Agent Licensing Fingerprint Project

SCC

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Legislation Changes: Effective Jan 1, 2021

1. In 2018 the Bureau will introduce legislation to eliminate the CPCU/CLU licensing exam waiver/exemption.

2. In 2018 the Virginia Insurance Continuing Education Board ("VICEB") will introduce legislation to eliminate the CE waiver/exemption.

3. In 2019 the Bureau will introduce legislation to require birth-month/year renewals for all license types in conjunction with the VICEB's legislation aligning CE with license renewals.

4. **The Bureau will also introduce legislation in 2019 to require fingerprinting for resident applicants.**
   - **Approximately 8,500-11,000 fingerprints will need to be taken within a year**

Why

- Become uniform as possible with PLMA
- More comprehensive background search
- Make the process as easy as possible (for agents it's faster)
  - Accommodate agents to pay fees at one place: Then will distribute fees to respectable areas
- Update all information in Sircon
  - Email addresses, addresses, telephone numbers

Where did I begin?

Legislation/Researching Different Vendors
- Do the vendors have what we need? (requirements)
- Security, Location, Volume, Price

Vendors
- Field Print
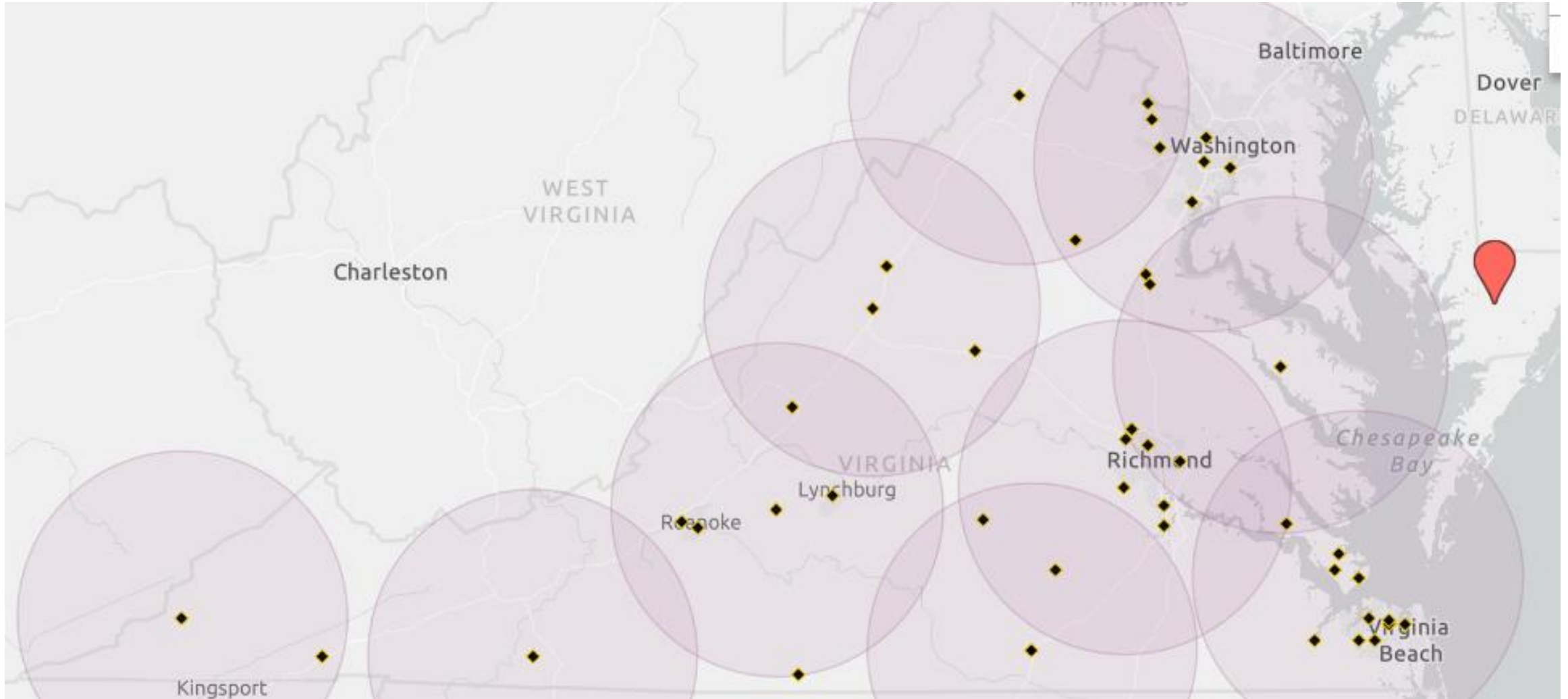- MorphoTrust / Idemia, IdentoGO
- PSI
- Fast fingerprints

FieldPrint

- VITA Statewide Contract VA-170525-FPIC
  - (*contains many helpful documents) Contract, Renewal letter, Scope, Requirements, pricing, SOW, etc…
- Locations
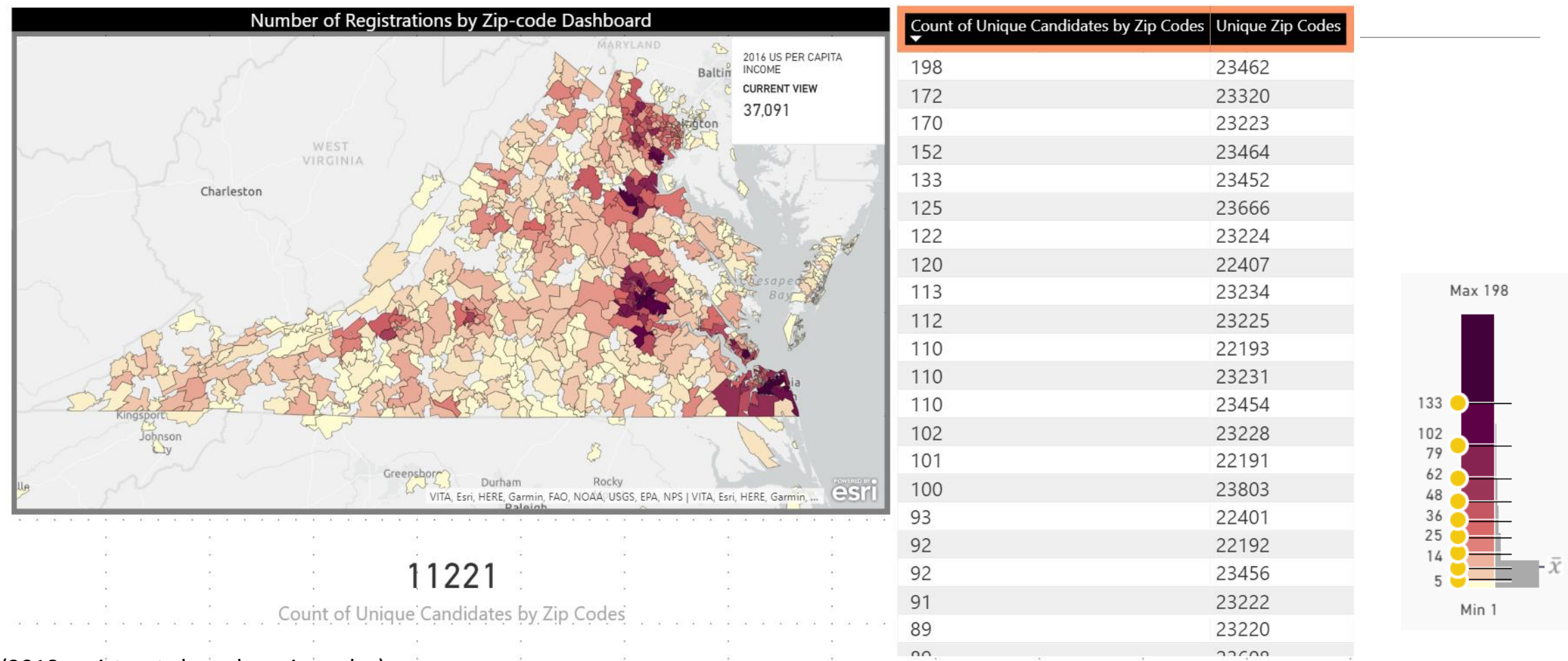- Cost

Exam vs FieldPrint Locations

Are there enough FieldPrint locations to cover VA?

(Free Version of MS Power BI limits map to 10 radius points)

Are there enough locations to handle the high-volume areas?

Number of Registrations by Zip-code Dashboard

2016 US PER CAPITA INCOME
CURRENT VIEW
37,091

11221
Count of Unique Candidates by Zip Codes

VITA, Esri, HERE, Garmin, FAO, NOAA, USGS, EPA, NPS | VITA, Esri, HERE, Garmin, ...

Count of Unique Candidates by Zip Codes ▼	Unique Zip Codes
198	23462
172	23320
170	23223
152	23464
133	23452
125	23666
122	23224
120	22407
113	23234
112	23225
110	22193
110	23231
110	23454
102	23228
101	22191
100	23803
93	22401
92	22192
92	23456
91	23222
89	23220

Max 198

133
102
79
62
48
36
25
14
5

Min 1

(2018 registrants based on zip-codes)

Locations

It's their high priority to get a site on the eastern shore

- By contract it's 40 miles to travel to a site
  - currently operate 46 sites throughout the Commonwealth (see visuals below)
  - 1,300 sites in all 50 states and US territories can be used by Virginia applicants
- Capacity
  - Thomas - claims we should always be able to schedule an appointment the same or next day appointment
  - 10 min intervals for appointments
  - All sites are open 40 hr a week

Cost

8.72 FieldPrint fee contract

$24.50 FBI/ St. police
- FBI Fees – Select here for link (01/01/19 – Fees increased $2.50)
- FBI - Fingerprint-Based Criminal History Record Information (CHRI) Checks

Fee Collection:
- FP will collect fees

Process

1. Agent
2. Livescan location
3. FieldPrint internal central database
4. State Police
5. FBI
6. State Police
7. VA BOI (online/portal if clean or by mail if not)

Consumer Steps

- Registering
- Scheduling an appointment
- Etc....

Administrative Site

myfieldprint.com (Office of record)

◦ Online portal, Tracks history, payments, etc.

  ◦ tracks anyone who has taken their fingerprint and uses additional custom fields such as requiring applicant ID, records type, license type applying for etc.

◦ Users with permissions

  ◦ Primary point of contact with additional users with other permissions

◦ Reporting is available based on information we choose to collect

Results

State Police
- Hit/no hit
- Process for a hit will be to mail us the criminal history

Online way to check status: **Fieldprint Admin Site** - Access #, account # and PW –
- Clean - "No match found with that name"
- "Request in process" – means it has detected a charge and is coming back in the mail for State police to check
- They send demographic/fingerprint data to internal central database and then send to SP and securely send to FBI
- Unusual to receive a bad "read" print from Livescan

If the scan is bad, it's a rejected print
- Users get Rejection notice email

Data/information collected by FieldPrint – encrypted in transit and while sitting

Fingerprint Turnaround time:
- FieldPrint:
  - Time it takes for FP to send to state police - "Very quickly, takes a few minutes to send to the State police"
- State Police/FBI:
  - From there, it depends on the state police's investigation
  - Most likely 2 weeks or less turnaround at State Police not including everyone else (no record, no wait)

Events

- FieldPrint WebEx Demo – 08/20/19 10am-11:30am
- FieldPrint Onsite Demo
  - UPS Store – 08/21/2019 @ 10am (Richard got scanned)
- Dept. of Nursing - FieldPrint Process meeting – 08/28/2019
- 11/19/2019 – Vertafore Scope status meeting
- Spring 2020 – will put together the account and create website/myfieldprint.com
- Oct 2020 - Begin fingerprinting (voluntary basis)
- (Whole project) - Communication Timeline Revised 09/11/2019