Sitter Guide

User Manual Document

Module list:

Admin panel functionality:
- Admin Login
- Admin Forgot Password
- Admin Dashboard View
- Admin Edit Profile
- Admin Change Password
- Admin Email Template Management
- Admin Static Page Management
- View Contact Requests Listing

Admin panel credentials:

URL: – http://betasoftdev.com/sitterguide/

Admin Username: admin
Password : admin

ADMIN PANEL

1. Admin login: we will provide you the credential for login into admin panel, once you logged in successfully then you can manage full website from admin end. if admin try to access with wrong/invalid detail then system generated error messages which says, **Invalid detail. Kindly use valid detail to login.**
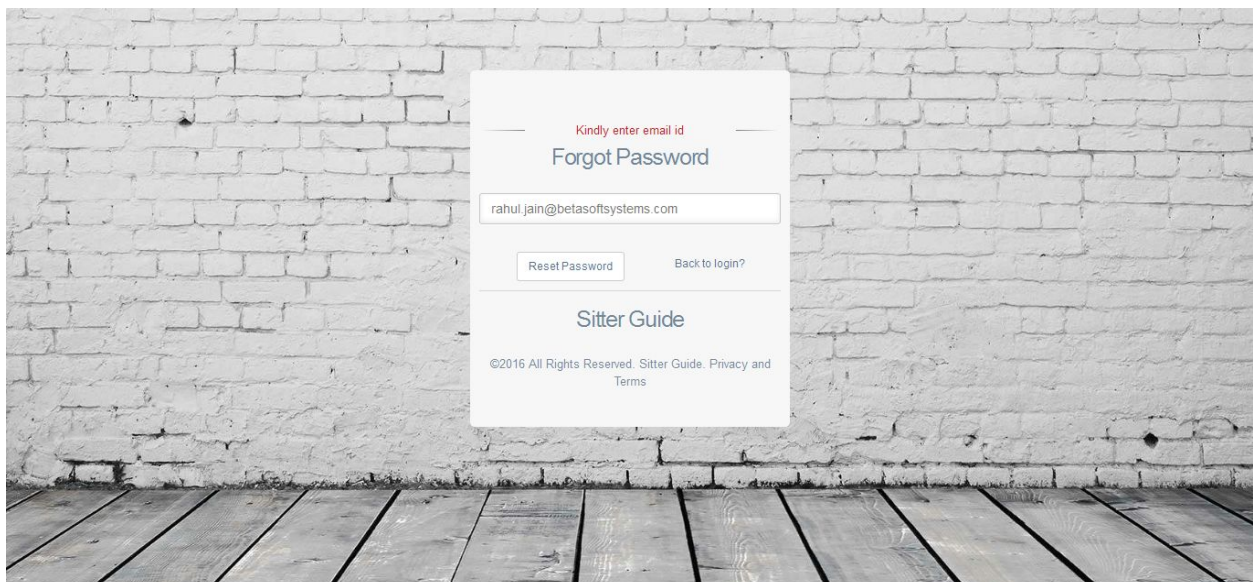
Kindly review the following screenshot for more detail.
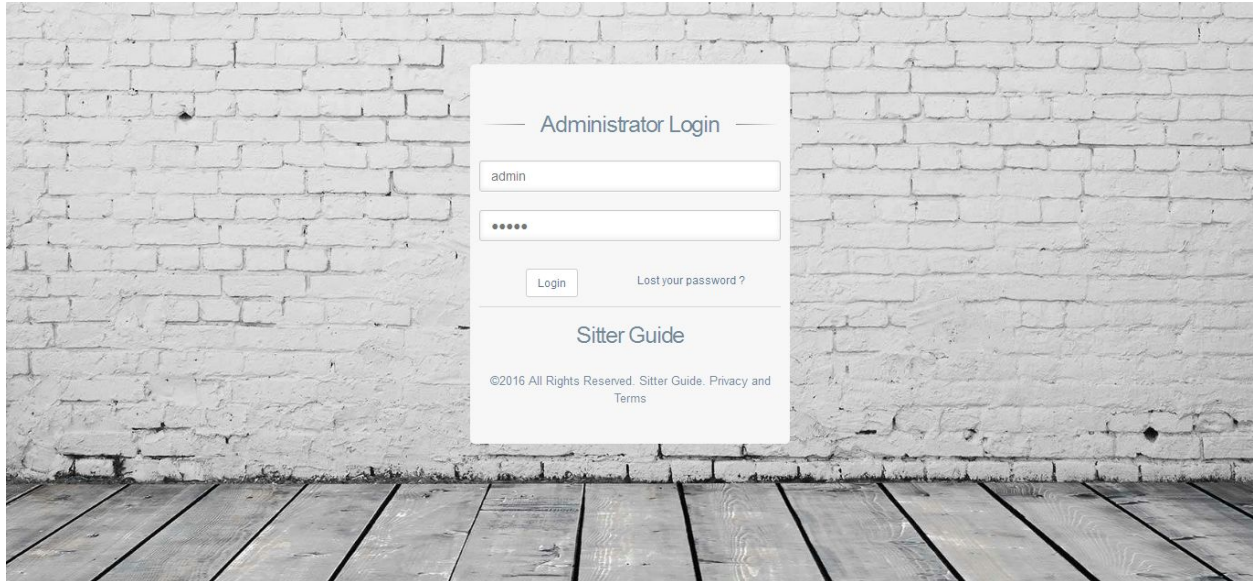
2. Forgot Password: In case admin forgot his/her details then admin can reset his/her password from forgot password feature, Admin needs to enter email id once email is authenticate then systems send an email to admin which have new password.

once admin successfully logged-in then he/she can change password from change password section.

Kindly review the following screenshot for more detail.

3. Dashboard view: once admin login successfully, then it will redirect on dashboard view from where admin can change his password and can edit own profile.

Kindly review the following screenshot for more detail.

Admin can perform below mentioned function from the dashboard view.

1. Admin can Add content in multiple language from select the language options.
2. Admin can see quick view of total user, Cms pages and total contact request.
3. Admin can edit their profile from the top right corner drop down.
4. Admin can change his password from the key icon which is displaying into administrator detail table.

4. MANAGE CMS PAGE CONTENT: ADMIN CAN EDIT THE STATIC PAGE CONTENT FROM THIS SECTION. ADMIN CAN BE EASILY PERFORM MULTIPLE OPERATIONS WHICH IS WRITTEN BELOW.

1. ADMIN CAN EDIT THE CMS PAGE CONTENT.
2. ADMIN CAN VIEW LISTING OF ALL THE STATIC PAGE.
3. ADMIN CAN SEARCH PAGE AS PER ANY KEYWORD.

KINDLY REVIEW THE FOLLOWING SCREENSHOT FOR MORE DETAIL.
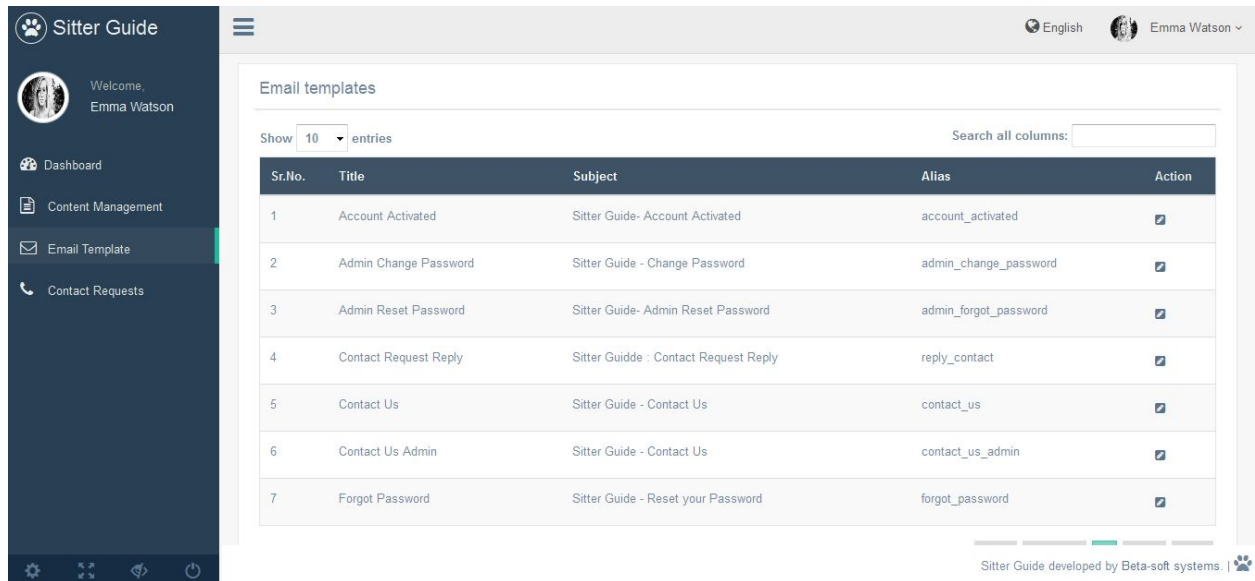

1. **EDIT PAGE:** WITH THE HELP OF PENCIL ICON ADMIN CAN EDIT THE **STATIC PAGE**, ADMIN CAN EDIT STATIC PAGE TITLE, CONTENT ETC.

5. EMAIL TEMPLATE MANAGEMENT: ADMIN CAN EDIT THE **EMAIL CONTENT** FROM THIS SECTION. ADMIN CAN BE EASILY PERFORM MULTIPLE OPERATIONS WHICH IS WRITTEN BELOW.

1. ADMIN CAN EDIT THE **EMAIL CONTENT**.
2. ADMIN CAN VIEW LISTING OF ALL THE **EMAIL CONTENT**.
3. ADMIN CAN SEARCH **EMAIL TEMPLATE** AS PER ANY KEYWORD.

KINDLY REVIEW THE FOLLOWING SCREENSHOT FOR MORE DETAIL.

Edit email content: With the help of pencil icon admin can edit the **email content**, Admin can edit email content title, Content etc.

5. Contact Request Listing : admin can view all the contact request which is comes from front end contact us from, Admin can be easily perform multiple operations which is written below.

1. Admin can delete the **contact request**.
2. Admin can view the **contact request**.
3. Admin can search **contact request** as per any keyword.

Kindly review the following screenshot for more detail.

Sitter Guide

English   Emma Watson ⌄

Welcome,
Emma Watson

- 🎛 Dashboard
- 📄 Content Management
- ✉ Email Template
- 📞 Contact Requests

Contact Requests

Show [10 ⌄] entries

Search all columns: [_____]

Sr.No.	Name	Email	Phone	Country	Action
1	dsfdsgdgd	dgdgdg@fsh.vkj	646464564	fhfhf	🔍 🗑

Showing 1 to 1 of 1 entries

First   Previous   1   Next   Last

==================FINISH==================