

**Roudebush Farms POA Board Meeting Minutes**  
**April 3, 2011**

**Members in Attendance:**

Emily Martin, Janet Condry, Sara Carrington, Jennifer Hanna

Start: 7:00pm

- I. Treasurer's update
  - a. Received invoices for website and pool
  - b. 2011 Dues update –
    - i. Collected \$172.06 via PayPal payments
    - ii. 3 properties making payments
    - iii. Filing wage garnishment for 1 property
    - iv. Filing liens on 2 properties
    - v. 1 property still for sale. Will collect half year dues from new owner
- II. Common Area Maintenance
  - a. Verdin came and pulled the weedy bushes in the common areas.
  - b. Painter coming this week to paint monument signs at entrances.
  - c. Flowers to be planted after painting is complete.
- III. General community comments/questions/concerns/suggestions
  - a. Christmas lights still up on several homes. It has been over a month since email was sent out regarding this issue. Emily will send Jen a notice to print out and mail to property owners.
- IV. Architectural Committee update
  - a. For the next newsletter – add section on what improvements/additions require approval from the Board.
- V. Communications Committee update
  - a. Spring newsletter coming out soon.
    - i. Crime Watch update
    - ii. Curfew for kids in the parks – Police can and will respond if kids are out after curfew
    - iii. Police checks – Residents can call police department and have periodic drive-by checks while out of town
  - b. Crime Prevention
    - i. Jen will head up Crime Watch as the neighborhood coordinator.
    - ii. Block captains identified.
    - iii. Jen to create resident 'trees' for block captains.
    - iv. Crime Watch signs to be installed this month.
  - c. Community Day – April 30
- VI. Pool Committee update
  - a. 2011 Pool Contract
    - i. Pool contract signed and returned to vendor.
  - b. Water heater to be repaired this week
  - c. Surface refinishing to begin on 4/11

- d. Pool committee looking for a cheaper pop vendor, as requested last year by residents
- e. Patio Reservation form will be coordinated by Michelle Hindley this year
- f. Still trying to download data from the pool card reader. If unable to do so, we will have to wipe out existing cards and start over.
- g. Liability concern over outstanding keys not returned by former vendors/guards/management company. Rekeying all doors will cost \$150.
- h. Looking into placing potted plants outside pool house entrance.
- i. Exterior lighting is not required.
- j. Attempting to get a recycling can for pool area. Would need to assign someone to empty it weekly.
- k. Pool work day – TBD
- l. Pool Events
  - i. End of School party – ice cream social scheduled for 6/1 from 4-6. Cost is \$50 to purchase ice cream.
  - ii. Back to School party – TBD
  - iii. Other possibilities - Movie night? Fish fry?
- m. Guard room doors need to remain unlocked due to phone being located in guard room.
- n. Purchased \$250 Visa card for miscellaneous pool expenses this summer. Receipts to be kept accordingly.
- o. Purchased 40 new pool cards for 2011 season