

Sign Language Aide

Position Details

Class Code: 0161

Job Family: Paraprofessionals/Aides/Assistants

Classification: Support Professional

Terms of Employment: [Pay Grade 45 on the Support Professional Salary Schedule](#)

FLSA STATUS: NON-EXEMPT

Position Summary

Under general supervision, assists Deaf and hard-of-hearing (DHH) students in self-contained, resource, and general education classrooms. Assists licensed teacher, performs paraprofessional duties, including using American Sign Language (ASL) related to educational programs for DHH students, and creates ASL material to be utilized by students and staff.

Essential Duties and Responsibilities

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Assists licensed teachers with DHH students in self-contained, resource, and general education classrooms in all phases of educational and therapy programs.
2. Assists students, individually or in groups, in completing assignments and activities under the licensed teacher's supervision and direction, using signing abilities as necessary.
3. Assists licensed teachers with student concerns and progress reports.
4. Assists students with personal care.
5. Assists licensed teachers in maintaining discipline and encouraging acceptable behavior.
6. Assists in supervising playground activities.

7. Performs instructional support duties in compliance with Clark County School District (CCSD)'s special program policies, procedures, and guidelines.
 8. May assist in loading/unloading students transported by bus.
 9. May assist in feeding students by preparing, distributing, ordering, and administering snacks/special lunches.
 10. May administer Cardiopulmonary Resuscitation/Automated External Defibrillator (CPR/AED) as necessary.
 11. Maintains effective communication with licensed teachers concerning problems in the educational setting.
 12. Assists in creating instructional material in ASL.
 13. Accepts and follows licensed teacher's directions.
 14. Assists with reinforcement of goals and objectives in various educational settings.
 15. Assists licensed teachers with evaluating and monitoring students' progress per the Individualized Education Program.
 16. Conforms to safety standards, as prescribed.
 17. Performs other tasks related to the position, as assigned.
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Distinguishing Characteristics

Involves tasks directly associated with assisting licensed teachers in various classroom and school settings.

Knowledge, Skills, and Abilities (Position Expectations)

1. Knowledge of CPR/AED and Universal Precautions.
2. Ability to work effectively with special needs students and other individuals.
3. Ability to interpret and apply verbal/written instructions.
4. Ability to multitask and prioritize work.
5. Ability to learn/apply school rules, regulations, and procedures.
6. Ability to complete routine records.
7. Ability to maintain confidentiality of student records/contacts, etc.
8. Ability to work with DHH students and deal with unusual student behavior.
9. Ability to work flexible hours/shifts.
10. Ability to work cooperatively with employees, students, parents/guardians, and the public.
11. Ability to recognize and report hazards and apply safe work methods.

12. Possess physical and mental stamina commensurate with the responsibilities of the position.
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Position Requirements

Education, Training, and Experience

1. High school graduation or other equivalent (General Educational Development [GED], foreign equivalency, etc.)
2. Signing abilities as determined by a CCSD-approved test.

NOTE: Candidates selected for this position will be required to complete CCSD signing abilities test prior to their start date.

Licenses and Certifications

1. A valid driver's license or state-issued identification card.
2. Current CPR/AED certificate from the American Heart Association, American Red Cross, or other similar organization. Certification must be maintained for duration of assignment. Certification training must be in-person and include a hands-on component. Online courses will not be accepted. A copy of the front and back of the CPR/AED certificate must be uploaded into the application.

Preferred Qualifications

1. Education Interpreter Performance Assessment score of 2.4 and above.
 2. One (1) year of experience working with special education children.
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Document(s) Required at Time of Application

1. High school transcript or other equivalent (GED, foreign equivalency, etc.).
 2. Current CCSD signing abilities certificate, if already acquired. Must be maintained for the duration of the assignment.
 3. Copy of a valid driver's license or state-issued identification card.
 4. Current CPR/AED certificate as indicated above. A copy of the front and back of the CPR/AED certificate must be uploaded into the application.
 5. Specific documented evidence of training and experience to satisfy qualifications.
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Examples of Assigned Work Areas

Schools, department offices, and community sites.

Work Environment

Strength

Sedentary/heavy – exert force of 10-100 lbs., occasionally/frequently/constantly.

Physical Demand

Frequent sitting, standing, walking, pushing, and pulling. May involve climbing, balancing, stooping, kneeling, crouching, talking, hearing, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person, via video conference and computers, or over the telephone. Mobility to work in a typical office setting and use standard office equipment. Stamina to remain seated and maintain concentration for an extended period of time. Vision: Frequent near acuity and depth perception; occasional far acuity. Vision to read printed and online materials, a computer screen, or other monitoring devices.

Environmental Conditions

Varies from climate-controlled office settings to work outdoors with temperatures ranging from mild/moderate to extreme cold/heat. May involve exposure to noise levels ranging from moderate to very loud for occasional to frequent time periods.

Hazards

Furniture, playground/office equipment, communicable diseases, chemicals and fumes (as related to specific assignment), and power/hand-operated equipment and machinery (as related to specific assignment).

Examples of Equipment/Supplies Used to Perform Tasks

Computers, telephones, copiers, video phones, etc.

AA/EOE Statement

The Clark County School District is proud to be an equal opportunity employer. The Clark County School District is committed to providing all applicants and employees equal employment opportunities without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, genetics, disability, age, military status, or other characteristics protected by applicable law. Here at Clark County School

District, we are a diverse group of people who honor the differences that drive innovative solutions to meet the needs of our students and employees. We believe that through a culture of inclusivity, we have the power to reflect the community we serve.

Job Revision Information

- Revised: 02/20/25
- Created: 07/01/88