# Spencer T. Browning

339 Wymount Terrace Provo, UT 84604 (801) 648-5868

## **Work Experience**

Receptionist at BYU Independent Study: Aug 2015 - Present

- Assist Language Teaching Assistants for Spanish, Russian, Arabic, and Chinese courses
- Assist in Training Employees on company software
- Frequently assist Customers with Tech Issues

Machinist at BYU Precision Machining Laboratory: Jan 2014 – Aug 2015

- Manufactured projects for BYU Students, Faculty, and Research teams and Off Campus Companies
- Consulted with Customers frequently on Projects and with Material Purchases
- Assisted Customers in person and by phone
- Assisted with Customer Billing

LDS Mission: Russia 2011-2013

Fed livestock during the winter: 2004-2014

Irrigated fields: 2007-2011

### Education

Sophomore at Brigham Young University

- Pursuing Degree in Computer Science
- Pursuing Minor in Business Strategy

## **Qualifications**

- Proficient in C++
- Minor experience in Visual Basic and Java
- Proficient with Word Processors and Spreadsheets

#### **Awards & Certifications**

Boy Scouts of America: Eagle Scout