

# POWERING THE FUTURE WITH TECHNOLOGY

Asia Pacific's Leading Advanced Manufacturing Event  
15 – 17 October 2025 · Singapore Expo

HANNOVER  
MESSE  
event

a  
Industrial  
Transformation  
ASIA-PACIFIC

26 September 2025

**Mr. Sutono Wu**

Head of Department IT-ERP  
PT. Sat Nusapersada Tbk  
Indonesia  
[sutono.wu@satnusa.com](mailto:sutono.wu@satnusa.com)

Dear Mr Sutono Wu,

## LETTER OF OFFER TO PARTICIPATE IN THE 1-DAY ITAP 2025 HOSTED PROGRAMME

We are delighted to confirm your participation for the Hosted Programme at Industrial Transformation ASIA-PACIFIC (ITAP) 2025 – a HANNOVER MESSE event. It will be our pleasure to host you at this year's event.

As Asia Pacific's definitive platform for advanced manufacturing, ITAP 2025 is anchored on the theme "*Powering the Future with Technology*." Into its 8th edition, the event will spotlight the three key pillars of Intelligence, Sustainability, and Resilience. Through real-world applications of AI, robotics, additive manufacturing, sustainable solutions, and resilient supply chains, ITAP 2025 empowers business leaders to transform operations, accelerate innovation, and build stronger ecosystems.

Taking place from 15–17 October 2025 at Singapore EXPO, ITAP 2025 convenes decision-makers, innovators, and industry practitioners to exchange insights, forge partnerships, and shape the future of manufacturing.

As part of the 1-Day Hosted Programme for guest from Batam, participants will be entitled to a **Return ferry ticket between Batam and Tanah Merah Ferry Terminal** through our appointed travel agent on **15 or 16 October only** and along with additional privileges outlined in Annex A.

Participating guests: -

- (1) **Mr, Aryanto, PT. Sat Nusapersada Tbk, MES Team Lead**
- (2) **Mr, Achmad Budi Cahyono, PT. Sat Nusapersada Tbk, System Analyst**

To confirm your participation, kindly review Annex A (Entitlements & Terms) and return the completed Acceptance Response Form (Annex B) to Ms Emily Gan (mark.gan@constellar.co) no later than 30 September 2025, 23:59 hrs (SGT).

We look forward to welcoming you to ITAP 2025.

Yours sincerely,



Mark Gan  
Assistant Director, Marketing  
Constellar Exhibitions Pte Ltd

Organised By:



International Partner:



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## ANNEX A

### 1. What is Included in the 1-Day Hosted Programm from Batam to ITAP (15 or 16 oct)

Hosted guest will enjoy the following complimentary privileges, designed to enhance your experience:

a) Hospitality

- Return ferry ticket between Batam and Tanah Merah Ferry Terminal on the date selected (15<sup>th</sup> Oct). Bookings will be made through World Express - ITAP's appointed travel agent.
- 2-way scheduled transfer between Tanah Merah Ferry Terminal and Singapore EXPO.

b) Knowledge Access

- One (1) Industrial Transformation Forum Delegate Pass with lunch included (worth SGD499).

c) Business Matching & Networking

- Unlimited use of the Business Matching Platform to schedule meetings with exhibitors
- Access to ITAP Connected – the event's digital business matching platform.
- Curated meeting(s) and/or presentation(s) with selected exhibitor(s) at the International Connect Lounge if any.
- Invitation to the Opening Ceremony and industry networking sessions if any.
- Privileged entry to the VIP Lounge with light refreshments.

d) Exhibition Benefits

- VIP Pass with fast-track entry to the exhibition halls.
- Full access to 280+ brands and solutions demonstrating applied Intelligence, Sustainability, and Resilience in manufacturing.
- Guided tour of the exhibition if any.

### 2. Guest Commitments

As a condition of receiving the above entitlements, Guests are required to:

- Attend the exhibition for at least one (1) day and check in with the organisers onsite.
- Complete and submit the evaluation/feedback forms during the event.

### 3. What is Not Included

Constellar Exhibitions will not cover expenses outside the stated entitlement, including:

a) Travel insurance, visas, airport/private transfers.

### 4. Cancellation

(a) Accepted Hosted Guests invitations are non-transferable. In the event that the Hosted guests is no longer able to attend, they may request that a representative of the same level from their organisation participates as a replacement, provided that the registration fee is strictly non-refundable. However, this is subject to the proposed replacement meeting the criteria set and the organiser's approval. **Before 29 September 2025**, a cancellation fee will not apply to the original buyer unless flight details/hotel/ferry bookings have been confirmed.

(b) If a confirmed guest does not attend the show or fails to fulfil their obligations as a Hosted guests (item 1), they must reimburse the cost of hosting to the organiser. The cost of hosting includes ferry ticket fees, local transfer costs, and any other fees and expenses incurred, which will be charged. Charges will be debited from the credit card detailed on your application submission to us. In the event of cancellation, please refer to the Terms & Conditions for more information.

### 5. No Shows

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- (a) 'No show' is defined as a Hosted guests who, without giving prior written notice of cancellation, does not complete appointment requirements and/or is not present for the Hosted guests activities at the Exhibition.
- (b) 'No show' fees for Hosted Guests will be applied against any of the items below:
  - i. You are reported onsite as a 'no show'
  - ii. You are unable to attend the Exhibition and did not advise Constellar, in writing, at least 30 days before the opening of the Exhibition
- (c) In the event of No Shows, the organiser reserves the right to cancel your hosted guest status and charge you the 'no show' fee. The 'no show' fee will be the cost of the issued ferry ticket and local transfer, which was provided to the hosted guests when their ticket has been issued where appropriate. Please refer to Clause 6 below for more information.

## 6. Cancellation and "No Show"

### a) Debiting of credit card charging for "No Show"

Constellar will debit all cancellation and no-show charges to the credit card detailed in your application. All cancellation charges and no-show fees are inclusive of GST or equivalent tax. An invoice receipt detailing the charges will be sent to you.

### b) Upon no show, cancellation of attendance fees, no show fees, hotel cancellation fees and other costs/charges must be settled by the Hosted guests within 14 days of the closing date of the Exhibition.

### c) Official Receipt

Constellar will provide the Hosted guests with a receipt of the respective fees charged on the credit card.

## 7. Exclusion of Liability and General Provisions

Constellar takes no responsibility:

- a) For Hosted Guests who miss their flight/ travel arrangements.
- b) For flight/ travel cancellation or delay.
- c) If the Hosted guests is refused permission to board the aircraft or other mode of transport or is refused entry to any Country.
- d) For any delay or loss of baggage or excess baggage charges - any subsequent dispute shall be directly between the Hosted guests and the ferry provider.
- e) Any replacement travel arrangements and other costs incurred in relation to the above will be at the expense of the Hosted guests or airline, where appropriate.
- f) The Hosted guests should obtain adequate travel insurance coverage for their stay, and it is recommended in particular that the Hosted guests take out adequate cancellation insurance to cover the instances.
- g) Individual visa requirements, travel permits, other licences and inoculations will be the sole responsibility of the Hosted guests, including any necessary costs incurred.
- h) To the fullest extent permissible by all relevant applicable laws, Constellar shall not be liable to the Hosted guests and/or the Hosted guests's representatives for any of the following, howsoever arising:
  - (a) any loss of profit; (b) any consequential, incidental, indirect, punitive and/or special losses or damages; and/or (c) any loss or damage which may be suffered by or sustained to any property or person relating to the event or any part thereof, including any loss or damage caused by any other person in relation to the event or arising from any act, omission, default, misconduct or negligence of the Hosted guests and/or the Hosted guests representatives.
- i) These Terms and Conditions shall be governed by and construed in accordance with the laws of Singapore.

## 8. Contact Person

Organised By:

International Partner:



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For any assistance on Hosted Guests Programme, please contact:

Contact Person : **Ms Emily Chua**  
Mobile : (65) 8866 4548  
E-mail : [emily@constellar.co](mailto:emily@constellar.co)

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## Annex B

### Hosted Guests Programme Acceptance Response Form

#### CONTACT INFORMATION

**Company Name:** PT. Sat Nusapersada Tbk

**Salutation:** Mr / Ms / Mdm      **First Name:** Achmad Budi      **Last Name:** Cahyono

**Designation:** System Analyst

**Address:** JI Pelita VI 99

**Country:** Indonesia      **City:** Batam      **State/Province:** Riau Island

**ZIP/Postal Code:** 29432      **Email:** achmad.budi@satnusa.com

**Telephone:** ( )      **Mobile:** ( ) +6282389027115      **Fax:** ( )

#### CREDIT CARD INFORMATION

1) WHEN ORGANISING YOUR TRAVEL, THE ORGANIZATION, WILL REQUEST YOUR CREDIT CARD DETAILS AND AUTHORISATION TO CHARGE YOUR CARD\* FOR ADDITIONAL EXPENSES INCURRED DURING YOUR PARTICIPATION AND NOT COVERED BY THE ORGANISERS (AS INDICATED UNDER ITEM 2), AS WELL AS PENALTIES FOR CANCELLATION, NON-ATTENDANCE OR FAILURE TO FULFIL OBLIGATIONS ON THE PART OF THE HOSTED GUESTS (SEE ITEMS 1 & 3).

2) THIS IS REQUIRED FOR GUARANTEEING THE ABOVE MENTIONED COMPLIMENTARY FERRY TICKET AND LOCAL TRANSFER. \*IF THERE IS NO VISITING RECORD TO INDUSTRIAL TRANSFORMATION ASIA-PACIFIC 2025 OR DISREGARD OF THE CANCELLATION DETAILS MENTIONED IN ANNEX A, WE WILL LEVY THE DEPOSIT ON THE CREDIT CARD.

**Payment Type (please tick):**  Visa       MasterCard

**Card Number:**

**Card Verification Value (CVV):**

**Name as printed on Card:**

**Expiration Date:**

#### AGREEMENT

By submitting this application, you authorise the organiser of Industrial Transformation ASIA-PACIFIC to charge any incurred cost during this event. Bank Charges of the invoice amount will be borne by credit card holder.

#### SIGNATURES



Cardholder's Signature: \_\_\_\_\_

Cardholder's Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_ Company Stamp (if any): \_\_\_\_\_

#### FOR OFFICIAL USE

Capture# \_\_\_\_\_ Amount Charged (if any) \_\_\_\_\_

Date Processed \_\_\_\_\_ By \_\_\_\_\_

Invoice# \_\_\_\_\_