Activity Log Sprint 0

Report Date: 2/16/24

Period: 1/14/25   to   2/16/25

Member name: Josh Odegai

#	Tasks and work done.	Workload (hours)
1	Kickoff Meeting with team members	2
2	Kickoff Meeting with project owner	1
3	Weekly Meeting to discuss planning/deliverables 1/22	1
4	Weekly Meeting to discuss deliverables 1/28	1
5	Weekly Meeting to discuss deliverables 2/4	1
6	Weekly Meeting to discuss Sprint 0 deliverables	1
7	Progress Check in with Stakeholder 2/11	0.5
8	WBS and Gantt Chart	2
9	Trello and GitHub setup	0.75
10	SRS	1
11	Wireframes	1.25
12	Adjustments to SRS	.5
13	Project Plan	1
	Total	14

Member name: Brendon Stepanek

#	Tasks and work done.	Workload (hours)
1	Kickoff Meeting with team members and professor	2
2	Weekly Meeting – Project Planning & Deliverables	1
3	Team Members List & Project List	0.75
4	Project Plan Draft & GitHub Setup	0.75
5	Project Charter	2
6	Weekly Meeting – Gathering Requirements	1
7	Weekly Meeting – Complete Project Plan & SRS	1
8	Complete Project Plan	2
9	SRS	1.5
10	Progress Check-In with Professor	0.5
11	Weekly Meeting – Sprint 0 Deliverables	1
12	Made format changes to SRS, created and got simple backend and frontend running, gathered screenshots of tools and infrastructure, wireframes	3.5
	Total	17.0

Member name: Maximiliano Hernandez

#	Tasks and work done.	Workload (hours)
1	Kickoff Meeting with team members and professor	2
2	Weekly Meeting to discuss planning/deliverables 1/22	1
3	Weekly Meeting to discuss deliverables 1/28	2
4	SRS	1
5	SRS adjustments	.50
6	Project Plan	2
7	Project plan adjustment	1
8	Wireframes	1
9	WBS	1
	Total	11.50

Member name: Zain Jamal

#	Tasks and work done.	Workload (hours)
1	Kickoff Meeting with team members	2
2	Weekly Meeting to discuss planning/deliverables 1/22	1
3	Weekly Meeting to discuss deliverables 1/28	2
4	Review capstone syllabus and supporting documentation	1
5	SRS	2
6	Aid in Project plan	0.5
7	WBS	2
	Total	

Member name: Neel Patel

#	Tasks and work done.	Workload (hours)
1	Kickoff Meeting with team members	2
2	Weekly Meeting – Project Planning Deliverable 1/22	1
3	Weekly Meeting to discuss planning/deliverables 1/28	1
4	Team member list and project list	0.75
5	Weekly meeting to discuss planning/deliverable 2/4	1
6	Weekly meeting – Gathering Requirement	1
7	Weekly meeting WBS	1
8	Complete Project plan	1
9	Progress Check-in with Professor	0.5
10	Weekly meeting Sprint 0 deliverable	1
11	SRS	1
	Total	11.25