

BRYANNA COLEMAN

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Technical Skills

Languages/Frameworks

-Bootstrap, CSS, HTML, jQuery, JavaScript (JS), TypeScript (TS), ES6, AngularCLI, Node, Express, Web API, React

Technologies

-VisualStudio, NPM

Other Skills

-Agile Methodologies, SCRUM, Unit Testing, MS Office Suite, Adobe, TrialWorks (Legal Software), Production Marketing & Development, Market Analysis & Strategic Planning, Vendor Contract Negotiation

Project Summary

Quiz U

Quiz U is a fun and family friendly application allowing its users to take multiple quizzes to find out more about themselves, family and friends. Within this app, the user can create a profile that allows them to take as many quizzes as they desire!

Technologies: HTML, CSS, JavaScript (JS), TypeScript (TS), Bootstrap, Node, NPM, AngularCLI and jQuery

Work experience

2018-01 - Present

Office Manager

Price and Keir, LLC

Handles legal research. Prepares subpoenas and other legal documents. Coordinates and monitors all activities within the law office ensuring accuracy and quality.

2017-06 - 2018-01

Legal Assistant

Marc S. Dorman & Associates

Provided a variety of services to support attorneys with every phase of research and preparation for a case. Managed heavy case loads and assisted with all aspects of the litigation cycle including legal research, factual investigation, medical records review, document management and trial preparation. Drafted legal documents including motions, brief inserts, discovery documents, correspondence and legal memoranda.

2016-01 - 2017-01

Marketing Account Representative

THE DISTINCTIVE EDGE

Successfully brings in consistent revenue for client and sold products by establishing contact and developing relationships with prospects and previous customers. Increased revenue for Verizon by bringing new and previous customers to them resulting in an \$89,000 revenue increase in the year of 2016. Trained and developed new sales representatives by conducting orientation to sales process.

2015-04 - 2016-01

Senior Sales Representative

Summit Retail Solutions Inc.

Conceived and implemented strategies and successfully managed product development and a life cycle of new cutting edge products.

Education

2018-01 - 2018-08	Software Engineering <i>Woz U - Scottsdale, AZ</i> FSW - Software Developer Program
2014-08 - 2016-06	General Studies <i>Community College of Baltimore County - Baltimore, MD</i> General Studies