

# Privacy Notice

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The Belgian Society for Mass spectrometry (BSMS) will be what's known as the 'Controller' of the personal data you provide to us. We only collect basic personal data about you which does not include any special types of information or location based information. This does however include full name and email address.

## What data do we collect from you?

Our records contain the affiliated members' full names and e-mail addresses. They are collected on the occasion of subscription to a meeting organized by the BSMS with consent of the participant.

## Why do we collect this information?

The goal of the Society is to promote contacts between scientists involved in mass spectrometry and between people that share an interest in mass spectrometry in Belgium. Our collection contains the names and email addresses of people that showed their interest in our Society by attending a meeting we organized.

## Who are we sharing your information with?

The information is solely used for communication between the Board of Directors and the affiliated members. The information is kept internally and no information will be shared with other parties.

## What do we do with your information?

We gather this information to be able to contact you as a members and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our services.
- We may periodically send a newsletter with information which we think you may find interesting using the email address which you have provided.

## How long do we keep hold of your information?

The information is kept not longer than 3 years after the last attendance on one of the meetings organized by the BSMS.

## How long do we protect your information?

All our information is stored on a password computer. Regularly, the data is backedup and our dataprotection system is evaluated.

## How can I access the information you hold about me?

If at any point you believe the information we process on you is incorrect you can request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact us to have the matter investigated: [contact@bsms.be](mailto:contact@bsms.be).

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Belgian Privacy Commission:  
commission@privacycommission.be.

**How do we notify about changes in this privacy statement?**

Any changes in this privacy statement will be announced on our website <http://bsms.be>. The current version is number 2 (2018.12.18). Previous versions can be consulted by sending a request to [contact@bsms.be](mailto:contact@bsms.be).

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