Harrison Complete Streets Projects.

Question 1: The subject RFQ clearly states what the City is looking for in services to be provided by the selected engineering consultant in the Introduction section (paragraphs 1,2, and 3) on page 7. However, paragraph 4 in the same section states that "This RFQ seeks to determine the most qualified applicant for phase 1 only". Since this is critical in the selection process, Phase 1 work should be defined. Unless, I am missing it in another part of the RFQ, it is not. This definition is important because Phase 1 services may or may not include all of the engineering related services listed in paragraph 1 of the Introduction section. My guess would be that Phase 1 is probably just related to assessment but this guess may be incorrect. Can you please provide the definition of Phase 1 services so our firm can make a prompt and timely decision on whether we will submit in response to the RFQ?

Answer to Question 1: Regarding phases defined within the RFQ, refer to Exhibit A – Preliminary Phase Map for the preliminary phase limits. The phase limits (four total) are based on linear footage along the project right-of-way and are subject to change throughout the project life cycle. The City has included Exhibit A for visual-aid purposes only, not for design parameters. There will be no definition of phase limits provided within this RFQ, however, this should have no impact on the submittal of qualifications.

Question 2: Who are the technical review committee/selection committee members?

Answer to Question 2: The committee is comprised of: Tara Kivett, Engineering Director; Elliot Shoberg, Engineering Assistant Director; Jeremy Brown, Engineering Manager; Jesse Rhoades, Lead Engineering Specialist; Lauren Matzke, Planning & Development Assistant Director.

Question 3: We understand that this procurement is for Phase I only, with options to add the other phases over time. Should the Technical Approach and Project Methodology topics, etc. focus only on the Phase I limits or should we cover all Phases with our approach write-up?

Answer to Question 3: Responses should cover all phases with special attention focused on Phase 1.

Question 4: Do you need to be prequalified with Forward Pinellas to pursue the Fort Harrison Complete Streets Project RFQ 04-21?

Answer to Question 4: No, it is not a requirement to be prequalified with Forward Pinellas.

End of Questions and Answers

End of Addenda