

AMAZE BY URBAN TREE APARTMENT OWNERS' ASSOCIATION

Amaze by Urban Tree,

Kaviya Gardens, Bharathiyar Street, Ramakrishna Nagar,

Porur, Chennai 600 1161

Regd : xx/xxxx (Tamilnadu Apartment Owners Act 44 of 2022)

FORM 3: TENANT ON BOARDING FORM

To

The Secretary

Photo

Block / Flat No:		Membership No. Allotted:	
Owner's Name: (IN CAPITAL)			
(First name in case of joint owners)			
Age (in yrs)			
Mobile No			
e-mail ID			
Qualification of Owner			
Occupation (Self)			
Name of the Tenant:			
(Primary Member of the Tenant)			
Permanent Address			
Mobile			
Age (in yrs)			
Mobile No			
e-mail ID			
Qualification			
Occupation			
Previous Residential Address			
Date of vacating the property			
Owner Name			
Mobile			
e-mail ID			
Expected Date of Moving In			

Information about other People staying in your flat (Required only for residing owners / Tenants)

Sl. No	Name of Family Member	Age (yrs)	Relationship with Tenant	Date of Birth	Blood Group	Occupation

Any pets in house, if any: _____

Vehicle Information (Vehicles use to Park in your Parking)

Sl. No.	Type of Vehicle	Registration No	Vehicle Sticker No.

Owner's Declaration:

I /We declare that my Tenant will take Possession of my Flat on date _____ and he will abide by the Bylaw of the Association of AMAZE, including advisory(s) issued by AMAZE.

I also declare that I am aware of the rules, regulations and standing instructions of AMAZE, to be observed by my tenant of AMAZE. I/We declare that if there is any misconduct by the tenant(s) I will take necessary steps to evict the tenants.

I give my consent on behalf of my client to receive SMS's, e-mails etc. from AMAZE.

Tenant's Declaration:

I / We have taken on Rent / Lease the Flat No: _____ of Mr./Mrs. _____ and tentative Date of Move in is _____. I/We, _____ residing at _____ as tenant/s hereby agree to abide by the rules and regulations (currently in force and which may be modified from time to time) laid down by the Association.

I/We have read the rules and regulations followed by the Association and can take action against me / us for any Rule violation and assure that if the Maintenance charges is not paid on time the association can cut the Essential Services until the payment is made.

Move-In Charge

I am remitting an amount of Rs.2,500/- toward **Move-In charges** vide...

Cheque / Draft issued in favour of "**AMAZE BY URBAN TREE APARTMENT OWNERS ASSOCIATION**" bearing

No:	Date:
Drawn on (Bank)	Branch

- Please write your name, Flat No & mobile no. on backside of cheque

Date:	Signature of Owner:
Place:	Signature of Tenant

Documents to be submitted along with this Form: (1 photo ID & 1 address proof)

- 1) Rental Agreement for Tenant - Must
- 2) Aadhar Card
- 3) Voters ID Card
- 4) Pan Card
- 5) Vehicle RC Book copy

For AMAZE Office Use:

1	Signature of Gen Secretary:	
2	Official Seal	
3	Move-In Receipt No:	
