

**OBJECTIVE**

Currently completing prerequisite coursework for graduate programs in data science / analytics; open to part-time contracted work in data analysis and documentation, especially for non-profit grant applications

**WORK EXPERIENCE****Contracted Work** **2019 Apr - Present**

Data Process Documentation for AMikids 2019 Apr – 2019 July

Writing walk-thrus and other guides for student information system/database administration as well as the queries, Excel workbooks, and supplemental data sources used for analysis and reporting

**AMikids** **2016 Feb – 2019 Apr**

Research Data Analyst 2017 Nov – 2019 Apr

Ensured the integrity of student data systems for approx. 4000 youth per year from 40+ program sites across FL, SC, NC, LA, MO, TX, GA, NM, and VA; analyzed, validated, and reported to support management, grant/contract compliance, and resource development; supported development of new student IS; validated & debugged migration; began adapting management tools/processes.

Data Coordinator for Vocational Education & Job Placement 2016 Feb – 2017 Nov

Supported data collection and aggregate reporting for 2000+ participants of grant-funded vocational services at 21 program sites across FL, LA, and SC; analyzing, managing, and report writing to support management, grant compliance, and resource development.

**City Year** **2013 July – 2015 June**

AmeriCorps Team Leader (TL) at Oak Ridge High School in Orlando, FL 2014 July – 2015 June

Coached and led a team of 9 other ACMs on the Darden Foundation Team in south Orlando / Pine Castle; supported data gathering and analysis for 6 other school teams in Orlando site; continued ACM role.

AmeriCorps Member (ACM) at Virgil Middle School in Los Angeles, CA 2013 July – 2014 June

Tutor and mentor for 8th grade students in Koreatown / Pico-Union; event planning and community outreach.

**RESEARCH EXPERIENCE**

**Human Resources Research Center at UF:** Undergraduate Research Assistant 2012 Aug – 2013 May

Survey administration, experiment proctoring; literature review in industrial/organizational psychology field

**Hill Pedagogy Lab at UF:** Undergraduate Research Assistant 2012 Jan – 2012 May

Measured pedagogical development of graduate students teaching intro psychology course

**EDUCATION**

**University of Florida** **Graduated 2013 May**

B.A. Economics, B.S. Psychology; Minor in Educational Studies; GPA 3.74, Cum Laude

**CERTIFICATIONS & OTHER COURSEWORK**

- IBM Data Science Professional – obtained through Coursera 2019 July
- Illinois at U-C Acc. Comp. Sci. Fund. – obtained through Coursera 2019 Oct
- GTx Introduction to Analytics Modeling (EdX Verified Learner cert. track) Currently enrolled
- GTx Computing for Data Analysis (EdX Verified Learner cert. track) Currently enrolled

**SKILLS**

Advanced: SQL (3 yrs), Excel (10 yrs); Proficient: Python (1 yr); Emerging: R, C++, VBA, Java