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# Weekly Status Report - 2018-05-07

| Project Name | MLIK           |
|--------------|----------------|
| Team Lead    | Ashleigh Logan |

| Roles |   |  |  |  |
|-------|---|--|--|--|
| Week  | Ashleigh Logan                                    | Brendon Waters   | Isaac Thiessen                                   | Jacob Warnes                                     |
| 01    | Team Lead, Technical Writer,<br>Database/Back-End | Front-End Developer, Technical<br>Writer, Database/Back-End<br>Developer | Technical Writer, Database/Back-End<br>Developer | Technical Writer, Database/Back-End<br>Developer |
| 02    |   |  |  |  |
| 03    |   |  |  |  |
| 04    |   |  |  |  |
| 05    |   |  |  |  |
| 06    |   |  |  |  |
| 07    |   |  |  |  |
| 08    |   |  |  |  |

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### Weekly Project Summary

Status: on time. Met all goals and deadlines, no issues from previous week. Completed all tasks before end of day on Tuesday, 15th.

| Key Miles | stones Status                   |                       |                          |                   |            |
|-----------|---------------------------------|-----------------------|--------------------------|-------------------|------------|
| ID        | Description                     | Planned<br>Completion | Forecasted<br>Completion | Actual Completion | Status     |
| 19        | Demo and Deliverables Completed | 2018-05-15            | 2018-05-15               | 2018-05-15        | Complete   |
| 26        | Demo and Deliverables Completed | 2018-05-22            | 2018-05-22               |                   | Incomplete |
| 32        | Demo and Deliverables Completed | 2018-05-29            | 2018-05-29               |                   | Incomplete |
| 38        | Demo and Deliverables Completed | 2018-06-05            | 2018-06-05               |                   | Incomplete |
| 44        | Demo and Deliverables Completed | 2018-06-11            | 2018-06-11               |                   | Incomplete |
| 50        | Demo and Deliverables Completed | 2018-06-18            | 2018-06-18               |                   | Incomplete |
| 56        | Demo and Deliverables Completed | 2018-06-22            | 2018-06-22               |                   | Incomplete |
| 58        | Final Presentation              | 2018-06-22            | 2018-06-22               |                   | Incomplete |
| 59        | Final Report                    | 2018-06-22            | 2018-06-22               |                   | Incomplete |

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### Key Accomplishments for the Week

19 - Demo and Deliverables Completed

| Task Assig | gnments for the Coming Week |                   |             |
|------------|-----------------------------|-------------------|-------------|
| ID         | Description                 | Assigned To       | On Schedule |
| 21         | Git Repository Report       | Isaac             | Yes         |
| 22         | Complete Task Log           | Brendon           | Yes         |
| 23         | Update Weekly Status Report | Brendon           | Yes         |
| 24         | HTML Mockup                 | Ashleigh, Brendon | Yes         |
| 26         | Demo Scheduled              | Brendon           | Yes         |

| 4 |  |
|---|--|
|   |  |

| Tasks Cor | npleted in the Previous Week |                                 |
|-----------|------------------------------|---------------------------------|
| ID        | Description                  | Assigned<br>To                  |
| 3         | Gantt Chart & Scheduling     | Brendon, Ashleigh               |
| 4         | Project Charter              | Ashleigh                        |
| 5         | BRD                          | Ashleigh, Isaac,<br>Jacob       |
| 13        | Initial Website Design       | Brendon                         |
| 14        | UI Mock-up                   | Brendon                         |
| 15        | Database Design              | Ashleigh, Brendon, Isaac, Jacob |
| 16        | Complete Task Log            | Ashleigh                        |
| 17        | Update Weekly Status Report  | Ashleigh                        |
| 18        | Demo Scheduled               | Ashleigh                        |

| Issues and Risks  |                   |
|---|-------------------|
| Description   | Impact<br>(L,M,H) |
| Project tasks for upcoming week may not be distributed evenly | L                 |
|   |                   |

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Gantt Chart



| )  | 0        | Task<br>Mode | Task Name  | Duration   | Start           | Finish       | Predecessors    | Resource Names     | '18 May 06<br>S M |
|----|----------|--------------|--|------------|-----------------|--------------|-----------------|--------------------|-------------------|
| 1  |          | *            | ICS199 Project   | 36 days    | Mon 18-05-0     | Mon 18-06-25 |                 |                    |                   |
| 2  |          | *            | Week 01 Tasks  | 8 days     | Mon 18-05-0     | Wed 18-05-16 |                 |                    |                   |
| 3  | <b>V</b> | -9           | Gantt Chart & Scheduling                               | 2 hrs      | Mon 18-05-0     | Mon 18-05-07 |                 | Brendon            | 10                |
| 4  | <b>V</b> | -9           | Project Charter  | 30 mins    | Wed 18-05-0     | Wed 18-05-09 | 3               | Ashleigh           |                   |
| 5  | <b>V</b> | *            | BRD  | 2 days     | Mon 18-05-0     | Tue 18-05-08 |                 | Ashleigh,Isaac,Jac |                   |
| 6  | <b>V</b> | -            | BRD S1-S4  | 0.5 days   | Mon 18-05-0     | Mon 18-05-07 |                 | Isaac              | 10                |
| 7  | <b>V</b> | -9           | BRD UML Diagram  | 45 mins    | Mon 18-05-0     | Mon 18-05-07 |                 | Jacob              | 10                |
| 8  | <b>V</b> | -5           | BRD Use cases (S3.1)                                   | 0.25 days  | Mon 18-05-0     | Mon 18-05-07 | 7               | Isaac              | <b>9</b> 10       |
| 9  | <b>V</b> | -5           | Account Page, order history                            | 30 mins    | Mon 18-05-0     | Mon 18-05-07 |                 | Ashleigh           | 10                |
| 10 | <b>V</b> | -5           | Add product, product list, product page, nav bar, cart | 2 hrs      | Mon<br>18-05-07 | Mon 18-05-07 |                 | Isaac              | - 10              |
| 11 | <b>V</b> | -5           | Assembly   | 20 mins    | Mon 18-05-0     | Mon 18-05-07 |                 | Jacob              | 10                |
| 12 | <b>V</b> | -9           | BRD Assembly   | 30 mins    | Mon 18-05-0     | Mon 18-05-07 | 7               | Jacob              | <b>)</b> 10       |
| 13 | <b>V</b> | -5           | Initial Website Design                                 | 15 mins    | Mon 18-05-0     | Mon 18-05-07 |                 | Brendon            | 10                |
| 14 | <b>✓</b> | -5           | UI Mockup  | 15 mins    | Mon 18-05-0     | Mon 18-05-07 |                 | Brendon            | 10                |
| 15 | <b>V</b> | -5           | Database design  | 2 hrs      | Mon 18-05-0     | Wed 18-05-09 |                 | Ashleigh, Brendon  |                   |
| 16 | <b>V</b> | -5           | Complete Task Log                                      | 45 mins    | Wed 18-05-0     | Wed 18-05-09 |                 | Ashleigh           |                   |
| 17 | <b>V</b> | -5           | Update Weekly Status Report                            | 15 mins    | Wed 18-05-0     | Wed 18-05-09 |                 | Ashleigh           |                   |
| 18 | <b>V</b> | -5           | Demo Scheduled   | 2 mins     | Wed 18-05-0     | Wed 18-05-09 |                 | Ashleigh           |                   |
| 19 | <b></b>  | -5           | Demo and Deliverables completed                        | d 0 days   | Tue<br>18-05-15 | Tue 18-05-15 |                 |                    |                   |
|    |          |              | Critical   | Finish-on  | ly 3            | Manu         | ual Summary     |                    |                   |
|    |          |              | Critical Split   | Duration-  | -only           | Proje        | ct Summary      | 1                  |                   |
|    |          |              | Critical Progress                                      | Baseline   |                 | Exter        | nal Tasks       |                    |                   |
|    |          |              | Task   | Baseline S | Split           | Exter        | nal Milestone 💠 |                    |                   |
|    |          |              | Split  | Baseline N | Milestone 💠     | Inact        | ve Task         |                    |                   |
|    |          |              | Task Progress  | Milestone  | <b>•</b>        | Inact        | ve Milestone 💠  |                    |                   |
|    |          |              | Manual Task  | Summary    | Progress ———    | Inact        | ve Summary      |                    |                   |
|    |          |              | Start-only E   | Summary    |                 | Dead         | line +          |                    |                   |



|    | A | Task<br>Mode | Task Name                       | Duration   | Start           | Finish       | Predecess       | ors Resource Names | 10 Iviay 00 |
|----|---|--------------|---------------------------------|------------|-----------------|--------------|-----------------|--------------------|-------------|
| 20 | • | Mode         | Week 02 Tasks                   | 7 days     | Tue 18-05-15    | Wed 18-05-23 | 19              |                    | S M         |
| 21 |   | -5           | Git Repository Report           | 0.5 days   | Tue 18-05-15    | Tue 18-05-15 |                 |                    |             |
| 22 |   | -5           | Complete Task Log               | 0.5 days   | Tue 18-05-15    | Tue 18-05-15 |                 |                    |             |
| 23 |   | -            | Update Weekly Status Report     | 0.5 days   | Tue 18-05-15    | Tue 18-05-15 |                 |                    |             |
| 24 |   | -            | Week 02 Task Ready              | 0.5 days   | Tue 18-05-15    | Tue 18-05-15 |                 |                    |             |
| 25 |   | -9           | Demo Scheduled                  | 0.5 days   | Tue 18-05-15    | Tue 18-05-15 |                 |                    |             |
| 26 |   | -5           | Demo and Deliverables completed | 0 days     | Tue<br>18-05-22 | Tue 18-05-22 |                 |                    |             |
| 7  |   | *            | Week 03 Tasks                   | 5 days     | Mon 18-05-2     | Fri 18-05-25 | 26              |                    |             |
| 8  |   | -5           | Complete Task Log               | 0.5 days   | Mon 18-05-2     | Mon 18-05-21 |                 |                    |             |
| 9  |   | -5           | Update Weekly Status Report     | 0.5 days   | Mon 18-05-2     | Mon 18-05-21 |                 |                    |             |
| 0  |   | -5           | Week 03 Task Ready              | 0.5 days   | Mon 18-05-2     | Mon 18-05-21 |                 |                    |             |
| 1  |   |              | Demo Scheduled                  | 0.5 days   | Mon 18-05-2     | Mon 18-05-21 |                 |                    |             |
| 2  |   | 5            | Demo and Deliverables completed | 0 days     | Tue<br>18-05-29 | Tue 18-05-29 |                 |                    |             |
| 3  |   | *            | Week 04 Tasks                   | 5 days     | Mon 18-05-2     | Fri 18-06-01 | 32              |                    |             |
| 4  |   | -9           | Complete Task Log               | 0.5 days   | Mon 18-05-2     | Mon 18-05-28 | 1               |                    |             |
| 5  |   | -5           | Update Weekly Status Report     | 0.5 days   | Mon 18-05-2     | Mon 18-05-28 | 3               |                    |             |
| 6  |   | -5           | Week 04 Task Ready              | 0.5 days   | Mon 18-05-2     | Mon 18-05-28 | 1               |                    |             |
| 7  |   | -5           | Demo Scheduled                  | 0.5 days   | Mon 18-05-2     | Mon 18-05-28 | 1               |                    |             |
| 8  |   | -5           | Demo and Deliverables completed | 0 days     | Tue<br>18-06-05 | Tue 18-06-05 |                 |                    |             |
|    |   |              | Critical                        | Finish-onl | y <b>3</b>      | Ma           | nual Summary    |                    |             |
|    |   |              | Critical Split                  | Duration-  | only            | Pro          | ject Summary    | $\overline{}$      |             |
|    |   |              | Critical Progress               | Baseline   |                 | Ext          | ernal Tasks     |                    |             |
|    |   |              | Task                            | Baseline S | Split           | Ext          | ernal Milestone | <b>♦</b>           |             |
|    |   |              | Split                           | Baseline N | Milestone ◊     | Ina          | ctive Task      |                    |             |
|    |   |              | Task Progress                   | Milestone  | <b>*</b>        | Ina          | ctive Milestone |                    |             |
|    |   |              | Manual Task                     | Summary    | Progress ———    | Ina          | ctive Summary   |                    |             |
|    |   |              | Start-only E                    | Summary    |                 | De:          | adline          | •                  |             |

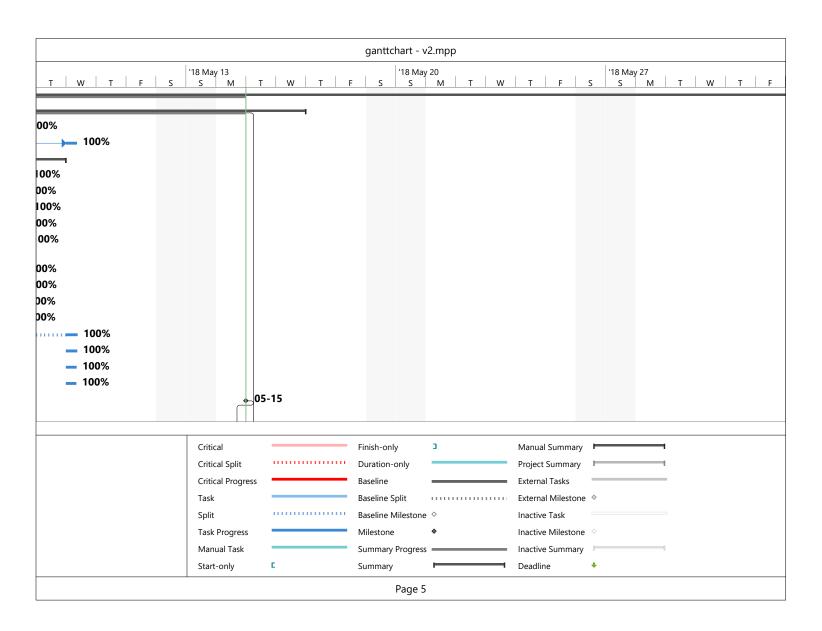


|    | 0 | Task<br>Mode | Task Name                       | Duration   | Start           | Finish       | Predecessors    | Resource Names | '18 May 06 | 6<br>M |
|----|---|--------------|---------------------------------|------------|-----------------|--------------|-----------------|----------------|------------|--------|
| 39 |   | *            | Week 05 Tasks                   | 5 days     | Mon 18-06-0     | Fri 18-06-08 | 38              |                |            |        |
| 40 |   | -5           | Complete Task Log               | 0.5 days   | Mon 18-06-0     | Mon 18-06-04 |                 |                |            |        |
| 41 |   | -5           | Update Weekly Status Report     | 0.5 days   | Mon 18-06-0     | Mon 18-06-04 |                 |                |            |        |
| 42 |   | -5           | Week 05 Task Ready              | 0.5 days   | Mon 18-06-0     | Mon 18-06-04 |                 |                |            |        |
| 43 |   | -5           | Demo Scheduled                  | 0.5 days   | Mon 18-06-0     | Mon 18-06-04 |                 |                |            |        |
| 44 |   | -5           | Demo and Deliverables completed | 0 days     | Tue<br>18-06-12 | Tue 18-06-12 |                 |                |            |        |
| 45 |   | *            | Week 06 Tasks                   | 5 days     | Mon 18-06-1     | Fri 18-06-15 | 44              |                |            |        |
| 46 |   | -5           | Complete Task Log               | 0.5 days   | Mon 18-06-1     | Mon 18-06-11 |                 |                |            |        |
| 47 |   | -5           | Update Weekly Status Report     | 0.5 days   | Mon 18-06-1     | Mon 18-06-11 |                 |                |            |        |
| 48 |   | -            | Week 06 Task Ready              | 0.5 days   | Mon 18-06-1     | Mon 18-06-11 |                 |                |            |        |
| 49 |   | -            | Demo Scheduled                  | 0.5 days   | Mon 18-06-1     | Mon 18-06-11 |                 |                |            |        |
| 50 |   | -5           | Demo and Deliverables completed | 0 days     | Tue<br>18-06-19 | Tue 18-06-19 |                 |                |            |        |
| 51 |   | *            | Week 07 Tasks                   | 5 days     | Mon 18-06-1     | Fri 18-06-22 | 50              |                |            |        |
| 52 |   | -9           | Complete Task Log               | 0.5 days   | Mon 18-06-1     | Mon 18-06-18 |                 |                |            |        |
| 53 |   | -9           | Update Weekly Status Report     | 0.5 days   | Mon 18-06-1     | Mon 18-06-18 |                 |                |            |        |
| 54 |   | -9           | Week 07 Task Ready              | 0.5 days   | Mon 18-06-1     | Mon 18-06-18 |                 |                |            |        |
| 55 |   | -9           | Demo Scheduled                  | 0.5 days   | Mon 18-06-1     | Mon 18-06-18 |                 |                |            |        |
| 56 |   | -            | Peer Review                     | 1 day?     | Mon 18-06-1     | Mon 18-06-18 | 2,20,33,39,45,2 | 7              |            |        |
| 57 |   | -9           | Final Presentation              | 1 day?     | Mon 18-06-1     | Mon 18-06-18 |                 |                |            |        |
|    |   |              | Critical                        | Finish-on  | nly 3           | Man          | ual Summary     |                |            |        |
|    |   |              | Critical Split                  | Duration-  | -only           | Proje        | ct Summary      |                |            |        |
|    |   |              | Critical Progress               | Baseline   |                 | Exter        | nal Tasks       |                |            |        |
|    |   |              | Task                            | Baseline : | Split           | Exte         | nal Milestone 💠 |                |            |        |
|    |   |              | Split                           | Baseline I | Milestone ◊     | Inact        | ive Task        |                |            |        |
|    |   |              | Task Progress                   | Milestone  | e 💠             | Inact        | ive Milestone 💠 |                |            |        |
|    |   |              | Manual Task                     | Summary    | Progress —      | Inact        | ive Summary     |                |            |        |
|    |   |              | Start-only E                    | Summary    | ,               | Dead         | lline +         |                |            |        |

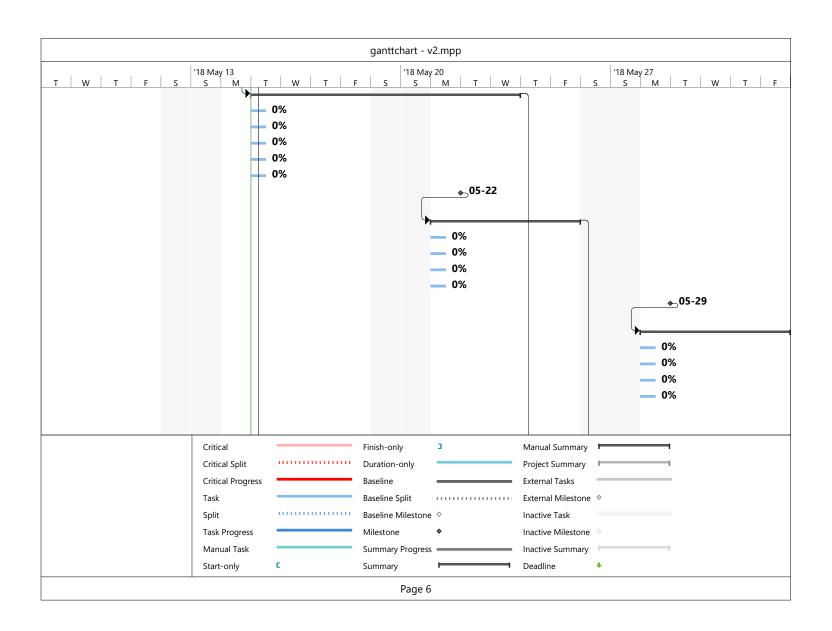


|    |   |              |   |                | ganttchart  | - v2.mpp     |             |  |          |                |        |            |
|----|---|--------------|---|----------------|---|--------------|-------------|--|----------|----------------|--------|------------|
|    | 0 | Task<br>Mode | Task Name   | ]              | Ouration Sta  | rt           | Finish      | Predecess  | sors     | Resource Names | '18 Ma | ay 06<br>M |
| 58 |   | -5           | Final Report  | -              | L day? Mo   | on 18-06-1   | Mon 18-06-  | 18 2,20,33,  | 39,45,27 |                |        |            |
| 59 |   | -5           | Demo and Deliverable                                      | es completed ( | O days Mo   | on<br>-06-18 | Mon 18-06-: | 18   |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              |   |                |   |              |             |  |          |                |        |            |
|    |   |              | Critical  |                | Finish-only   | 3            |             | Manual Summary   |          |                |        |            |
|    |   |              | Critical Split  |                | Duration-only   | 1            | F           | Project Summary  |          |                |        |            |
|    |   |              | Critical Split Critical Progress                          |                | Duration-only  Baseline                                     |              | F           | Project Summary<br>External Tasks  |          |                |        |            |
|    |   |              | Critical Split Critical Progress Task                     |                | Duration-only  Baseline  Baseline Split                     |              | E           | Project Summary<br>External Tasks<br>External Milestone                                      |          |                |        |            |
|    |   |              | Critical Split Critical Progress Task Split               |                | Duration-only  Baseline  Baseline Split  Baseline Milester  | one ♦        | E           | Project Summary<br>External Tasks<br>External Milestone<br>nactive Task                      | <b>*</b> |                |        |            |
|    |   |              | Critical Split Critical Progress Task Split Task Progress |                | Duration-only  Baseline  Baseline Split  Baseline Milestone | one ♦        | E I         | Project Summary<br>External Tasks<br>External Milestone<br>nactive Task<br>nactive Milestone | <b>*</b> |                |        |            |
|    |   |              | Critical Split Critical Progress Task Split               |                | Duration-only  Baseline  Baseline Split  Baseline Milester  | one ♦        | F E I       | Project Summary<br>External Tasks<br>External Milestone<br>nactive Task                      | <b>*</b> |                |        |            |

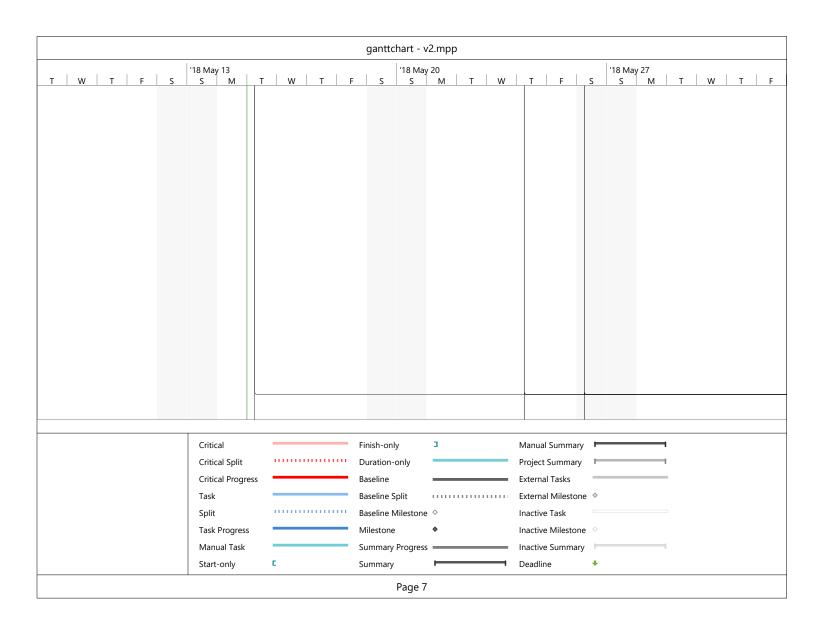




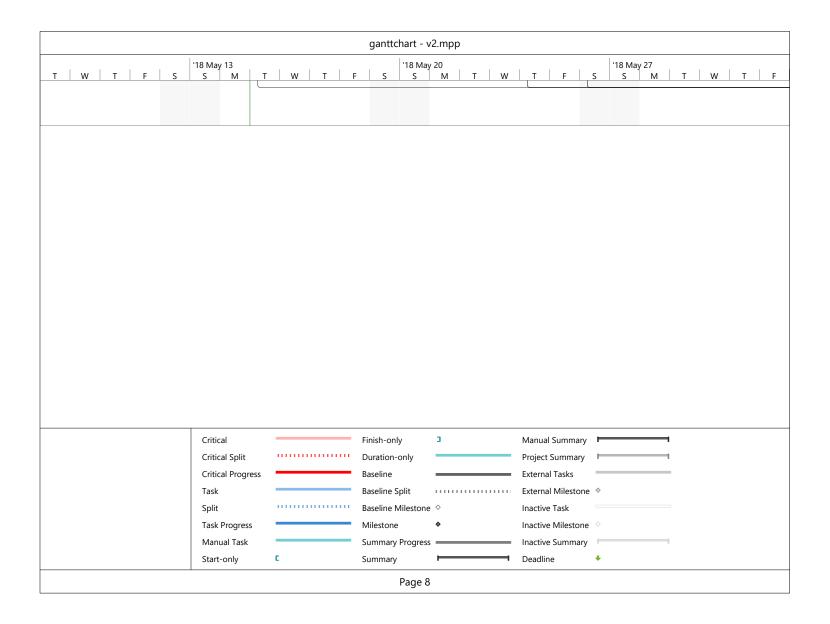




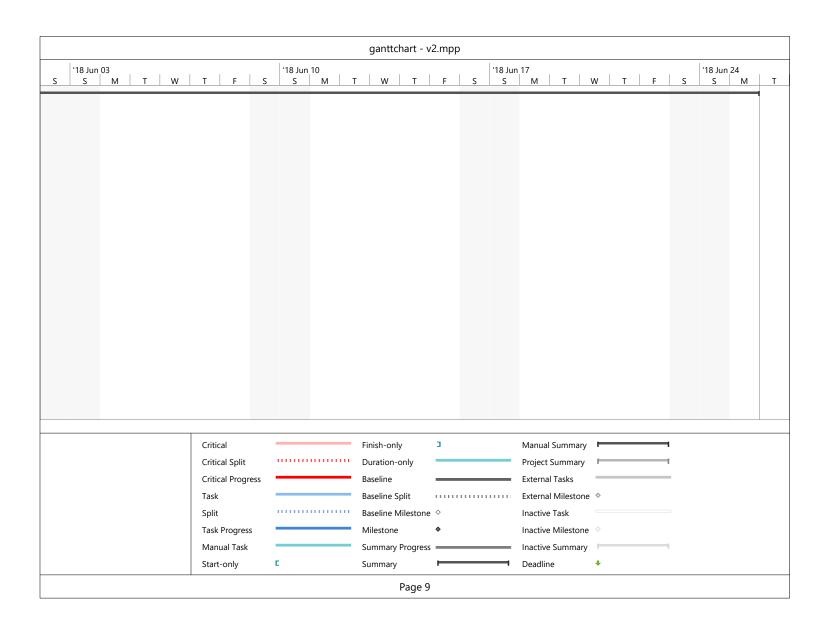




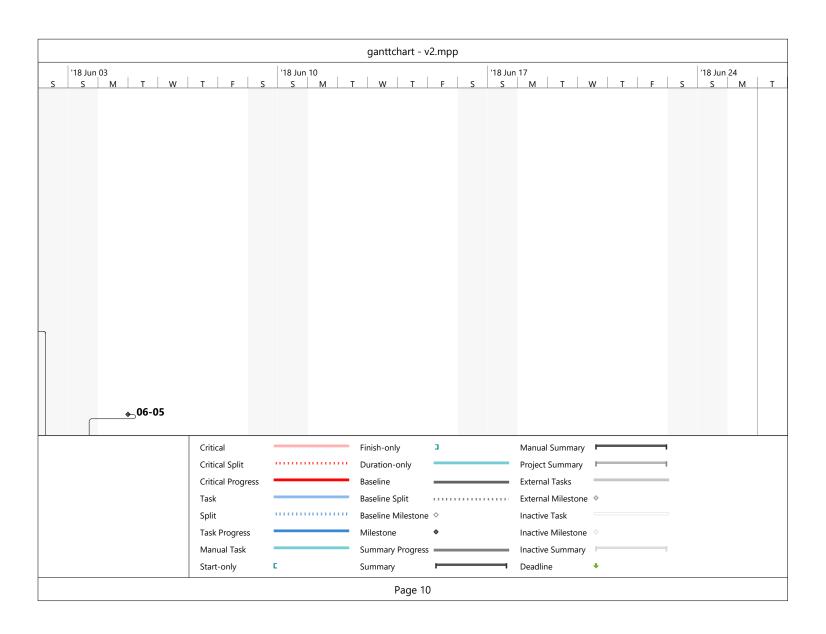




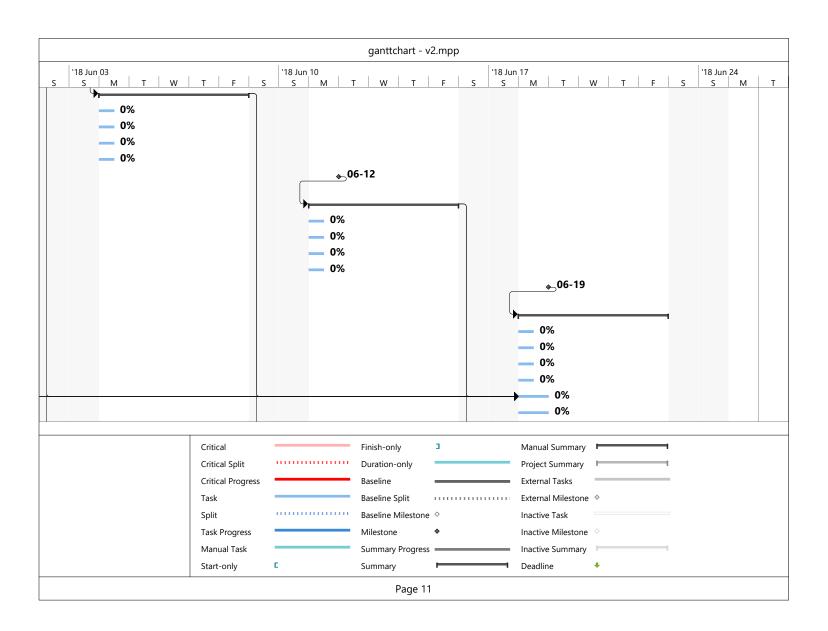




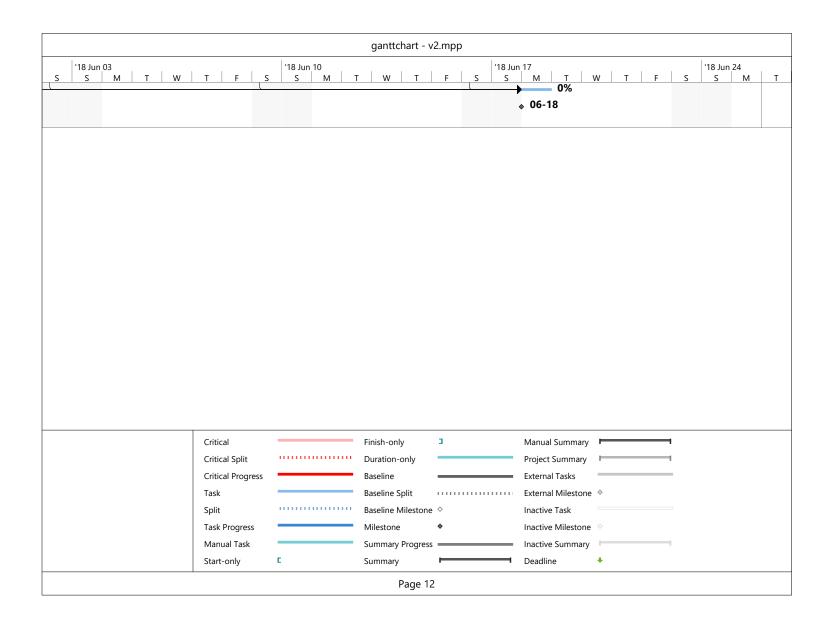














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### Git Log

< Insert Git Log here, use the following command
git log --since=1.week --pretty=format:"%an: %s"</pre>

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