

<b>Company</b>	SLEEK TECH (PTE. LTD.)
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	A-Class Accounting & HRMS Services by Sleek Version 1 - A - Slim
<b>Appointment Period</b>	19 November 2020 to 18 November 2021
<b>Extended Appointment Period<sup>2</sup></b>	19 November 2021 to 18 November 2022

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost * (\$)
1) Software					
• Xero Subscription (e-invoicing, financial reporting & analysis, bank feed integration, etc): Unlimited users.					
• Receipt Bank (digital expense submission and automated extraction of invoices & receipts via OCR technology: Unlimited Users.					
• Sleek Platform (secure cloud file storage & management) & SleekSign Digital Signature					
• Talenox HR Software (payroll management; CPF e-submit; eLeave Management; employee & HR data cloud accessibility) 1 employee on payroll.		per financial year	1.00		
2) Hardware					
Not Applicable					
3) Professional Services					
• Monthly payroll service including monthly report and pay slip, CPF and SDL processing, self-help group payment submission, IR21 tax clearance and IR8A via auto-inclusion scheme.		per man day	1.00		
• Preparation of compulsory tax reporting (Estimated Chargeable Income, Company Tax Return Form C-S & unaudited Financial Statements) for one financial year		per man day	1.00		
• Monthly bookkeeping & reconciliation of up to 40 transactions/month with multi-currency support + Quarterly preparation of Management Report		per man day	1.00		
4) Training					
• Software Setup & Onboarding Training		per man day	1.00		
• Ongoing After Sales Support, Training & Access to Sleek Knowledge Base for Self-Education		per man day	1.00		
5) Others					
Not Applicable					
<b>Total</b>				<b>\$ 1,400.00</b>	<b>\$ 1,400.00</b>

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

\* Qualifying cost refers to the supportable cost to be co-funded under the grant