

Chris Wong Onboard List

November 16, 2020

- 1-on-1 meeting setup
- Define 30-day, 60-day and 90-day goals
- Greeting email to the group: transfer the group contacts to Chris
- Test Skype and access personal meeting room
- Test call-in phone
- Ask Jack Ho to set up the server account, VNC password and Linux password
- Ask Bin to set up Bitbucket account
- Access to Q shared drive
- File transfer to Linux server
- PIP Exam