

CLARK COUNTY SCHOOL DISTRICT

Human Resources Division

RELATED SERVICES- SCHOOL NURSE K-12

Department: Licensed Personnel Services

Classification: Licensed

Terms of Employment: 9 Months

FLSA STATUS: EXEMPT

This is a salaried position assigned to the Clark County School District (CCSD) Teacher Salary Schedule.

POSITION SUMMARY: The primary role of the professional school nurse is to promote the health and well-being of students, thereby facilitating student success and achievement. The school nurse oversees the health services programs at multiple school sites. School Nursing services are provided to both general and special education students as mandated under federal and state laws. This person will be expected to adhere to the Standards of School Nurse Practice, Nevada Revised Statutes, Nevada State Board of Nursing Advisory Opinion and CCSD Professional Domains and Standards for Licensed Employees and report directly to the appropriate Health Services administrator (NRS ch. 632 and 391; NSBN).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Implements a comprehensive student health program.
2. Assesses and evaluates the health and developmental status of students for the purpose of identifying physical disorders and other factors affecting the learning process, communicating with the primary care provider, and contributing significant information in order to modify the student's individualized educational health plan.
3. Conducts health screenings as required by law; e.g., hearing, vision, scoliosis, height, weight.
4. Interprets student health assessment information for students, parents/guardians, and school staff, as appropriate.
5. Maintains student health records.
6. Complies with public health authority mandates regarding communicable disease management and reporting.
7. Complies with state and federal law regarding reporting of suspected child abuse.
8. Performs and coordinates specialized medical procedures for medically fragile students, per appropriate licensed health care provider orders.
9. Facilitates the provision of student medication at school, per appropriate licensed health care provider orders, in compliance with district regulation and procedures.
10. Provides training and on-going monitoring of unlicensed district personnel involved in the delivery of student health services, in accordance with district and state requirements.
11. Provides individual and classroom instruction in accordance with departmental and state requirements.
12. Provides nursing assistance in schools during community/district-wide disasters, as able.
13. Consults with parents / guardians, school staff and community resources regarding student health needs.
14. Collaborates professionally with administrators, students, staff, parents/guardians, and community representatives.
15. Participates in meetings, seminars, and conferences and serves on committees, as appropriate.
16. Participates in other job-related duties and activities related to position, as assigned.

POSITION EXPECTATIONS:

1. Comply with and implement related federal and state laws and district policies, regulations, and procedures as related to health services.
2. Maintain confidentiality.
3. Communicate effectively both written and orally.
4. Utilize a computer in health-related searches, e-mail communication, data collection and health record, medication and specialized procedure documentation.
5. Demonstrate general knowledge in the fundamental principles, trends and research in the field of school nursing.
6. Work cooperatively with students, parents/ guardians, peers, administration, and community members.
7. Maintain and improve professional competence.

POSITION REQUIREMENTS:

Education and Training:

1. Bachelor's Degree in Nursing from an National League of Nursing (NLN) accredited college or university.
2. Minimum of six (6) months work experience as a registered nurse.

Licenses and Certifications:

1. Must possess, or be able to acquire, a license from the Nevada State Board of Nursing and School Nurse certification from the Nevada Department of Education.
2. Current Health Care Provider AED/CPR certification from an American Heart Association.
3. A valid driver's license that allows the applicant / employee to legally operate an insured motor vehicle in Nevada.

When applying for a certificated licensed position, candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

Equal Employment Opportunity – Affirmative Action

The Clark County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, or disability, and shall extend to working conditions, training, promotion, and terms and conditions of employment.