Making adjustments in assessments for a user.
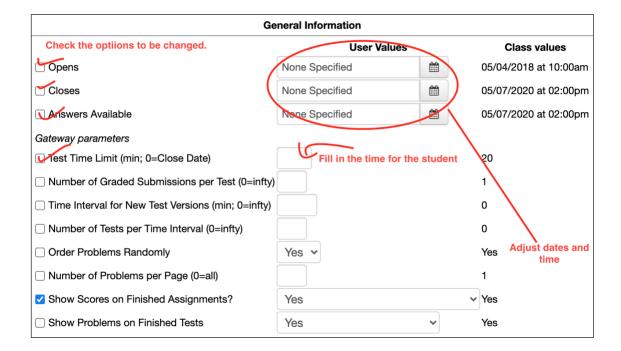
1) Click on **Hmwk Set Editor** in the main menu.

2) Look for the assessment you want to change date/time. Once you find the assessment in the list, click in the number(s) in the 3rd column called "Edit Assigned Users".

☐	Exam1 ✏	20	11/11	Yes	07/28/2015 at 10:00am	05/07/2020 at 02:00pm	05/07/2020 at 02:00pm
☐	Review Day 1-5 ✏	25	11/11	Yes	01/01/2016 at 01:00pm	05/07/2020 at 02:00pm	05/07/2020 at 02:00pm
☐	Quiz1 ✏	Click here	11/11	Yes	05/04/2018 at 10:00am	05/07/2020 at 02:00pm	05/07/2020 at 02:00pm
☐	Quiz2 ✏	4	11/11	Yes	05/04/2018 at 10:00am	05/07/2020 at 02:00pm	05/07/2020 at 02:00pm

3) Find the student in the list of users. Click on the link to the right of the student's name, the one that says "**Edit Set for**..."

☑	admin	(Administrator,)	Edit data for admin
☑	admin2	(Administrator,)	Edit data for admin2
☑	admin3	(Administrator,)	Edit data for admin3
☑	admin4	(Administrator,)	Edit data for admin4
☑	bsosnovski	(Sosnovski, Bianca)	Edit data for bsosnovski

Edit for the student who you want to change settings for

4) Make any adjustment to dates/time and how long the assessment should be.

General Information

Check the optiions to be changed.   **User Values**   **Class values**

Check the optiions to be changed.	User Values		Class values
☐ Opens	None Specified	📅	05/04/2018 at 10:00am
☑ Closes	None Specified	📅	05/07/2020 at 02:00pm
☑ Answers Available	None Specified	📅	05/07/2020 at 02:00pm
Gateway parameters			
☑ Test Time Limit (min; 0=Close Date)		Fill in the time for the student	20
☐ Number of Graded Submissions per Test (0=infty)			1
☐ Time Interval for New Test Versions (min; 0=infty)			0
☐ Number of Tests per Time Interval (0=infty)			0
☐ Order Problems Randomly	Yes ▾		Yes
☐ Number of Problems per Page (0=all)			1
☑ Show Scores on Finished Assignments?	Yes	▾	Yes
☐ Show Problems on Finished Tests	Yes	▾	Yes

Adjust dates and time

5) After adjusting the dates and time, click **Save** the changes.