

Benjamin T. Goligowski

Phone: 612 – 308 – 4170

E-mail: btgoligowski24@gmail.com

Summary

I am a NetSuite Systems Administrator responsible for increasing the productivity of our company by finding new ways to streamline processes yet maintaining data integrity and reporting metrics. I am a multi-tasker capable of staying focused and executing on strategic direction while working on multiple projects simultaneously. I am a self-motivated problem solver, analytical thinker, and detail-oriented person who excels at meeting deadlines and taking on complex challenges using Agile methodology.

Experience

eyebobs, Minneapolis, Minnesota

NetSuite Systems Administrator **2019 – Current**

- Lead and manage integrations with NetSuite
- Drive system efficiencies and improvements
- Increase system scalability as eyebobs grows

BevSource, Inc. Little Canada, Minnesota 2019 – 2019

NetSuite Contractor

- Assisted in the completion of strategic roadmap items including reporting and workflows for leadership and functional departments
- Implemented taxes to NetSuite with the advent of a new business opportunity
- Trained employees on NetSuite best practices
- Increased functionality of existing architecture

GovDocs, Inc. St. Paul, Minnesota *2017 - 2019*

Manager of Technology Solutions **2018 – 2019**

- NetSuite Administrator, including primary NetSuite interface between Software Engineering and Product Development teams
- Developed custom records, workflows, and searches for new and existing business processes and products
- Led integrations with SaaS vendors, including Hubspot, ProShip, and Connectwise Sell
- Led team of 3 NetSuite Admins (1 BA, 2 Sys Admins) and a Scrum team of 10+ members
- NetSuite Architect of new NetSuite processes and products
- Managed department budget of \$400,000+
- Assisted in determining company technology strategy

Senior Systems Analyst **2017 – 2018**

- NetSuite Administrator; documented company processes and procedures
- Developed custom records, workflows, and searches for new and existing business processes and products
- Developed NetSuite architecture for the company's first ever data product
- NetSuite Architect of new NetSuite processes and products
- Performed extensive testing of new products and processes

AdvancedTek, St. Paul, Minnesota

Senior Technology Administrator **2013 – 2017**

- NetSuite & IT Administrator; documented technology processes and procedures
- Developed automated dashboard views, workflows, and built forms for sales reps and operations team to increase productivity
- Created a manual sync process for NetSuite and Salesforce CRM databases

- Created and maintained sales and lead reporting metrics and KPI's
- Customized and rebranded existing pdf/email templates to conform to new AdvancedTek brand using Advanced HTML/PDF's
- Coordinated NetSuite email marketing campaigns and setup integration with Act-On, an email campaign management platform

Stellen Medical, White Bear Lake, Minnesota

Marketing Associate **2011 – 2013**

- Created annual marketing plan and competitor files via extensive research and analysis
- Developed marketing materials to prepare sales team; became a product expert to educate customers
- Built product pricing model through competitive research and analysis

Beisswenger's Do It Best, New Brighton, Minnesota

2004 – 2010

Manager

2008 – 2010

- Managed, scheduled, and trained 15 part-time employees
- Resolved customer complaints in a timely, respectful, and acceptable manner
- Developed store policies and publish using Microsoft Office
- Maintained \$200,000+ level of sales in my department during the recession

Education

Hamline University, St. Paul, Minnesota

Fall 2007 - May 2011

- Bachelor of Arts with a major in Economics
- Bachelor of Business Administration with a major in Management
- GPA: 3.0 GPA within majors: 3.3

Volunteering

- Minneapolis NetSuite User Group Board Member, 2016 – Present
- Appalachia Service Project, 2004 – 2007 (student), 2014 (leader)

Certifications

- Certified Scrum Master

Skills

- NetSuite (advanced)
- MS Office (advanced)
- HTML and CSS (introductory)
- SQL (introductory)
- JavaScript (introductory, but developing)
- XML (introductory)
- JIRA (intermediate)
- Confluence (intermediate)
- Slack (intermediate)

References

Available upon request