Hotel Management System

1. INTRODUCTION

EyeT is a software development company specializing in providing custom solutions for small businesses. We strive to build solutions to your specific needs to get the full satisfaction from the client. We pay special attention to the ease of use and utilize the latest in technology. HMS, a flagship product of eyetechnologies is comprehensive software consisting of integrated modules for various aspects of hotel management.

2. FEATURES

- ➢ It is powerful, flexible, and easy to use and is designed and developed to deliver real conceivable benefits to the Hotels.
- ➢ It will help to manage all the activities in a Hotel. In order to manage the Details about: Clients, Dealer, staff, Vehicles, Trip Details, Inventory, event, catering, room And Account. T
- ➢ This software will provide the Reports based on customer demand .

3. A MASTER

A Master is for entering the basic details which we used frequently in our application. The Master forms we are using here are

- ✓ Client Master

Client Master is for entering the details of clients . It includes details like client name,address, phone no. and joining date.

- ✓ Dealer Master

Dealer Master is for entering the details of dealers

- ✓ Financier Master

This is for entering the details of financiers

- ✓ Renter Master

Renter Master is for entering the details of Renter

✓ Facility

Facility master is for entering the details of facilities available in the hotel .

✓ Designation Master

Designation Master is for entering the details of designations in the Hotel. Details includes salary or wage, for wage details of full wage, half wage etc

4. STAFF MODULE

This module includes the staff details, their attendance,salary payment and details of advance payment.

4.1 Staff Details

This form is for entering the details of employees.It includes details like employee name, designation and balance details etc .

4.2 Staff Attendance

This is for entering the attendance details of staffs and worker. Here User can mark the attendance of each employee there.

4.3 Staff Salary Payment

This is for entering the details of salary payment to the employees Here salary details displayed there after selecting the employee name.

4.4 Worker Wage Payment

This is for entering the details of wage payment to the workers.

4.4 Advance Payment

This is for entering the details of advance payment made to both staffs and workers

5. TRIP DETAILS

This is for entering the trip details it includes

➢ **New Schedule**

This form is for entering the scheduling details of vehicle trips. Here with this form user can enter the new scheduling details.

➢ **Search Schedule**

This form is for searching the schedule details .

6. INVENTORY MODULE

6.1 MAKER

Maker Master is for entering the details of makers .It includes name,address,place and phone number

6.2 SUPPLIER

Supplier Master is for entering the details of suppliers. Here User can enter supplier name,address,place and phone number .

6.3 TAX

Tax Master is for entering the details of taxes applicable there.

6.4 DEPARTMENT

Department Master is for entering the departments in the hotel .

6.5 ITEM MASTER

Item Master is for entering the details of items . Here User can enter name,department, supplier etc

6.6 PURCHASE ORDER

This Section can be used by Person who is responsible to issue Purchase order. Through this form the user who is responsible can make Purchase order. The user must pick the date of Order. Then the user Can enter the Item details like item Name, quantity, rate and Unit

6.7 PURCHASE

This Section can be used by Purchase division of Hotel to Purchase items with respect to corresponding Purchase order .Automated Calculation of tax and Discount and overall Total. The user must select the Supplier from the list and click on refresh button. Then he should select the Purchase Order he wished to make purchase by clicking it .The same will display details of Purchase Order in the next list from which we can select Item and Quantity required. Then we can enter the purchased rate, Discount amount, Discount Type (Qty Wise

or Total discount for Item), Tax, and can be added to the Purchase List. Various expenses like freight charges and round off amount can be entered. Paid amount can be entered and balance amount is updated to journal. Purchase should be confirm and only after that Purchased quantity is updated to Stock .

6.8 PURCHASE RETURN

This Section can be used to return Purchased items to Suppliers due to Defects. Through this form, we can return the Purchased Item back to the Supplier in case of damaged items or other circumstances .The user must select a supplier to which the item to be returned. The user then must select a purchase from which item has to be returned and the list of purchased item details for that supplier is displayed in another list. From this List we can select items and their returned qty and thus make a return list .Amount to be paid is calculated and balance amount updated in journal .

6.9 DEPARTMENT ISSUE

This Section is used to Issue Items to Various departments of the Hotel according to issue requests made by them .After Confirming the issue that much quantity is get deducted from stock and issuing quantity is less than or equal to quantity in stock .If the quantity in stock is less than requested quantity, a message displayed there .

7. EVENT MANAGEMENT MODULE

Event Management module is for entering the details of events conducted in hotel or conducted there based on client request.

7.1 Event Request

This is for entering the details of event requests made by the clients. Here user can enter the details like event name ,date etc after selecting the client

7.2 Event Receipts

This is for entering the details of received amounts for events conducted there like advance payment or full payment etc

7.3 Event damage

Event damage is for entering the details of damages happened for items at the time of events.

7.4 Event Cancellation

This is for entering the details of cancelled events.

7.5 Event Payment

Event Payment is for entering the payment details of events conducted in hotel

8. CATERING MANAGEMENT MODULE

This module is for entering the catering details

8.1 Food Package

This is for entering the details of food packages.

8.2 Food Orders

This is for entering the details of orders for food from clients.

8.3 Payment

This is for entering the payment details of Food orders from clients .

8.4 Receipts

This is for entering the details of received amount from clients.

8.5 Cancellation

Cancellation form is for entering the details of order cancellation.

9. ROOM MANAGEMENT MODULE

9.1 Room Master

Room master is for entering the details of rooms available in hotel .Here User can enter room details like rate ,tax etc there .

9.2 Room Enquiry

This form is for displaying the room details .

9.3 Room Booking

This form is for entering the advance booking details of rooms in the hotel. Clients have the opportunity for advance booking and have the option for payment as dd/cheque/cash.

9.4 Room Services

This is for entering the details of services done or required for rooms.

10. ACCOUNT MODULE

It contains

> - Journal Book
> - Cash Book

- ➢ Bank Book
- ➢ Ledger Heads
- ➢ Ledger Groups

10.1 Journal

To Debit/Credit any Account Using Journal Entries. In this software all the Account entries will display under the master Journal. The user has the option to Debit/Credit any Ledger groups by the help of Journal. Narration about each entry is compulsory for a journal entry. All accounts in the shop is posted to journal through ledger

10.2 Cash Book

It details about day by day debit/credit details arising in the Hotel.

10.3 Bank Book

It details about the transactions through bank

10.4 Ledger Heads

The Ledger head is the Subgroup of Ledger Group. There is an option for entering the details of opening stock for each Ledger heads

10.5 Ledger Groups

The Ledger Group is the sub group of Main group. Ledger Group is used to create different sub groups under Main Group the Ledger Head name is the head that are displayed in the Reports like Trading Account, Profit& Loss A/c and Balance Sheet. The User also has the facility to add Opening stock values by the help of ledger Group.

11 SETUP MODULE

11.1 Company Setup

This form is for entering the details of hotel like name, address, Register Number, Income tax Number, Sale tax Number and Financial year beginning details.

11.2 Bank Details

This form is for entering the details of banks like name, address, account number, type of account and balance amount in account etc

11.3 Configuration

This is for setting the database ,form color etc

11.4   User Management

This is for User Management. Here For each User who use this software will assign a userid and Password .Here with this form each User have the right to change their password.

12. VEHICLE MANAGEMENT MODULE

This Module deals with the operations with the Vehicles.

12.1 Manufacturer Master

Manufacturer Master is for entering the details of manufactures like name,address,phone no. etc

12.2   Category Master

This is the master form for entering the category details.

12.3 Vehicle Model

Vehicle model is for entering the details of vehicles like company, category, model, capacity etc

12.4 Vehicle New Purchase

New Purchase details of vehicles can enter here. It includes vehicle details and their tax details.

12.5 Panel of Vehicle

Here it includes the details of vehicle rented from outside and renter details .

12.6 Existing Vehicle

This is for viewing the existing vehicles .

12.7   Search Vehicle

Search option for vehicle is there with search criteria

- o   Manufacturer,category,model name
- o   Date of purchase,service
- o   All vehicle, own vehicle, panel vehicle
- o   Facilities

13. REPORTS

Reports are there

- Worker Attendance Report
- Worker Advance Payment Report
- Worker Salary Payment
- Staff Attendance Report
- Staff Salary Report
- Staff Advance Payment Report
- Journal
- Ledger
- Trial Balance
- Trading Account
- Profit and Loss Account
- Balance Sheet
- Catering order wise report
- Food package
- Receipt details
- Order cancellation Reports
- Event Details Report
- Event Cancellation Report
- Event payment receipt report