

TA Meeting 1 (4/11):

**Meeting expectations:**

- Should have completed user stories, epics, user descriptions, etc
- Should have release notes
  - We need to have them weekly
- Make sure that whatever changes are made in branches are matched to main
- The code cannot be broken man must work during the meeting
- Expected to update project board
- Scribe must create a table with the number of commits for the week
  - At least 4 a week for a person
  - Pick one that is your most significant contribution
  - You will be graded on that
- Inside milestone folder: 2 more folders for a team meeting and ta meeting - keep scribe updates on there