## **Change or Hide the Date Appearance**

Sometimes, life is out of our control and we need to postpone or cancel an event. However, even if you do make the difficult decision to postpone, you may still want your event website to be live, so attendees can stay informed.

## How to hide the event date

You are able to completely hide the event date, or replace it with a different placeholder. To do so:

- 1. Navigate to the Basics tab for the event you want to hide the dates for
- 2. Scroll down to Date Appearance and click "Hide Event Date"
- 3. You can now optionally put a text label in place of the event date, such as "Postponed" or "Summer 2020"

You can enter whatever label suits your event branding

## How does it look to the attendee?

These changes are going to apply to the website header as well as the mobile app. Check the examples out down below.

The "Postponed" event label showing on the website header