

PROJECT CHARTER	
Project Name	Inventory Management System for Food Banks
Date Produced	January 25 th , 2026
Project Goals	The goal of this project is to ensure that food banks across the province can share their surplus with neighbouring food banks using an inventory management system to track surplus in goods.
Project Objectives	<ul style="list-style-type: none"> • Launch a functioning inventory management system by April 8th, 2026. • Create a shipping recommendation plan for all goods. • Fast way to add or remove item from the system.
Project Budget	[This section contains the funds available for the project.]
Project Sponsor	[Name of Project Sponsor and job title]
Project Manager	[Name of Project Manager and job title]
Additional Key Project Stakeholders	
<ul style="list-style-type: none"> • Project Team Members • Dr. Tim Maciag 	
Overall Project Milestones	Dates
<ul style="list-style-type: none"> • Project Initialization • Initial System Design • Project Finalization and Launch 	January 28 th , 2026 March 4 th , 2026 April 8 th , 2026
Overall Project Risks	
<ul style="list-style-type: none"> • Scope creep • Team availability constraints • Insufficient return on investment • Knowledge and skill gaps 	

