



Weekly Status Report

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Weekly Status Report - 2018-05-07

Project Name	MLIK
Team Lead	Ashleigh Logan

Roles				
Week	Ashleigh Logan	Brendon Waters	Isaac Thiessen	Jacob Warnes
01	Team Lead, Technical Writer, Database/Back-End	Front-End Developer, Technical Writer, Database/Back-End Developer	Technical Writer, Database/Back-End Developer	Technical Writer, Database/Back-End Developer
02				
03				
04				
05				
06				
07				
08				



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Weekly Project Summary

Status: on time. Met all goals and deadlines, no issues from previous week.
Completed all tasks before end of day on Tuesday, 15th.

Key Milestones Status

ID	Description	Planned Completion	Forecasted Completion	Actual Completion	Status
19	Demo and Deliverables Completed	2018-05-15	2018-05-15	2018-05-15	Complete
26	Demo and Deliverables Completed	2018-05-22	2018-05-22		Incomplete
32	Demo and Deliverables Completed	2018-05-29	2018-05-29		Incomplete
38	Demo and Deliverables Completed	2018-06-05	2018-06-05		Incomplete
44	Demo and Deliverables Completed	2018-06-11	2018-06-11		Incomplete
50	Demo and Deliverables Completed	2018-06-18	2018-06-18		Incomplete
56	Demo and Deliverables Completed	2018-06-22	2018-06-22		Incomplete
58	Final Presentation	2018-06-22	2018-06-22		Incomplete
59	Final Report	2018-06-22	2018-06-22		Incomplete



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Key Accomplishments for the Week

19 - Demo and Deliverables Completed

Task Assignments for the Coming Week

ID	Description	Assigned To	On Schedule
21	Git Repository Report	Isaac	Yes
22	Complete Task Log	Brendon	Yes
23	Update Weekly Status Report	Brendon	Yes
24	HTML Mockup	Ashleigh, Brendon	Yes
26	Demo Scheduled	Brendon	Yes



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Tasks Completed in the Previous Week		
ID	Description	Assigned To
3	Gantt Chart & Scheduling	Brendon, Ashleigh
4	Project Charter	Ashleigh
5	BRD	Ashleigh, Isaac, Jacob
13	Initial Website Design	Brendon
14	UI Mock-up	Brendon
15	Database Design	Ashleigh, Brendon, Isaac, Jacob
16	Complete Task Log	Ashleigh
17	Update Weekly Status Report	Ashleigh
18	Demo Scheduled	Ashleigh

Issues and Risks	
Description	Impact (L,M,H)
Project tasks for upcoming week may not be distributed evenly	L



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Gantt Chart



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gantchart - v2.mpp										
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	'18 May 06		
39		Week 05 Tasks	5 days	Mon 18-06-0	Fri 18-06-08	38		S	M	
40		Complete Task Log	0.5 days	Mon 18-06-0	Mon 18-06-04					
41		Update Weekly Status Report	0.5 days	Mon 18-06-0	Mon 18-06-04					
42		Week 05 Task Ready	0.5 days	Mon 18-06-0	Mon 18-06-04					
43		Demo Scheduled	0.5 days	Mon 18-06-0	Mon 18-06-04					
44		Demo and Deliverables completed	0 days	Tue 18-06-12	Tue 18-06-12					
45		Week 06 Tasks	5 days	Mon 18-06-1	Fri 18-06-15	44				
46		Complete Task Log	0.5 days	Mon 18-06-1	Mon 18-06-11					
47		Update Weekly Status Report	0.5 days	Mon 18-06-1	Mon 18-06-11					
48		Week 06 Task Ready	0.5 days	Mon 18-06-1	Mon 18-06-11					
49		Demo Scheduled	0.5 days	Mon 18-06-1	Mon 18-06-11					
50		Demo and Deliverables completed	0 days	Tue 18-06-19	Tue 18-06-19					
51		Week 07 Tasks	5 days	Mon 18-06-1	Fri 18-06-22	50				
52		Complete Task Log	0.5 days	Mon 18-06-1	Mon 18-06-18					
53		Update Weekly Status Report	0.5 days	Mon 18-06-1	Mon 18-06-18					
54		Week 07 Task Ready	0.5 days	Mon 18-06-1	Mon 18-06-18					
55		Demo Scheduled	0.5 days	Mon 18-06-1	Mon 18-06-18					
56		Peer Review	1 day?	Mon 18-06-1	Mon 18-06-18	2,20,33,39,45,27				
57		Final Presentation	1 day?	Mon 18-06-1	Mon 18-06-18					

Critical		Finish-only		Manual Summary	
Critical Split		Duration-only		Project Summary	
Critical Progress		Baseline		External Tasks	
Task		Baseline Split		External Milestone	
Split		Baseline Milestone		Inactive Task	
Task Progress		Milestone		Inactive Milestone	
Manual Task		Summary Progress		Inactive Summary	
Start-only		Summary		Deadline	

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gantchart - v2.mpp									
ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	'18 May 06 S M
58			Final Report	1 day?	Mon 18-06-1	Mon 18-06-18	2,20,33,39,45,27		
59			Demo and Deliverables completed	0 days	Mon 18-06-18	Mon 18-06-18			

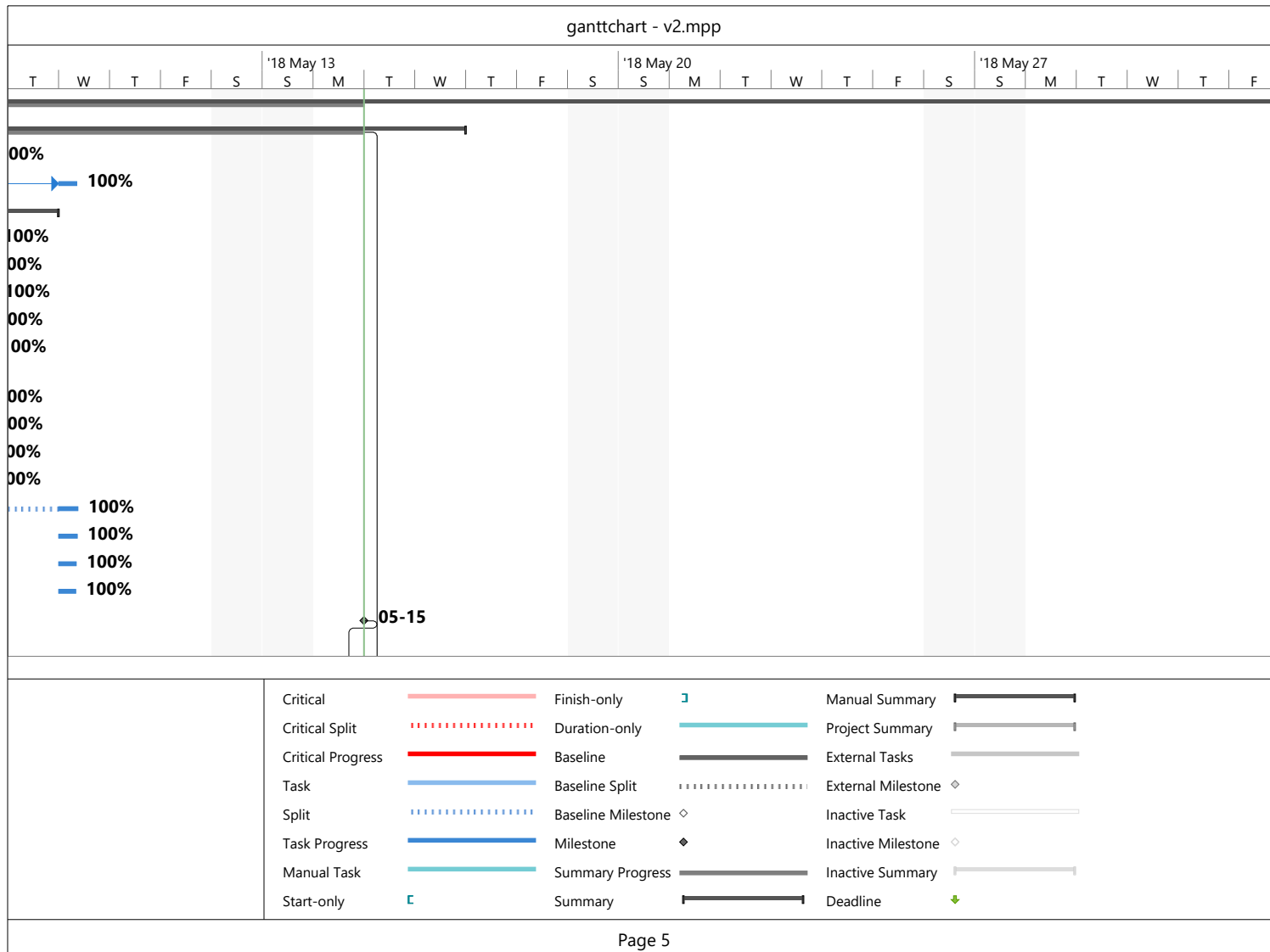
Critical		Finish-only		Manual Summary	
Critical Split		Duration-only		Project Summary	
Critical Progress		Baseline		External Tasks	
Task		Baseline Split		External Milestone	
Split		Baseline Milestone		Inactive Task	
Task Progress		Milestone		Inactive Milestone	
Manual Task		Summary Progress		Inactive Summary	
Start-only		Summary		Deadline	

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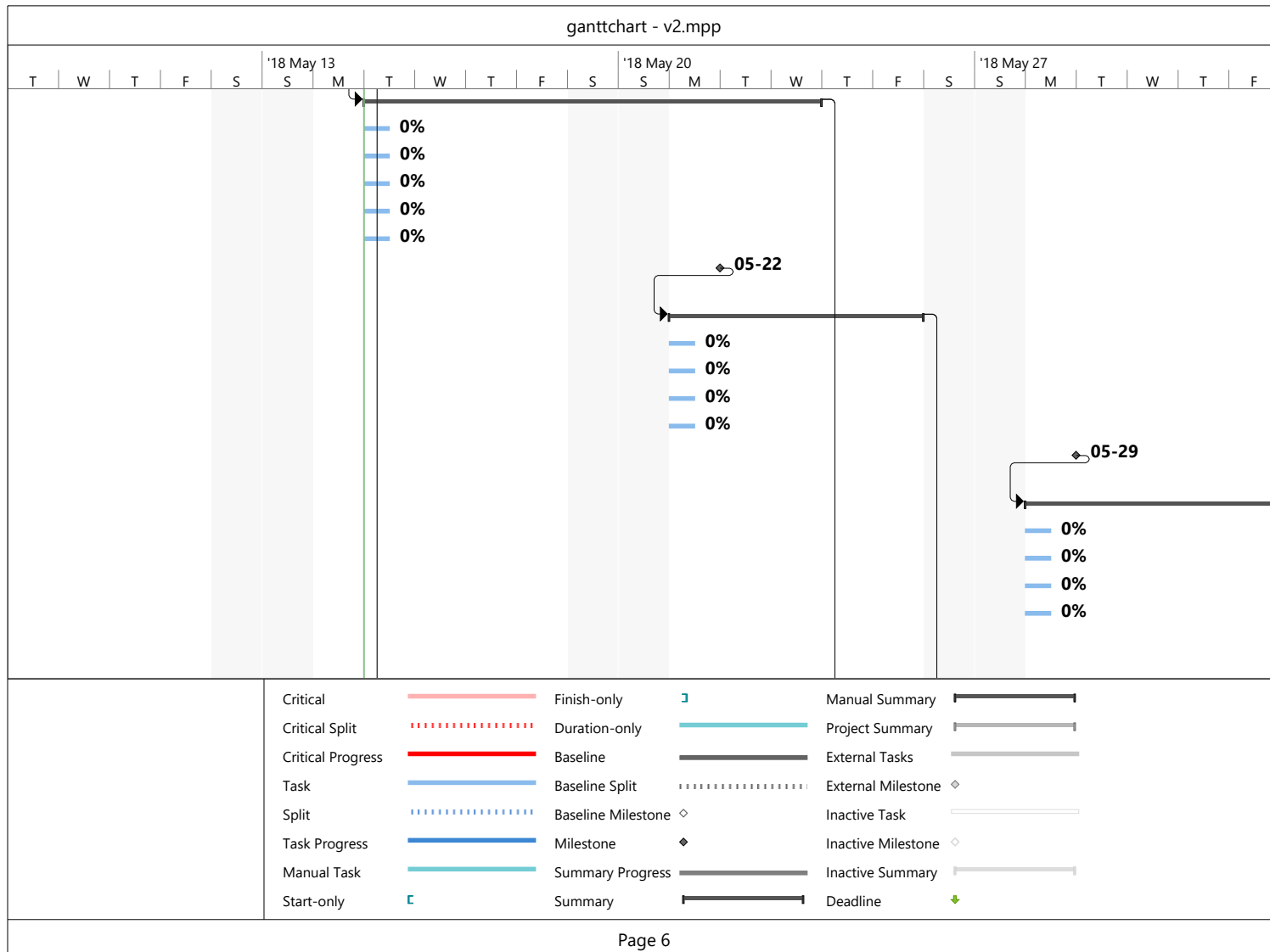
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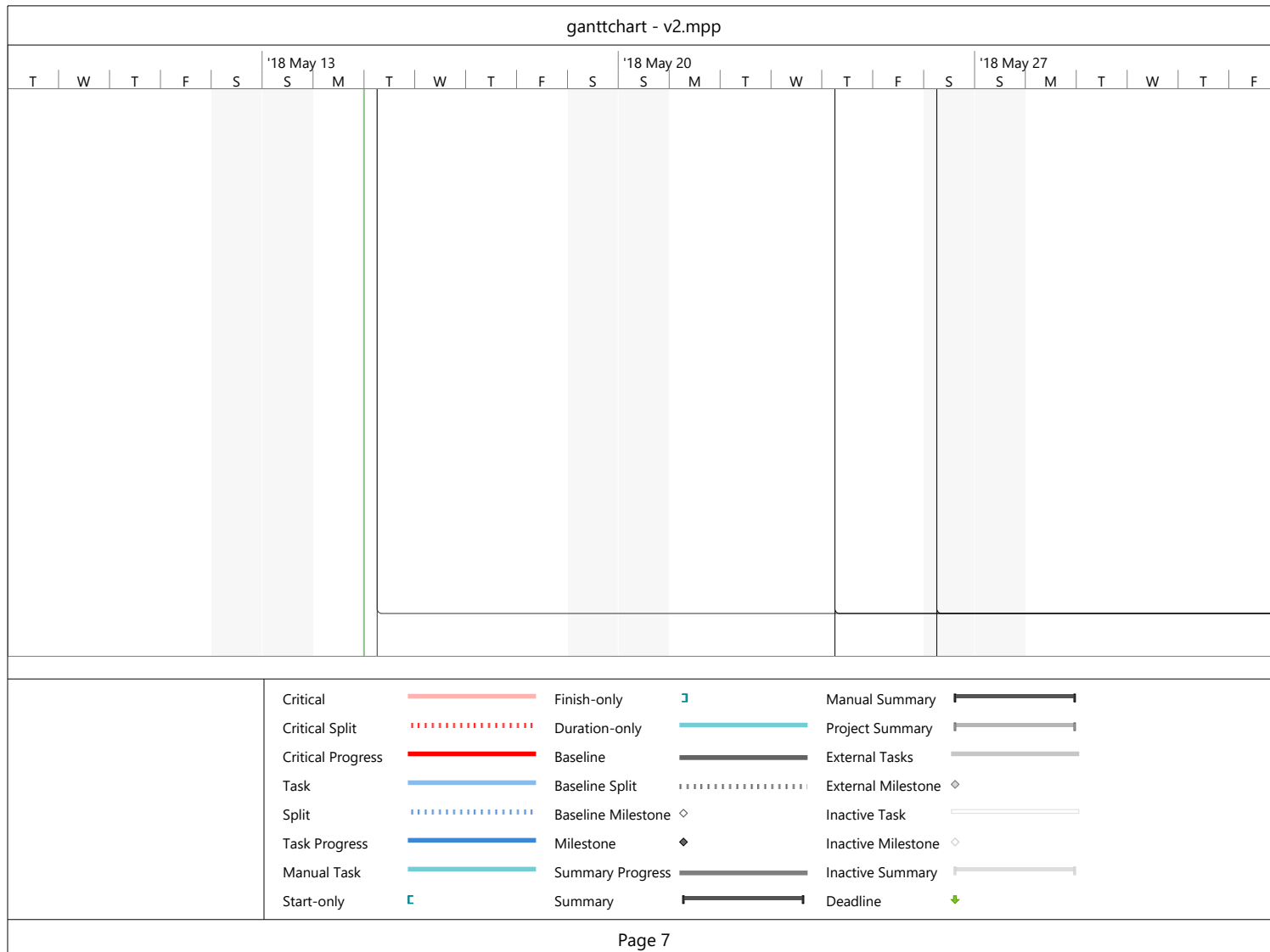
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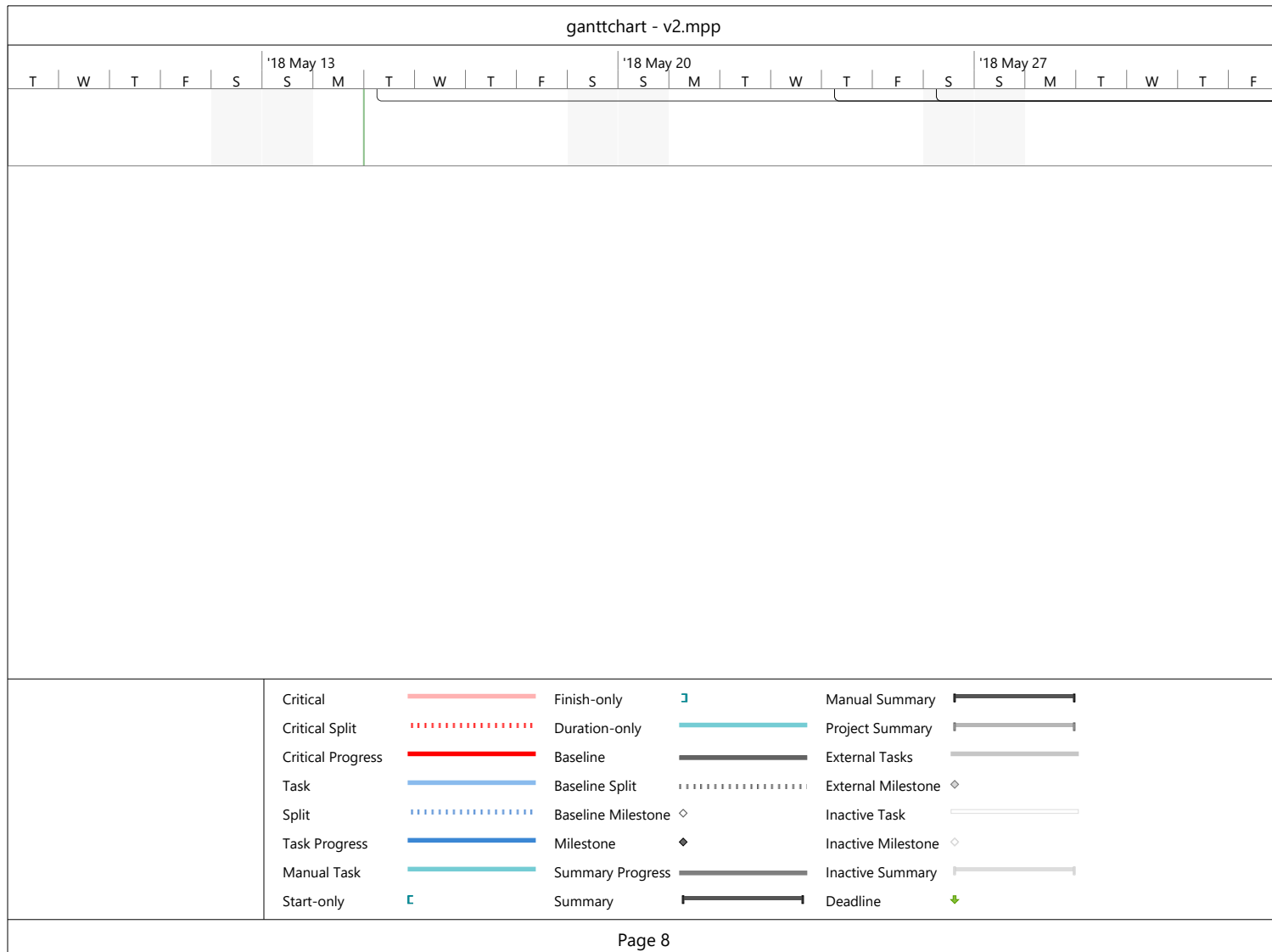
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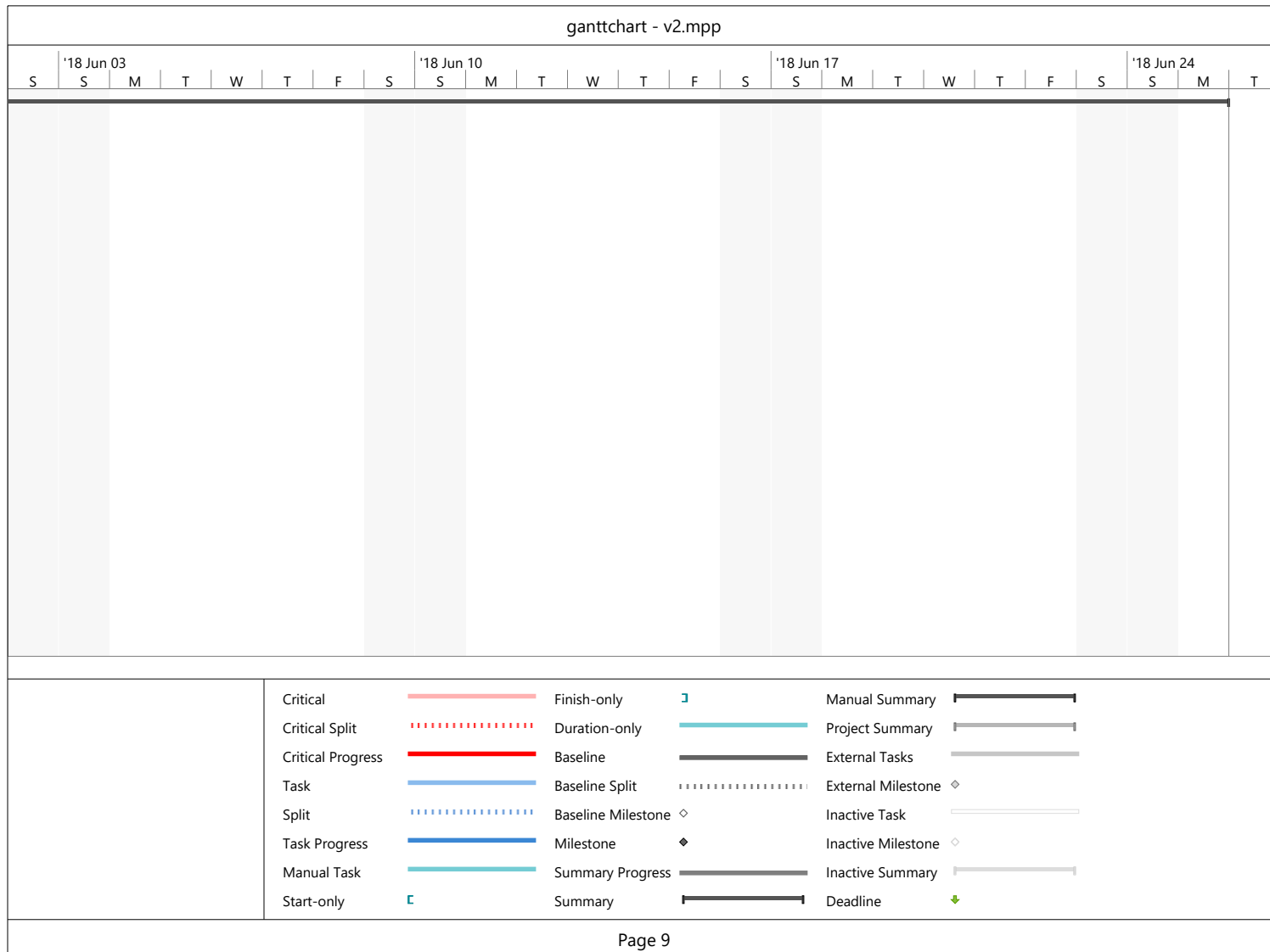
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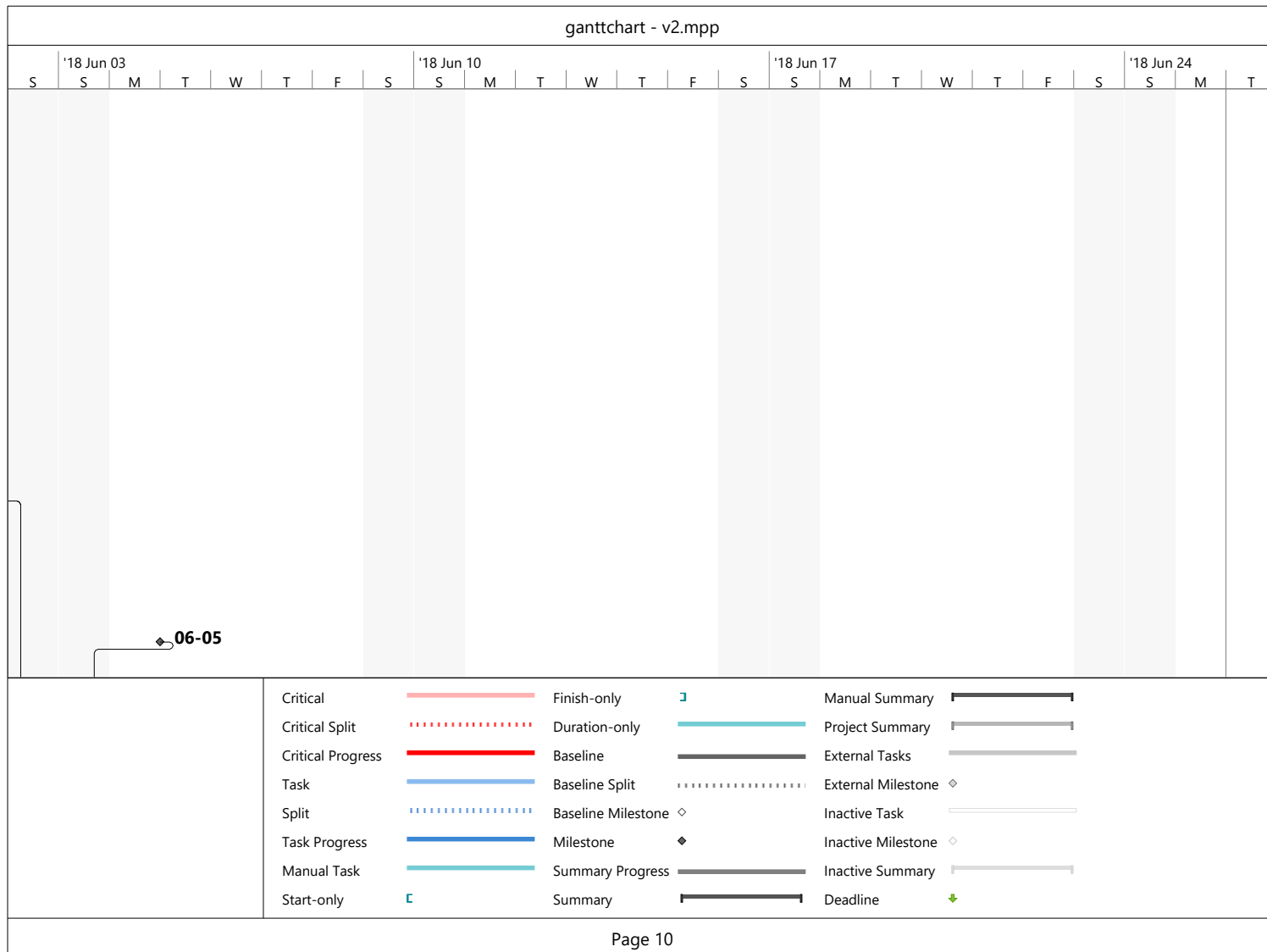
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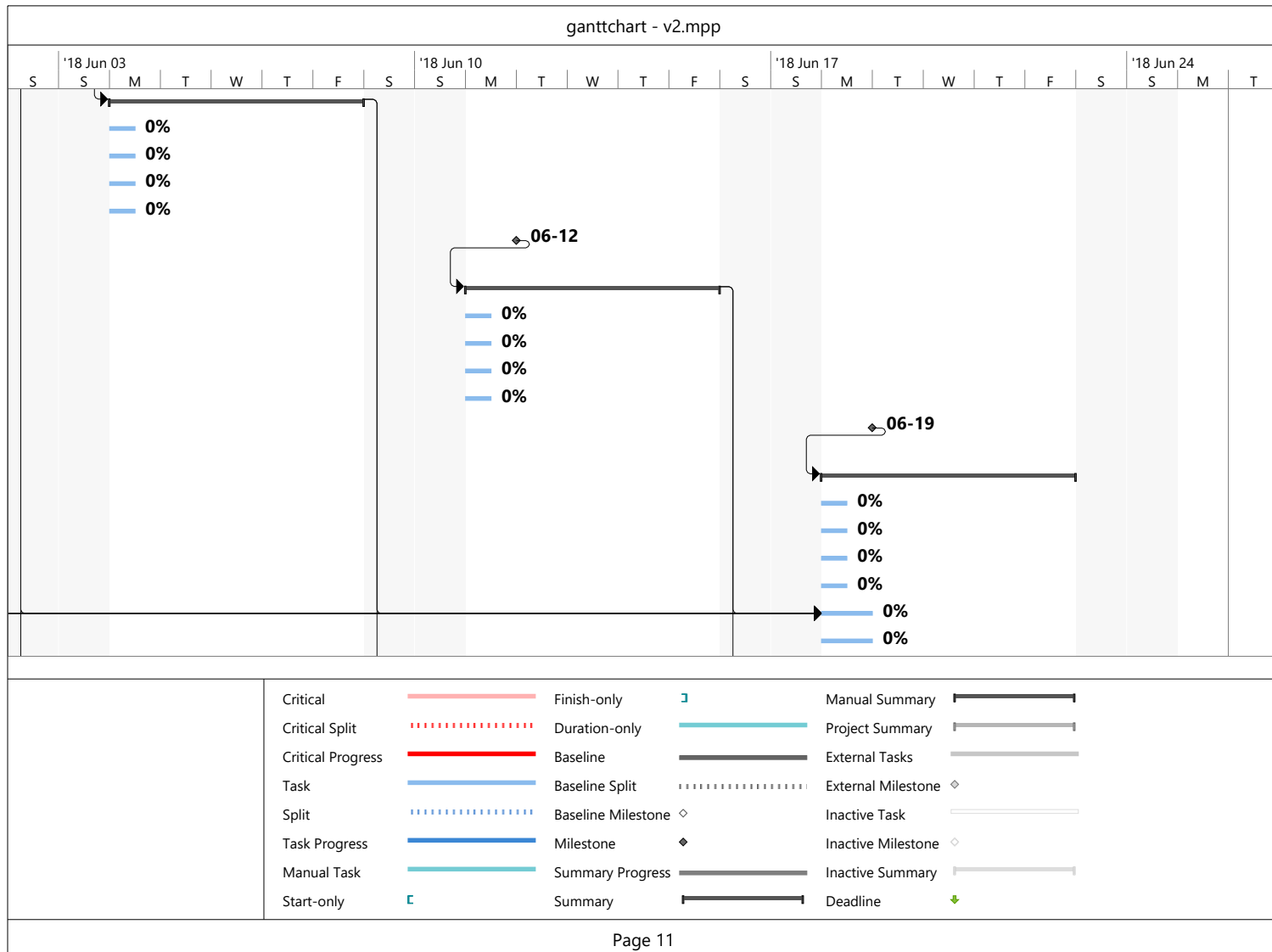
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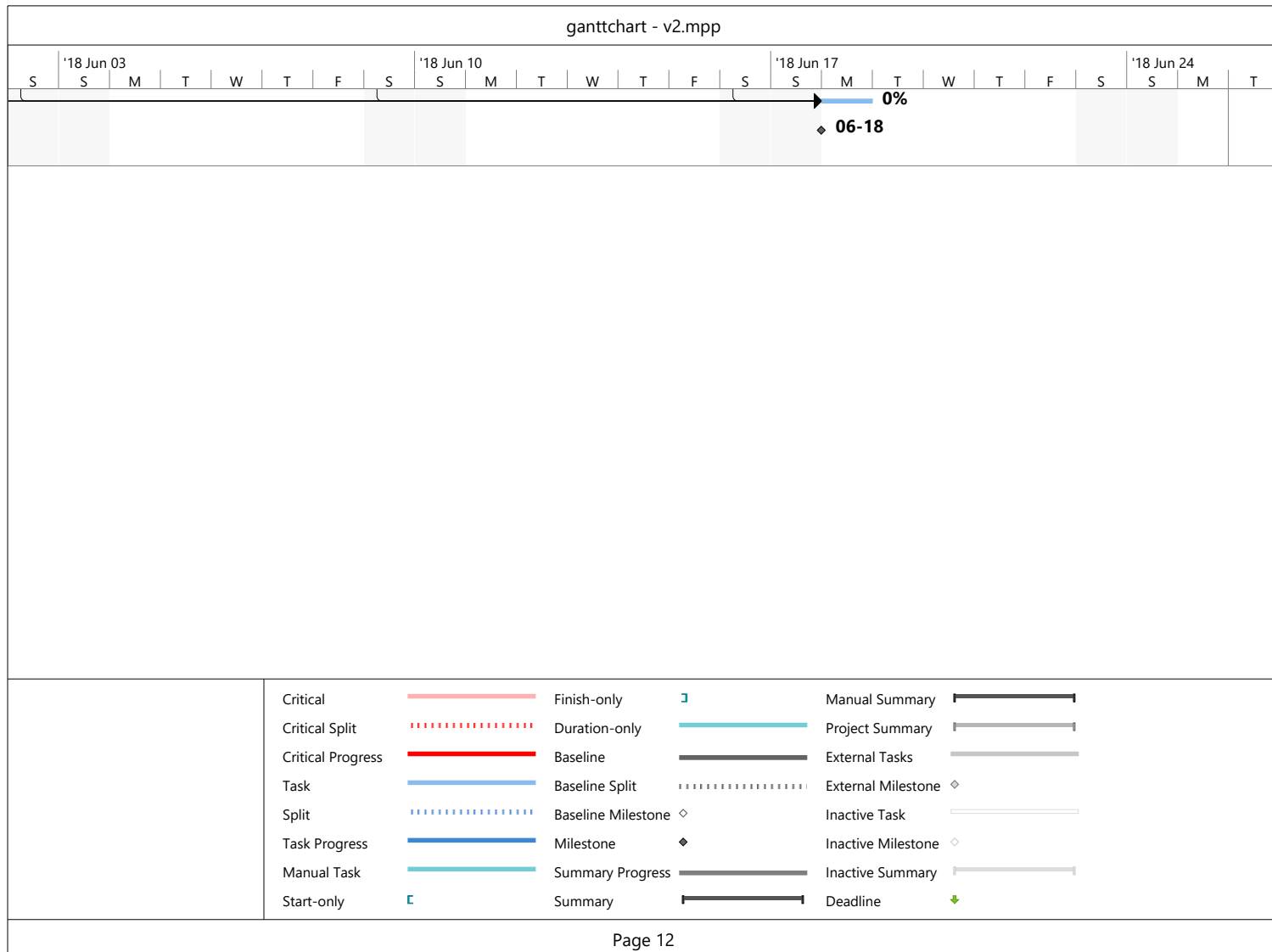
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Git Log

< *Insert Git Log here, use the following command*

git log --since=1.week --pretty=format:"%an: %s"

>