

Hamilton Students Seminar Series - Meetings

2019-2020

Meetings

1st meeting: June 4, 2019

Summary

- The seminars will start at the end of September (start of term 2)
- A priori, we will have one seminar every week
- Abstracts should be asked to the speakers one week in advance, for us to advertise it and maybe make a small booklet after
- The schedule needs to be discussed over Slack:
 - The order can be voluntary
 - If no one volunteers to present at some date, we'll randomly assign a name
- Damien will check if there's any funding possibility for the seminars (for food, for example)
- In general, the presenter's supervisor will not be invited, unless the presenter decides otherwise, for her or his own reasons

Action points

- Organise the mailing list - Hazel [TO DO]
- Set up (or check how to setup up) the webpage - Tristan [To DO]
- Make a poll to decide the best day and time for the seminars - Bruna [DONE]
- After the day/time is decided, book the seminar room with Kate - Bruna [TO DO]

2nd meeting: June 27, 2019

Summary

- We set up the day and time of the week for the seminars to be every Thursday at 11am;
- Hazel communicated that we'll have to use the current mailing list for advertising, and that the emails should be sent out by Kate/Rosemary;
- The seminars will start in September 26;
- The current schedule is available at:

<https://docs.google.com/spreadsheets/d/1BkxZlgsHCDD-ASGVtmsn6NoN705q81cvXDopfqrsvBk/edit?usp=sharing>

- Apparently we can't get any money for food, but we'll try asking Ken once more

Action points

- Book the seminar room with Kate - Bruna
- Organise the mailing list - Hazel
- Set up (or check how to setup up) the webpage - Tristan

2nd meeting: TBA