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|  | **Weekly Team Task Report** | **report # 4** |

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| **Team: Team VirusWatch** | | | | | | **Date:10/8/20** | | |
| **Project Title: VirusWatch** | | | | | | | | |
|  | **Kevyn Sisante**  Present  On-time |  | **Anas Albedaiwi**  Present  On-time |  | **Ziang Zhou**  Present  On-time | |  | **Bryan Stahman**  Present  On-time |

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|  | **Colton Barboro**  Present  On-time |

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### **Recent Meetings:**

* Team Meeting - Sunday 10/4/20 4PM - 5:00PM

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| **Task Title: Client Meeting** | **Task Initiation:**  10/5/20 | **Orig. Due Date: N/A** | **Status:** completed |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Set up and host a meeting with our client, Dr. Crystal Hepp, to verify requirements and hold a basic Q & A. We will all prepare questions beforehand, to ensure that we are prepared for the meeting. | | | |
| **Expected Outcome:** A clearer understanding of our project and increased rapport with our client. | | | |

### **TASKS COMPLETED since last meeting:**

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| **Task Title: Client Meeting** | **Task Initiation:**  10/5/20 | **Orig. Due Date: N/A** | **Status:** completed |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Set up and host a meeting with our client, Dr. Crystal Hepp, to verify requirements and hold a basic Q & A. We will all prepare questions beforehand, to ensure that we are prepared for the meeting. | | | |
| **Expected Outcome:** A clearer understanding of our project and increased rapport with our client. | | | |

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| **Task Title: Technical Feasibility**  **(Cover Page, TOC, Technology Analysis subsection)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** completed |
| **Who (%):**  Kevyn Sisante, 100% | | | |
| **Description:**  Import Cover Page, create TOC**,** Write about HPC ‘s in Technology Analysis portion of the doc. | | | |
| **Expected Outcome:** Successfully Imported Cover Page, created TOC,completed Technology Analysis | | | |

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| **Task Title: Technical Feasibility**  **(Technology Analysis, subsection)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** completed |
| **Who (%):**  Colton Barboro, 100% | | | |
| **Description:** Write about Data Analysis in the Technology Analysis portion of the doc. | | | |
| **Expected Outcome:** Completed Technology Analysis | | | |

### **This week’s Tasks: Work plan for coming week**

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| **Task Title: Technical Feasibility (Introduction/Conclusion, Technical Challenges)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** in progress(50%)  Finish by 10/9 at the latest |
| **Who (%):** Ziang Zhou, 50% Colton Barboro, 50% | | | |
| **Description:** Write Intro and Conclusion parts of the Tech Feasibility doc. | | | |
| **Expected Outcome:** Completed Intro and Conclusion parts. | | | |

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| **Task Title: Technical Feasibility**  **(Technology Analysis, subsection)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** in progress(50%)  Finish by 10/9 at the latest |
| **Who (%):**  Bryan Stahman, 100% | | | |
| **Description:** Write about Databases in Technology Analysis portion of the doc. | | | |
| **Expected Outcome:** Completed Technology Analysis | | | |

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| **Task Title: Technical Feasibility**  **(Technology Analysis, subsection)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** in progress  Finish by 10/9 at the latest |
| **Who (%):**  Anas Albedaiwi, 100% | | | |
| **Description:** Write about Front-end libraries in the Technology Analysis portion of the doc. | | | |
| **Expected Outcome:** Completed Technology Analysis | | | |

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| **Task Title: Technical Feasibility**  **(Technology Integration)** | **Task Initiation:** 9/27/20 | **Orig. Due Date: 10/8/20** | **Status:** in progress(0%)  Finish by 10/9 at the latest |
| **Who (%):** Anas Albedaiwi 50% Kevyn Sisante, 50% | | | |
| **Description:** Write Technology Integration portion of the doc. | | | |
| **Expected Outcome:** Completed Technology Integration | | | |

### **Upcoming Tasks: Planning**

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| **Task Title: Client Meeting** | **Task Initiation:** 10/8/20 | **Orig. Due Date: 10/13/20** | **Status:** not started |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Host a meeting with our client, Dr. Crystal Hepp, to verify requirements We will all prepare questions beforehand, to ensure that we are prepared for the meeting. | | | |
| **Expected Outcome:** A clearer understanding of our project and increased rapport with our client. | | | |

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| **Task Title: Look ahead at Requirements Specification Document assignment** | **Task Initiation:** 10/8/20 | **Orig. Due Date: 11/6/20** | **Status:** not started |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Look ahead at the next requirements assignment so as to completely understand the parameters of the assignment without delay or confusion | | | |
| **Expected Outcome:** Completed Technology Analysis | | | |

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| **Task Title:Team meeting for development roles** | **Task Initiation:** 10/8/20 | **Orig. Due Date: N/A** | **Status:** not started |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Assign roles for the development portion of Capstone. | | | |
| **Expected Outcome:** Roles for development are assigned. | | | |

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| **Task Title:Discuss Design Review/ Begin Planning** | **Task Initiation:** 10/8/20 | **Orig. Due Date: 11/13** | **Status:**not started |
| **Who (%):**  Bryan Stahman, 20% Kevyn Sisante, 20% Colton Barboro, 20% Ziang Zhou, 20% Anas Albedaiwi 20% | | | |
| **Description:** Go over DR 1 and split work accordingly. | | | |
| **Expected Outcome:R**oles/Tasks for DR1 are assigned and understood. | | | |

### **Other Problems / Other Issues:**

* Our primary issue this week was a misinterpretation of the instructions for the feasibility assignment that led us to believe that the analysis page would be 3-5 pages for the entire analysis section instead of for each analysis itself. This led to a delay in the assignment as we were forced to restructure the splitting of responsibilities on short notice. We still have a clear picture of the technology that we want to use and have a better understanding of how the chosen technologies will interact with each other as a result of this joint research.