

# **NORTHEASTERN NEVADA REGIONAL PROFESSIONAL DEVELOPMENT PROGRAM**

Elko / Eureka /Humboldt /Lander /Pershing / White Pine /Great Basin College

## **POSITION ANNOUNCEMENT**

**POSITION:** Regional Coordinator/211 day contract

Office location will depend on the applicant's county of residency. The position will require travel within Elko, Eureka, Humboldt, Lander, Pershing and White Pine counties.

**STARTING DATE:** August 6, 2012

**QUALIFICATIONS:** Applicants must have a bachelor's degree from an accredited college or university (master's degree preferred) or any equivalent combination of experience and training which provides the knowledge, skills, and abilities to perform this work; a valid Elementary Teaching Certificate; at least five years teaching experience in grades K-6 teaching Language Arts.

**STARTING SALARY:** Salary dependent upon experience and education.

**FUNCTIONS:** The Regional Coordinators work for the Northeastern Nevada Regional Professional Development Program. The program supports training for teachers in best practices implementing the core curriculum using the Common Core State Standards. **The primary focus of this position will be working with K-6 teachers specifically in the areas of the English Language Arts Common Core State Standards.**

**APPLICATION REQUIREMENTS:** A completed application, a professional resume and **two** letters of reference, including one from a colleague, should be sent to the Northeastern Nevada Regional Professional Development Program.

**APPLICATION DEADLINE:** Completed applications and letters of reference are **due in the Elko NNRDPD office** no later than 4 p.m. on April 30, 2012. Interviews for selected candidates will be held in Elko.

**1290 Burns Road    Elko, Nevada 89801  
(775) 753-3879    fax (775) 753-3961**

## **REGIONAL COORDINATOR JOB DESCRIPTION**

The regional coordinator will maximize student learning through developing and sustaining instructional leadership among administrators, through developing and sustaining collaborative learning cultures within schools, and through strengthening effective instruction in classrooms. The coordinator will facilitate the incorporation of Common Core State Standards in standards based classrooms to meet the needs of all students.

## **POSITION REQUIREMENTS**

The Coordinator will

- remain current in proven educational innovations and teaching methods.
- maintain consistent and positive communication within the six counties involved in the NNRPDP: Elko, Eureka, Humboldt, Lander, Pershing and White Pine.
- assist in implementing a network support system to provide observation, evaluation, feedback, and follow-up training for teachers.
- model lessons and coach teachers upon request.
- provide quality in-service classes for teachers in specific content areas
- facilitate the implementation of the standards into the curriculum of the six counties included in the NNRPDP.
- become familiar with alternate methods of assessment and incorporate them into PDP presentations.
- use results of standardized testing to assess the needs for training in specific areas.
- focus on different methods of measuring student achievement. This will include the analysis and interpretation of testing results.
- incorporate training that addresses the educational needs of students with disabilities or whose primary language is not English.
- assist administrators in implementation of standards and staff development, and instructional leadership.
- assist schools in developing school improvement plans and serve on School Improvement Planning Teams.
- work closely with assigned school site facilitators, staffs and administrators.

## **APPLICATION FOR REGIONAL COORDINATOR POSITION**

*This application along with two letters of reference are due in the NNRPDP office  
no later than 4 p.m. on April 30, 2012.*

**NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**CURRENT POSITION:** \_\_\_\_\_ **YEARS IN CURRENT POSITION:** \_\_\_\_\_

**YEARS IN EDUCATION:** \_\_\_\_\_

**CONTENT SPECIALTY/AREAS OF EXPERTISE:** \_\_\_\_\_

**DEGREE(S):** \_\_\_\_\_

**WHAT PROFESSIONAL DEVELOPMENT HAVE YOU PARTICIPATED IN DURING THE LAST TWO YEARS AND WHAT ROLE DID YOU PLAY? (Were you an instructor, participant, or facilitator?):**

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**HOW SHOULD ASSESSMENT AND STANDARDS BE LINKED TO INSTRUCTION?**

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*This position will require travel within the six northeastern Nevada school districts.*

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