

PROJECT CHARTER	
<b>Project Name</b>	Inventory Management System for Food Banks
<b>Date Produced</b>	January 25 <sup>th</sup> , 2026
<b>Project Goals</b>	The goal of this project is to ensure that food banks across the province can share their surplus with neighbouring food banks using an inventory management system to track surplus in goods.
<b>Project Objectives</b>	<ul style="list-style-type: none"> <li>• Launch a functioning inventory management system by April 8<sup>th</sup>, 2026.</li> <li>• Create a shipping recommendation plan for all goods.</li> <li>• Fast way to add or remove item from the system.</li> </ul>
<b>Project Budget</b>	\$0
<b>Project Sponsor</b>	None
<b>Project Manager</b>	None
Additional Key Project Stakeholders	
<ul style="list-style-type: none"> <li>• Project Team Members</li> <li>• Dr. Tim Maciag</li> </ul>	
Overall Project Milestones	Dates
<ul style="list-style-type: none"> <li>• Project Initialization</li> <li>• Initial System Design</li> <li>• Project Finalization and Launch</li> </ul>	January 28 <sup>th</sup> , 2026 March 4 <sup>th</sup> , 2026 April 8 <sup>th</sup> , 2026
Overall Project Risks	
<ul style="list-style-type: none"> <li>• Scope creep</li> <li>• Team availability constraints</li> <li>• Insufficient return on investment</li> <li>• Knowledge and skill gaps</li> </ul>	

