ELO JADE M TUAZON

W E B   D E V E L O P E R

jadeelotuazon@gmail.com

btzmd-code.github.io/btzmd-code-portfolio/

S K I L L S

- Web Development (HTML, CSS, JavaScript, ReactJS)
- Software Development (Python)
- Graphic Design

E D U C A T I O N

BS IN COMPUTER SCIENCE

Asian Institute of Computer Studies

2015 - 2019

P R O F I L E

I am an ex-Military Enlisted Personnel with 3+ years of leadership experience and a passion for software and web development. Leveraged strong analytical and problem-solving skills.

E X P E R I E N C E

MILITARY ENLISTED PERSONNEL/ADMIN NCO/WEB DEVELOPER

Philippine Air Force

2020 - 2023

- Coordinates activities of the department through formal/verbal communications to concerned department, units and offices.
- Assists in the development of concepts relevant to the department.
- Formulates administrative Standard Operating Procedures (SOPs) to promote the effective and efficient flow of communications and delivery of administrative services.
- Monitors communication flow and sees to it that all outgoing communications are properly dispatched.
- Performs other tasks as the Chief, Admin, Operations & Resource Department may direct.