

INSTRUCTION MANUAL

Spencers Billing Application

INSTRUCTIONS

1. Find a customer from the Database.
2. Edit or Delete the customer details.
3. Add Customer details to the Database.
4. CREATING A NEW INVOICE.
5. Print an Invoice.
6. FIND A PRODUCT from the Database.
7. ADD A PRODUCT TO THE DATABASE.
8. FIND A DEALER DETAILS IN THE DATABASE.
9. ADD A DEALER TO THE DATABASE.
10. VIEW THE LIST OF BILLS IN THE DATABASE.

When you enter the application, First you encounter the LOG IN Page where you have to enter the Email Id and Password to Log In.

Spencers - Mozilla Firefox

127.0.0.1:8000/Spencers/default/user/login?_next=/Spencers/appadmin/index

SpencerS™ Home Catalogue Billing Customers Welcome Amar ▾

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QUALITY
SINCE 1863

Login

E-mail:

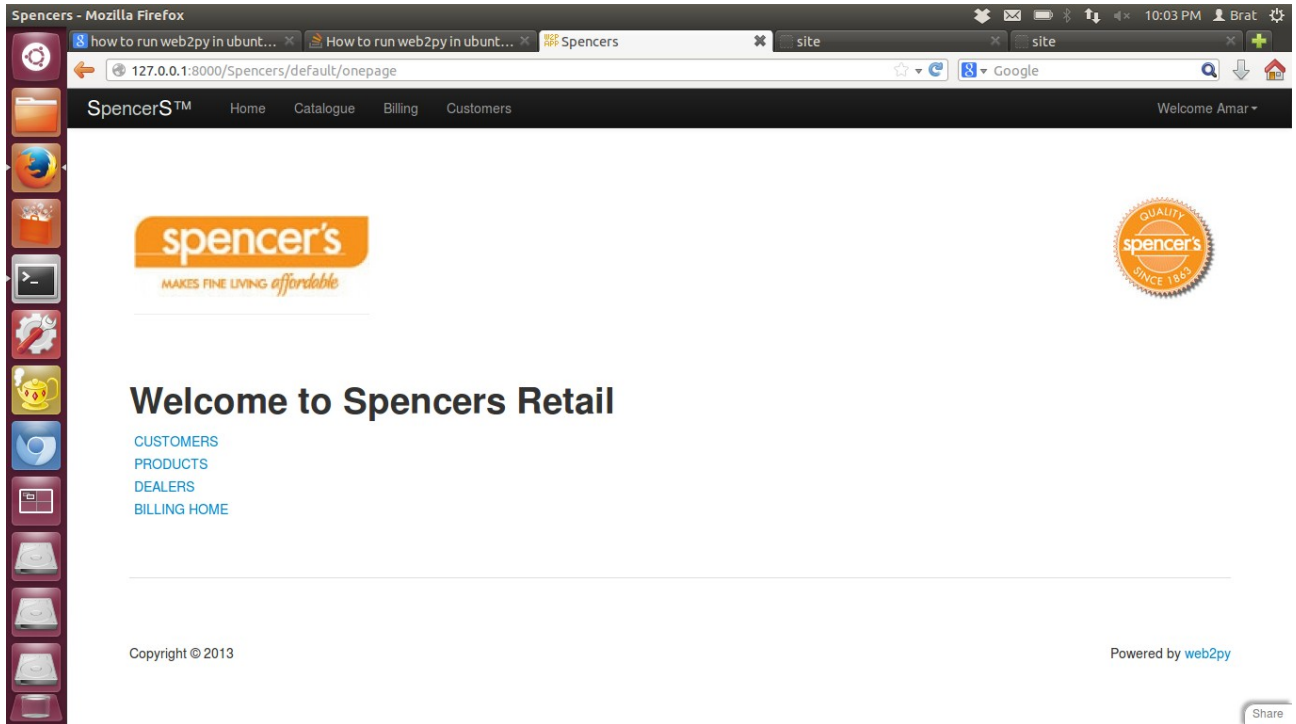
Password:

☐ Remember me (for 30 days)

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After You get logged in, You are Directed to the Welcome Page.



Here you get Four Options :

CUSTOMERS
PRODUCTS
DEALERS
BILLING HOME

Instructions :

Find a customer from the Database.

1. Go to VIEW CUSTOMER Option.

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127.0.0.1:8000/Spencers/default/view_customers

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Find Customer

Search a Customer

Customer Name:

Or Select From the List

Customers:

Share

2. Here Write Down the Customer name.

OR

3. Select the Customer name from the drop down list that contains the List of Customers.



4. After you Click on the Submit Button, The Details corresponding to the Customer are available.

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127.0.0.1:8000/Spencers/default/view_one_customer/2

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Jared Millsss

Total Amount : 0
Mobile Number: 1234567890 Email: jared@gmail.com

Bills Related:

Bill ID	Total	Net Total
---------	-------	-----------

[Create A New Invoice](#)
[Edit/Delete Customer](#)

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INSTRUCTIONS :

Edit or Delete the customer details.

1. Click on the EDIT/DELETE CUSTOMER link the the screen.

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127.0.0.1:8000/Spencers/default/view_one_customer/2

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Jared Millsss

Total Amount : 0
Mobile Number: 1234567890 Email: jared@gmail.com

Bills Related:

Bill ID	Total	Net Total
---------	-------	-----------

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[Edit/Delete Customer](#)

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2. After you click on the link.

You can edit the CUST NAME, ADDRESS, MOBILE No. , EMAIL0 and Even DELETE the Customer from the Database.

The screenshot shows a Mozilla Firefox browser window with the URL `127.0.0.1:8000/Spencers/default/edit_customer/6`. The page features the Spencer's logo with the tagline "MAKES FINE LIVING affordable" and a circular seal that says "QUALITY spencer's SINCE 1869". A black notification box in the top right corner displays "New Customer Created." with a close button. The main heading is "Edit/Delete a Customer". The form contains the following fields:

- Cust Name:
- Address:
- Mobile:
- Email:
- Check to delete: ☐
- Submit:

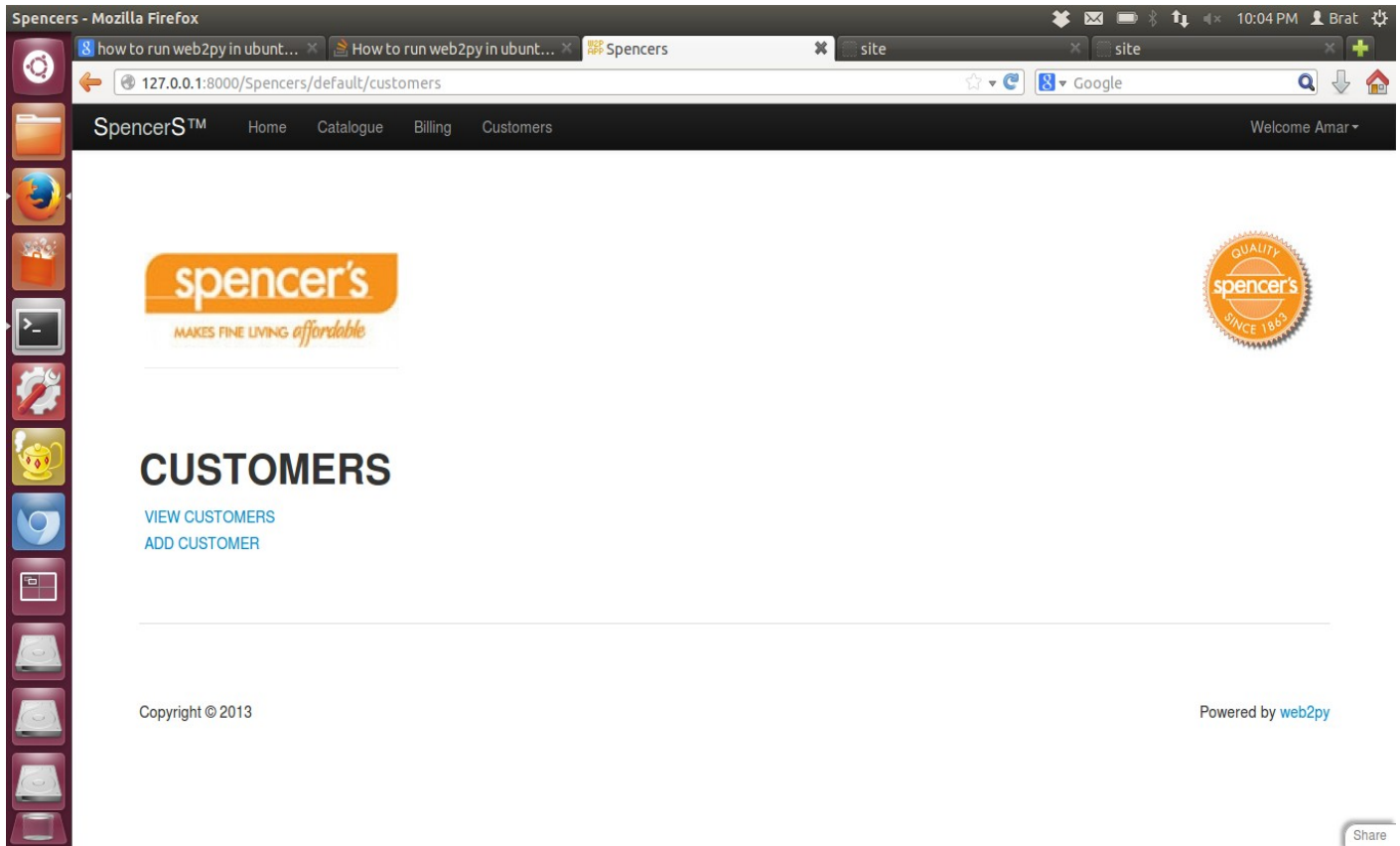
A "Share" button is located in the bottom right corner of the page.

3. When you click on the Submit button. The details are updated in the Database.

INSTRUCTION :

Add Customer details to the Database.

1. Click on the ADD CUSTOMER Option.



2. Enter the Customer Details in the form and Click on the Submit Button.

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127.0.0.1:8000/Spencers/default/add_customer

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New Customer

Cust Name:

Address:

Mobile:

Email:

Share

Spencers - Mozilla Firefox

127.0.0.1:8000/Spencers/default/add_customer

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New Customer

Cust Name:

Address:

Mobile:

Email:

Share



3. When you click on the submit button, The customer details are stored in the Database.

Spencers - Mozilla Firefox

127.0.0.1:8000/Spencers/default/view_one_customer/6

SpencersS™ Home Catalogue Billing Customers Welcome Amar

New Customer Created.



Nacy Kapri

Total Amount : 0
Mobile Number: 98142149813 Email: nancy@nacy.com

Bills Related:

Bill ID	Total	Net Total
---------	-------	-----------

[Create A New Invoice](#)
[Edit/Delete Customer](#)

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INSTRUCTION

CREATING A NEW INVOICE.

1. Now you have two options to Create an Invoice.

You can click on “ CREATE A NEW INVOICE ” option on Customer details page.

The screenshot shows a web browser window with the title "Spencers - Mozilla Firefox". The address bar displays "127.0.0.1:8000/Spencers/default/view_one_customer/2". The page features a navigation bar with links: Home, Catalogue, Billing, and Customers. A "Welcome Amar" message is visible in the top right corner. The main content area displays the Spencer's logo with the tagline "MAKES FINE LIVING affordable" and a circular seal that reads "QUALITY spencer's SINCE 1865". Below the logo, the customer's name "Jared Millss" is prominently displayed. Underneath the name, the following information is shown: "Total Amount : 0", "Mobile Number: 1234567890", and "Email: jared@gmail.com". A section titled "Bills Related:" contains a table with the following structure:

Bill ID	Total	Net Total
---------	-------	-----------

Below the table, there are two links: "Create A New Invoice" and "Edit/Delete Customer". At the bottom left of the page, it says "Copyright © 2013". At the bottom right, it says "Powered by web2py" with a "Share" button next to it.

You can also Click on “ CREATE A NEW INVOICE ” option on the BILLING HOME PAGE.



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Billing Home

[Create A New Invoice](#)

Search Bill

Bill Id:

All Bills

Bill Id	Customer	Total	Net Total
1	Jared Mills	2010	2231
2	Jared Mills	1420	1576
4	Jared Mills	1420	1576
5	Jared Mills	7734	8584
6	Amar	1420	1576

Share


2. After you click the option, Select the name of the customer from a Drop Down list.


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127.0.0.1:8000/Spencers/default/add_invoice

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New Invoice

Customer:

[Add a New Customer](#)

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3. Add the Products from the product drop down list and Also update the Quantity for each of them.


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127.0.0.1:8000/Spencers/default/add_item_to_bill/6

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Record Created x

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Add product

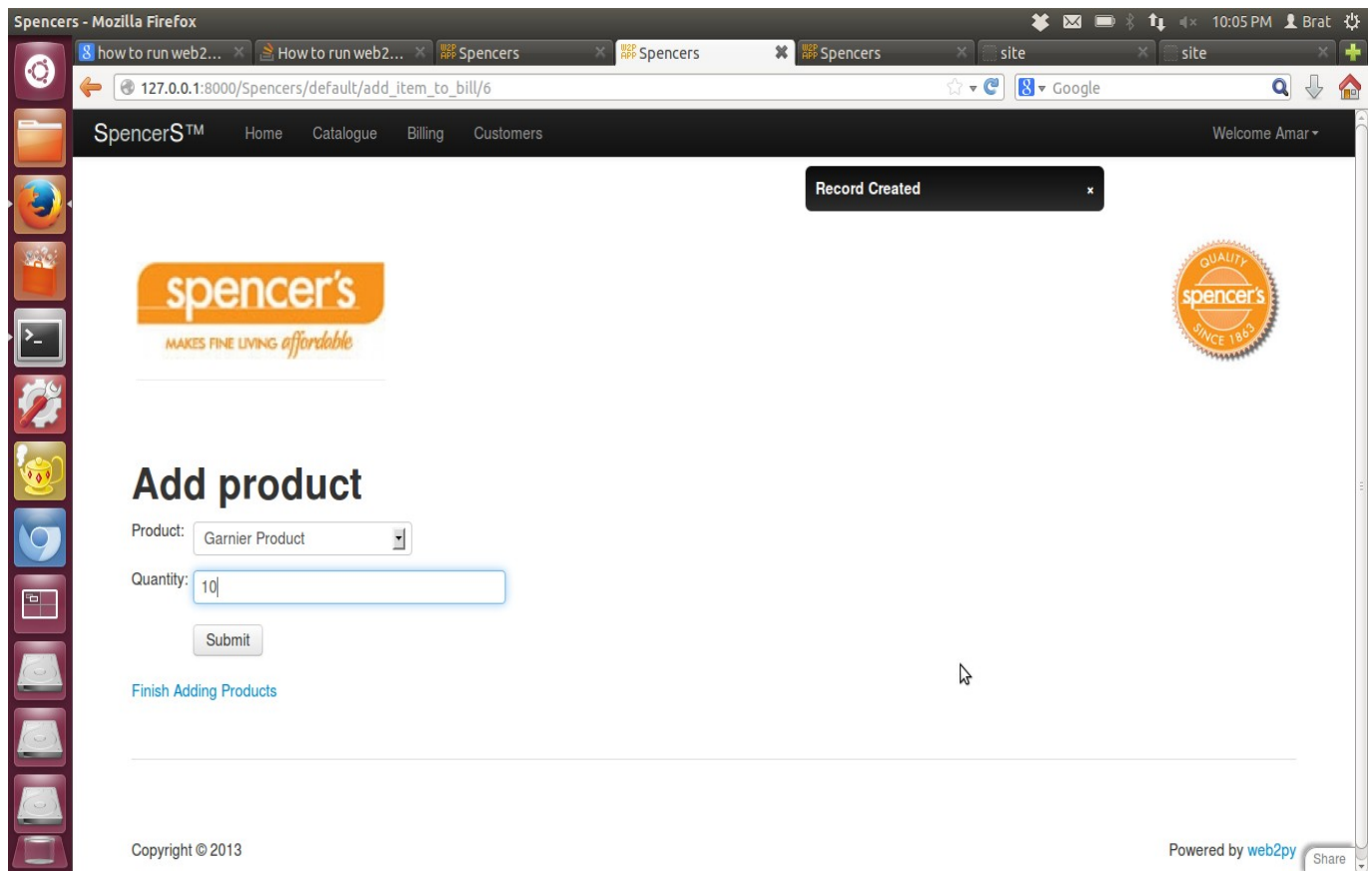
Product:

Quantity:

[Finish Adding Products](#)

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4. After You are finished, Click on Finish Adding Products.

5. The Bill will be created and Displayed on the screen with all the Bill Details.



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127.0.0.1:8000/Spencers/default/show_bill/6

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BILL No.: 6

Customer Details

Name: Amar Email: amar@gmail.com

Products	Unit Price	Quantity	Discount	Sub-total
Garnier Product	150	10	7	1420

Total Bill Amount: 1420

Taxes: 156

Net Amount: 1576

[Print Bill](#)

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6. You can also Print the Bill details. Click on the PRINT BILL option.

Firefox Web Browser

127.0.0.1:8000/Spencers/default/show_bill/6

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BILL No.: 6

Customer Details
Name: Amar Email: amar@gmail.com

Products	Unit Price	Quantity	Discount
Garnier Product	150	10	7

Total Bill Amount: 1420
Taxes: 156
Net Amount: 1576
[Print Bill](#)

Opening report_Amar_20131028-220641.pdf

You have chosen to open:
report_Amar_20131028-220641.pdf
which is: PDF document (29.7 KB)
from: http://127.0.0.1:8000

What should Firefox do with this file?

☒ Open with Document Viewer (default)
☐ Save File
☒ Do this automatically for files like this from now on.

Settings can be changed using the Applications tab in Firefox's Preferences.

Cancel OK


Share

7. You can Download the Invoice and Take a Print out.

report_Amar_20131028-220641.pdf

Previous Next 1 (1 of 1) Fit Page Width

Amar
amar@gmail.com
1234 Jawah Park, New Delhi.



BILL No.: 6

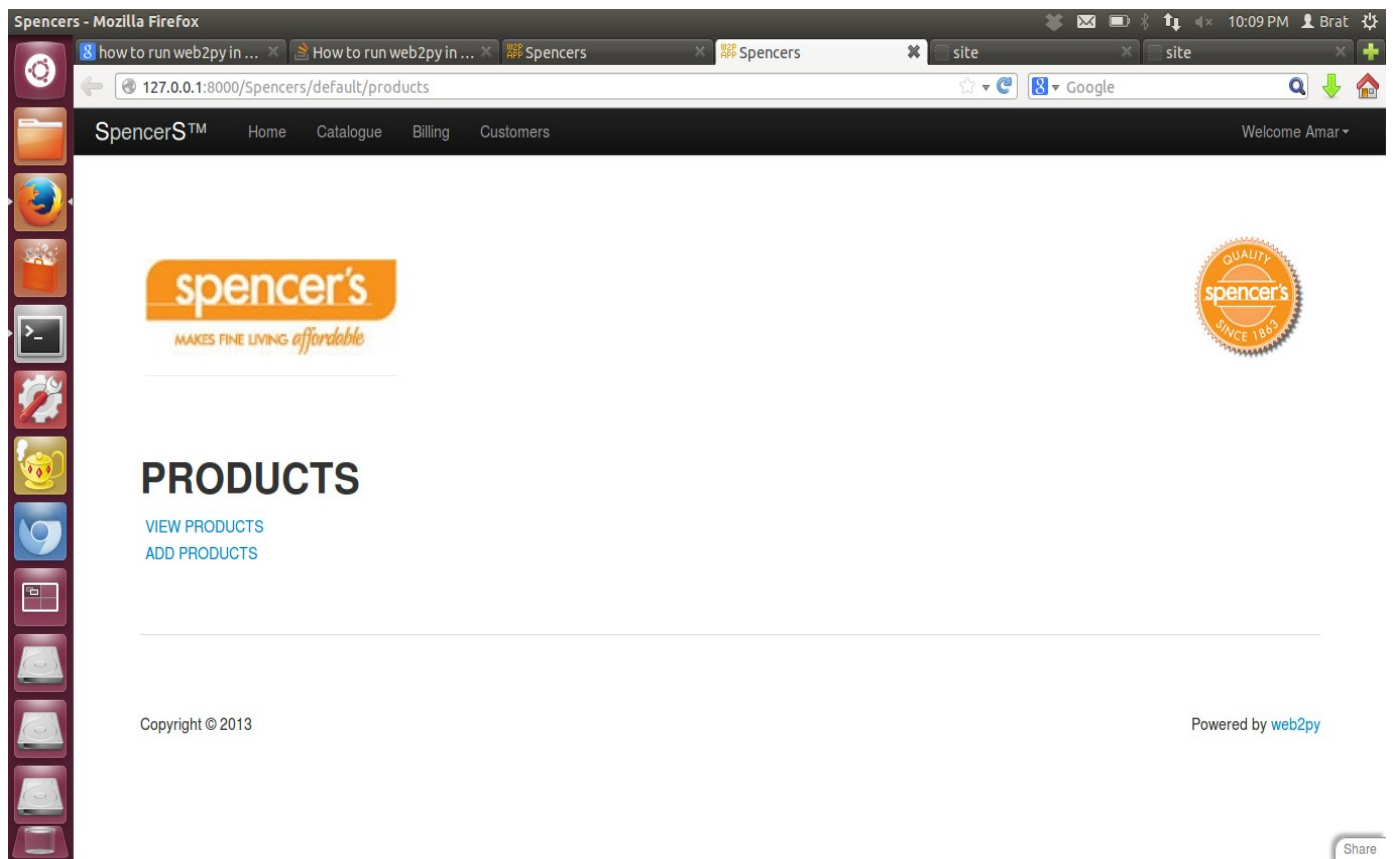
Products	Unit Price	Quantity	Sub-total
Garnier Light	100	10	1000
Garnier Product	150	5	750
Garnier Shampoo	200	2	400

Total: 1420
Taxes: 156
Net Amount: 1576

INSTRUCTION

FIND A PRODUCT from the Database.

1. Click on the VIEW PRODUCTS option on PRODUCTS Screen.



2. You can Enter the Product Name in the Tab and click on submit Button.

OR

You can select a Product name from the Product Drop Down list.

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127.0.0.1:8000/Spencers/default/view_products

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Find Customer

Search a Product

Product Name:

Submit

Or Select From the List

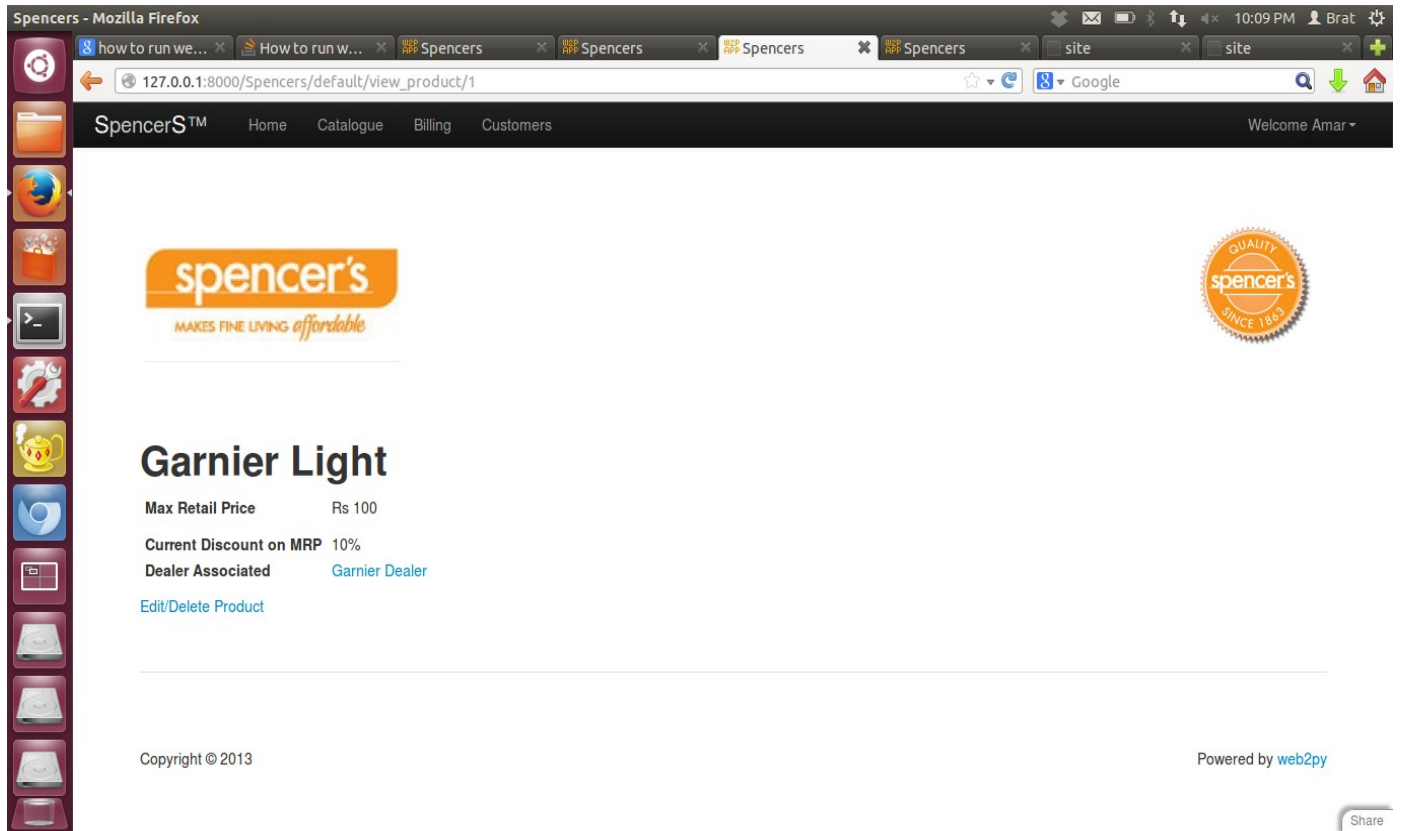
Products:

Submit

Product Name	Price Per Unit	Dealer
Garnier Light	100	Garnier Dealer
Garnier Product	150	Garnier Dealer
Garnier Shampoo	200	Garnier Dealer

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3. After you click on the Submit Button, The details corresponding to the product are displayed on the screen.



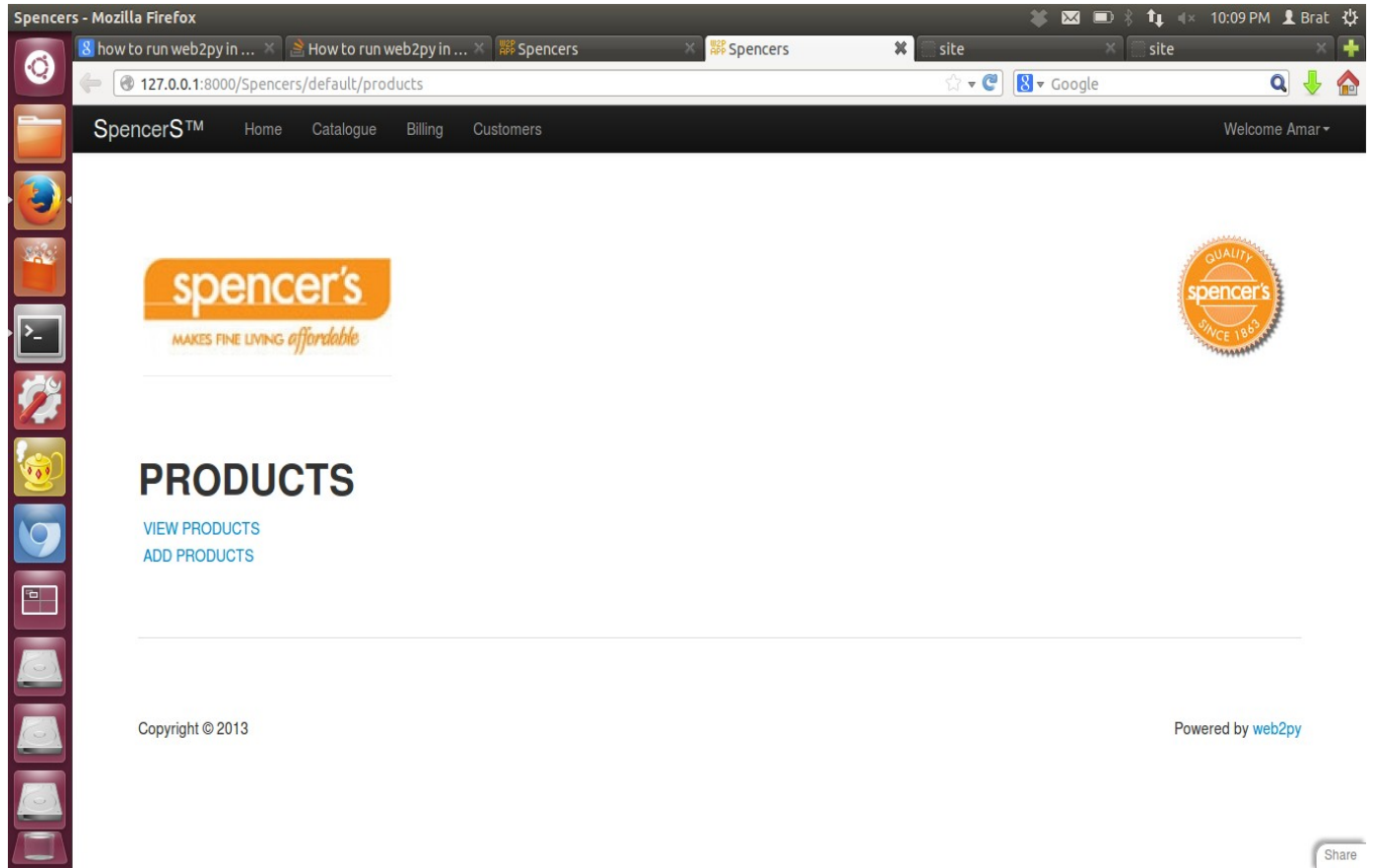
3. You can also edit/delete Product Details. Click on EDIT/DELETE PRODUCT Option.

4. Click on the Submit button and required changes will be updated.

INSTRUCTION

ADD A PRODUCT TO THE DATABASE.

1. Click on ADD PRODUCT option on the PRODUCTS Screen.



2. Enter the Product Details and click on the submit button.

The screenshot shows a Mozilla Firefox browser window with the URL `127.0.0.1:8000/Spencers/default/add_product`. The page features the SpencerS™ logo with the tagline "MAKES FINE LIVING affordable" and a circular seal that reads "QUALITY spencer's SINCE 1863". The main heading is "New Product". Below it, there are four input fields: "Item Name:", "Mrp:", "Discount:", and "Dealer:". A "Submit" button is located below the "Dealer:" field. The footer contains the text "Copyright © 2013" and "Powered by web2py". A "Share" button is visible in the bottom right corner.

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New Product

Item Name:

Mrp:

Discount:

Dealer:

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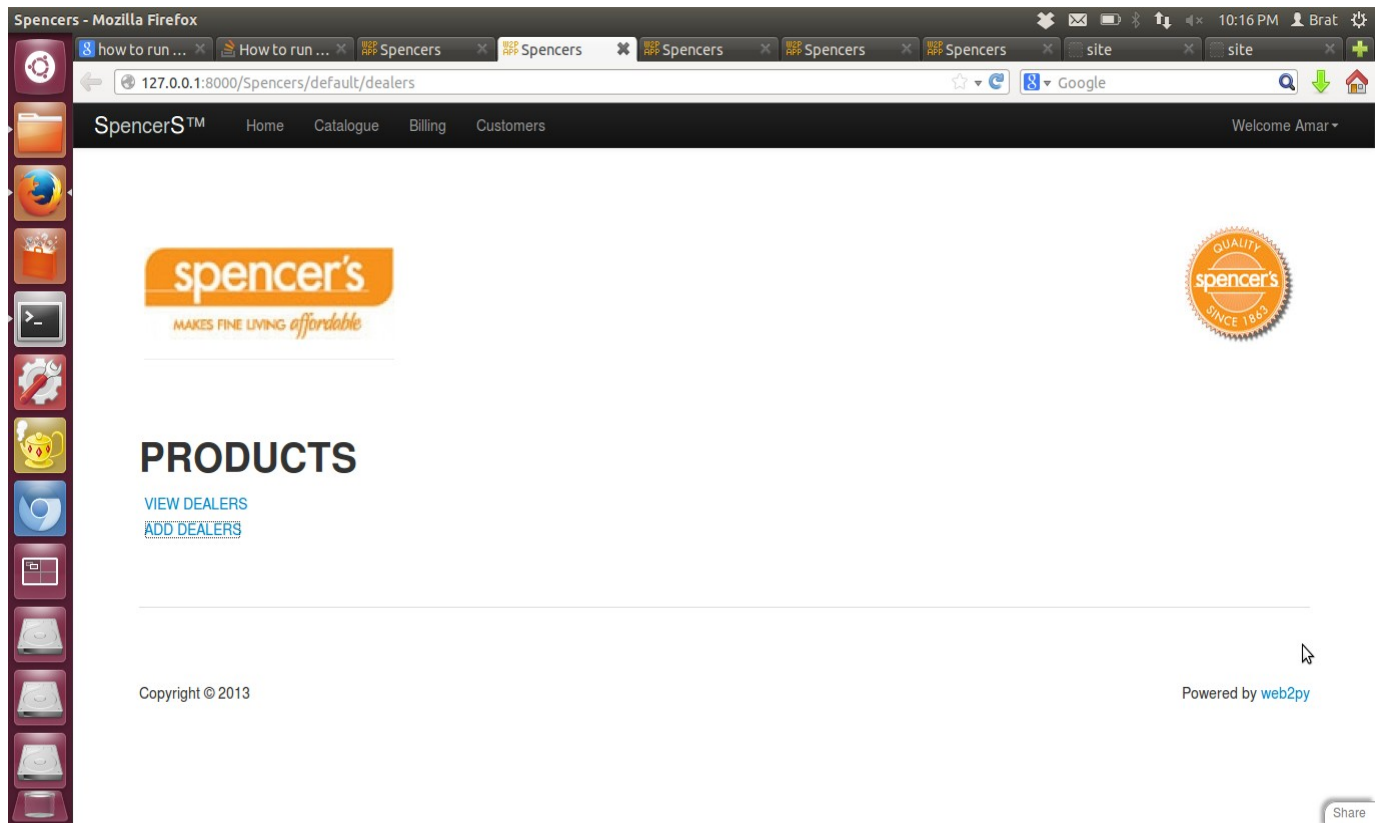
Share

3. After you click on the submit button, the details are stored in the database.

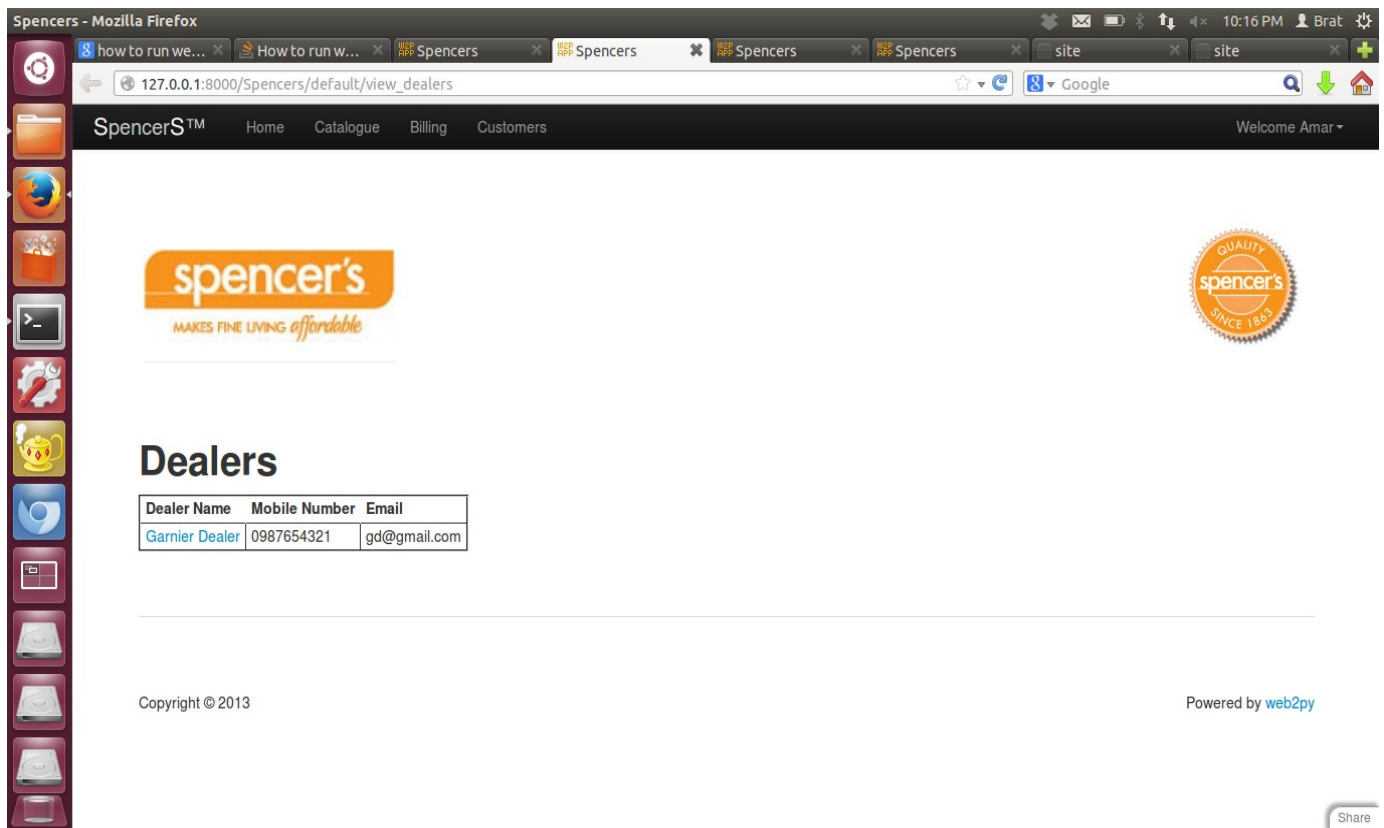
INSTRUCTION :

FIND A DEALER DETAILS IN THE DATABASE.

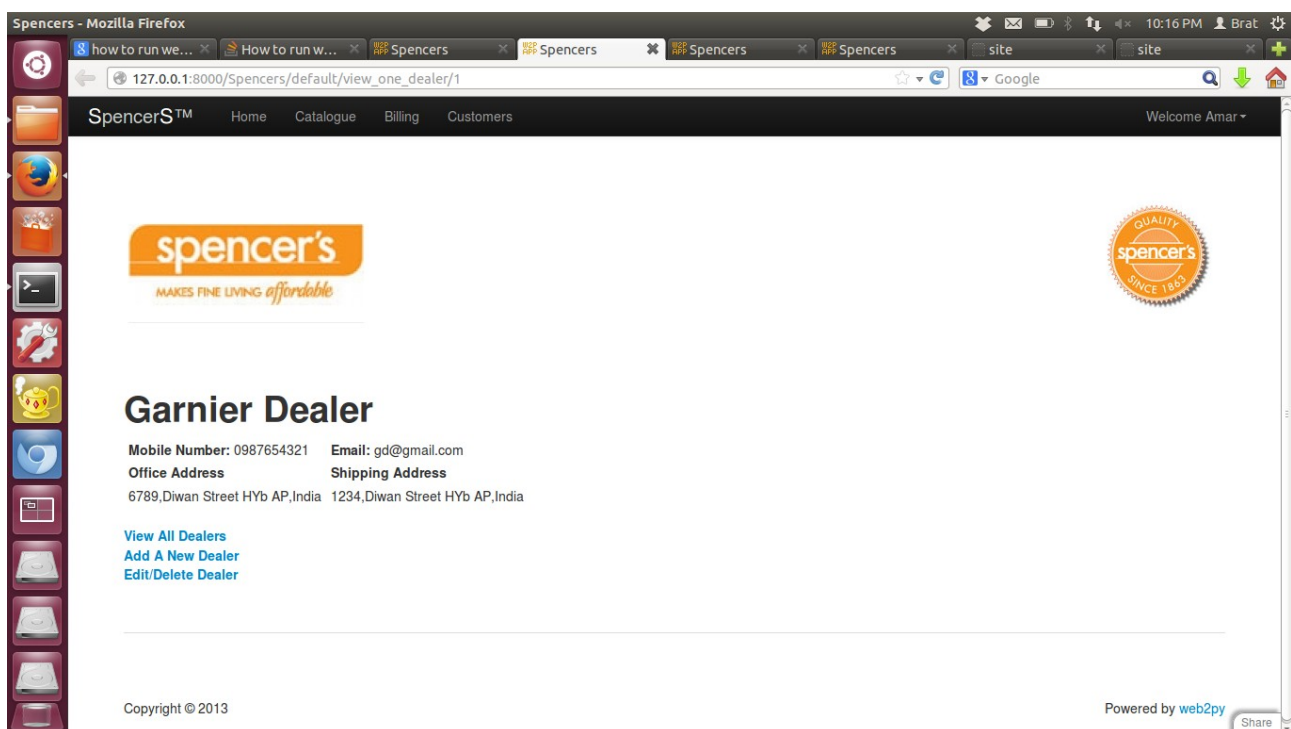
1. Click on VIEW DEALERS Option.



2. The details of various dealers available in the database is reflected.



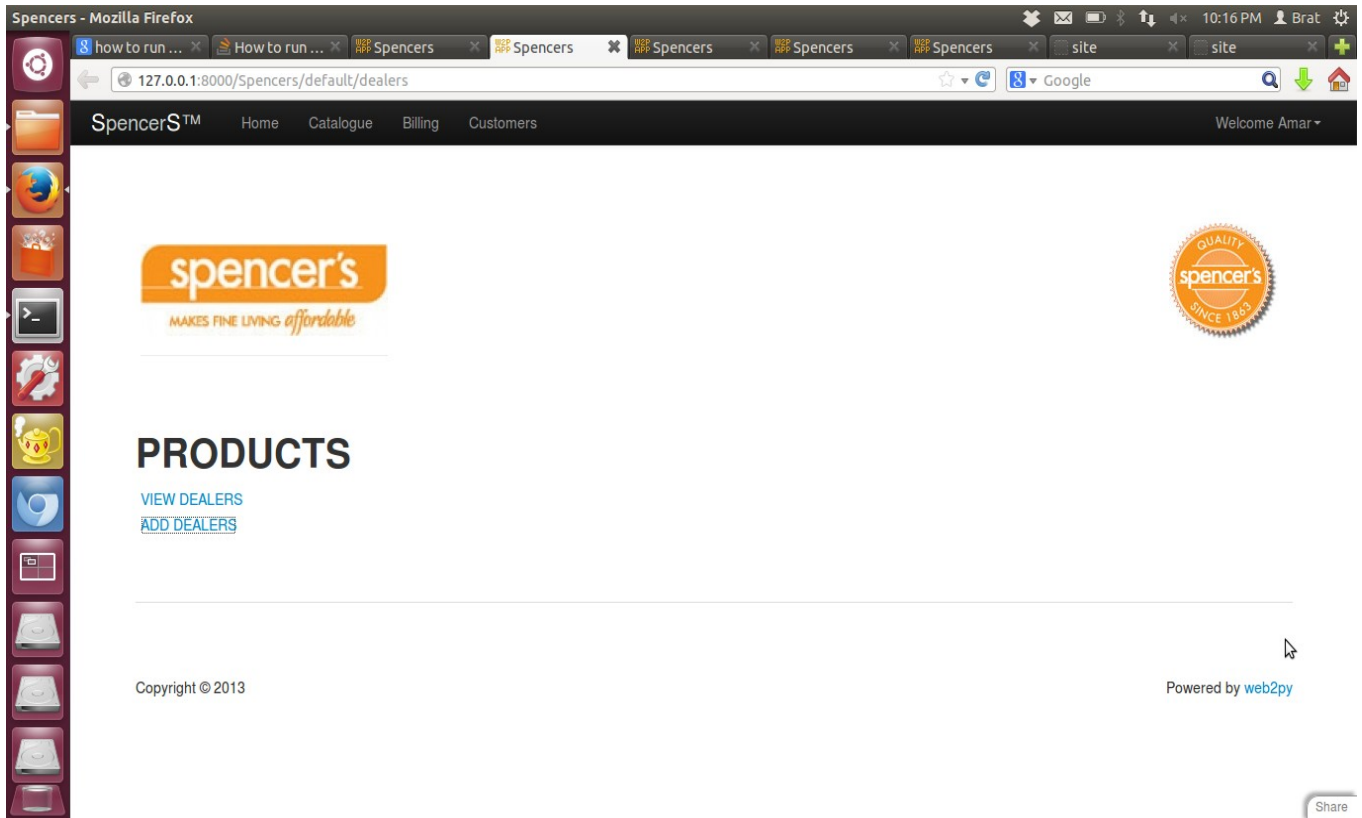
3. If you click on the Dealer Name, All the personal details of the dealer are shown on the screen.



INSTRUCTION

ADD A DEALER TO THE DATABASE.

1. Click on the ADD A DEALER Option on the DEALER Page.



2. Enter the various details of the dealer and click on submit button.

The screenshot shows a Mozilla Firefox browser window with the URL `127.0.0.1:8000/Spencers/default/add_dealer`. The page features the Spencer's logo at the top left and a circular seal at the top right. The main heading is "New Dealer". Below this, there are several input fields: "Dealer Name:" (a single-line text box), "Office Add:" (a large multi-line text area), "Ship Add:" (another large multi-line text area), "Mobile:" (a single-line text box), and "Email:" (a single-line text box). A "Submit" button is located at the bottom of the form. The browser's address bar and tabs are visible at the top, and a sidebar with various application icons is on the left.

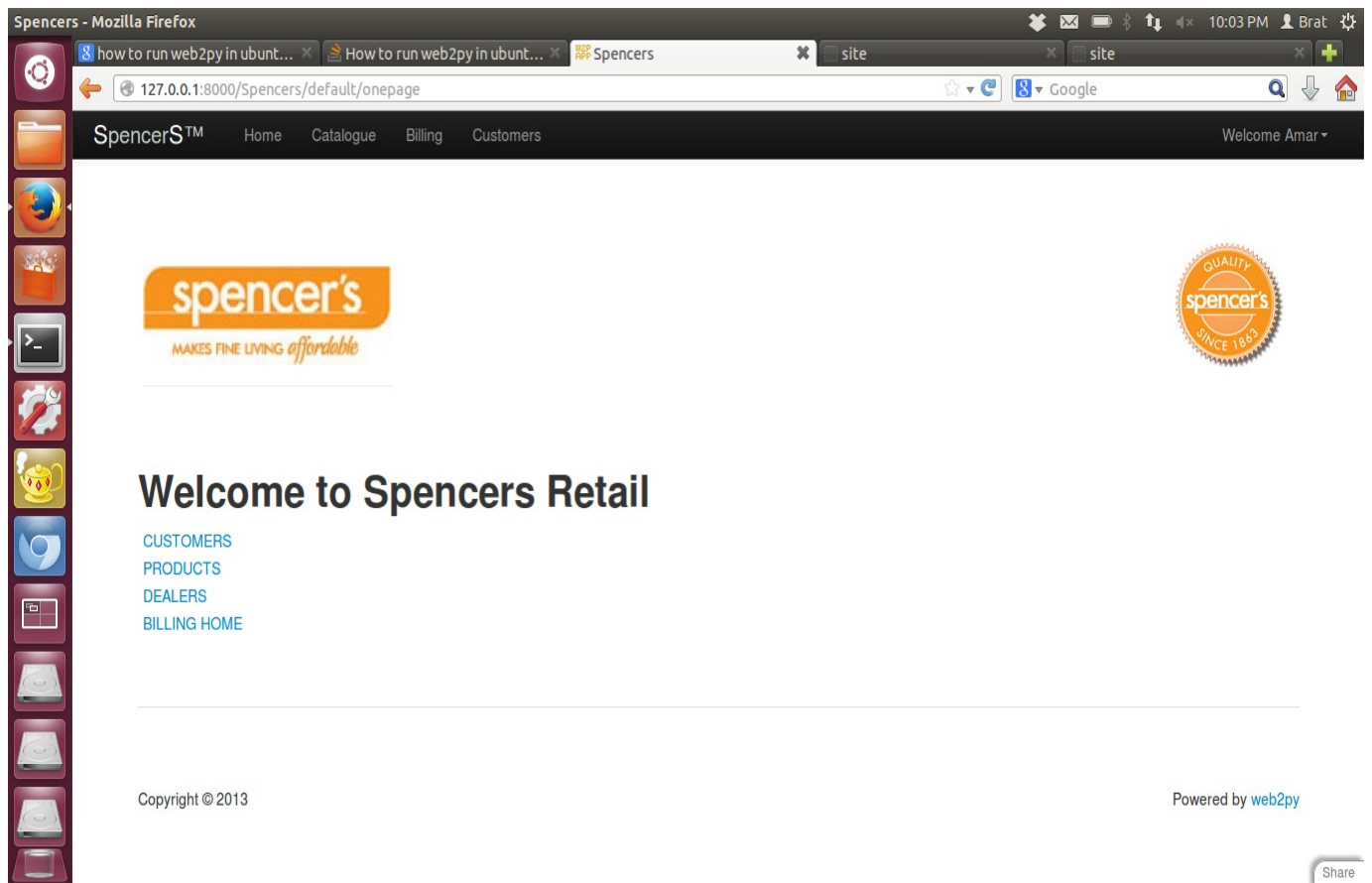
3. When you are done, Click on submit button.

INSTRUCTION

BILLING HOME

VIEW THE LIST OF BILLS IN THE DATABASE.

1. Click on the BILLING HOME Option on the Welcome Screen.



2. You can search for a Bill by Entering the Bill Id and click on submit Button.

OR



You can also click on the Bill Id link given in the ALL BILLS Table.

Spencers - Mozilla Firefox

how to run web2py in ... x How to run web2py in ... x Spencers x Spencers x site x site x

127.0.0.1:8000/Spencers/default/bills

Google



Billing Home

[Create A New Invoice](#)

Search Bill

Bill Id:

All Bills

Bill Id	Customer	Total	Net Total
1	Jared Mills	2010	2231
2	Jared Mills	1420	1576
4	Jared Mills	1420	1576
5	Jared Mills	7734	8584
6	Amar	1420	1576

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3. The details of the Selected Bill will be available on the screen.

The screenshot shows a Mozilla Firefox browser window displaying the Spencer's website. The address bar shows the URL `127.0.0.1:8000/Spencers/default/show_bill/1`. The website header includes the Spencer's logo and navigation links: Home, Catalogue, Billing, and Customers. A welcome message "Welcome Amar" is visible in the top right corner. The main content area displays the "BILL No.: 1" and "Customer Details" for Jared Mills (Email: jared@gmail.com). Below this is a table of products and their prices, followed by a summary of the bill amount, taxes, and net amount. A "Print Bill" link is provided at the bottom.

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BILL No.: 1

Customer Details
Name: Jared Mills Email: jared@gmail.com

Products	Unit Price	Quantity	Discount	Sub-total
Garnier Light	100	10	10	900
Garnier Product	150	5	7	710
Garnier Shampoo	200	2	0	400

Total Bill Amount: 2010
Taxes: 221
Net Amount: 2231
[Print Bill](#)

4. You can print the Bill details by clicking on PRINT BILL Option.



5. Click on the Product Name to get the details of the Customer.

6. Click on the CUSTOMER NAME to get the details of Bills against the customer.

Spencers - Mozilla Firefox

127.0.0.1:8000/Spencers/default/view_one_customer/1

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Jared Mills

Total Amount : 13967
Mobile Number: 0987654321 Email: jared@gmail.com

Bills Related:

Bill ID	Total	Net Total
1	2010	2231
2	1420	1576
4	1420	1576
5	7734	8584

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