Phase 2 – Getting Connected

Introduction

DMS Import

Onboarding mini guide for System-to-System users

Introduction – Phase 2

Getting connected System-to-System

Now you have been approved to start onboarding and received the welcome e-mail from the technical onboarding team. If not – go to Phase 1 .

Phase 2 includes onboarding documents to help you connect to the development (UFE) and test environment (TFE). For you to gain access to UFE and TFE, the technical onboarding team first need to assign roles and rights to your desired system certificate. You can use the same certificate for DMS Import, as you use for DMS Export and Transit.

If this is your first time connecting to DMS, then please wait with Phase 2, step 2 until the technical onboarding team has confirmed that you may proceed.

If you are reusing your certificate, then you may skip Phase 2, step 2.

We recommend you coordinate with your software vendor, which steps you are to carry out and which your software vendor is completing.

Phase 2 covers:

Step 1: **Request access to DMS Import test (TFE) via Customer Portal**

Step 2: Register certificate on the certificate portal – test

Step 3: Test Network connection for DMS

Phase 1
- Send application form

Phase 2
- Request access to DMS Import test (TFE) via Customer Portal
- Register certificate on Certificate Portal TEST
- Testing network connection DMS

Phase 3
- Test workflows in DMS Import (TFE)
- Set-up system user for PROD
- Register certificate

Phase 4
- Declarations in DMS Import

Onboarding process view