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# SUMMARY

Motivated professional with over 30 years of varied experience working in fast paced environments focusing on detail and being attentive to safety. Skills include operating various types of forklifts and machines, management, event supervising and cooking.

**EXPERIENCE**

## Pro Logistics • Greensboro, NC *- Reach Lift Operator*

November 2021 - Present

* Pulled hazardous chemicals/supplies for shipping and receiving
* Loaded and unloaded merchandise in racks and staging areas
* Operated RTF scanner to locate and move merchandise to proper location

## Key Resources • Greensboro, NC *- Atlet Forklift Operator*

July 2019 - November 2019

* Pulled supplies for motor homes for Amazon according to work orders
* Loaded and unloaded merchandise in racks and staging areas
* Operated RTF scanner to locate and move merchandise to proper location

## Partners Personnel • Greensboro, NC *- Box Clamp Lift Operator*

January 2019 - June 2019

* Operated Box Clamp forklift to move appliances within the warehouse and to load and unload trucks

## Professional Sports Catering • Greensboro, NC *- Concessions Manager*

April 2015 - September 2015

* Managed refreshments and food concessions for events at the Grasshopper Stadium
* Supervised 30+ employees scheduling shifts, assigning duties, and resolving complaints
* Purchased refreshments according to anticipated demand and familiarity with public taste
* Inventoried supplies on hand and maintained concessions equipment after each event

## Ovations Catering • Greensboro, NC *- Cook*

October 2014 - April 2015

* Took orders from customers and cooked foods requiring short preparation times, according to customer preferences
* Cleaned food preparation equipment, work areas, and counters

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## Patriot Staffing (City of Greensboro) • Greensboro, NC *- Maintenance Crew*

February 2011 - October 2014

* Worked with Greensboro's Water Resources department to clean and paint water tanks
* Landscaped areas around city water stations

## American Extruded Plastics • Greensboro, NC *- Machine Operator*

2010 - 2011

* Forklift Operator
* Use of heavy-duty tools
* Quality Control

## Gilmore Enterprises • Greensboro, NC *- Floor Manager*

November 2007 - August 2014

* Oversaw requisitioning and construction of decorative props for promotive shows
* Developed layout, selected theme, colors and props to be used
* Planned lighting arrangement and selected coloring medium
* Supervised 12 employees, scheduled work hours and resolved intra-team conflicts

## Two Men and a Truck • Greensboro, NC *- Moving professional*

2005 - 2006

* Customer Service
* Heavy Lifting

## United Parcel Service • Greensboro, NC *- Shipping & Receiving*

2004 - 2005

* Forklift Operator

## USA Staffing • Greensboro, NC *- Temporary Placement*

2000 - 2004

## Overnight Transportation • Greensboro, NC *- Forklift operator/ Dockworker*

1997 - 2000

## Champion TV. Rentals • Memphis, TN *- Collections and Sales Manager*

1985 - 1997

**EDUCATION**

## Tennessee State University • Nashville, TN *- Business Management*

1985 - 1986

## Memphis Central High • Memphis, TN *- GED*

1982- 1985