

## **Co-Creating Our City**

### **Workshop Evaluation Template**

#### **Project & Workshop Evaluation**

(Monitoring – to be conducted at each workshop)

Dear Co-Researchers,

Welcome to the evaluation of our first workshop in the project “[name of your project].”

We appreciate your participation and the valuable ideas you bring to the project.

We would like to hear your feedback on today’s workshop and learn how we can improve as the project progresses. Please take a few moments to fill out this anonymous questionnaire.

Thank you very much!

Best regards,

xxx

#### **Motivation for Participation**

What motivates you to participate in this project? (Please select all that apply)

- I want to help improve participation opportunities for young people in my city.
- I want to exchange ideas with other young people and politicians on this topic.
- I want to develop solutions related to this topic.
- I am interested in exchanging ideas with people from other countries.
- I want to discuss this topic with researchers.
- I want to learn how research works.
- I want to learn scientific methods.
- I would like to take the opportunity to travel to the USA as part of the project.
- Other (please specify): \_\_\_\_\_

#### **Satisfaction with Project So Far**

How satisfied are you with the project’s progress so far?

- Very satisfied
- Satisfied
- Rather satisfied
- Rather dissatisfied
- Dissatisfied
- Very dissatisfied

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- Don't know

### Support from Project Leaders

How well do you feel supported by the project leaders?

- Very good support
- Good support
- Rather good support
- Rather poor support
- Poor support
- Very poor support
- Don't know

### Information about Project Progress

How well are you informed about the progress of the project?

- Very well informed
- Well informed
- Rather well informed
- Rather poorly informed
- Poorly informed
- Very poorly informed
- Don't know

### Main Communication Channels

Which communication channels do you mainly use to receive information about the project?

- Emails
- Messenger services (e.g., WhatsApp)
- Other (please specify): \_\_\_\_\_

### Future Involvement

How would you like to be involved in the project going forward?

- Contribute more actively

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- Take on more responsibilities than before
- Same level as before
- Less than before
- Considering leaving the project
- Other (please specify): \_\_\_\_\_

#### **Time Commitment**

How does the actual time commitment compare to your expectations?

- Much more than expected
- More than expected
- Just as expected
- Less than expected
- Much less than expected
- Don't know

#### **Impact on Society**

Do you think this project will bring about change in society (e.g., more opportunities for youth participation in our city)?

- Strongly agree
- Agree
- Somewhat agree
- Somewhat disagree
- Disagree
- Strongly disagree
- Don't know

#### **Workshop Atmosphere**

How would you rate the atmosphere in the workshop?

- Very good
- Good
- Rather good

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- Rather poor
- Poor
- Very poor
- Don't know

#### **Your Ideas Heard**

To what extent were your ideas and contributions heard during the workshop?

- Very well
- Well
- Rather well
- Rather poorly
- Poorly
- Very poorly
- Don't know

#### **Agreement with Workshop Statements**

Please indicate to what extent you agree or disagree with the following statements:

(Strongly agree / Agree / Somewhat agree / Somewhat disagree / Disagree / Strongly disagree / Don't know)

- The workshop was varied and engaging.
- The workshop was interesting.
- The project team explained scientific content clearly.
- The moderation encouraged critical engagement with the topic.
- There was enough time for questions and discussion.
- The workshop duration was too long.
- The methods used were appropriate.
- The tools used were appropriate.
- I was able to navigate the workshop well.
- Roles and tasks in the project were clearly communicated.

#### **Your Experience in the Workshop**

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How did you perceive your participation in today's workshop?

(Strongly agree / Agree / Somewhat agree / Somewhat disagree / Disagree / Strongly disagree / Don't know)

- Enriching
- Inspiring
- Challenging
- Exciting
- Time-consuming
- Exhausting

### **Workshop Expectations**

How did the workshop meet your expectations?

- It was exactly as I expected.
- I had not thought about it beforehand.
- I am positively surprised and enthusiastic.
- I am disappointed and expected more.

### **Suggestions for Improvement**

What could have been better?

[Open text field]

### **About You**

Please indicate your role in the project:

- Representative of youth
- Representative of administration/politics

Thank you very much for your time and valuable feedback!