

EDUCATION

2021 - Present

Kolehiyo ng Lungsod ng Dasmariñas

Bachelor of Science in Information Systems

- Dean's Lister
- Competitor in Hackathon Programming Competition in College of Information Systems (2nd Placer)
- Music Video Producer/Composer in MUSIKAhusayan sa Katutubong Sining at Kultura (2nd Placer)

2018 - 2020

Dr. Jose P. Rizal Senior High School

Computer System Servicing

- Competitor in 5th City of Dasmariñas Research Educators Assembly
- Academic Excellence Awardee in Grade 11 and 12
- Conduct Awardee & Special Awardee for Research and CSS

EXPERIENCE

Customer Service Representative

Majorel Alabang | May - Dec 2021

providing excellent customer service to guests and partners regarding hotel reservations

Technical Support

Transcom Pasig | Feb - April 2021

assisting customers in troubleshooting and creating service requests

Customer Service Representative

IQOR Dasmariñas | Feb - May 2019

resolve customer complaints & provide product and service information

Counter Crew

Mang Inasal SM Molino | Sept 2017 - May 2018

processed customer orders & resolved issues to promote satisfaction

TECHNICAL SKILLS

Design Applications (Canva & Photoshop)	<div><div></div></div>	90%
HTML, CSS, and JavaScript	<div><div></div></div>	85%
Programming Languages (Basic C++ & Java)	<div><div></div></div>	50%
Microsoft Office (Word, Powerpoint, Excel)	<div><div></div></div>	95%

SOFT SKILLS

Communication Skills	<div><div></div></div>	90%
Critical Thinking Skills	<div><div></div></div>	90%
Strategic Thinking & Planning Skills	<div><div></div></div>	90%



NOREEN GUIRIBA

I am an efficient, organized, responsible, and highly motivated person with a good academic background and an excellent attitude towards work. My passion, enthusiasm, and strong work ethic are helping me deliver high-quality projects. I am a technically savvy designer who has a strong driving force to improve the performance of everything I do.

CONTACT



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