



Bita Sadessi

(925) 639 5852

bsadessi@calpoly.edu

 bita-sadessi

Education

California Polytechnic State University, San Luis Obispo

Expected Graduation Date: *December 2020*

Major: *Bachelor of Science in Graphic Communication*

Concentration: *Design Reproduction Technology*

Graphic Communication Experience

Office of University Diversity and Inclusion

February 2019 – Current

Graphic Designer

- » Design marketing promotional materials for various campus events.
- » Utilize design principle while adhering to Cal Poly's marketing slide guide.

Cal Poly Graphic Communication

December 2019 – Current

Advisory Board Student Representative

- » Act as liaison between Graphic Communication (GrC) student body, GrC faculty, and the GrC Advisory Board that consist of 30 industry professionals.
- » Plan quarterly student forums.

Board Member of Mat Pica Pi

September 2019 – Current

Social chair

- » Set agenda and lead the bi-monthly club meetings.
- » Organize industry tours, and social events.
- » Advertise meetings and events on social media.

Student Assistant

Fall 2019

Grader for Graphic Communication 101

Capital Label Company – Rancho Cordova, CA

Summer 2019

Prepress Technician

- » Supplied file spec sheet for Capital Label Company.
- » Re-designed the company's business card.
- » Updated and consolidate magnetic die list.
- » Managed multiple projects at the same time.
- » Accurately estimated the die size for each file.
- » Provided an online work-flow to keep track of the jobs.

University Graphic Systems – Cal Poly

Spring 2019

Project Manager Intern

- » Built a Standard Operating Procedure for future Project Managers.
- » Arranged to work on commercial job.

Skills

Adobe InDesign

Adobe Dreamweaver

Microsoft Word

Adobe Illustrator

HTML

Microsoft PowerPoint

Adobe Photoshop

CSS

Microsoft Excel

Adobe Premiere

C++

Additional Work Experience

YMCA East Bay – Pleasant Hill, CA

May 2017 – Current

Member Service Representative

- » Analyze problems and provide solution in coordination with branch management.
- » Re-designed the monthly group exercise schedule.