**WEEKLY PERFORMANCE REPORT**

**Week Number: 1**

**Inclusive Dates: Jan.09 – Jan. 12, 2018**

Date : January 09, 2018 - Tuesday

Time-in/Time-out : 8:00 AM to 6:00 PM

No. of Hours Served : 8 Hours

Task Performed/Activities: This day, I was oriented everything about the company and its policies. And give me the task that I supposed to do in a given time.

Date : January 10, 2018 - Wednesday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins.

Task Performed/Activities: I was studying the given task to me. The Agile methodology and scum framework.

Date : January 11 2018 - Thursday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins

Task Performed/Activities: Just a continuation of familiarizing myself from The Agile methodology and scum framework.

Date : January 12 2018 - Friday

Time-in/Time-out : 9:10 AM to 6:00 PM

No. of Hours Served : 7 Hours & 50 Mins

Task Performed/Activities: Just a continuation of familiarizing myself from The Agile methodology and scum framework.

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 2**

**Inclusive Dates: Jan.16 – Jan. 19, 2018**

Date : January 16, 2018 - Tuesday

Time-in/Time-out : 8:40 AM to 6:05 PM

No. of Hours Served : 08 Hours & 20 Mins

Task Performed/Activities: Just a continuation of familiarizing myself from The Agile methodology and scum framework

Date : January 17, 2018 - Wednesday

Time-in/Time-out : 9:00 AM to 6:00 PM

No. of Hours Served : 08 Hours

Task Performed/Activities: I just explore and familiarize myself on some of the useful functions of git..

Date : January 18, 2018 - Thursday

Time-in/Time-out : 8:55 AM to 6:00 PM

No. of Hours Served : 08 Hours & 5 Min.

Task Performed/Activities: Continuation of exploring and familiarizing myself on the useful functions of git.

Date : January 19, 2018 - Friday

Time-in/Time-out : 8:00 AM to 10:00 PM

No. of Hours Served : 09 Hours.

Task Performed/Activities: Continuation of exploring and familiarizing myself on the useful functions of git.

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 3**

**Inclusive Dates: Jan. 23 – Jan. 26, 2018**

Date : January 23, 2018 - Tuesday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins

Task Performed/Activities: Just as usual studying GIT and familiarizing my self to it.

Date : January 24, 2018 - Wednesday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins

Task Performed/Activities: Discussing what I learned in the Scrum and Agile to our superior.

Date : January 25, 2018 - Thursday

Time-in/Time-out : 8:50 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins

Task Performed/Activities: Continuation of studying GIT and familiarizing my self to it.

Date : January 26, 2018 - Friday

Time-in/Time-out : 1:00 PM to 10:00 AM

No. of Hours Served : 9 Hours & 00 Mins

Task Performed/Activities: Studying Software testing and familiarizing my self to it.

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 4**

**Inclusive Dates: Jan. 30 – Feb. 02, 2018**

Date : January 30, 2018 - Tuesday

Time-in/Time-out : 8:40 AM to 6:00 PM

No. of Hours Served : 8 Hours & 15 Mins

Task Performed/Activities: Testing a Software that currently developing by company

Date : January 31, 2018- Wednesday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 50 Mins

Task Performed/Activities: Studying Software testing and familiarizing my self to it.

Date : February 01, 2018 - Thursday

Time-in/Time-out : 8:30 PM to 6:00 PM

No. of Hours Served : 8 Hours & 30 Mins

Task Performed/Activities: Discussing what I learned in GIT

Date : February 02, 2018 - Friday

Time-in/Time-out : 12:00 NN to 10:00 PM

No. of Hours Served : 8 Hours & 15 Mins

Task Performed/Activities: Studying Software testing and familiarizing my self to it.

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 5**

**Inclusive Dates: Feb. 05 – Feb. 09, 2018**

Date : February 05, 2018 - Monday

Time-in/Time-out : 2:00 PM to 8:00 PM

No. of Hours Served : 6 Hours

Task Performed/Activities: Continuation of Studying Software testing and familiarizing my self to it.

Date : February 06, 2018- Tuesday

Time-in/Time-out : 8:30 AM to 6:00 PM

No. of Hours Served : 8 Hours & 30 Mins

Task Performed/Activities: Continuation of Studying Software testing and familiarizing my self to it.

Date : February 07, 2018 - Wednesday

Time-in/Time-out : 8:40 PM to 6:15 PM

No. of Hours Served : 8 Hours & 35 Mins

Task Performed/Activities: Continuation of Studying Software testing and familiarizing my self to it.

Date : February 08, 2018 - Thursday

Time-in/Time-out : 8:40 AM to 6:20 PM

No. of Hours Served : 8 Hours & 40 Mins

Task Performed/Activities: Fixing a printer

Date : February 09, 2018 - Friday

Time-in/Time-out : 12:00 NN to 10:00 PM

No. of Hours Served : 10 Hours

Task Performed/Activities: I’m given a new task to study

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 6**

**Inclusive Dates: Feb. 12 – Feb. 15, 2018**

Date : February 12, 2018 - Monday

Time-in/Time-out : 2:00 PM to 10:00 PM

No. of Hours Served : 8 Hours

Task Performed/Activities: Studying Java programming

Date : February 13, 2018- Tuesday

Time-in/Time-out : 9:15 AM to 6:45 PM

No. of Hours Served : 8 Hours & 30 Mins

Task Performed/Activities: Continuation of Studying Java programming and familiarizing my self to it.

Date : February 14, 2018 - Wednesday

Time-in/Time-out : 8:30 AM to 6:05 PM

No. of Hours Served : 8 Hours & 35 Mins

Task Performed/Activities: Continuation of Studying Java programming and familiarizing my self to it.

Date : February 15, 2018 - Thursday

Time-in/Time-out : 9:55 AM to 6:45 PM

No. of Hours Served : 7 Hours & 50 Mins

Task Performed/Activities: Pause to studying java programming to test a software that currently develop by company

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 7**

**Inclusive Dates: Feb. 19 – Feb. 23, 2018**

Date : February 19, 2018 - Monday

Time-in/Time-out : 1:30 PM to 9:30 PM

No. of Hours Served : 9 Hours

Task Performed/Activities: Continuation of Studying Java programming and familiarizing my self to it.

Date : February 20, 2018- Tuesday

Time-in/Time-out : 9:00 AM to 6:30 PM

No. of Hours Served : 8 Hours & 30 Mins

Task Performed/Activities: Continuation of Studying Java programming and familiarizing my self to it.

Date : February 21, 2018 - Wednesday

Time-in/Time-out : 8:40 AM to 6:15 PM

No. of Hours Served : 8 Hours & 35 Mins

Task Performed/Activities: Studying Mysql and connection to java

Date : February 22, 2018 - Thursday

Time-in/Time-out : 8:55 AM to 6:00 PM

No. of Hours Served : 8 Hours & 05 Mins

Task Performed/Activities: Testing software that currently develop by company

Date : February 23, 2018 - Friday

Time-in/Time-out : 12:00 NN to 10:00 PM

No. of Hours Served : 10 Hours & 00 Mins

Task Performed/Activities: Continuation of Testing software that currently develop by company

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

*Internship Adviser*

**WEEKLY PERFORMANCE REPORT**

**Week Number: 8**

**Inclusive Dates: Feb. 26 – Mar. 03, 2018**

Date : February 26, 2018 - Monday

Time-in/Time-out : 1:30 PM to 10:00 PM

No. of Hours Served : 8 Hours & 30 Mins.

Task Performed/Activities: Studying a brief review of Java and mysql

Date : February 27, 2018- Tuesday

Time-in/Time-out : 9:05 AM to 6:30 PM

No. of Hours Served : 8 Hours & 25 Mins

Task Performed/Activities: Testing a software and creating a Test case scenario

Date : February 28, 2018 - Wednesday

Time-in/Time-out : 9:15 AM to 6:25 PM

No. of Hours Served : 8 Hours & 10 Mins

Task Performed/Activities: Continuation of Testing a software and creating a Test case scenario

Date : March 01, 2018 - Thursday

Time-in/Time-out : 9:00 AM to 6:45 PM

No. of Hours Served : 8 Hours & 45 Mins

Task Performed/Activities: Continuation of Testing a software and creating a Test case scenario

Date : March 02, 2018 - Friday

Time-in/Time-out : 09:40 AM to 10:00 PM

No. of Hours Served : 11 Hours & 20 Mins

Task Performed/Activities: Continuation of Testing a software and creating a Test case scenario

Date : March 03, 2018 - Saturday

Time-in/Time-out : 10:00 AM to 07:00 PM

No. of Hours Served : 8 Hours

Task Performed/Activities: Continuation of Testing a software and creating a Test case scenario

Prepared by: CELSO BRYAN M. SUAREZ

*Trainee*

Approved by: Mrs.RIZELITA MAURICIO FLORA

*Business & Research Manager*

Submitted to: MR. HOMER S.SANTOS

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