Bi-Weekly Status Report

CSCE 4905/4925

Date: 11/9/2025

Team Name: AttendU – Group 3

Prepared by: Brendon Stepanek

Accomplishments for the previous 2-week period

Over the last two weeks we've completed the following:

- Create a User Manual
    - This covered all of the core functions and features of our system for all three user roles.
- Design Day Abstract
    - Drafted and finalized a project abstract for design day poster
- Drafted Poster Design
    - Create an initial draft of our poster for design day

Problems Encountered

No real problems arose. The last few assignments have been fairly straight forward, and we haven't had any issues completing them.

Plans for the upcoming 2-week period

Over the next two weeks the following should be completed:

- Finalized Poster Design
    - Finalize our poster design and implement any feedback provided by Jordan or Professor Rabah.
- Project Presentation
    - Begin working on our project presentation
        - Assign slides

- Gather content
- Create a backup live demo
- Prepare live demo

Project Plan Reconciliation

At this point in time our project plan still aligns with the current status of our project.

Group Attendance

Meetings (Dates)	Brendon Stepanek	Joshua Odegai	Maximiliano Hernandez	Zain Jamal	Neel Patel
Class 1	Present	Present	Present	Present	Present
Class 2	Present	Present	Present	Present	Present
Class 3	Present	Present	Present		Present
Class 4	Present	Present	Present	Present	Present
Team Meeting 1	Present	Present	Present	Present	Present
Team Meeting 2	Present	Present	Present	Present	Present
Team Meeting 3	Present	Present	Present	Present	Present
Team meeting 4	Present	Present	Present	Present	Present

Updated Gantt Chart

	Name	Start	Finish
1	⊟AttendU	8/25/25, 8:00 AM	11/18/25, 5:00 PM
2	⊟Project Management	8/25/25, 8:00 AM	8/31/25, 5:00 PM
3	Project Plan Update	8/25/25, 8:00 AM	8/31/25, 5:00 PM
4	⊟Design Phase	9/1/25, 12:00 AM	9/7/25, 9:00 AM
5	DDS Update	9/1/25, 12:00 AM	9/7/25, 9:00 AM
6	⊟Development & Impler	9/8/25, 8:00 AM	9/28/25, 5:00 PM
7	Development	9/8/25, 8:00 AM	9/21/25, 5:00 PM
8	Implementation	9/15/25, 8:00 AM	9/28/25, 5:00 PM
9	⊟Testing Plan & Formal	9/29/25, 8:00 AM	10/12/25, 5:00 PM
10	Testing Plan	9/29/25, 8:00 AM	10/5/25, 5:00 PM
11	Formal Testing / UAT	10/6/25, 8:00 AM	10/12/25, 5:00 PM
12	⊟Maintenance Plan	10/16/25, 8:00 AM	10/21/25, 5:00 PM
13	Draft Maintenance Plan	10/16/25, 8:00 AM	10/19/25, 5:00 PM
14	Finalize Maintenance Plan	10/19/25, 8:00 AM	10/21/25, 5:00 PM
15	⊟User Manual Creation	10/17/25, 8:00 AM	10/26/25, 5:00 PM
16	Draft User Manual	10/17/25, 8:00 AM	10/20/25, 5:00 PM
17	Finalize User Manual	10/20/25, 8:00 AM	10/26/25, 5:00 PM
18	⊟Poster Design	10/30/25, 8:00 AM	11/12/25, 5:00 PM
19	Poster Draft	10/30/25, 8:00 AM	11/2/25, 5:00 PM
20	Poster Final	11/3/25, 8:00 AM	11/12/25, 5:00 PM
21	⊟Final Presentation	11/9/25, 8:00 AM	11/18/25, 5:00 PM
22	Presentation Prep	11/9/25, 8:00 AM	11/13/25, 5:00 PM
23	Presentations	11/13/25, 8:00 AM	11/18/25, 5:00 PM