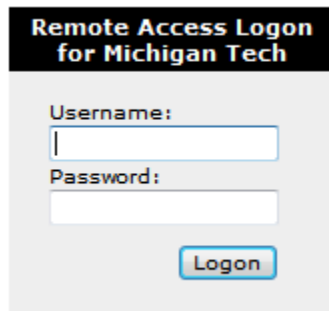


Access your Home Drive from Windows!

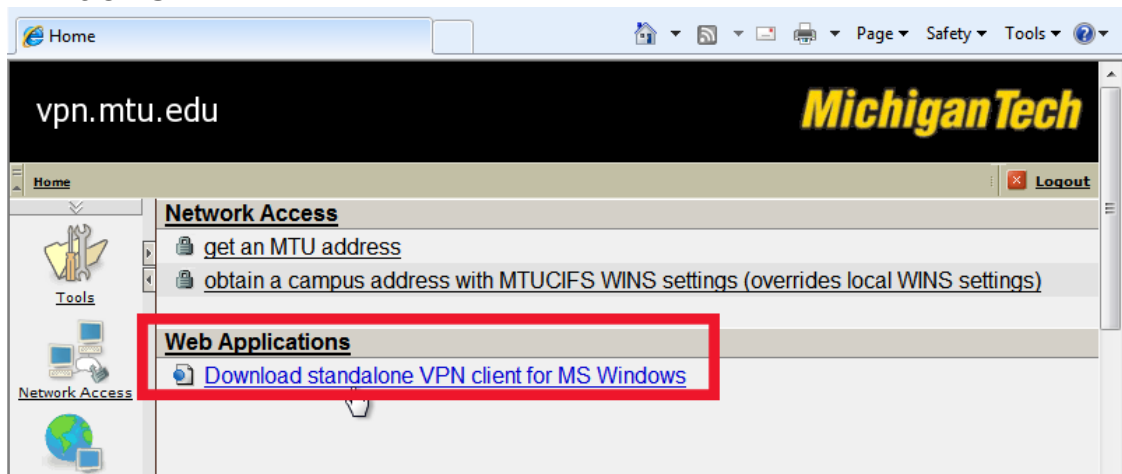
Step 1 - Downloading the Software

1. Go to vpn.mtu.edu
2. Enter your **Michigan Tech** login



A login form titled "Remote Access Logon for Michigan Tech". It contains two input fields: "Username:" and "Password:". Below the password field is a "Logon" button.

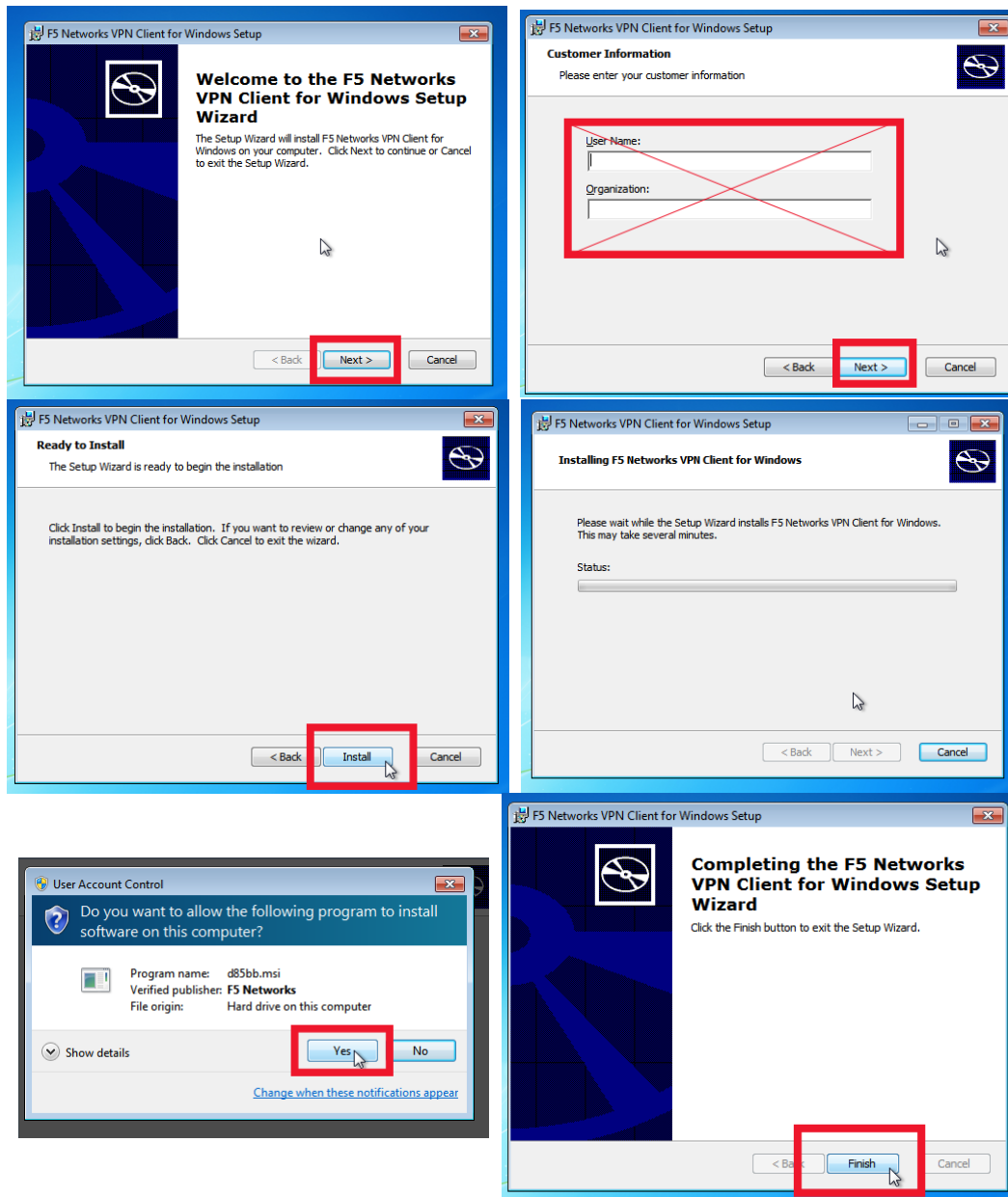
3. Click "Download standalone VPN client for MS Windows"



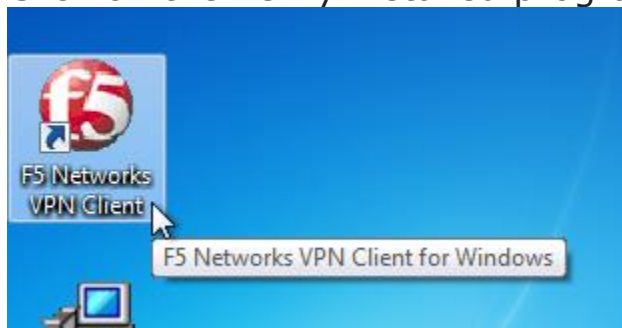
1. If your browser asks for permission to download the file, **allow it**.

Step 2 - Setting up the Software

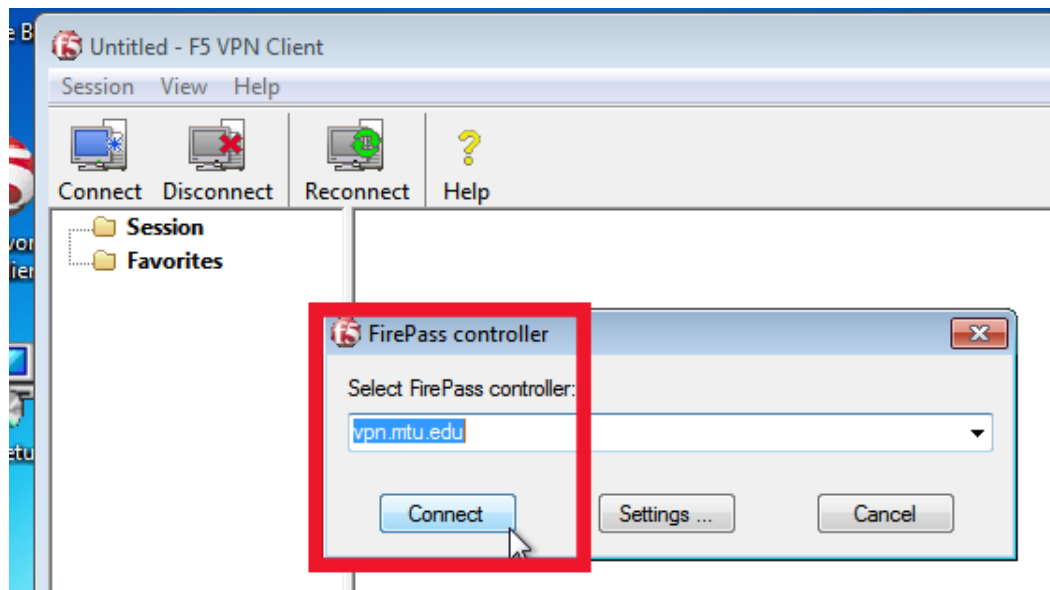
1. Install the file
 1. When it asks for your "**customer information**" (name and company), you can **skip that step** or enter whatever you wish. The step does not matter.



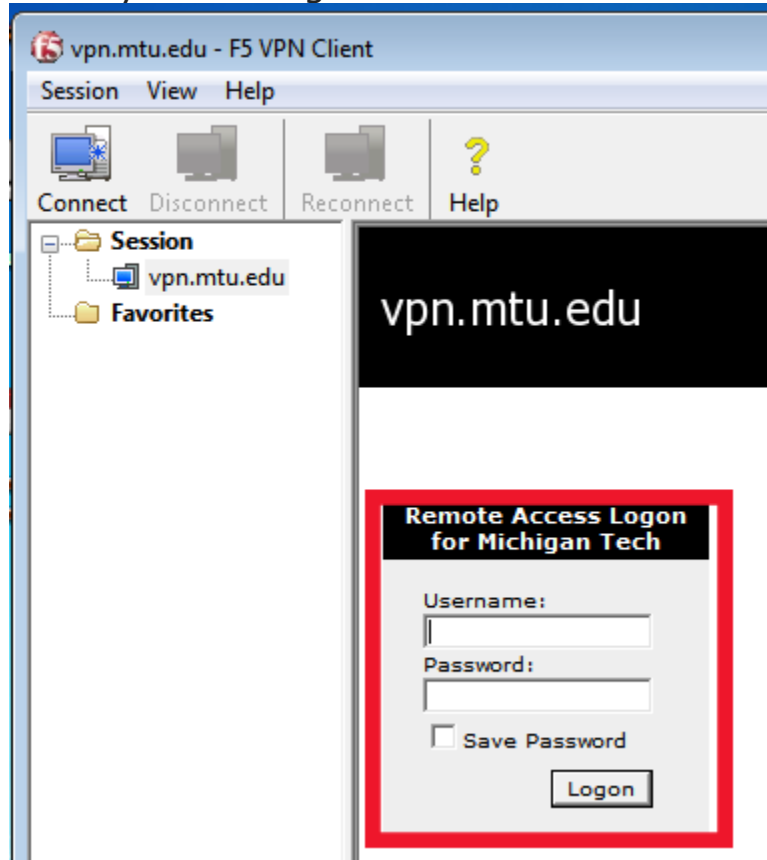
2. Click on the newly installed program, **F5 Networks**



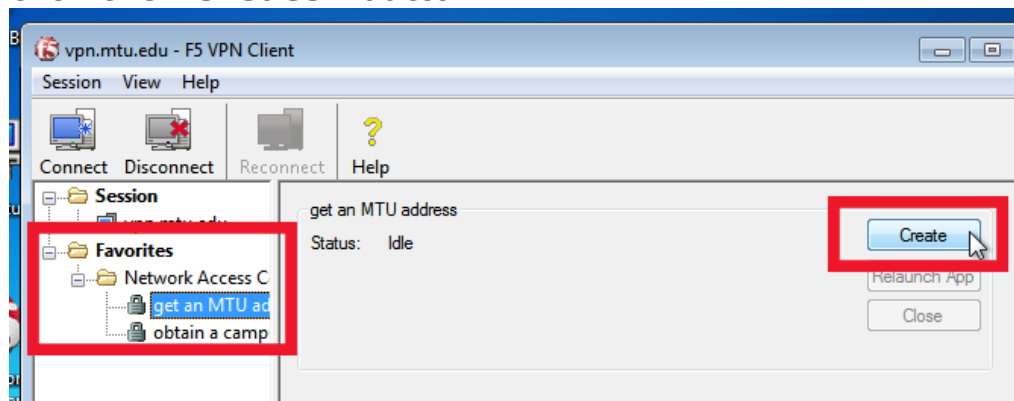
3. F5 will ask you to **select Firepass Controller**.
1. It should **already have "vpn.mtu.edu" entered**. If it doesn't, then enter **vpn.mtu.edu** in that field.



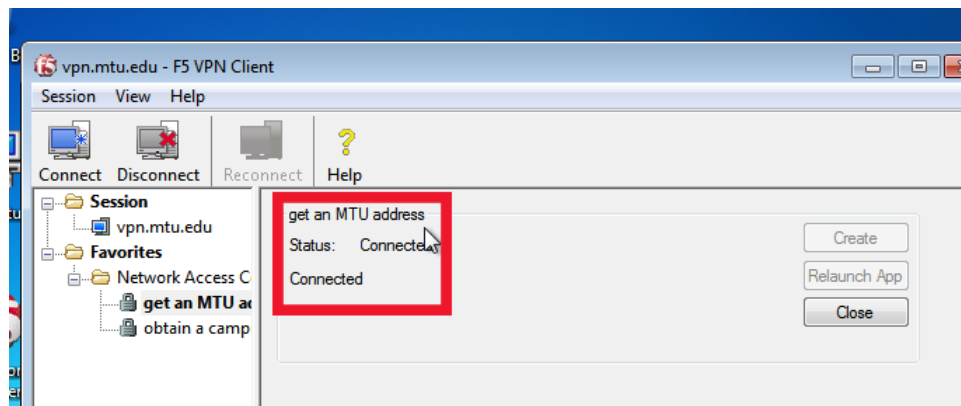
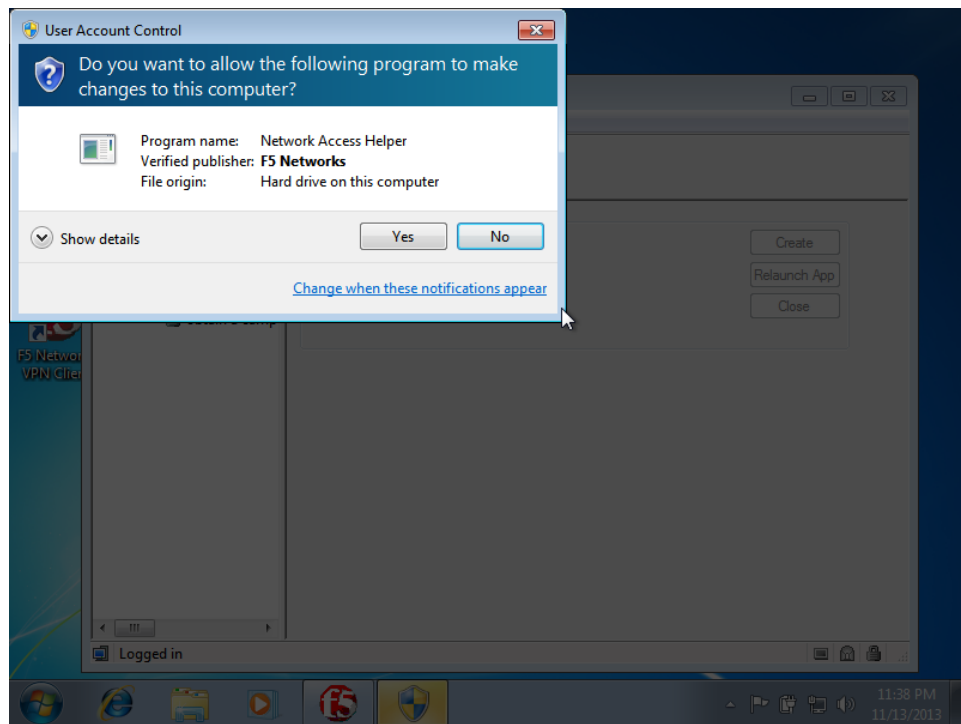
4. Enter your Michigan Tech **username and password**.



5. Go to the **folder list on the left**. Under "**Network Access Controls**," select "**Get an MTU address**" and click the "**Create**" button



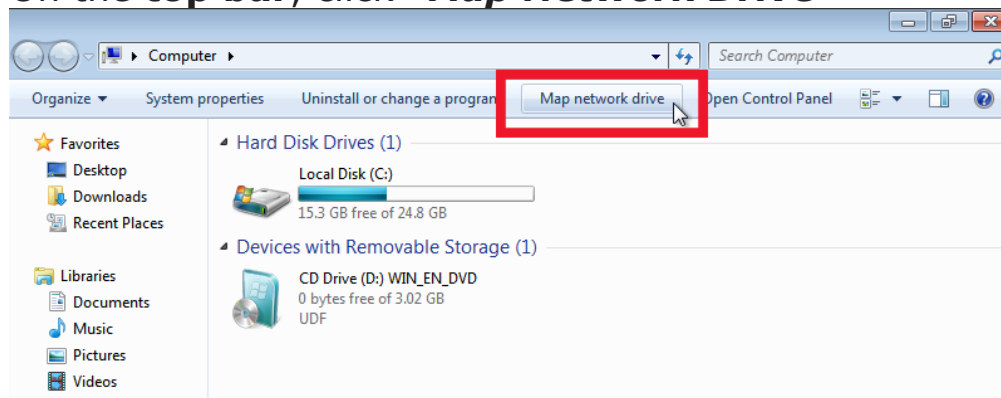
6. **Wait** a short while until it reads "**Status: connected**" in the main window.
1. Your **firewall** program may ask if you want to let the F5 VPN program through; you should **allow it**.



Step 3 - Mapping the Network Drive

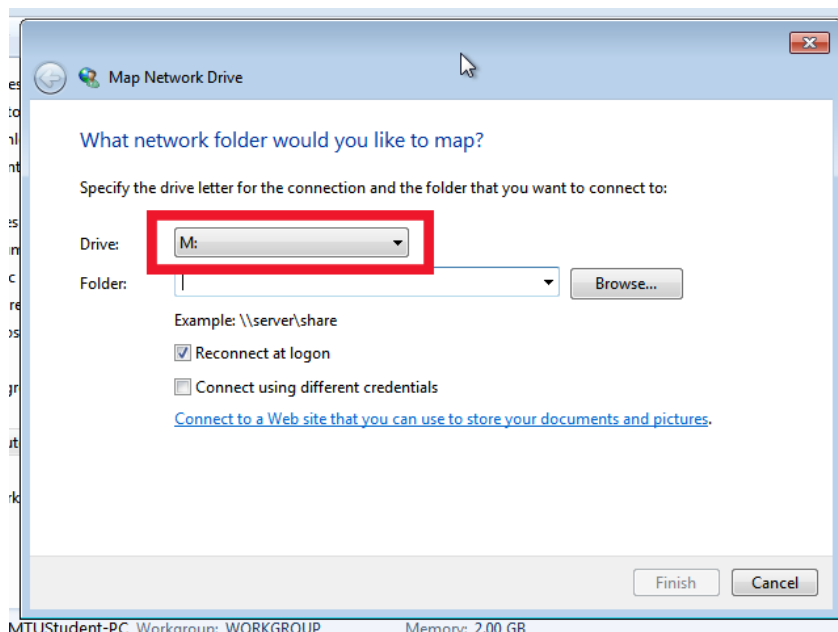
1. Go to the **Start menu** and open up "**Computer**" or "**My Computer**"

2. On the **top bar**, click **"Map Network Drive"**



3. In the **"Drive"** field, **pick a letter** to represent your drive.
1. The **default (Z) usually works**. It just needs to be a letter that your computer hasn't named another drive already. For example, most machines have their hard drive labeled C: and a disk drive or USB thumb drive named one of the letters D-H, so those might be bad picks. But **any letter from M to Z** is usually un-used.
4. **Copy and paste** the following text into the **"Folder"** field, then press **"Finish"** :

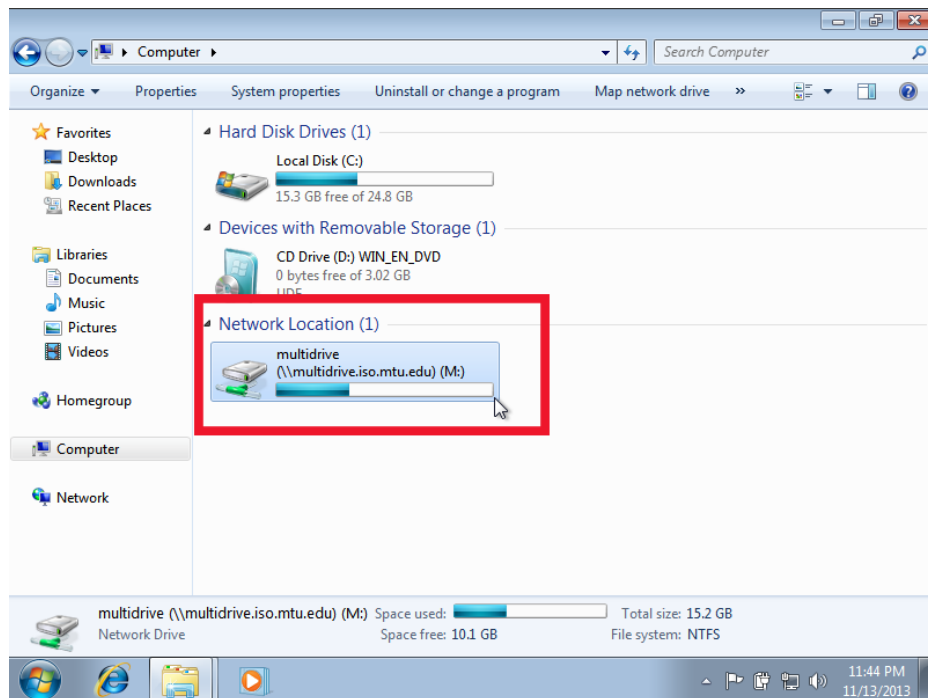
\\multidrive.iso.mtu.edu\\multidrive



5. Windows security will ask for a **Username and Password**. Enter **"MTU\"** in the **"Name"** slot, followed by your **Michigan Tech Username** (no space between them)
 1. For example, if your username is **"username"**, you would type in **"MTU\username"**
 2. Make sure that you use the correct slash mark; it's **"\"**, and **not "/"**.
6. Enter your **Michigan Tech password**, then press **"OK"**.
 1. Checking the box to remember your password will make the process faster in the future.



7. Go to the **Start Menu** and click **"My Computer"**
8. Select the Drive named **"Multidrive"** followed by whatever letter you picked for its name.
 1. This will open up your home drive with all your Michigan Tech files.



How to re-connect to your home drive after you've got it installed

After you log out or restart your computer, you will be disconnected from the homedrive. These steps tell you how to re-connect to your Michigan Tech files without going through the lengthy installation process again.

1. Click on the **"F5 Networks VPN Client"** shortcut
2. The **firepass controller** should pop up with **vpn.mtu.edu** already entered; click **"connect"**
 1. If **vpn.mtu.edu** isn't already entered, enter it.
3. **Enter** your **Michigan Tech username and password** when asked
4. After that, go to the **folder list on the left**. Under **"Network Access Controls,"** select **"Get an MTU address"** and click the **"Create"** button
5. **Wait** a short while until it reads **"Status: connected"** in the main window.
 1. Your **firewall** program may ask if you want to let the F5 VPN program through; you should allow it.

6. Go to the **Start Menu** and open up "**Computer**" or "**My Computer**"
7. Click on the "**Multidrive**" to open it.
 1. This will open up your home drive with all your Michigan Tech files.